

Working Together

# City of Belmont

## FY 2015 Budget



# Honorable Mayor and Members of the City Council



## Adopted FY 2015 Budget City of Belmont, California

# City of Belmont, California

Adopted Budget

Fiscal Year 2015

*Effective July 1, 2014*

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## Mayor and Council



**WARREN LIEBERMAN**  
Mayor



**DAVID BRAUNSTEIN**  
Vice Mayor



**ERIC REED**  
Council Member



**CHARLES STONE**  
Council Member



**CATHY WRIGHT**  
Council Member

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## City Administration

GREG SCOLES  
City Manager

THOMAS FIL  
Finance Director/Chief Financial Officer

# City of Belmont

## FY 2015

### Budget Brief

## Message From City Management

Honorable Mayor and Members of the Council:

I am pleased to submit the Proposed FY 2015 Budget for your review and consideration.

### Summary

As a result of an improved local economy and working with the City's employees on implementing sustainable cost containment strategies, the City has experienced a significant financial reversal. The City has moved beyond simply surviving.

The FY 2015 Budget supports Belmont's core values of providing quality community services in a financially responsible way. As a result of innovation, fiscal discipline and collaboration, the City is able to meet service level commitments to residents and businesses of the community.

While the Budget is not able to address all of the challenges which face the City, such as reversing the serious degradation of infrastructure or being debt free, it does make notable progress by either taking first steps toward solving them or by providing one-time funds to target the Council's highest priorities.

Unlike in past years, the City does not expect further takeaways from the State of California. For FY 2015, the Governor's May Revise budget proposal includes no new proposals to redirect local funds to address state issues.

The proposed Budget is balanced and the long term projection for the General Fund is encouraging. The Budget is anticipated to end with an unassigned reserve of \$6.5M; while not optimal, this is an unprecedented result and a marked difference from just a few short years ago when it was just \$2.3M.

### Moving Beyond Just Surviving

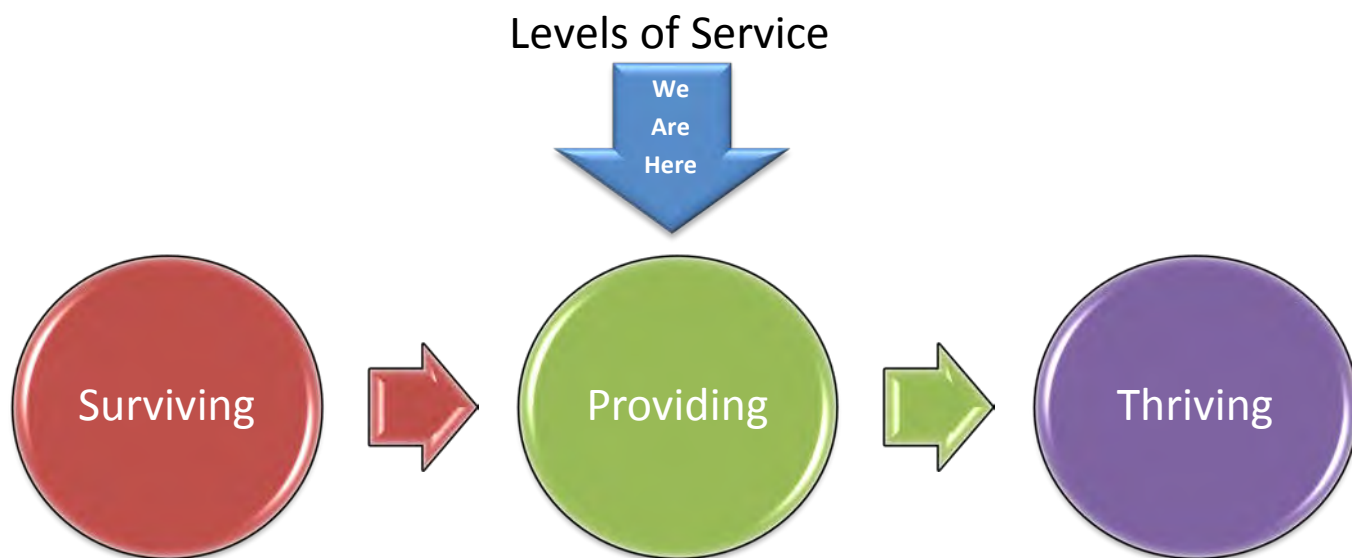
For nearly two decades, because of the lack of dependable ongoing resources, Belmont was constrained in its ability to accomplish more than just meet its most basic needs; surviving as an organization, delivering essential services. However, as a result of two major factors - an improved local economy and working with the City's employees to achieve sustainable cost containment strategies - have solidified a financial reversal.

Like the national and state economies, Belmont's local economy has enjoyed solid revenue growth. That revenue growth, coupled with collaboration from City's employees, who have given up wage increases,



contributed more to their health and welfare benefits, accepted lower retirement benefits than our neighboring cities and paid a greater share of their retirement costs, has helped move the City forward.

As the chart below indicates, this Budget takes a profound step forward towards delivering positive results. Residents and businesses of this community can now expect the City to provide a predictable level of service to meet existing operating commitments. This achievement was possible because of growing reserves and managing both personnel costs (pension and retiree health benefits), and near term risk exposures. However, the level of unmet need, particularly as it relates to deferred maintenance of the City's streets, storm systems, sewers, buildings and parks, is staggering and remains unresolved. As a result, the City's long-term financial well-being remains at risk because of this exposure.



As the chart indicates, most governments, including Belmont, aspire to ascend to the highest level of service which is "Thriving". Certainly, the City's Vision Statement suggests that a goal with the term used liberally throughout the document and, in particular, as it relates to cultural and economic matters. The hallmarks of cities performing at this level include a broad array of services and activities for residents, workers and visitors, a high level of safety, robust reserves, well-funded pensions plans, and capital infrastructure in good working order. Today, Belmont is headed in the right direction, but has much further to go.

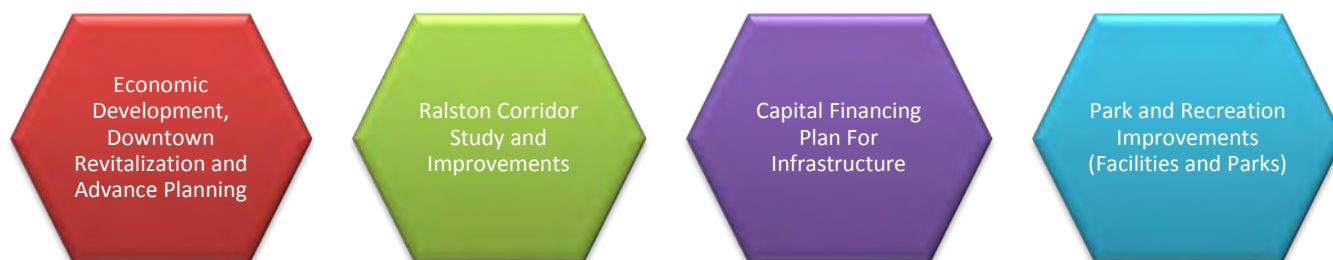
### **Providing for the Community and the Challenges of an Aging Infrastructure**

In his inaugural remarks, the Mayor called this the "Year of Working Together". Examples of this effort can be found in the Council's Priorities, where funding has been directed to capital infrastructure and the revitalization of the Downtown. In turn, the Council has reached out to the citizens asking them for their opinion toward supporting new general taxes which could help maintain key services and infrastructure, which has been neglected for many years. It is clear, given economic and geographic limitations, that these challenges cannot be overcome without the financial assistance of the community.

Later in FY 2015, the City Council, will engage the community on revitalizing Downtown, including updating and/or creating the necessary implementing planning tools, such as the Downtown Implementation Plan, Belmont Village Zoning and the General Plan Update. In keeping with the “Working Together” theme, the City is already receiving recognition from other governments with significant grant funding forthcoming for the City’s planning efforts.

While funding has been incorporated for the Council’s Top 4 Priorities, including 1) Economic Development, Downtown Revitalization and Advance Planning, 2) Ralston Corridor Study and Improvements, 3) Capital Financing Plan For Infrastructure and 4) Park and Recreation Improvements (Facilities and Parks), this Budget gives the Council additional flexibility in meeting the needs of the community by allocating an additional \$0.5M in one-time funds to make strategic investments in priorities deemed of highest importance.

### Top 4 Priorities



It is important to note, the Budget continues to provide a full complement of staffing to the community with 124.85 permanent full time equivalents (FTE) employed by the City and another 23 FTE in the Belmont Fire Department. These numbers reflect the recent reorganizations made in the departments. Further augmentations are likely, particularly in the Fire Department, as the City continues its shared service efforts with the neighboring communities of San Mateo and Foster City. In the long term, these shared service efforts are expected to yield significant service improvements and savings.

### A Balanced Budget with Reserves

The FY 2015 General Fund Budget is balanced and the City’s five-year forecast predicts stable reserve levels for the planning period. Future fund balances are projected to be above the \$3M minimum reserve requirement and the policy reserve target of 25% operating expenditures. The forecast suggests now is the time to increase the minimum General Fund reserve level to \$5M and target reserves at 33% operating expenditures, which would be consistent with the past recommendations.

While the \$5M General Fund reserve level is not optimal, given the inevitable contraction of business cycles and the exposure to a catastrophic loss from a natural or manmade hazard, this reserve level is prudent and marks the achievement of a significant milestone in the City’s ability to protect itself from the effects of potential impacts from these types of losses.



The Budget also includes a one-time allocation of funding to achieve a \$1M reserve for Emergency Repairs. This is the primary source of funds to address unanticipated repairs to the City's infrastructure including streets, retaining walls, bridges, culverts, waterways, buildings, etc.

Another key provision in this budget is the continuation of a \$50 thousand contingency reserve for unanticipated expenses. This reserve plays a critical role in addressing limited unforeseen operational emergencies without destabilizing the budget.

The City's disciplined approach in managing its fiscal affairs by identifying risks early, dealing with negative conditions quickly and adjusting to new conditions has helped contain costs. Difficult choices made by City Council and implemented by staff in the past have built a solid budget foundation for the future. Strategic reductions in staffing, such as those implemented after the RDA dissolution, concessions agreed to by labor and tiered benefits have resulted in successful cost containment. Barring an unprecedented event, such as what occurred with the RDA dissolution, the Budget is balanced and reserves levels are sensible.

### **A Few Words About Belmont's CalPERS Pension Obligation**



Beginning January 1, 2014, new retirement legislation, called PEPPRA, was instituted for public employees. While PEPPRA primarily affected new participants by providing lower benefits, it also affected existing participants through a variety of provisions designed to reform the existing retirement system.

Recently, CalPERS approved new rate-smoothing and mortality changes aimed at fully-funding retirements within 30 years and shoring up the cost of retirement longevity. These changes, plus a proposed risk pooling consolidation, have a five year ramp up of rates followed by a five-year ramp-down with rate increases ranging from 11%-29% beginning in FY 2016.

The Budget and the long term projections reflect the PEPPRA and rate smoothing changes and fully fund the annual required contributions.

### **Local Funds and Sacramento**

Despite the Council's considerable achievements in managing the City's finances, actions by the State of California have had a history of impacting the Budget.

With the passage of last year's State Budget, a new K-12 Local Control Funding Formula was adopted. Like proposals from the past, the K-12 Local Control Funding Formula removes local funds from cities and counties to reduce the State's obligation to local schools. The County Controller's Office has advised the new formula could eventually shift the entire \$0.6M of the City's excess ERAF property tax.

As we have reported before, the poorly drafted law which guides the wind-down and the oversight of former redevelopment agencies has been problematic, at best. As of the writing of this Budget Brief, the

City acting as the Successor Agency of the Belmont Redevelopment Agency has not yet secured a Finding of Completion from the Department of Finance nor has it resolved an outstanding \$1.3M demand issued by the State Department of Finance.

It is still possible that the State may adopt a budget scheme which, if enacted, could impact Belmont's ability to deliver services. Should the State take an adverse action with their budget, it is unlikely the City will know prior to this budget being adopted.



## Conclusion

Because of prudent fiscal management on the part of City Council boosted by strong economics, the City has moved beyond surviving. Residents and businesses of this community can expect the delivery of a predictable level of service to meet existing operating commitments. Moreover, because reserves were bolstered, personnel costs accounted for and near term risk exposures mitigated, the City can now turn its attention to meeting those unfulfilled needs, such as the deferred maintenance of the City's streets, storm systems, sewers, buildings and parks, which are achievable with the help of Belmont's residents and businesses.

As always, my sincere thanks to all the staff for their hard work and collaboration shown in developing this year's budget, including the special efforts of Thomas Fil, Finance Director, Brooke Lazzari, Deputy Finance Director and the Finance Staff for their dedication to producing this balanced budget document. We should be proud to have such a dedicated team.

I turn the proposed FY 2015 Budget over to you for review and approval.

Sincerely,

Greg D. Scoles  
City Manager



# Assumptions

## Demographics

- Inflation: 2.4% increasing for the region
- Office Vacancy: 11.4% and improved for the City
- Unemployment: 5.4% and declining for County

## Revenues

- Revenues: Continued moderate growth on reduced base with most key categories
- Property taxes: 4.23% for Belmont (Long term 3%) and 3.72% for the Belmont Fire Protection District (Long term 3%)
- Sales Tax: 2.0% for Belmont (Long term 2-4% growth)
- Interest rates: 0.3% for investments (Long term rising, flat on assets)

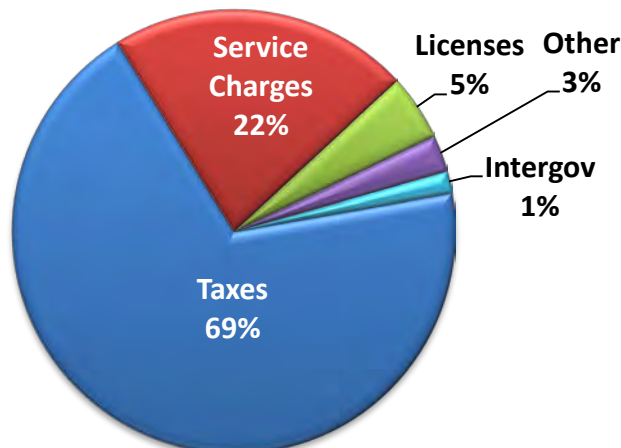
## Operations and Capital Improvements

- Personnel costs: 2.5-7.5% for entire projection
- PERS costs: 15.565% for Miscellaneous Tier 1; 38.364% for Safety Tier 1 (Long term increase of 11% Miscellaneous; 29% Safety)
- Supplies and services costs: 3-4% growth with exceptions for fuels, utilities, insurance, etc.
- Capital program: \$5.8 million allocated

# Budget Analysis

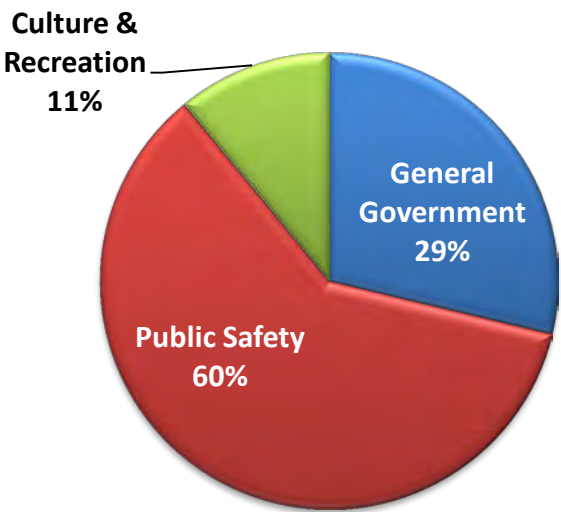
General Fund revenues support basic services including police, public works, parks & recreation and general government operations. The General Fund revenues have several components:

## General Fund Revenue Sources

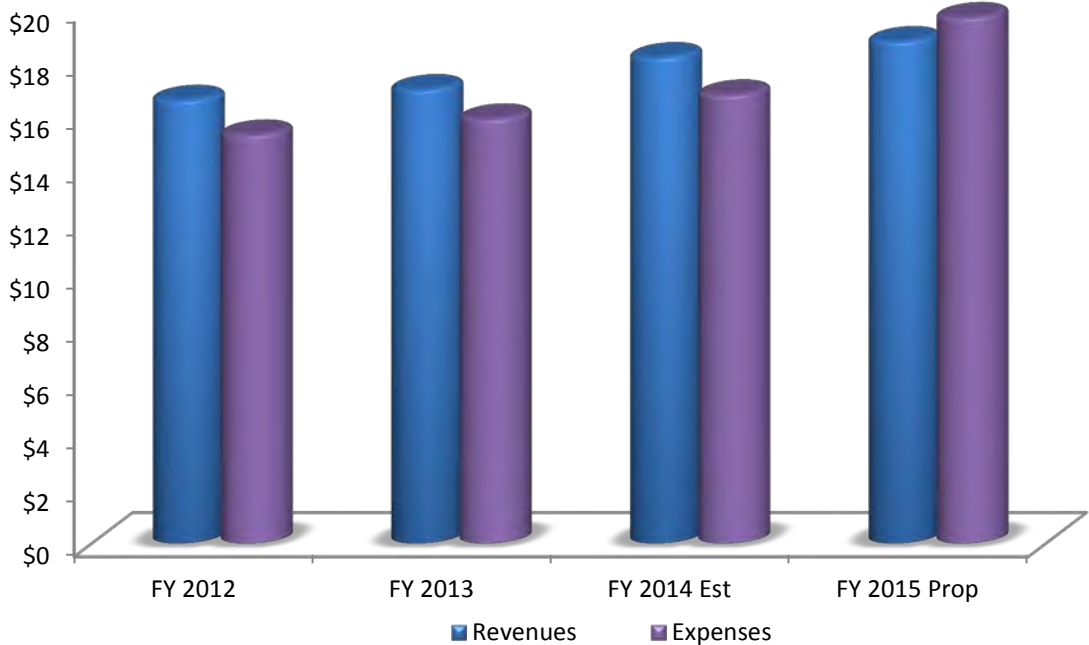


In FY 2015, General Fund expenditures total \$19.7 million, up \$2.9 million from the \$16.8 million estimated in FY 2014. This budget continues the best practice of fully funding the \$0.8 million in ARC (Annual Required Contributions) costs associated with implementing GASB 45, Other Post-Employment Benefits.

### General Fund Uses

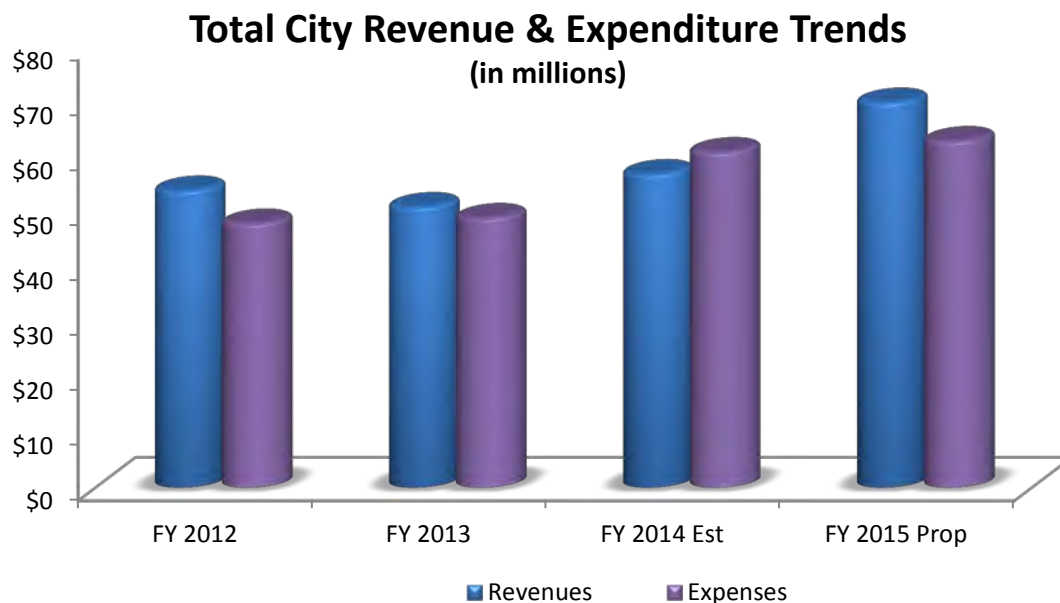


### Total General Fund Revenue & Expenditure Trends (in millions)





Total expenditures city-wide are estimated at \$62.7 million and city-wide revenues estimated at \$69.6 million. As has been the case in prior years, the City continues to make progress towards improving its infrastructure where revenue sources are available. In FY 2015, the focus will be on street improvement projects.



The City has accumulated reserves. Reserves fund capital projects and largely account for the difference between total revenues and total expenditures, once debt issues have been factored out. In addition, City Council has established a prudent reserve level to protect against service reductions or raising taxes and fees due to temporary revenue shortfalls or unpredicted events.

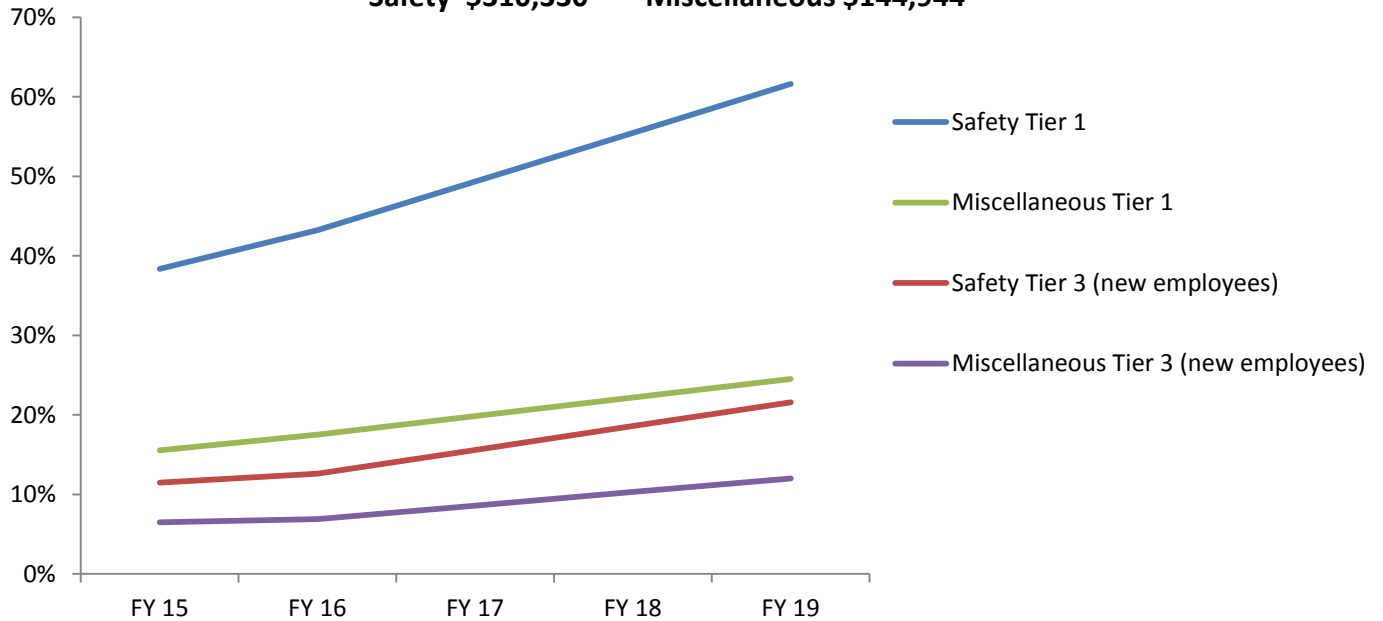


# Obligations

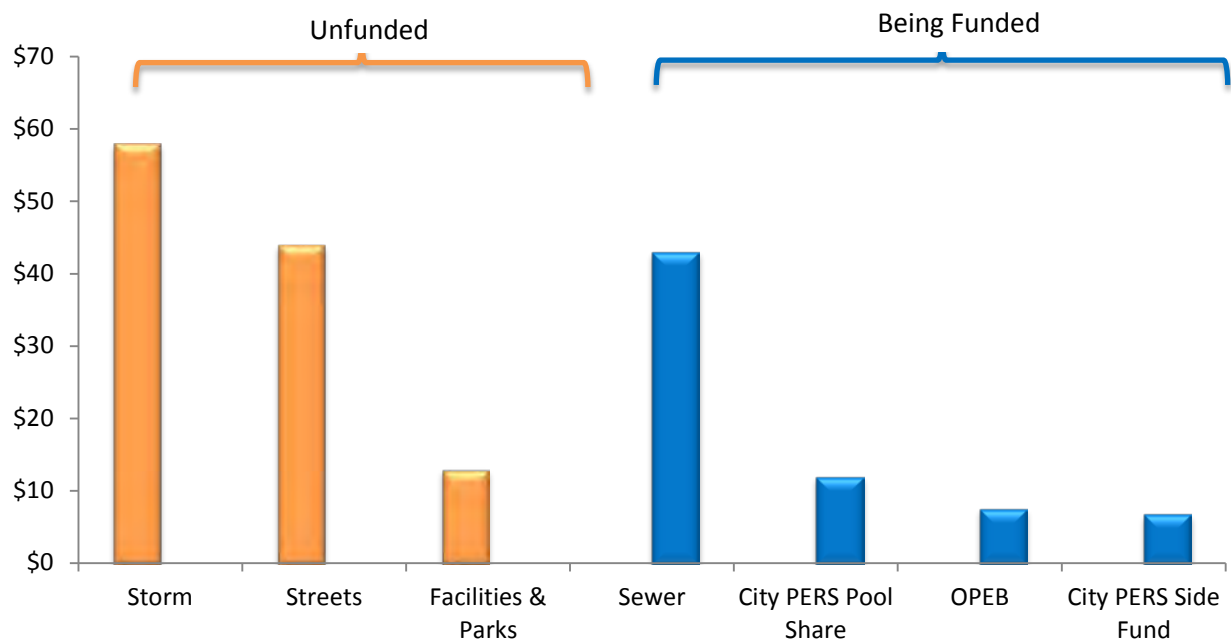
## Projected PERS Rate Increases

(FY 15-FY 19 Constant \$)

Safety \$310,330      Miscellaneous \$144,944



## Capital and Retirement Obligations



## Top 4 Priorities

Economic  
Development,  
Downtown  
Revitalization, and  
Advanced Planning

2035 General  
Plan Update

Belmont  
“Villages”  
Zoning

Targeted  
Economic  
Development  
Project

Housing  
Program  
Assessment  
and Deployment

Parks &  
Recreation  
Improvements  
(Facilities and  
Parks)

Athletic Field  
Improvements

Davey Glen  
Park Design  
and  
Development

Strategy for  
Future of Barrett  
Community  
Center Property

Open Space  
Planning

Ralston Corridor  
Study and  
Improvements

Capital  
Financing Plan  
for  
Infrastructure

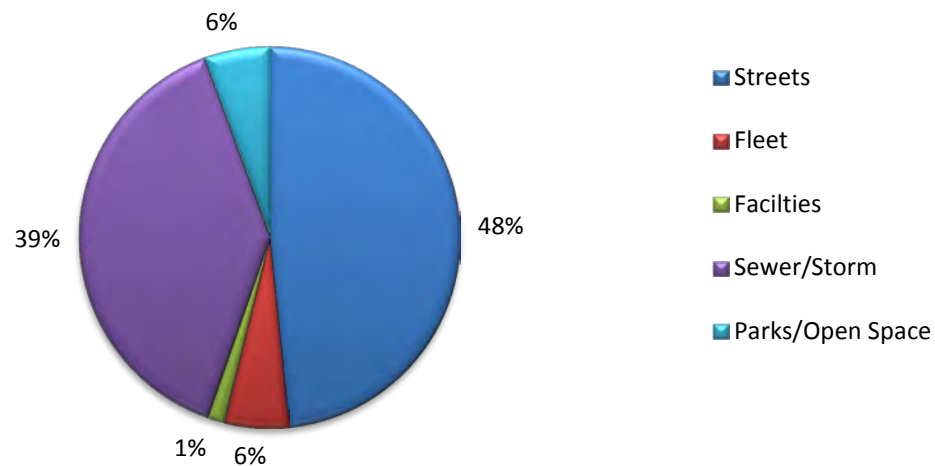


# Capital Improvement Plan and Capital Outlay Trends

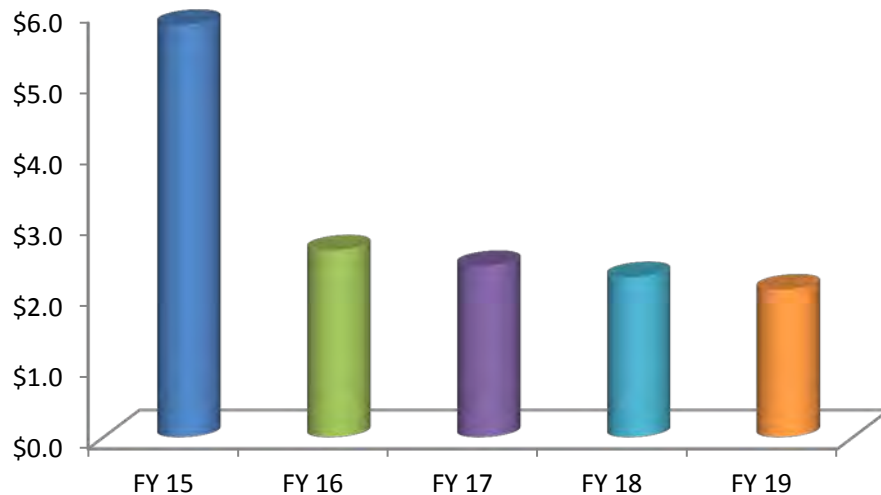
5 year CIP-\$15.2M

FY 2015 CIP-\$5.8M

## Capital Projects by Function



## Projected Capital Outlay (in millions)



**City of Belmont**  
**FY 2015 Budget**  
**General Fund and Subsidized Funds**  
**Trends & Projections**  
**FY2013 - FY2019**

Fund		Major													
Number	Description	Sources & Uses	FY2013 Audited	FY2014 Estimated	FY2015 Proposed	FY2016 Projected	FY2017 Projected	FY2018 Projected	FY2019 Projected						
101 General Fund		Sources													
	Property tax	\$	5,880,673	\$	6,424,724	\$	6,588,833	\$	6,846,358	\$	7,083,729	\$	7,328,221	\$	7,580,047
	Sales tax		2,792,298		2,811,553		2,955,475		3,073,694		3,165,905		3,229,223		3,293,807
	Transient occupancy tax		1,571,854		1,696,826		1,740,943		1,810,581		1,864,898		1,902,196		1,940,240
	Other taxes		1,424,362		1,569,625		1,655,213		1,721,422		1,773,064		1,808,525		1,844,696
	License & permits		764,818		890,905		914,069		932,350		969,644		1,008,430		1,038,683
	Use of money & property		268,473		302,970		319,739		332,529		345,830		359,663		370,453
	Intergovernmental		304,221		301,603		266,243		276,893		287,968		299,487		308,472
	Fines & forfeitures		195,708		220,900		229,400		238,576		248,119		258,044		265,785
	Service charges		3,697,959		3,824,566		4,132,490		4,297,790		4,469,701		4,469,701		4,603,792
	Miscellaneous		102,718		52,544		-		-		-		-		-
	Non-subsidized transfers		-		131,198		-		-		-		-		-
	Subtotal		17,003,084		18,227,414		18,802,405		19,530,191		20,208,859		20,663,490		21,245,976
	Uses														
	General Government		4,001,339		4,051,041		4,966,231		5,210,932		5,473,437		5,743,989		5,963,352
	Public Safety		9,119,505		9,661,950		10,510,799		11,028,530		11,629,194		12,227,961		12,801,251
	Culture & Recreation		1,578,718		1,585,953		1,866,490		1,950,491		2,040,208		2,132,315		2,205,987
	Miscellaneous & other						-		-		-		-		-
	Non-subsidized transfers		284,943		453,212		1,354,979		-		-		-		-
	Subtotal		14,984,505		15,752,156		18,698,499		18,189,952		19,142,840		20,104,265		20,970,590
	Gross Available		2,018,579		2,475,258		103,906		1,340,239		1,066,019		559,225		275,386
205 Recreation		Sources													
	Service charges		1,570,359		1,611,749		1,662,374		1,745,493		1,832,767		1,924,406		2,020,626
	Intergovernmental		42,813		39,386		44,000		44,000		44,000		44,000		44,000
	Miscellaneous & other		11,290		12,386		14,900		14,900		14,900		14,900		14,900
	Use of Money & Property		17		7		-		-		-		-		-
	Subtotal		1,624,479		1,663,528		1,721,274		1,804,393		1,891,667		1,983,306		2,079,526
	Uses														
	Recreation		1,958,867		2,120,907		2,242,643		2,339,719		2,443,299		2,549,403		2,634,757
	Non-subsidized transfers		-		-		-		-		-		-		-
	Subtotal		1,958,867		2,120,907		2,242,643		2,339,719		2,443,299		2,549,403		2,634,757
	Net difference		(334,388)		(457,379)		(521,369)		(535,326)		(551,632)		(566,097)		(555,231)
	Fund Balance Availability		-		-		-		-		-		-		-
	Subsidy Requirement		334,388		457,379		521,369		535,326		551,632		566,097		555,231

**City of Belmont**  
**FY 2015 Budget**  
**General Fund and Subsidized Funds**  
**Trends & Projections**  
**FY2013 - FY2019**

Fund		Major							
Number	Description	Sources & Uses	FY2013 Audited	FY2014 Estimated	FY2015 Proposed	FY2016 Projected	FY2017 Projected	FY2018 Projected	FY2019 Projected
210 Development Services	Sources								
	License & permits		678,431	769,846	883,888	928,082	974,487	1,023,211	1,074,371
	Service charges		854,971	1,102,883	1,422,504	1,493,629	1,568,311	1,646,726	1,729,063
	Fines & forfeitures		715	1,000	-	-	-	-	-
	Use of Money & Property			47	-	-	-	-	-
	Miscellaneous & other		634	799	-	-	-	-	-
	Other financing sources				-	-	-	-	-
	Subtotal		1,534,751	1,874,576	2,306,392	2,421,712	2,542,797	2,669,937	2,803,434
	Uses								
	Urban Redevelopment		1,698,753	1,757,095	1,996,746	2,084,818	2,179,340	2,275,848	2,350,723
	Public Safety				-	-	-	-	-
	Highways and Streets		273,849	308,550	530,075	553,965	579,836	606,103	626,386
	Non-subsidized transfers		147,500	147,500	-	-	-	-	-
	Subtotal		2,120,102	2,213,145	2,526,821	2,638,783	2,759,176	2,881,951	2,977,110
	Net difference		(585,351)	(338,569)	(220,429)	(217,071)	(216,379)	(212,014)	(173,676)
	Fund Balance Availability		162,224	-	-	-	-	-	-
	Subsidy Requirement		423,127	338,569	220,429	217,071	216,379	212,014	173,676
227 Supplemental Law	Sources								
	Intergovernmental		100,000	100,000	100,000	100,000	100,000	100,000	100,000
	Subtotal		100,000	100,000	100,000	100,000	100,000	100,000	100,000
	Uses								
	Public Safety		133,353	115,727	140,160	145,940	152,376	158,847	165,066
	Capital outlay		-	-	-	-	-	-	-
	Non-subsidized transfers		-	-	-	-	-	-	-
	Subtotal		133,353	115,727	140,160	145,940	152,376	158,847	165,066
	Net difference		(33,353)	(15,728)	(40,160)	(45,940)	(52,376)	(58,847)	(65,066)
	Fund Balance Availability		-	-	-	-	-	-	-
	Subsidy Requirement		33,353	15,728	40,160	45,940	52,376	58,847	65,066

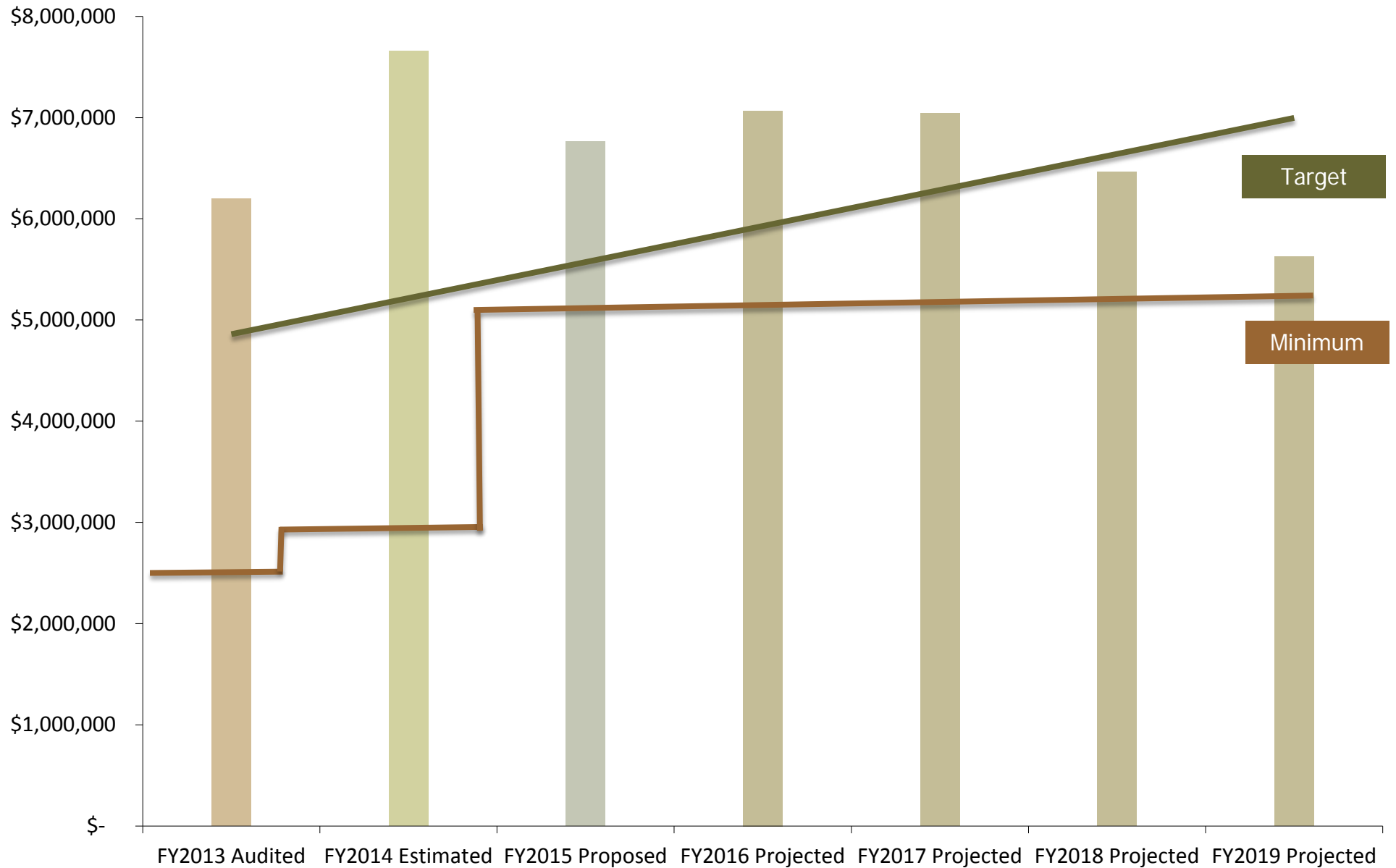
**City of Belmont**  
**FY 2015 Budget**  
**General Fund and Subsidized Funds**  
**Trends & Projections**  
**FY2013 - FY2019**

Fund		Major							
Number	Description	Sources & Uses	FY2013 Audited	FY2014 Estimated	FY2015 Proposed	FY2016 Projected	FY2017 Projected	FY2018 Projected	FY2019 Projected
<b>574 Facilities Management</b>		<b>Sources</b>							
		<i>Service charges</i>	804,362	783,023	1,011,756	1,042,109	1,073,372	1,105,573	1,138,740
		<i>Use of money &amp; property</i>	387,463	416,795	416,835	429,340	442,220	455,487	469,151
		<i>Miscellaneous</i>	-	-	-	-	-	-	-
		<i>Subtotal</i>	1,191,825	1,199,818	1,428,591	1,471,449	1,515,592	1,561,060	1,607,892
		<b>Uses</b>							
		<i>General Government</i>	737,320	804,441	1,026,756	1,071,103	1,118,121	1,166,526	1,204,867
		<i>Culture &amp; Recreation</i>	566,450	601,770	615,234	640,994	668,387	696,454	718,768
		<i>Non-subsidized transfers</i>	-	-	-	-	-	-	-
		<i>Subtotal</i>	1,303,770	1,406,211	1,641,990	1,712,096	1,786,508	1,862,980	1,923,636
		<i>Net difference</i>	(111,945)	(206,393)	(213,399)	(240,648)	(270,916)	(301,920)	(315,744)
		<i>Fund Balance Availability</i>	-	-	-	-	-	-	-
		<i>Subsidy Requirement</i>	111,945	206,393	213,399	240,648	270,916	301,920	315,744
<b>General Fund Balance</b>		<b>Net Available</b>	1,115,766	1,457,189	(891,451)	301,255	(25,284)	(579,653)	(834,331)
		<b>Beginning Fund Balance</b>	5,084,703	6,200,469	7,657,658	6,766,207	7,067,462	7,042,178	6,462,525
		<b>Projected Ending Fund Balance</b>	\$ 6,200,469	\$ 7,657,658	\$ 6,766,207	\$ 7,067,462	\$ 7,042,178	\$ 6,462,525	\$ 5,628,195
		<b>Reserve Requirement</b>	\$ 4,850,855	\$ 5,048,652	\$ 5,723,362	\$ 6,002,684	\$ 6,317,137	\$ 6,634,407	\$ 6,920,295
		<b>Target Correction</b>							
		<b>Targeted Ending Fund Balance</b>	\$ 6,200,469	\$ 7,657,658	\$ 6,766,207	\$ 7,067,462	\$ 7,042,178	\$ 6,462,525	\$ 5,628,195

#N/A



# City of Belmont General Fund Balance - 7 Yr Trends & Projections



# Belmont Fire Protection District

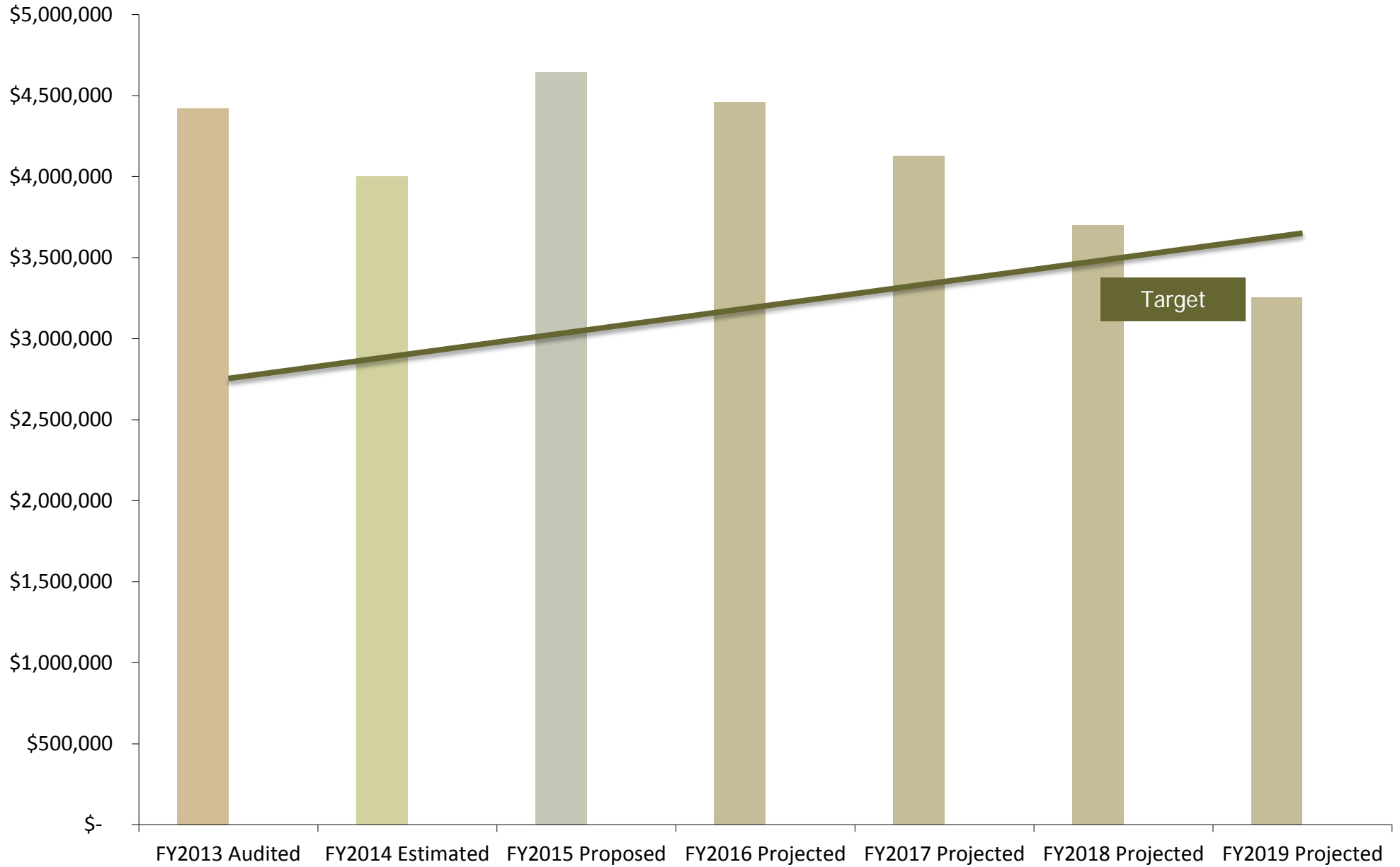
## FY 2015 Budget

### Trends & Projections

### FY2013 - FY2019

Fund		Major Sources & Uses	FY2013 Audited	FY2014 Estimated	FY2015 Proposed	FY2016 Projected	FY2017 Projected	FY2018 Projected	FY2019 Projected
Number	Description								
<b>223 Belmont Fire Protection District</b>		<b>Sources</b>							
	<i>Property tax</i>		\$ 7,351,014	\$ 7,912,695	\$ 8,219,387	\$ 8,633,229	\$ 8,909,707	\$ 9,246,494	\$ 9,596,011
	<i>Use of money &amp; property</i>		2,807	1,830	1,830	1,848	1,867	1,885	1,904
	<i>Intergovernmental</i>		104,705	102,074	102,870	103,384	103,901	104,421	104,943
	<i>Service charges</i>		47,508	121,058	120,000	123,600	127,308	131,127	135,061
	<i>Miscellaneous &amp; other sources</i>		535,655	657,244	1,482,236	665,281	678,586	692,158	706,001
	<i>Subtotal</i>		8,041,689	8,794,901	9,926,323	9,527,342	9,821,369	10,176,085	10,543,921
	<b>Uses</b>								
	<i>Public Safety</i>		7,976,383	9,215,711	9,283,771	9,712,208	10,153,741	10,602,985	10,988,966
	<i>Subtotal</i>		7,976,383	9,215,711	9,283,771	9,712,208	10,153,741	10,602,985	10,988,966
Belmont Fire Protection District Net Available			65,306	(420,810)	642,552	(184,866)	(332,372)	(426,900)	(445,046)
	Beginning Fund Balance		4,356,070	4,421,376	4,000,566	4,643,118	4,458,252	4,125,881	3,698,980
	Projected Ending Fund Balance		\$ 4,421,376	\$ 4,000,566	\$ 4,643,118	\$ 4,458,252	\$ 4,125,881	\$ 3,698,980	\$ 3,253,935
	Targeted Ending Fund Balance 20%		\$ 2,632,206	\$ 3,041,185	\$ 3,063,644	\$ 3,205,029	\$ 3,350,735	\$ 3,498,985	\$ 3,626,359

## Belmont Fire Protection District Fund Balance - 7 Yr Trends & Projections



**City of Belmont**  
**FY 2015 Budget**  
**Fund Recap**  
**Fiscal Years 2014 through 2015**

		Audited Fund Balance 7/1/2013		FY 2014 Estimated				Estimated Fund Balance 6/30/2014				FY 2015 Proposed				Proposed Fund Balance 6/30/2015	
Fund Number	Description	Assigned	Unassigned	Revenues	Other Sources	Expenditures	Other Uses	Assigned	Unassigned	Revenues	Other Sources	Expenditures	Other Uses	Assigned	Unassigned		
General Fund																	
101	General Fund	\$ 504,390	\$ 5,696,079	\$ 18,096,216	\$ 131,198	\$ 15,298,943	\$ 1,471,280	\$ 298,748	\$ 7,358,912	\$ 18,802,405		\$ 17,343,520	\$ 2,350,334	\$ 298,748	\$ 6,467,463		
Special Revenue Funds																	
205	Co-Sponsored Recreation	-	-	1,663,528	457,379	2,120,907	-	-	-	1,721,274	521,369	2,242,643	-	-	-		
206	Library Maintenance & Ops	-	991,426	297,868	-	353,142	-	-	936,152	297,480	-	328,465	-	-	905,167		
207	Athletic Field Maintenance	-	117,702	66,064	30,000	56,000	-	-	157,766	70,064	-	40,000	-	-	187,830		
208	City Trees	-	231,776	70,121	-	29,000	-	-	272,897	25,121	-	46,000	-	-	252,018		
210	Development Services	-	-	1,874,575	338,569	2,065,645	147,500	-	-	2,306,393	220,427	2,526,820	-	-	-		
212	General Plan Maintenance	-	62,181	65,031	25,000	57,925	-	-	94,287	65,031	525,000	575,000	-	-	109,318		
223	Belmont Fire Protection District	-	4,421,376	8,794,900	-	9,084,910	130,801	-	4,000,566	9,096,323	-	9,028,978	130,801	-	3,937,111		
225	Public Safety Grants	-	7,763	653	-	2,500	-	-	5,916	653	-	2,500	-	-	4,069		
227	Supplemental Law Enforcement	-	-	100,000	15,728	115,727	-	-	-	100,000	40,160	140,160	-	-	-		
229	Red Light Camera	-	140,930	80,071	-	89,803	131,198	-	-	-	-	-	-	-	-		
231	Street Maintenance Gas Tax	-	-	1,147,352	548,169	1,695,521	-	-	-	1,267,422	656,673	1,924,095	-	-	-		
234	Street Improvement Measure A	-	1,415,194	1,261,040	170,000	988,064	549,993	-	1,308,176	2,296,143	-	2,833,465	656,673	-	114,181		
235	Traffic Mitigation	-	47,810	8	-	47,818	-	-	-	-	-	-	-	-	-		
275	Housing Successor	3,965,078	55,160	103,039	-	138,338	-	3,965,078	19,860	543,000	160,000	722,860	-	3,965,078	-		
	Total Special Revenue Funds	3,965,078	7,491,318	15,524,251	1,584,844	16,845,301	959,492	3,965,078	6,795,620	17,788,904	2,123,628	20,410,986	787,473	3,965,078	5,509,693		
Capital Projects Funds																	
308	General Facilities	-	373,710	53,961	225,500	131,129	-	-	522,041	-	-	42,716	-	-	479,325		
310	Emergency Repair	-	332,583	157	-	-	-	-	332,740	157	667,103	-	-	-	1,000,000		
312	Comcast	-	366,210	171	-	15,040	-	-	351,341	171	-	18,000	-	-	333,512		
334	Hwy 101 Bike/Pedestrian Bridge	-	-	(787)	1,825	1,038	-	-	-	-	-	-	-	-	-		
341	Planned Park	-	362,746	7,157	-	76,659	-	-	293,244	157	-	293,400	-	-	-		
343	Open Space	-	(1,550,397)	1,937,222	-	10,500	4,126	-	372,199	87	-	65,656	-	-	306,630		
704	Special Assessment District	-	291,575	4,309	-	-	-	-	295,884	188	-	-	-	-	296,072		
	Total Capital Projects Funds	-	176,427	2,002,190	227,325	234,366	4,126	-	2,167,449	760	667,103	419,772	-	-	2,415,540		
Enterprise Funds																	
501	Sewer Enterprise-Operations	11,501,852	-	8,167,876	-	4,976,277	808,125	13,885,326	-	8,023,310	-	5,717,861	946,664	15,244,111	-		
503	Sewer Operations-Capital	(6,658,099)	-	28,259	-	1,338,688	923,972	(8,892,500)	-	9,042,759	-	2,821,747	930,984	(3,602,472)	-		
505	Sewer Enterprise-Treatment Plant	3,386,255	-	20,000	-	204,549	-	3,201,706	-	30,000	-	92	-	3,231,614	-		
507	Sewer Treatment Facility	4,176,269	-	3,115,702	-	8,016,891	505,081	(1,230,001)	-	3,115,702	-	82,640	505,206	1,297,855	-		
525	Storm Drainage	4,223,993	-	541,977	808,125	1,350,102	-	4,223,993	-	1,052,158	946,664	1,998,822	-	4,223,993	-		
530	Solid Waste	-	214,095	936,293	-	577,826	-	-	572,563	501,562	-	461,851	-	-	612,274		
	Total Enterprise Funds	16,630,270	214,095	12,810,108	808,125	16,464,333	2,237,178	11,188,524	572,563	21,765,491	946,664	11,083,013	2,382,854	20,395,101	612,274		
Internal Service & Other Funds																	
406	Library Bond Debt Service	-	321,898	661,180	-	36,243	635,625	-	311,210	661,180	-	38,967	636,975	-	296,448		
570	Workers' Compensation Insurance	-	33,045	795,421	-	767,760	-	-	60,706	1,086,870	-	833,327	-	-	314,249		
571	Liability Insurance	-	462,452	302,734	-	401,986	-	-	363,200	426,283	-	425,469	-	-	364,015		
572	Self-Funded Vision	-	-	29,190	2,712	31,902	-	-	-	29,591	2,876	32,467	-	-	-		
573	Fleet & Equipment Management	-	2,376,948	1,666,269	147,500	2,859,246	-	-	1,331,471	2,526,398	-	3,335,264	-	-	522,605		
574	Facilities Management	-	-	1,199,818	206,393	1,406,211	-	-	-	1,428,591	213,399	1,641,990	-	-	-		
575	Benefit Stabilization	-	56,956	852,133	-	909,088	-	-	-	904,430	-	813,883	-	-	90,547		
576	BFPD Benefit Stabilization	-	12	211,076	-	209,989	-	-	1,099	212,875	-	206,294	-	-	7,680		
	Total Internal Service & Other Funds	-	3,251,311	5,717,821	356,605	6,622,425	635,625	-	2,067,686	7,276,218	216,275	7,327,661	636,975	-	1,595,543		
Total All Funds		\$ 21,099,738	\$ 16,829,229	\$ 54,150,585	\$ 3,108,097	\$ 55,465,368	\$ 5,307,702	\$ 15,452,350	\$ 18,962,230	\$ 65,633,778	\$ 3,953,670	\$ 56,584,952	\$ 6,157,636	\$ 24,658,927	\$ 16,600,513		



**City of Belmont**  
**FY 2015 Budget**  
**Revenues and Other Sources & Expenditures and Other Uses**  
**By Fund and Function**

Fund	Division	Account	Account Description	Actual FY 2012	Actual FY 2013	Amended Budget FY 2014	Estimated FY 2014	Proposed FY 2015
101		6101	PROPERTY TAXES-SECURED	\$2,506,742	\$2,591,615	\$2,759,940	\$2,759,940	\$2,876,685
101		6102	PROPERTY TAXES-UNITARY	22,589	25,503	25,020	25,020	26,078
101		6103	PROPERTY TAXES-UNSECURED	157,819	181,207	249,535	249,535	260,090
101		6104	PROPERTY TAXES-PRIOR	7,065	(1,625)		(1,852)	
101		6105	SUPPLEMENTAL PROPERTY T	79,647	107,624	74,595	121,353	126,486
101		6106	SUPPLEMENTAL TAXES-PRIOR	3,017		8,620	(8,620)	
101		6108	PROPERTY TAXES-RDA PASS-THROUGH	381,828	406,797	409,522	419,868	428,727
101		6110	ERAF REFUND	533,640	641,404	707,157	707,157	627,400
101		6111	VLF IN LIEU	1,960,844	1,928,147	2,156,938	2,152,323	2,243,366
101		6121	SALES AND USE TAX	1,883,283	2,081,843	2,031,789	2,044,579	2,132,825
101		6123	SALES TAXES-PUBLIC SAFETY	97,234	105,931	108,679	110,260	113,127
101		6124	SALES TAX IN LIEU-TRIPLE FLIP	692,439	604,524	659,504	656,714	709,523
101		6125	TRANSIENT OCCUPANCY TAX	1,359,404	1,571,854	1,695,168	1,696,826	1,740,943
101		6129	PROPERTY TRANSFER TAXES	164,768	182,822	243,854	231,897	241,707
101		6131	UTILITY FRANCHISE TAXES	243,717	238,476	242,447	243,652	249,554
101		6132	GARBAGE FRANCHISE TAXES	554,777	610,931	673,555	681,306	740,450
101		6133	CABLE TV FRANCHISE TAXES	376,605	392,134	408,201	412,770	423,502
			TAXES	11,025,419	11,669,187	12,454,524	12,502,729	12,940,465
101		6201	BUSINESS LICENSES	878,219	764,818	773,613	890,905	914,069
			LICENSES AND PERMITS	878,219	764,818	773,613	890,905	914,069
101		6315	PD REIMBURSEMENT GRANTS	5,702	10,692	4,000	16,000	14,000
101		6319	MISCELLANEOUS FEDERAL GRANTS		1,560		2,437	1,200
101		6325	MOTOR VEHICLE TAXES	13,114	13,588		15,861	
101		6328	H.O.P.T.R.	23,324	23,128	28,148	28,148	29,339
101		6331	STATE MANDATED COST REI	4,773	11,617		4,702	
101		6332	PEACE OFFICER STANDARDS	30,457	39,432	35,000	30,251	17,500
101		6399	PMT IN LIEU TAXES-SEWER	204,204	204,204	204,204	204,204	204,204
			INTERGOVERNMENTAL	281,574	304,221	271,352	301,603	266,243
101		6401	GENERAL GOVERNMENT SERV	180,685	58,645	58,485	58,485	58,485
101		6422	SALES OF PUBLICATIONS	65				
101		6423	ADMIN REIM-NET SIX		12,000	12,288	12,288	12,607
101		6424	ADMIN REIM-SUCCESSOR AGENCY		213,213	211,636	203,388	210,515
101		6425	PUBLIC SAFETY ADMIN REIMB-BFPD	98,864	191,993	264,300	264,300	249,803
101		6426	ADMIN REIM-HOUSING SUCCESSOR		1,415	25,285	25,285	34,090
101		6427	ADMIN REIM-SOLID WASTE	42,340	45,993	58,364	58,364	42,458
101		6428	ADMIN REIM-LIBRARY OPS	15,584	16,274	14,917	14,917	14,026
101		6429	ADMIN REIM-LIBRARY DEBT	2,952	3,948	3,631	3,631	4,255
101		6430	ADMIN REIM-GENL FUND DE	1,117,742	1,268,950	1,260,000	1,260,000	1,356,217
101		6431	ADMIN REIM-CO-SPONSORED	98,289	93,852	95,735	95,735	117,056
101		6432	ADMIN REIM-DEVELOPMENT SERVICES	141,814	151,640	153,657	153,657	205,354
101		6433	ADMIN REIM-BELMONT FIRE	236,686	652,521	607,149	607,149	674,582
101		6434	ADMIN REIM-BSCFD	131,033	40,200	40,200	40,200	41,245
101		6435	ADMIN REIM-FLEET & EQUIPMENT	197,186	200,579	232,954	232,954	278,307
101		6436	ADMIN REIM-GAS TAX FUND	135,393	130,043	118,942	118,942	113,650
101		6437	ADMIN REIM-MEASURE A FU	29,494	15,095	28,064	28,064	23,465
101		6438	ADMIN REIM-GENERAL FACI	9,253	1,677	969	969	5,716
101		6439	ADMIN REIM-BIKE BRIDGE	229,882				
101		6441	ADMIN REIM-RED LIGHT CAMERA	6,359	15,655	15,498	15,498	
101		6442	ADMIN REIM-PLANNED PARK	21,869	2,492	2,059	2,059	12,054
101		6443	ADMIN REIM-RDA CAPITAL	18,449				
101		6444	ADMIN REIM-PROJECT AREA IMPROV	17,517				
101		6445	ADMIN REIM-SEWER ENTERP	143,978	154,474	138,373	138,373	180,804
101		6446	ADMIN REIM-SEWER CAPITAL	29,492	10,151	20,157	20,157	35,032
101		6447	ADMIN REIM-DRAINAGE CAP	107,388	112,286	95,195	95,195	98,250
101		6448	ADMIN REIM-LIABILITY	4,722	4,571	3,448	3,448	26,021

**City of Belmont**  
**FY 2015 Budget**  
**Revenues and Other Sources & Expenditures and Other Uses**  
**By Fund and Function**

				Actual	Actual	Amended			
Fund	Division	Account	Account Description	FY 2012	FY 2013	Budget	Estimated	Proposed	
101		6449	ADMIN REIM-WORKERS' COMP	2,358	4,752	4,188	4,188	4,989	
101		6450	ADMIN REIM-VISION	2,936	2,459	2,717	2,717	2,876	
101		6451	ADMIN REIM-CITY HALL RE	25,267					
101		6452	ADMIN REIM-BFPD OPEB		1,079	1,089	1,089	2,294	
101		6453	ADMIN REIM-REDEVELOPMENT	63,404					
101		6454	ADMIN REIM-LOW & MOD HO	46,337					
101		6455	ADMIN REIM-REDEV DEBT S	14,189					
101		6456	ADMIN REIM-SUCCESSOR AGENCY	121,149					
101		6457	ADMIN REIM-FACILITIES MGMT	77,348	132,233	120,461	120,461	110,084	
101		6460	ADMIN REIM-CITY OPEB	29,905	28,599	35,288	35,288	38,883	
101		6468	ADMIN REIM-OPEN SPACE					656	
101		6521	DEVELOPMENT REVIEW LEGAL FEES				2,500		
101		6601	FINGERPRINTING FEES	3,675	3,341	4,000	2,000	2,000	
101		6602	POLICE REPORT FEES	3,100	2,930	3,500	2,500	2,500	
101		6603	ALARM FEES	44,560	52,080	46,155	53,215	53,215	
101		6621	POLICE CONTRACT FEES	5,552	15,243	15,000	7,000	7,000	
101		6631	AFTER HR DISPATCH-SEWER	10,000	10,000	10,000	10,000	10,000	
101		6663	ABANDONED VEHICLE AUTH	22,436	25,451	22,250	25,960		
101		6666	IMPOUND VEHICLE RELEASE	6,700	10,700	9,000	9,000	9,000	
101		6690	MISCELLANEOUS POLICE SE	38,389	14,726	92,500	95,589	95,000	
			SERVICE CHARGES	3,537,643	3,697,960	3,827,454	3,824,566	4,132,490	
101		7001	PARKING & CODE ENFORCEMENT FINES	104,193	120,898	135,870	126,500	135,000	
101		7002	VEHICLE CODE FINES	93,221	74,810	87,405	94,400	94,400	
			FINES AND FORFEITURES	197,414	195,708	223,275	220,900	229,400	
101		7111	INTEREST EARNINGS-INVES	3,676	2,954		2,449	2,542	
101		7113	INTEREST REVENUE-CHANGE	(3,290)	(20,834)				
101		7124	1070 SIXTH RENTALS	126,256	131,672	135,706	140,737	147,518	
101		7125	1070 SIXTH COMMON AREA	5,707	5,882	5,928	6,076	6,086	
101		7195	SPORTS COMPLEX RENT	85,673	92,799	95,979	97,708	107,593	
101		7199	OTHER RENTALS	56,000	56,000	56,000	56,000	56,000	
			USE OF MONEY AND PROPERTY	274,023	268,473	293,613	302,970	319,739	
101		7252	REIMBURSEMENTS	162,981	89,338	10,000	18,777		
101		7270	CONTRIBUTIONS & DONATIONS	6	2		50		
101		7297	ANTICIPATED BUDGET SAVINGS			200,000			
101		7299	MISCELLANEOUS	(64,492)	13,377	0	33,717		
			MISCELLANEOUS	98,494	102,718	210,000	52,544	-	
101		7602	TRNSF FR VISION FUND	1,647					
101		7609	TRNSF FR PUBLIC IMPROVEMENTS FUND	298,748					
101		7613	TRNSF FR RED LIGHT CAMERA FUND			8,485	131,198		
			OPERATING TRANSFER IN	300,395	-	8,485	131,198	-	
Total Revenues				General Fund	16,593,182	17,003,085	18,062,316	18,227,414	18,802,405
101	101		CITY COUNCIL	572,390	524,318	520,696	493,348	488,872	
101	102		CONTINGENCY			50,000		550,000	
101	111		EXECUTIVE MANAGEMENT	494,994	517,916	584,281	585,610	636,793	
101	121		CITY ATTORNEY	354,075	387,003	416,127	398,796	431,160	
101	201		CITY CLERK	386,736	335,883	302,908	304,101	314,967	
101	202		CITY CLERK-ELECTIONS	28,108		35,800	27,488	30,800	
101	401		HUMAN RESOURCES	509,290	507,692	540,016	529,020	585,108	
101	501		FINANCIAL OPERATIONS	945,084	1,083,801	1,066,179	1,078,278	1,290,896	
101	502		FINANCIAL PLANNING & REPORTING	427,013	452,628	487,273	438,346	473,891	
101	503		RISK MANAGEMENT	192,530	192,101	196,912	196,054	163,745	
GENERAL GOVERNMENT				3,910,219	4,001,342	4,200,192	4,051,041	4,966,231	

**City of Belmont**  
**FY 2015 Budget**  
**Revenues and Other Sources & Expenditures and Other Uses**  
**By Fund and Function**

				Actual	Actual	Amended			
Fund	Division	Account	Account Description	FY 2012	FY 2013	Budget	Estimated	Proposed	
						FY 2014	FY 2014	FY 2015	
101	600		LAW ENFORCEMENT ADMINISTRATION		1,259,654	1,466,844	1,388,424	1,566,832	
101	601		CRIME CONTROL	6,991,038	5,628,535	5,841,920	5,992,771	6,414,615	
101	602		TRAFFIC & COMMUNITY SAFETY	826,438	1,066,949	1,085,656	1,072,165	1,207,278	
101	603		EMERGENCY PREPAREDNESS	48,703					
101	604		SUPPORT SERVICES	1,376,619	1,164,366	1,196,787	1,208,591	1,322,073	
			PUBLIC SAFETY	9,242,798	9,119,503	9,591,206	9,661,950	10,510,799	
101	811		PARKS AND OPEN SPACES	1,464,444	1,578,717	1,604,889	1,585,953	1,866,490	
			CULTURE AND RECREATION	1,464,444	1,578,717	1,604,889	1,585,953	1,866,490	
101	504		OPERATING TRANSFERS	709,061	1,187,756	2,133,142	1,471,280	2,350,334	
			OPERATING TRANSFERS OUT	709,061	1,187,756	2,133,142	1,471,280	2,350,334	
Total Expenditures				General Fund	15,326,521	15,887,319	17,529,429	16,770,224	19,693,854
205		6363	NUTRITION SITE GRANT	39,947	42,813	44,625	39,386	44,000	
			INTERGOVERNMENTAL	39,947	42,813	44,625	39,386	44,000	
205		6910	RALSTON SPORTS FEES	52,952	66,566	49,625	68,000	68,000	
205		6913	SENIOR CITIZEN CLASSES	23,835	19,195	20,000	19,000	20,000	
205		6921	RECREATION CLASSES	689,507	801,270	812,000	785,000	800,000	
205		6936	ADULT SPORTS FEES	14,264	91		3,529		
205		6941	DAY CARE FEES	659,726	682,047	718,284	735,000	772,944	
205		6979	COMMUNITY GARDEN FEES	1,130	1,190	1,300	1,220	1,430	
205		6980	MISCELLANEOUS RECREATION	50		0			
			SERVICE CHARGES	1,441,465	1,570,358	1,601,209	1,611,749	1,662,374	
205		7111	INTEREST EARNINGS-INVES	29	17		7		
			USE OF MONEY AND PROPERTY	29	17	-	7	-	
205		7272	SENIOR FUNDRAISING	5,450	5,509	7,000	5,907		
205		7273	SPECIAL EVENTS FUNDRAISING	635			250		
205		7274	TEEN FUND RAISING	1,313	711	2,000	600		
205		7276	SENIOR TRANSPORTATION	4,875	4,786	5,750	5,629		
205		7299	MISCELLANEOUS	50	284				
			MISCELLANEOUS	12,323	11,289	14,750	12,386	-	
205		7601	TRNSF FR GENERAL FUND	524,247	334,388	521,727	457,379	536,269	
			OPERATING TRANSFER IN	524,247	334,388	521,727	457,379	536,269	
Total Revenues				Co-Sponsored Recreation	2,018,011	1,958,865	2,182,311	2,120,907	2,242,643
205	820		RECREATION PROGRAMS	1,017,250	993,648	1,168,473	1,144,148	1,190,251	
205	822		COMMUNITY LEARNING CENTER	686,513	635,419	636,090	647,707	690,583	
205	823		SENIOR SERVICES	314,248	329,797	348,487	329,051	361,808	
			CULTURE AND RECREATION	2,018,011	1,958,865	2,153,051	2,120,907	2,242,643	
Total Expenditures				Co-Sponsored Recreation	2,018,011	1,958,865	2,153,051	2,120,907	2,242,643
206		6156	LIBRARY SPECIAL TAXES	296,376	297,049	297,134	297,031	297,031	
			TAXES	296,376	297,049	297,134	297,031	297,031	
206		7111	INTEREST EARNINGS-INVES	1,095	710	748	449	449	
			USE OF MONEY AND PROPERTY	1,095	710	748	449	449	

**City of Belmont**  
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<b>Fund</b>	<b>Division</b>	<b>Account</b>	<b>Account Description</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Amended Budget FY 2014</b>	<b>Estimated FY 2014</b>	<b>Proposed FY 2015</b>
206		7270	DONATIONS				388	
			MISCELLANEOUS	-	-	-	388	-
		<b>Total Revenues</b>	<b>Library Maintenance &amp; Ops</b>	<b>297,471</b>	<b>297,759</b>	<b>297,882</b>	<b>297,868</b>	<b>297,480</b>
206	801		FACILITIES MANAGEMENT	337,887	364,438	361,145	353,142	328,465
			CULTURE AND RECREATION	337,887	364,438	361,145	353,142	328,465
		<b>Total Expenditures</b>	<b>Library Maintenance &amp; Ops</b>	<b>337,887</b>	<b>364,438</b>	<b>361,145</b>	<b>353,142</b>	<b>328,465</b>
207		6950	PLAYER REGISTRATION FEE	69,577	66,326	70,000	66,000	70,000
			SERVICE CHARGES	69,577	66,326	70,000	66,000	70,000
207		7111	INTEREST EARNINGS-INVES	86	73	66	64	64
			USE OF MONEY AND PROPERTY	86	73	66	64	64
207		7601	TRNSF FR GENERAL FUND				30,000	
			OPERATING TRANSFER IN	-	-	-	30,000	-
		<b>Total Revenues</b>	<b>Athletic Field Maintenance</b>	<b>69,663</b>	<b>66,399</b>	<b>70,066</b>	<b>96,064</b>	<b>70,064</b>
207	812		ATHLETIC FIELD MAINTENANCE	38,934	37,149	95,000	56,000	40,000
			CULTURE AND RECREATION	38,934	37,149	95,000	56,000	40,000
		<b>Total Expenditures</b>	<b>Athletic Field Maintenance</b>	<b>38,934</b>	<b>37,149</b>	<b>95,000</b>	<b>56,000</b>	<b>40,000</b>
208		6978	TREE REMOVAL PERMIT FEE	25,381	110,847	7,500	70,000	25,000
			SERVICE CHARGES	25,381	110,847	7,500	70,000	25,000
208		7111	INTEREST EARNINGS-INVES	125	129	112	121	121
			USE OF MONEY AND PROPERTY	125	129	112	121	121
		<b>Total Revenues</b>	<b>City Trees</b>	<b>25,506</b>	<b>110,976</b>	<b>7,612</b>	<b>70,121</b>	<b>25,121</b>
208	811		PARKS AND OPEN SPACES	5,109	10,661	35,000	29,000	46,000
			CULTURE AND RECREATION	5,109	10,661	35,000	29,000	46,000
		<b>Total Expenditures</b>	<b>City Trees</b>	<b>5,109</b>	<b>10,661</b>	<b>35,000</b>	<b>29,000</b>	<b>46,000</b>
210		6221	BUILDING PERMITS	314,568	280,374	292,006	348,487	400,750
210		6222	DELINQUENT BLDG PERMITS	8,570	4,938	4,292	6,000	5,725
210		6223	PLUMBING PERMITS	79,752	81,997	80,483	80,000	91,600
210		6224	ELECTRICAL PERMITS	66,579	65,931	64,386	71,500	80,150
210		6225	MECHANICAL PERMITS	52,765	50,351	53,655	48,859	55,933
210		6230	HAULING PERMITS	18,861	9,304	10,731	50,000	62,150
210		6231	GRADING PERMITS	33,859	21,562	16,097	15,000	18,080
210		6232	ENCROACHMENT PERMITS	146,592	163,974	187,793	150,000	169,500
			LICENSES AND PERMITS	721,545	678,431	709,443	769,846	883,888



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Fund	Division	Account	Account Description	Actual FY 2012	Actual FY 2013	Amended Budget FY 2014	Estimated FY 2014	Proposed FY 2015
210		6422	SALES OF PUBLICATIONS	1,257	1,511	1,610	1,359	1,546
210		6509	ZONING & SUBDIVISION FEES-PW					169,260
210		6510	ZONING & SUBDIVISION FEES-PL	109,723	91,310	159,262	120,000	156,293
210		6511	PLAN CHECK FEES	165,831	174,430	190,427	260,505	297,700
210		6512	DESIGN REVIEW FEES	137,800	125,325	112,676	85,000	97,325
210		6513	PLANNING PLAN CHECK FEE	28,090	33,486	36,193	33,112	37,785
210		6515	ENVIRONMENTAL FEES	178,160	123,251	182,000	215,000	257,625
210		6517	COUNTY EXEMPT FILING FEE				12,000	13,740
210		6518	STATE ENERGY REQ. PLAN	30,186	27,979	32,193	47,617	51,525
210		6519	ACCESSIBILITY PLAN CHECK	5,728	5,872	6,439	12,339	13,740
210		6520	GEOLOGIC HAZARD REVIEW	37,423	31,940	16,097	19,752	18,320
210		6522	ARBORIST REPORT FEES	23,720	17,763	13,950	19,725	21,755
210		6529	RE-INSPECTION FEES		1,424	1,610	856	687
210		6591	MICROFILM FEES	10,932	9,909	10,731	12,868	14,885
210		6612	FIRE PREVENTION PERMIT FEES	5,832	7,737	7,512	13,060	13,000
210		6613	FIRE PREVENTION PLAN CHECK FEES	20,939	28,573	32,998	40,894	40,000
210		6614	FIRE PREVENTION INSPECTION FEES	1,182	2,303	1,540	1,007	900
210		6615	FIRE PREVENTION BUS LIC INSPECTION	4,531	9,144	10,731	13,287	13,250
210		6701	ENGINEERING FEES	1,876	6,920	3,219	861	904
210		6702	ENGINEERING DESIGN REVIEW	107,694	72,700	94,433	90,452	101,700
210		6706	CITY CIP CHARGEBACK	95,580	19,143	13,521	13,521	
210		6711	BANNER PERMIT FEE	5,050	6,350	9,229	7,000	7,910
210		6721	DEVELOPMENT PLAN CHECK	39,002	45,583	53,655	71,754	80,150
210		6723	PUBLIC NOTICE FEE	9,975	7,120	6,439	5,415	5,725
210		6731	NPDES CHARGES	4,331	5,200	3,459	5,500	6,780
			SERVICE CHARGES	1,024,842	854,971	999,924	1,102,883	1,422,504
210		7010	CODE ENFORCEMENT FINES	1,912	715		1,000	
			FINES AND FORFEITURES	1,912	715	-	1,000	-
210		7111	INTEREST EARNINGS-INVES	163	57	94	47	
			USE OF MONEY AND PROPERTY	163	57	94	47	-
210		7252	REIMBURSEMENTS	(1)			354	
210		7299	MISCELLANEOUS	1,031	575		445	
			MISCELLANEOUS	1,030	575	-	799	-
210		7601	TRNSF FR GENERAL FUND		423,127	512,813	338,569	220,427
			OPERATING TRANSFER IN	-	423,127	512,813	338,569	220,427
			<b>Total Revenues</b>		<b>1,749,492</b>	<b>2,222,274</b>	<b>2,213,145</b>	<b>2,526,820</b>
210	904		PERMIT CENTER	739,216	774,845	798,994	808,402	873,203
210	905		DEVELOPMENT REVIEW	667,309	923,908	952,750	948,693	1,123,542
			URBAN REDEVELOPMENT	1,406,526	1,698,753	1,751,745	1,757,095	1,996,746
210	780		PUBLIC WORKS DEVELOPMENT	302,984	273,847	325,339	308,550	530,075
			HIGHWAYS AND STREETS	302,984	273,847	325,339	308,550	530,075
210	504		OPERATING TRANSFERS		147,500	147,500	147,500	
			OPERATING TRANSFERS OUT	-	147,500	147,500	147,500	-
			<b>Total Expenditures</b>		<b>2,120,100</b>	<b>2,224,584</b>	<b>2,213,145</b>	<b>2,526,820</b>
212		6530	GENERAL PLAN MAINTENANCE	57,516	49,227	40,750	65,000	65,000
			SERVICE CHARGES	57,516	49,227	40,750	65,000	65,000

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<b>Fund</b>	<b>Division</b>	<b>Account</b>	<b>Account Description</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Amended Budget FY 2014</b>	<b>Estimated FY 2014</b>	<b>Proposed FY 2015</b>
212		7111	INTEREST EARNINGS-INVES	71	46	44	31	31
			USE OF MONEY AND PROPERTY	71	46	44	31	31
212		7601	TRNSF FR GENERAL FUND			550,000	25,000	525,000
			OPERATING TRANSFER IN	-	-	550,000	25,000	525,000
<b>Total Revenues</b>								
			<b>General Plan Maintenance</b>	<b>57,587</b>	<b>49,273</b>	<b>590,794</b>	<b>90,031</b>	<b>590,031</b>
212	906		GENERAL PLAN MAINTENANCE	94,046	38,505	600,000	57,925	575,000
			CULTURE AND RECREATION	94,046	38,505	600,000	57,925	575,000
<b>Total Expenditures</b>								
			<b>General Plan Maintenance</b>	<b>94,046</b>	<b>38,505</b>	<b>600,000</b>	<b>57,925</b>	<b>575,000</b>
223		6101	PROPERTY TAXES-SECURED	5,826,622	6,020,457	6,367,491	6,537,606	6,780,805
223		6102	PROPERTY TAXES-UNITARY	54,673	60,316	61,828	59,916	62,145
223		6103	PROPERTY TAXES-UNSECURED	358,756	409,926	426,610	433,504	449,630
223		6104	PROPERTY TAXES-PRIOR	15,413	(3,545)		(22,818)	
223		6105	SUPPLEMENTAL PROPERTY T	112,820	152,092	121,750	171,205	178,053
223		6106	SUPPLEMENTAL TAXES-PRIOR	4,247				
223		6108	PROPERTY TAXES-RDA PASS-THROUGH	669,186	711,768	717,522	733,282	748,754
			TAXES	7,041,717	7,351,014	7,695,201	7,912,695	8,219,387
223		6328	H.O.P.T.R.	50,891	50,393	51,727	48,998	50,821
223		6356	ADVANCED LIFE SUPPORT JPA	40,572	54,312	54,312	53,076	52,049
			INTERGOVERNMENTAL	91,463	104,705	106,039	102,074	102,870
223		6614	FIRE INSPECTION FEES	40,099	43,464	170,167	120,000	120,000
223		6625	CPR/AED CLASS FEES		4,044		1,058	
			SERVICE CHARGES	40,099	47,508	170,167	121,058	120,000
223		7111	INTEREST EARNINGS-INVES	3,819	2,807	2,778	1,830	1,830
223		7113	INTEREST REVENUE-CHANGE	(36)				
			USE OF MONEY AND PROPERTY	3,783	2,807	2,778	1,830	1,830
223		7252	REIMBURSEMENTS	69,851	58,893	172,679	168,104	159,000
223		7253	HAZARDOUS MATERIALS REIMBURSEMENT	443,344	476,416	483,564	483,564	493,236
223		7299	MISCELLANEOUS	161	346	0	926	
			MISCELLANEOUS	513,356	535,654	656,243	652,594	652,236
223		7501	PROCEEDS-SALE OF CAPITAL ASSETS				4,650	
			OTHER FINANCING SOURCES	-	-	-	4,650	-
<b>Total Revenues</b>								
			<b>Belmont Fire Protection Distr</b>	<b>7,690,417</b>	<b>8,041,688</b>	<b>8,630,428</b>	<b>8,794,900</b>	<b>9,096,323</b>
223	115		SUPPRESSION & RESCUE	6,641,222	5,631,782	6,264,824	6,284,634	6,232,860
223	116		HAZMAT	227,054	441,804	513,552	455,418	451,661
223	117		FIRE ADMINISTRATION	98,864	1,092,352	878,261	945,938	1,009,843
223	118		BSCFD LEGACY COSTS		810,442	1,532,320	1,529,720	1,465,414
			PUBLIC SAFETY	6,967,140	7,976,380	9,188,957	9,215,711	9,159,778
<b>Total Expenditures</b>								
			<b>Belmont Fire Protection Distr</b>	<b>6,967,140</b>	<b>7,976,380</b>	<b>9,188,957</b>	<b>9,215,711</b>	<b>9,159,778</b>
225		7111	INTEREST EARNINGS-INVES	7	6	6	3	3
			USE OF MONEY AND PROPERTY	7	6	6	3	3

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Fund	Division	Account	Account Description	Actual FY 2012	Actual FY 2013	Amended Budget FY 2014	Estimated FY 2014	Proposed FY 2015
225		7270	CONTRIBUTIONS & DONATIONS	245	1,108	350	650	650
			MISCELLANEOUS	245	1,108	350	650	650
		<b>Total Revenues</b>	<b>Public Safety Grants</b>	<b>252</b>	<b>1,114</b>	<b>356</b>	<b>653</b>	<b>653</b>
225	601		CRIME CONTROL	743	19	4,000	2,500	2,500
			PUBLIC SAFETY	743	19	4,000	2,500	2,500
		<b>Total Expenditures</b>	<b>Public Safety Grants</b>	<b>743</b>	<b>19</b>	<b>4,000</b>	<b>2,500</b>	<b>2,500</b>
227		6333	SUPPLMTL LAW ENFORCEMENT	99,999	100,000	100,000	100,000	100,000
			INTERGOVERNMENTAL	99,999	100,000	100,000	100,000	100,000
227		7601	TRNSF FR GENERAL FUND	70,090	33,353	43,838	15,728	40,160
			OPERATING TRANSFER IN	70,090	33,353	43,838	15,728	40,160
		<b>Total Revenues</b>	<b>Supplemental Law Enforcement</b>	<b>170,089</b>	<b>133,353</b>	<b>143,838</b>	<b>115,728</b>	<b>140,160</b>
227	601		CRIME CONTROL	170,089	133,353	143,838	115,727	140,160
			PUBLIC SAFETY	170,089	133,353	143,838	115,727	140,160
		<b>Total Expenditures</b>	<b>Supplemental Law Enforcement</b>	<b>170,089</b>	<b>133,353</b>	<b>143,838</b>	<b>115,727</b>	<b>140,160</b>
229		7002	VEHICLE CODE FINES	211,790	317,088	90,000	80,000	
			FINES AND FORFEITURES	211,790	317,088	90,000	80,000	-
229		7111	INTEREST EARNINGS-INVES	19	27	14	71	
			USE OF MONEY AND PROPERTY	19	27	14	71	-
		<b>Total Revenues</b>	<b>Red Light Camera</b>	<b>211,809</b>	<b>317,115</b>	<b>90,014</b>	<b>80,071</b>	-
229	601		CRIME CONTROL	200,951	209,733	100,612	89,803	
			PUBLIC SAFETY	200,951	209,733	100,612	89,803	-
229	504		OPERATING TRANSFERS			43,485	131,198	
			OPERATING TRANSFERS OUT	-	-	43,485	131,198	-
		<b>Total Expenditures</b>	<b>Red Light Camera</b>	<b>200,951</b>	<b>209,733</b>	<b>144,097</b>	<b>221,001</b>	-
231		6321	STATE GAS TAX-SEC 2105	120,607	114,689	123,828	127,808	127,343
231		6322	STATE GAS TAX-SEC 2106	99,341	101,539	86,888	104,271	103,902
231		6323	STATE GAS TAX-SEC 2107	173,112	187,933	184,360	157,061	156,470
231		6324	STATE GAS TAX-SEC 2107.5	6,000	12,000	6,000	6,000	6,000
231		6365	COUNTY GAS TAX REBATE-R	304,770	320,256	323,380	329,541	336,494
			INTERGOVERNMENTAL	703,831	736,417	724,456	724,681	730,209
231		6705	PUBLIC WORKS SERVICE CHARGE	98,565	(9,873)		1,450	1,000
231		6706	CITY CIP CHARGEBACK	185,181	237,359	380,000	220,000	330,000
231		6710	VEHICLE IMPACT FEE	138,469	152,733	168,384	170,326	185,113
231		6715	STATE HIGHWAY MAINTENANCE	2,600	2,600	2,600	2,600	2,600
			SERVICE CHARGES	424,815	382,819	550,984	394,376	518,713
231		7111	INTEREST EARNINGS-INVES	217	53	102		
			USE OF MONEY AND PROPERTY	217	53	102	-	-

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231		7251	PROPERTY DAMAGE REIMBURSE	4,391	30,123	18,000	27,145	18,000
231		7252	REIMBURSEMENTS		288		375	
231		7299	MISCELLANEOUS	122	872		775	500
			MISCELLANEOUS	4,513	31,283	18,000	28,295	18,500
231		7608	TRNSF FR STREET IMPROVE		280,464	540,373	548,169	656,673
			OPERATING TRANSFER IN	-	280,464	540,373	548,169	656,673
<b>Total Revenues</b>				<b>1,133,375</b>	<b>1,431,037</b>	<b>1,833,915</b>	<b>1,695,521</b>	<b>1,924,095</b>
231	701		PLANNING & PROJECT MANAGEMENT	352,866	562,150	605,905	563,845	538,410
231	750		STREET MAINTENANCE	732,902	732,837	836,185	637,475	820,015
231	751		TRAFFIC OPERATIONS	429,903	485,155	541,825	494,201	565,670
			HIGHWAYS AND STREETS	1,515,671	1,780,142	1,983,915	1,695,521	1,924,095
<b>Total Expenditures</b>				<b>1,515,671</b>	<b>1,780,142</b>	<b>1,983,915</b>	<b>1,695,521</b>	<b>1,924,095</b>
234		6122	SALES TAXES-TRANSPORTATION	541,566	584,610	603,597	686,445	708,412
			TAXES	541,566	584,610	603,597	686,445	708,412
234		6319	MIS. FEDERAL GRANTS-CMA	131,286				534,000
234		6359	MISCELLANEOUS STATE GRANTS			58,000	58,000	670,000
234		6362	COUNTY GRANTS	91,485	56,904	130,449	110,000	106,084
234		6380	CONTRIBUTIONS FROM OTHER LOCAL AGENCIES	326,616	208,246	375,181	357,226	277,097
			INTERGOVERNMENTAL	549,387	265,150	563,630	525,226	1,587,181
234		7111	INTEREST EARNINGS-INVES	1,228	720	792	550	550
			USE OF MONEY AND PROPERTY	1,228	720	792	550	550
234		7252	REFUNDS-REIMBURSEMENTS		50,000	47,851	48,818	
234		7299	MISCELLANEOUS		(1)			
			MISCELLANEOUS	-	49,999	47,851	48,818	-
234		7601	TRNSF FR GENERAL FUND				170,000	
234		7605	TRNSF FR BIKE BRIDGE		158,821			
			OPERATING TRANSFER IN	-	158,821	-	170,000	-
<b>Total Revenues</b>				<b>1,092,181</b>	<b>1,059,299</b>	<b>1,215,870</b>	<b>1,431,040</b>	<b>2,296,143</b>
234	730		IMPROVEMENT PROJECTS	752,022	585,879	2,353,064	988,064	2,833,465
			HIGHWAYS AND STREETS	752,022	585,879	2,353,064	988,064	2,833,465
234	504		OPERATING TRANSFERS	512,160	280,464	540,373	549,993	656,673
			OPERATING TRANSFERS OUT	512,160	280,464	540,373	549,993	656,673
<b>Total Expenditures</b>				<b>1,264,182</b>	<b>866,343</b>	<b>2,893,437</b>	<b>1,538,057</b>	<b>3,490,138</b>
235		7111	INTEREST EARNINGS-INVES	101	67	36	8	
			USE OF MONEY AND PROPERTY	101	67	36	8	-
<b>Total Revenues</b>				<b>101</b>	<b>67</b>	<b>36</b>	<b>8</b>	<b>-</b>
235	766		TRAFFIC MITIGATION		50,000	47,851	47,818	
			HIGHWAYS AND STREETS	-	50,000	47,851	47,818	-
<b>Total Expenditures</b>				<b>-</b>	<b>50,000</b>	<b>47,851</b>	<b>47,818</b>	<b>-</b>

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<b>Fund</b>	<b>Division</b>	<b>Account</b>	<b>Account Description</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Amended Budget FY 2014</b>	<b>Estimated FY 2014</b>	<b>Proposed FY 2015</b>
275		6380	CONTRIBUTIONS FROM OTHER LOCAL AGENCIES					440,000
			INTERGOVERNMENTAL	-	-	-	-	440,000
275		7111	INTEREST EARNINGS-INVES	1,866	1,888	26	39	
275		7199	OTHER RENTALS	50,762	118,881	119,172	103,000	103,000
			USE OF MONEY AND PROPERTY	52,628	120,769	119,198	103,039	103,000
275		7601	TRNSF FR GENERAL FUND					160,000
275		7676	TRNSF FR AFFORDABLE HOUSING SA	3,961,361				
			OPERATING TRANSFER IN	3,961,361	-	-	-	160,000
<b>Total Revenues</b>				<b>4,013,988</b>	<b>120,769</b>	<b>119,198</b>	<b>103,039</b>	<b>703,000</b>
<b>Housing Successor</b>								
275	902		HOUSING	33,796	80,723	148,639	138,338	722,860
			CULTURE AND RECREATION	33,796	80,723	148,639	138,338	722,860
<b>Total Expenditures</b>				<b>33,796</b>	<b>80,723</b>	<b>148,639</b>	<b>138,338</b>	<b>722,860</b>
<b>Housing Successor</b>								
308		6362	COUNTY GRANTS			53,850	53,750	
			INTERGOVERNMENTAL	-	-	53,850	53,750	-
308		7111	INTEREST EARNINGS-INVES	(316)	176		211	
			USE OF MONEY AND PROPERTY	(316)	176	-	211	-
308		7270	CONTRIBUTIONS & DONATIONS		55,055			
			MISCELLANEOUS	-	55,055	-	-	-
308		7601	TRNSF FR GENERAL FUND		150,000	225,500	225,500	
308		7612	TRNSF FR FACILITIES	60,000				
			OPERATING TRANSFER IN	60,000	150,000	225,500	225,500	-
<b>Total Revenues</b>				<b>59,684</b>	<b>205,231</b>	<b>279,350</b>	<b>279,461</b>	<b>-</b>
<b>General Facilities</b>								
308	802		GENERAL FACILITIES IMPROVEMENT	13,140	5,679	137,869	131,129	42,716
			CULTURE AND RECREATION	13,140	5,679	137,869	131,129	42,716
<b>Total Expenditures</b>				<b>13,140</b>	<b>5,679</b>	<b>137,869</b>	<b>131,129</b>	<b>42,716</b>
<b>General Facilities</b>								
310		7111	INTEREST EARNINGS-INVES	345	236	246	157	157
			USE OF MONEY AND PROPERTY	345	236	246	157	157
310		7601	TRNSF FR GENERAL FUND					667,103
			OPERATING TRANSFER IN	-	-	-	-	667,103
<b>Total Revenues</b>				<b>345</b>	<b>236</b>	<b>246</b>	<b>157</b>	<b>667,260</b>
<b>Emergency Repair</b>								
312		7111	INTEREST EARNINGS-INVES	387	261	272	171	171
			USE OF MONEY AND PROPERTY	387	261	272	171	171
312		7299	MISCELLANEOUS		(1)			
			MISCELLANEOUS	-	(1)	-	-	-
<b>Total Revenues</b>				<b>387</b>	<b>260</b>	<b>272</b>	<b>171</b>	<b>171</b>
<b>Comcast</b>								



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<b>Fund</b>	<b>Division</b>	<b>Account</b>	<b>Account Description</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Amended Budget FY 2014</b>	<b>Estimated FY 2014</b>	<b>Proposed FY 2015</b>
312	303		COMCAST PEG PROGRAM	15,530	204	15,000	15,040	18,000
			GENERAL GOVERNMENT	15,530	204	15,000	15,040	18,000
<b>Total Expenditures</b>				<b>15,530</b>	<b>204</b>	<b>15,000</b>	<b>15,040</b>	<b>18,000</b>
334		6359	MISCELLANEOUS STATE GRANT	1,121,881	505,895		(788)	
334		6362	COUNTY GRANTS	239,650	72,500			
334		6370	OTHER AGENCIES-SMC TRANSP. AUTH	(72,500)				
			INTERGOVERNMENTAL	1,289,031	578,395	-	(788)	-
334		7252	REIMBURSEMENTS	12,206				
334		7299	MISCELLANEOUS		(2)			
			MISCELLANEOUS	12,206	(2)	-	-	-
334		7608	TRNSF FR MEASURE A	512,160			1,825	
			OPERATING TRANSFER IN	512,160	-	-	1,825	-
<b>Total Revenues</b>				<b>1,813,396</b>	<b>578,393</b>	<b>-</b>	<b>1,037</b>	<b>-</b>
334	703		HWY 101 BIKE/PEDESTRIAN BRIDGE	1,708,043	419,572		1,038	
			HIGHWAYS AND STREETS	1,708,043	419,572	-	1,038	-
334	504		OPERATING TRANSFERS		158,821			
			OPERATING TRANSFERS OUT	-	158,821	-	-	-
<b>Total Expenditures</b>				<b>1,708,043</b>	<b>578,393</b>	<b>-</b>	<b>1,038</b>	<b>-</b>
341		7111	INTEREST EARNINGS-INVES	583	295	326	157	157
			USE OF MONEY AND PROPERTY	583	295	326	157	157
341		7270	CONTRIBUTIONS & DONATIONS	10,897	500		7,000	
			MISCELLANEOUS	10,897	500	-	7,000	-
<b>Total Revenues</b>				<b>11,480</b>	<b>795</b>	<b>326</b>	<b>7,157</b>	<b>157</b>
341	810		PARK IMPROVEMENT PROJECTS	184,234	114,041	315,159	76,659	293,400
			CULTURE AND RECREATION	184,234	114,041	315,159	76,659	293,400
<b>Total Expenditures</b>				<b>184,234</b>	<b>114,041</b>	<b>315,159</b>	<b>76,659</b>	<b>293,400</b>
343		7111	INTEREST EARNINGS-INVES				87	87
			USE OF MONEY AND PROPERTY	-	-	-	87	87
343		7501	PROCEEDS-SALE OF CAPITAL ASSETS			1,937,135	1,937,135	
			OTHER FINANCING SOURCES	-	-	1,937,135	1,937,135	-
<b>Total Revenues</b>				<b>-</b>	<b>-</b>	<b>1,937,135</b>	<b>1,937,222</b>	<b>87</b>
343	810		PARK IMPROVEMENT PROJECTS	62,011	41,182	81,750	14,626	65,656
			CULTURE AND RECREATION	62,011	41,182	81,750	14,626	65,656
<b>Total Expenditures</b>				<b>62,011</b>	<b>41,182</b>	<b>81,750</b>	<b>14,626</b>	<b>65,656</b>

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<b>Fund</b>	<b>Division</b>	<b>Account</b>	<b>Account Description</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Amended Budget FY 2014</b>	<b>Estimated FY 2014</b>	<b>Proposed FY 2015</b>
401		7601	TRNSF FR GENERAL FUND		132,492			
			OPERATING TRANSFER IN	-	132,492	-	-	-
		<b>Total Revenues</b>	<b>General Debt Service</b>	-	<b>132,492</b>	-	-	-
401	502		FINANCIAL PLANNING & REPORTING		132,492			
			GENERAL GOVERNMENT	-	132,492	-	-	-
		<b>Total Expenditures</b>	<b>General Debt Service</b>	-	<b>132,492</b>	-	-	-
406		6156	LIBRARY SPECIAL TAXES	659,675	661,174	661,174	661,133	661,133
			TAXES	659,675	661,174	661,174	661,133	661,133
406		7111	INTEREST EARNINGS-INVES	191	89	74	47	47
			USE OF MONEY AND PROPERTY	191	89	74	47	47
		<b>Total Revenues</b>	<b>Library Bond Debt Service</b>	<b>659,866</b>	<b>661,263</b>	<b>661,248</b>	<b>661,180</b>	<b>661,180</b>
406	502		FINANCIAL PLANNING & REPORTING	673,358	674,436	678,318	671,868	675,942
			GENERAL GOVERNMENT	673,358	674,436	678,318	671,868	675,942
		<b>Total Expenditures</b>	<b>Library Bond Debt Service</b>	<b>673,358</b>	<b>674,436</b>	<b>678,318</b>	<b>671,868</b>	<b>675,942</b>
501		6705	PUBLIC WORKS SERVICE CHARGE		11,622		(5,790)	
501		6706	CITY CIP CHARGEBACK	168,831	68,298	195,000	110,000	255,000
501		6805	SEWER USE FEES CURRENT	6,153,537	6,839,427	7,457,230	8,062,316	7,766,510
501		6850	SEWER LATERAL CERTIFICATE FEE				1,350	1,500
			SERVICE CHARGES	6,322,368	6,919,346	7,652,230	8,167,876	8,023,010
501		7252	REIMBURSEMENTS		229			
501		7299	MISCELLANEOUS					300
			MISCELLANEOUS	-	229	-	-	300
		<b>Total Revenues</b>	<b>Sewer Enterprise-Operations</b>	<b>6,322,368</b>	<b>6,919,576</b>	<b>7,652,230</b>	<b>8,167,876</b>	<b>8,023,310</b>
501	701		PLANNING & PROJECT MANAGEMENT	434,899	273,801	336,472	330,786	394,301
501	710		SANITARY SEWER OPERATIONS	4,323,959	4,406,465	4,944,129	4,645,491	5,323,560
			HIGHWAYS AND STREETS	4,758,859	4,680,266	5,280,601	4,976,277	5,717,861
501	504		OPERATING TRANSFERS	1,020,405	704,024	1,144,967	808,125	946,664
			OPERATING TRANSFERS OUT	1,020,405	704,024	1,144,967	808,125	946,664
		<b>Total Expenditures</b>	<b>Sewer Enterprise-Operations</b>	<b>5,779,264</b>	<b>5,384,290</b>	<b>6,425,568</b>	<b>5,784,402</b>	<b>6,664,525</b>
503		6820	SEWER CONNECTION FEES	38,210	59,426	48,150	25,000	40,000
			SERVICE CHARGES	38,210	59,426	48,150	25,000	40,000
503		7111	INTEREST EARNINGS-INVES	4,144	3,338	3,780	2,759	2,759
503		7112	OTHER INTEREST EARNINGS	(3,062)	4,812			
503		7113	INTEREST REVENUE-CHANGE	7,378	(5,609)			
			USE OF MONEY AND PROPERTY	8,460	2,542	3,780	2,759	2,759
503		7252	REIMBURSEMENTS		642		500	
			MISCELLANEOUS	-	642	-	500	-

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<b>Fund</b>	<b>Division</b>	<b>Account</b>	<b>Account Description</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Amended Budget FY 2014</b>	<b>Estimated FY 2014</b>	<b>Proposed FY 2015</b>
503		7503	PROCEEDS OF BOND ISSUES					9,000,000
			OTHER FINANCING SOURCES	-	-	-	-	9,000,000
		<b>Total Revenues</b>	<b>Sewer Operations-Capital</b>	<b>46,670</b>	<b>62,610</b>	<b>51,930</b>	<b>28,259</b>	<b>9,042,759</b>
503	730		IMPROVEMENT PROJECTS	1,278,129	1,154,984	2,897,444	2,262,660	3,752,731
			HIGHWAYS AND STREETS	1,278,129	1,154,984	2,897,444	2,262,660	3,752,731
		<b>Total Expenditures</b>	<b>Sewer Operations-Capital</b>	<b>1,278,129</b>	<b>1,154,984</b>	<b>2,897,444</b>	<b>2,262,660</b>	<b>3,752,731</b>
505		6820	SEWER CONNECTION FEES			1,700	20,000	30,000
			SERVICE CHARGES	-	-	1,700	20,000	30,000
505		7111	INTEREST EARNINGS-INVES	6,966	6,064	5,526		
			USE OF MONEY AND PROPERTY	6,966	6,064	5,526	-	-
		<b>Total Revenues</b>	<b>Sewer Enterprise-Treatment Pln</b>	<b>6,966</b>	<b>6,064</b>	<b>7,226</b>	<b>20,000</b>	<b>30,000</b>
505	730		IMPROVEMENT PROJECTS	168,880	159,752	205,263	204,549	92
			HIGHWAYS AND STREETS	168,880	159,752	205,263	204,549	92
		<b>Total Expenditures</b>	<b>Sewer Enterprise-Treatment Pln</b>	<b>168,880</b>	<b>159,752</b>	<b>205,263</b>	<b>204,549</b>	<b>92</b>
507		6821	SEWER TREATMENT FACILITY CHARGE	3,061,696	3,108,105	3,109,604	3,108,840	3,108,840
			SERVICE CHARGES	3,061,696	3,108,105	3,109,604	3,108,840	3,108,840
507		7111	INTEREST EARNINGS-INVES	1,179	949	1,074	6,862	6,862
507		7112	OTHER INTEREST EARNINGS	(1,747)	2,676			
507		7113	INTEREST REVENUE-CHANGE	3,679	(2,832)			
			USE OF MONEY AND PROPERTY	3,111	793	1,074	6,862	6,862
507		7505	PROCEEDS OF NOTES			10,803,600		
			OTHER FINANCING SOURCES	-	-	10,803,600	-	-
		<b>Total Revenues</b>	<b>Sewer Treatment Facility</b>	<b>3,064,807</b>	<b>3,108,898</b>	<b>13,914,278</b>	<b>3,115,702</b>	<b>3,115,702</b>
507	730		IMPROVEMENT PROJECTS	564,857	426,833	10,090,696	8,521,972	587,846
			HIGHWAYS AND STREETS	564,857	426,833	10,090,696	8,521,972	587,846
		<b>Total Expenditures</b>	<b>Sewer Treatment Facility</b>	<b>564,857</b>	<b>426,833</b>	<b>10,090,696</b>	<b>8,521,972</b>	<b>587,846</b>
525		6362	COUNTY GRANTS			42,745		
			INTERGOVERNMENTAL	-	-	42,745	-	-
525		6705	PUBLIC WORKS SERVICE CHARGE	5,757	12,244	30,000		30,000
525		6706	CITY CIP CHARGEBACK	131,956	57,544	45,000	55,000	85,000
525		6731	NPDES CHARGES	418,838	418,982	418,982	418,846	418,846
525		6760	STREET SWEEPING					444,267
525		6763	NPDES LITTER IMPACT PAYMENT	55,390	61,093	67,356	68,131	74,045
			SERVICE CHARGES	611,941	549,862	561,338	541,977	1,052,158
525		7252	REIMBURSEMENTS		1,212			
525		7299	MISCELLANEOUS		4			
			MISCELLANEOUS	-	1,216	-	-	-

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525		7671	TRNSF FR SEWER OPS	1,020,405	704,024	1,144,967	808,125	946,664
			OPERATING TRANSFER IN	1,020,405	704,024	1,144,967	808,125	946,664
<b>Total Revenues</b>				<b>1,632,346</b>	<b>1,255,101</b>	<b>1,749,050</b>	<b>1,350,102</b>	<b>1,998,822</b>
525	701		PLANNING & PROJECT MANAGEMENT	258,441	172,857	186,664	174,885	155,780
525	720		STORM DRAIN OPERATIONS & NPDES	835,242	794,975	871,469	838,824	1,143,787
525	730		IMPROVEMENT PROJECTS	824,555	502,430	535,576	336,394	699,255
			HIGHWAYS AND STREETS	1,918,237	1,470,262	1,593,709	1,350,102	1,998,822
<b>Total Expenditures</b>				<b>1,918,237</b>	<b>1,470,262</b>	<b>1,593,709</b>	<b>1,350,102</b>	<b>1,998,822</b>
530		6359	MISCELLANEOUS STATE GRA	14,516	41,683	7,300	55,888	
530		6362	COUNTY GRANTS	22,041	11,725		10,503	
			INTERGOVERNMENTAL	36,557	53,408	7,300	66,391	-
530		6135	LITTER CONTROL PAYMENT	110,775	122,186	134,711	136,261	148,090
530		6760	STREET SWEEPING	332,326	366,558	404,133	408,783	
530		6761	SOLID WASTE RATE STABILIZATION	55,388	61,093	67,356	68,131	74,045
530		6762	AB 939/ADMIN	193,857	213,826	235,744	238,457	261,157
530		6764	HHW FEE	17,949	17,949	17,949	17,949	17,949
			SERVICE CHARGES	710,295	781,612	859,893	869,581	501,241
530		7111	INTEREST EARNINGS-INVES	778	573	340	321	321
			USE OF MONEY AND PROPERTY	778	573	340	321	321
530		7299	MISCELLANEOUS	7,621	1			
			MISCELLANEOUS	7,621	1	-	-	-
<b>Total Revenues</b>				<b>755,252</b>	<b>835,594</b>	<b>867,533</b>	<b>936,293</b>	<b>501,562</b>
530	813		LITTER CONTROL	96,484	114,921	109,207	109,340	99,454
			CULTURE AND RECREATION	96,484	114,921	109,207	109,340	99,454
530	770		SOLID WASTE MANAGEMENT	416,994	1,420,495	541,028	468,486	362,397
			HIGHWAYS AND STREETS	416,994	1,420,495	541,028	468,486	362,397
<b>Total Expenditures</b>				<b>513,477</b>	<b>1,535,415</b>	<b>650,235</b>	<b>577,826</b>	<b>461,851</b>
570		6465	WORKER'S COMP PREMIUMS	637,418	705,838	817,422	795,273	1,086,835
			SERVICE CHARGES	637,418	705,838	817,422	795,273	1,086,835
570		7111	INTEREST EARNINGS-INVES	331	72	62	35	35
			USE OF MONEY AND PROPERTY	331	72	62	35	35
570		7252	REIMBURSEMENTS				113	
			MISCELLANEOUS	-	-	-	113	-
<b>Total Revenues</b>				<b>637,749</b>	<b>705,910</b>	<b>817,484</b>	<b>795,421</b>	<b>1,086,870</b>
570	503		RISK MANAGEMENT	1,094,954	804,785	817,422	767,760	833,327
			GENERAL GOVERNMENT	1,094,954	804,785	817,422	767,760	833,327
<b>Total Expenditures</b>				<b>1,094,954</b>	<b>804,785</b>	<b>817,422</b>	<b>767,760</b>	<b>833,327</b>

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571		6466	LIABILITY PREMIUMS	193,833	299,681	302,501	302,501	426,094
			SERVICE CHARGES	193,833	299,681	302,501	302,501	426,094
571		7111	INTEREST EARNINGS-INVES	586	315	320	189	189
			USE OF MONEY AND PROPERTY	586	315	320	189	189
571		7252	REIMBURSEMENTS		800		44	
			MISCELLANEOUS	-	800	-	44	-
<b>Total Revenues</b>								
			<b>Liability Insurance</b>	<b>194,419</b>	<b>300,796</b>	<b>302,821</b>	<b>302,734</b>	<b>426,283</b>
571	503		RISK MANAGEMENT	139,864	374,945	426,142	401,986	425,469
			GENERAL GOVERNMENT	139,864	374,945	426,142	401,986	425,469
<b>Total Expenditures</b>								
			<b>Liability Insurance</b>	<b>139,864</b>	<b>374,945</b>	<b>426,142</b>	<b>401,986</b>	<b>425,469</b>
572		6461	B.P.O.A. VISION PREMIUM	8,018	7,828	8,208	8,493	8,436
572		6462	AFSCME VISION PLAN PREM	9,185	9,272	9,492	9,425	9,755
572		6463	MANAGEMENT VISION PLAN	11,666	11,210	11,400	11,267	11,400
			SERVICE CHARGES	28,869	28,310	29,100	29,185	29,591
572		7111	INTEREST EARNINGS-INVES	18	8	8	5	
			USE OF MONEY AND PROPERTY	18	8	8	5	-
572		7601	TRNSF FR GENERAL FUND		2,451	2,709	2,712	2,876
			OPERATING TRANSFER IN	-	2,451	2,709	2,712	2,876
<b>Total Revenues</b>								
			<b>Self-Funded Vision</b>	<b>28,887</b>	<b>30,770</b>	<b>31,817</b>	<b>31,902</b>	<b>32,467</b>
572	503		RISK MANAGEMENT	31,805	30,770	31,817	31,902	32,467
			GENERAL GOVERNMENT	31,805	30,770	31,817	31,902	32,467
572	504		OPERATING TRANSFERS	1,647				
			OPERATING TRANSFERS OUT	1,647	-	-	-	-
<b>Total Expenditures</b>								
			<b>Self-Funded Vision</b>	<b>33,452</b>	<b>30,770</b>	<b>31,817</b>	<b>31,902</b>	<b>32,467</b>
573		6411	COMPUTER USAGE FEE	946,198	994,073	1,039,187	1,039,187	1,404,667
573		6750	VEHICLE USAGE FEE	588,773	558,651	587,792	587,792	1,067,156
573		6751	VEHICLE MAINTENANCE SER	16,873	79,804	15,456	16,000	5,000
			SERVICE CHARGES	1,551,844	1,632,528	1,642,435	1,642,979	2,476,823
573		7111	INTEREST EARNINGS-INVES	41,426	18,722	226	6,075	6,075
			USE OF MONEY AND PROPERTY	41,426	18,722	226	6,075	6,075
573		7252	REIMBURSEMENTS	281	6,298		3,215	
573		7299	MISCELLANEOUS					500
			MISCELLANEOUS	281	6,298	-	3,215	500
573		7501	PROCEEDS-SALE OF CAPITAL ASSETS	14,570	23,932	12,500	14,000	43,000
			OTHER FINANCING SOURCES	14,570	23,932	12,500	14,000	43,000
573		7603	TRNSF FR DEVELOPMENT SERVICES		147,500	147,500	147,500	
			OPERATING TRANSFER IN	-	147,500	147,500	147,500	-
<b>Total Revenues</b>								
			<b>Fleet &amp; Equipment Management</b>	<b>1,608,121</b>	<b>1,828,980</b>	<b>1,802,661</b>	<b>1,813,769</b>	<b>2,526,398</b>



**City of Belmont**  
**FY 2015 Budget**  
**Revenues and Other Sources & Expenditures and Other Uses**  
**By Fund and Function**

Fund	Division	Account	Account Description	Actual FY 2012	Actual FY 2013	Amended Budget FY 2014	Estimated FY 2014	Proposed FY 2015
573	301		INFORMATION TECHNOLOGY	975,893	1,014,872	1,181,873	1,216,098	1,212,458
573	302		IT CAPITAL	232,892	123,949	295,317	381,526	408,875
			GENERAL GOVERNMENT	1,208,785	1,138,822	1,477,190	1,597,624	1,621,333
573	740		FLEET MANAGEMENT	998,337	944,906	1,166,370	1,261,622	1,713,932
			HIGHWAYS AND STREETS	998,337	944,906	1,166,370	1,261,622	1,713,932
<b>Total Expenditures</b>				<b>2,207,122</b>	<b>2,083,727</b>	<b>2,643,560</b>	<b>2,859,246</b>	<b>3,335,264</b>
574		6412	BUILDING MAINTENANCE FEE	706,981	804,362	783,023	783,023	1,011,756
			SERVICE CHARGES	706,981	804,362	783,023	783,023	1,011,756
574		7111	INTEREST EARNINGS-INVES	(399)	54	36	35	35
574		7127	MANOR BUILDING RENTAL	28,945	26,505	30,000	35,000	35,000
574		7150	PICNIC AREA RENTAL	22,360	31,968	22,450	32,000	32,000
574		7151	LODGE & COTTAGE RENTALS	74,553	66,450	66,150	75,000	75,000
574		7152	CREEKSIDE RENTAL	7,398	7,593	7,760	7,760	7,800
574		7154	SENIOR CENTER RENTAL	119,513	120,190	89,000	125,000	125,000
574		7155	BARRETT CENTER RENTAL	110,497	81,390	85,000	82,000	82,000
574		7158	BELMONT SPORTS COMPLEX	45,866	53,313	38,100	60,000	60,000
			USE OF MONEY AND PROPERTY	408,732	387,463	338,496	416,795	416,835
574		7252	REIMBURSEMENTS	6,760				
			MISCELLANEOUS	6,760	-	-	-	-
574		7601	TRNSF FR GENERAL FUND	114,724	111,945	276,555	206,393	213,399
			OPERATING TRANSFER IN	114,724	111,945	276,555	206,393	213,399
<b>Total Revenues</b>				<b>1,237,196</b>	<b>1,303,770</b>	<b>1,398,074</b>	<b>1,406,211</b>	<b>1,641,990</b>
			<b>Facilities Management</b>					
574	801		FACILITIES MANAGEMENT	668,076	737,320	818,753	804,441	1,026,756
574	803		RECREATIONAL FACILITIES	509,120	566,450	615,051	601,770	615,234
			CULTURE AND RECREATION	1,177,196	1,303,770	1,433,805	1,406,211	1,641,990
574	504		OPERATING TRANSFERS	60,000				
			OPERATING TRANSFERS OUT	60,000	-	-	-	-
<b>Total Expenditures</b>				<b>1,237,196</b>	<b>1,303,770</b>	<b>1,433,805</b>	<b>1,406,211</b>	<b>1,641,990</b>
			<b>Facilities Management</b>					
575		6467	BENEFIT STABILIZATION	941,122	781,145	900,599	852,118	904,415
			SERVICE CHARGES	941,122	781,145	900,599	852,118	904,415
575		7111	INTEREST EARNINGS-INVES	(614)	89	116	15	15
			USE OF MONEY AND PROPERTY	(614)	89	116	15	15
575		7252	REIMBURSEMENTS		2,757			
			MISCELLANEOUS	-	2,757	-	-	-
<b>Total Revenues</b>				<b>940,507</b>	<b>783,991</b>	<b>900,715</b>	<b>852,133</b>	<b>904,430</b>
			<b>Benefit Stabilization</b>					
575	503		RISK MANAGEMENT	823,778	880,563	907,288	909,088	813,883
			GENERAL GOVERNMENT	823,778	880,563	907,288	909,088	813,883
<b>Total Expenditures</b>				<b>823,778</b>	<b>880,563</b>	<b>907,288</b>	<b>909,088</b>	<b>813,883</b>
			<b>Benefit Stabilization</b>					

**City of Belmont**  
**FY 2015 Budget**  
**Revenues and Other Sources & Expenditures and Other Uses**  
**By Fund and Function**

<b>Fund</b>	<b>Division</b>	<b>Account</b>	<b>Account Description</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Amended Budget FY 2014</b>	<b>Estimated FY 2014</b>	<b>Proposed FY 2015</b>
576		6467	BENEFIT STABILIZATION	145,000	201,077	211,069	211,069	212,868
			SERVICE CHARGES	145,000	201,077	211,069	211,069	212,868
576		7111	INTEREST EARNINGS-INVES		14	20	7	7
			USE OF MONEY AND PROPERTY	-	14	20	7	7
<b>Total Revenues</b>				<b>145,000</b>	<b>201,091</b>	<b>211,089</b>	<b>211,076</b>	<b>212,875</b>
576	119		BFPD BENEFIT STABILIZATION	145,000	201,079	211,089	209,989	206,294
			PUBLIC SAFETY	145,000	201,079	211,089	209,989	206,294
<b>Total Expenditures</b>				<b>145,000</b>	<b>201,079</b>	<b>211,089</b>	<b>209,989</b>	<b>206,294</b>
704		7111	INTEREST EARNINGS-INVES	306	210	110	4,309	188
			USE OF MONEY AND PROPERTY	306	210	110	4,309	188
<b>Total Revenues</b>				<b>306</b>	<b>210</b>	<b>110</b>	<b>4,309</b>	<b>188</b>
<b>Total Revenues</b>				<b>\$54,288,878</b>	<b>\$51,470,704</b>	<b>\$68,052,505</b>	<b>\$57,258,682</b>	<b>\$69,587,448</b>
<b>Total Expenditures</b>				<b>\$48,243,116</b>	<b>\$48,871,333</b>	<b>\$67,115,075</b>	<b>\$60,773,070</b>	<b>\$62,742,588</b>

**City of Belmont**  
**FY 2015 Budget**  
**Department Summary**  
**By Division and Expenditure Classification**

DEPARTMENTS	Expenditure Classification	FY 2012 Actual	FY 2013 Actual	FY 2014 Amended Budget	FY 2014 Estimated	FY 2015 Proposed
<b>City Attorney</b>	Personnel Total	\$190,122	\$257,980	\$280,778	\$263,447	\$281,100
	Supplies & Services Total	131,294	54,226	60,860	60,860	71,763
	Administrative & Other Total	32,659	74,797	74,489	74,489	78,296
	<b>City Attorney</b>	<b>354,075</b>	<b>387,003</b>	<b>416,127</b>	<b>398,796</b>	<b>431,160</b>
<b>City Clerk</b>	Personnel Total	236,532	171,076	134,982	135,176	139,546
	Supplies & Services Total	43,086	13,424	68,049	60,737	46,253
	Administrative & Other Total	135,226	151,383	135,677	135,677	159,968
	<b>City Clerk</b>	<b>414,843</b>	<b>335,883</b>	<b>338,708</b>	<b>331,590</b>	<b>345,767</b>
<b>City Manager</b>	Personnel Total	513,822	521,942	573,289	551,413	543,670
	Supplies & Services Total	121,326	56,104	118,798	64,656	624,863
	Administrative & Other Total	432,236	464,188	462,889	462,889	507,132
	<b>City Manager</b>	<b>1,067,384</b>	<b>1,042,234</b>	<b>1,154,976</b>	<b>1,078,958</b>	<b>1,675,664</b>
<b>Community Development</b>	Personnel Total	885,168	1,086,967	1,106,581	1,096,214	1,158,231
	Supplies & Services Total	325,881	386,309	1,022,529	485,870	1,622,537
	Administrative & Other Total	323,318	344,705	371,274	371,274	513,837
	<b>Community Development</b>	<b>1,534,367</b>	<b>1,817,981</b>	<b>2,500,384</b>	<b>1,953,358</b>	<b>3,294,606</b>
<b>Finance</b>	Personnel Total	1,034,817	1,118,287	1,154,447	1,157,825	1,208,903
	Supplies & Services Total	2,349,362	2,418,940	2,494,485	2,375,036	2,475,933
	Administrative & Other Total	3,247,478	3,567,858	4,971,886	4,070,517	4,978,455
	<b>Finance</b>	<b>6,631,657</b>	<b>7,105,085</b>	<b>8,620,818</b>	<b>7,603,378</b>	<b>8,663,291</b>
<b>Fire</b>	Personnel Total	3,449,511	4,843,540	4,821,399	5,071,904	4,845,230
	Supplies & Services Total	3,049,444	2,152,003	3,125,611	3,130,732	3,178,815
	Administrative & Other Total	487,879	1,134,898	1,089,584	1,089,584	1,103,554
	Capital Outlay Total	125,306	47,019	363,452	133,479	238,473
	<b>Fire</b>	<b>7,112,140</b>	<b>8,177,459</b>	<b>9,400,046</b>	<b>9,425,700</b>	<b>9,366,072</b>
<b>Human Resources</b>	Personnel Total	369,018	364,279	379,598	372,137	395,445
	Supplies & Services Total	66,846	63,400	80,800	77,265	84,502
	Administrative & Other Total	73,425	80,013	79,618	79,618	105,161
	<b>Human Resources</b>	<b>509,290</b>	<b>507,692</b>	<b>540,016</b>	<b>529,020</b>	<b>585,108</b>
<b>Information Technology</b>	Personnel Total	607,373	465,210	637,104	620,759	622,968
	Supplies & Services Total	329,266	398,106	206,004	330,574	451,909
	Administrative & Other Total	128,620	136,524	181,146	181,146	227,408
	Capital Outlay Total	159,055	139,186	467,936	480,185	337,048
	<b>Information Services</b>	<b>1,224,315</b>	<b>1,139,025</b>	<b>1,492,190</b>	<b>1,612,664</b>	<b>1,639,333</b>
<b>Parks &amp; Recreation</b>	Personnel Total	2,892,327	2,850,131	3,014,937	2,984,661	3,161,277
	Supplies & Services Total	1,686,515	1,915,433	2,170,898	2,076,432	2,319,613
	Administrative & Other Total	623,728	574,657	574,140	564,516	779,577
	Capital Outlay Total	194,879	189,203	566,900	257,358	406,346
	<b>Parks &amp; Recreation</b>	<b>5,397,449</b>	<b>5,529,424</b>	<b>6,326,875</b>	<b>5,882,967</b>	<b>6,666,814</b>

**City of Belmont**  
**FY 2015 Budget**  
**Department Summary**  
**By Division and Expenditure Classification**

DEPARTMENTS	Expenditure Classification	FY 2012 Actual	FY 2013 Actual	FY 2014 Amended Budget	FY 2014 Estimated	FY 2015 Proposed
<b>Police</b>	Personnel Total	7,649,235	7,281,362	7,752,325	7,806,180	8,111,735
	Supplies & Services Total	866,921	972,476	814,923	791,394	834,082
	Administrative & Other Total	1,098,426	1,208,770	1,242,298	1,242,298	1,707,642
	Capital Outlay Total			30,109	30,109	
	<b>Police</b>	<b>9,614,582</b>	<b>9,462,609</b>	<b>9,839,656</b>	<b>9,869,981</b>	<b>10,653,459</b>
<b>Public Works</b>	Personnel Total	3,522,328	3,633,730	3,874,857	3,546,557	3,983,407
	Supplies & Services Total	5,275,443	6,294,067	6,492,087	5,734,200	6,680,598
	Administrative & Other Total	2,359,014	1,979,267	2,483,837	2,482,923	2,861,310
	Capital Outlay Total	3,226,230	1,459,874	13,634,498	10,322,979	5,896,000
	<b>Public Works</b>	<b>14,383,014</b>	<b>13,366,938</b>	<b>26,485,280</b>	<b>22,086,660</b>	<b>19,421,315</b>
<b>All</b>	Personnel Total	21,350,253	22,594,504	23,730,298	23,606,273	24,451,512
	Supplies & Services Total	14,245,384	14,724,488	16,655,044	15,187,756	18,390,870
	Administrative & Other Total	8,942,009	9,717,060	11,666,838	10,754,931	13,022,339
	Capital Outlay Total	3,705,470	1,835,281	15,062,895	11,224,111	6,877,867
	<b>All</b>	<b>\$48,243,116</b>	<b>\$48,871,333</b>	<b>\$67,115,075</b>	<b>\$60,773,070</b>	<b>\$62,742,588</b>

**City of Belmont**  
**FY 2015 Budget**  
**Expenditure Summary by Account**

Account Number	Description	FY 2012 Actual	FY 2013 Actual	FY 2014 Amended Budget	FY 2014 Estimated	FY 2015 Proposed
8101	REGULAR SALARIES	\$11,998,752	\$12,741,427	\$13,409,087	\$13,080,725	\$13,684,765
8102	PERMANENT PART-TIME	183,234	189,786	205,210	211,573	220,863
8103	TEMPORARY PART-TIME	429,790	397,597	412,123	443,557	361,815
8107	HAZ MAT ASSIGNMENT PAY	94,967	138,154	147,545	141,877	146,669
8111	OVERTIME-SCHEDULED	694,124	782,328	707,200	908,997	756,351
8112	STANDBY/UNSCHEDULED	261,527	365,467	275,015	202,263	274,753
8113	HOLIDAY PAY	38,354	205,594	153,300	151,133	148,364
8114	ACTING PAY	1,662	13,584			
8119	TERMINATION PAY	331,695	38,548	21,588	83,967	9,059
8211	P.E.R.S. RETIREMENT	2,554,822	2,508,037	2,744,167	2,929,445	2,961,983
8221	F.I.C.A. SOCIAL SECURITY	27,315	25,308	23,986	23,428	20,312
8231	HEALTH INSURANCE	46,265	10,129			
8232	MEDICARE	202,438	222,905	231,231	230,890	234,213
8233	LIFE & DISABILITY INSURANCE	87,962	95,278	105,052	85,981	67,510
8235	STATE UNEMPLOYMENT INSURANCE	6,011	18,144		266	
8241	DENTAL PLAN	180,592	183,002	201,234	186,532	192,282
8242	VISION PLAN	27,932	31,298	36,027	35,160	35,450
8251	UNIFORM ALLOWANCE	29,700	29,463	48,433	29,700	35,900
8253	AUTO ALLOWANCE	32,158	25,860	28,860	29,136	28,860
8259	DEFERRED COMPENSATION	411,238	133,175	128,522	129,022	131,906
8271	SEC 125 BENEFITS	2,152,015	2,746,886	3,013,969	2,846,560	2,939,688
8281	BENEFIT STABILIZATION	910,704	983,361	1,019,362	1,061,096	1,114,981
8282	COMPENSATED ABSENCES	24,772	8,425			
8285	WORKERS' COMPENSATION	622,224	700,750	818,387	794,962	1,085,788
8303	PUBLIC SAFETY ADMIN CHARGE	98,864	191,993	264,300	264,300	286,012
8305	AFTER HOURS DISPATCH SERVICE	10,000	10,000	10,000	10,000	10,000
8307	VEHICLE USAGE CHARGE	586,893	558,651	587,792	587,792	1,067,157
8308	COMPUTER USAGE CHARGE	912,987	994,073	1,039,187	1,039,187	1,404,665
8309	BUILDING MAINTENANCE CH	676,976	804,362	783,023	783,023	1,011,758
8310	ADMINISTRATIVE SUPPORT	2,682,972	3,050,811	3,038,140	3,037,227	3,381,123
8311	PROPERTY TAX ADMIN FEE	140,222	131,036	164,006	164,416	166,643
8312	BOOKING FEES	26,531	27,180	28,488	26,329	28,488
8322	LEGAL-ADDITIONAL	132,983	81,707	97,500	170,000	155,000
8341	PLANNING	59,643	2,782			
8349	GRAFFITI ABATEMENT		593	1,000	1,000	1,000
8350	COMMUNITY TRAINING		250	1,500	1,500	1,000
8351	OTHER PROFESSIONAL/TECH	2,084,989	1,872,819	3,352,855	2,215,784	3,812,262
8352	OTHER PROF/TECHNICAL-AP	57,205	104,124	85,750	105,000	100,000
8353	PRE-EMPLOYMENT SERVICES	14,146	12,839	29,000	17,500	19,000
8354	BOND ISSUANCE COSTS	20,888		251,784		522,000
8356	EOC-DISASTER PREPAREDNESS		9,610	9,000	9,000	9,000
8357	PLANNING COMM MEETING PAY		3,500	4,200	4,200	4,200
8358	TREE TRIMMING COSTS	30,075	67,710	52,000	30,000	52,000
8359	COMPUTER SOFTWARE LICENSE	143,810	218,394	126,947	140,631	205,717
8360	PHYSICAL FITNESS PROGRAM	149	40,159	26,500	18,500	29,500
8366	ENVIRONMENTAL IMPACT REVIEW	67,592	69,315	75,000	75,000	100,000
8411	WATER	145,322	189,822	206,820	206,107	229,142
8417	OTHER WASTE WATER TREATMENT	112,419	117,484	162,630	162,850	182,000
8418	S.V.C.W. SEWER TREATMENT	2,351,289	2,565,872	2,755,824	2,675,171	2,729,108
8419	DEPRECIATION	1,241,402	1,230,318	900,660	1,237,630	1,237,630
8420	HOA DUES	3,032	9,148	9,720	9,720	9,720
8423	CUSTODIAL SERVICES	145,316	157,081	142,400	146,400	143,000
8424	TURF/LAWN CARE SERVICES	38,085	40,862	36,500	36,500	36,500
8430	REPAIR & MAINTENANCE SERVICE	440,997	474,568	575,360	480,165	505,023
8431	REPAIR & MAINT- NON DEPART	1,006				
8439	VEHICLE MAINTENANCE SERVICE	46,889	109,673	90,000	90,000	90,000
8441	LAND/BUILDING RENTALS	77,800	125,358	77,800	78,300	78,300
8442	EQUIPMENT/VEHICLE RENTAL	17,644	20,042	24,000	27,000	8,000
8501	BSCFD SERVICE FEES	2,215,565	805,256	1,518,598	1,518,598	1,456,792
8502	SAN MATEO FIRE MANAGEMENT FEES		140,000	280,000	280,000	282,279
8519	OPEB ARC CONTRIBUTION	983,289	1,040,289	1,071,000	1,071,000	979,000

**City of Belmont**  
**FY 2015 Budget**  
**Expenditure Summary by Account**

Account Number	Description	FY 2012 Actual	FY 2013 Actual	FY 2014 Amended Budget	FY 2014 Estimated	FY 2015 Proposed
8520	INSURANCE	951,176	966,031	1,015,928	957,110	960,786
8522	LIABILITY INSURANCE CHARGE	194,362	299,681	302,501	302,501	505,388
8529	POSTAGE/DELIVERY- NON DEPT	520				
8530	COMMUNICATIONS	83,958	68,790	95,848	87,247	71,849
8531	POSTAGE/DELIVERY SERVICE	21,111	22,767	28,025	26,823	27,450
8532	TELEPHONE	166,468	220,480	217,895	209,331	222,686
8533	TELEPHONE-NON DEPT	6,672				
8535	FIRE PREVENTION CONSULTING	47,491	75,002	126,883	136,583	139,083
8540	ADVERTISING	7,826	9,544	16,000	11,122	15,800
8550	PRINTING AND BINDING	33,993	31,712	37,152	35,095	37,800
8580	TRAVEL AND TRAINING	126,680	95,292	159,548	140,809	177,144
8581	CONTINUING EDUCATION	9,154	9,670	10,000	11,000	15,000
8585	CONTRIBUTIONS TO STREET PROJECTS		50,000	47,851	47,818	
8590	PAYMENTS IN LIEU OF TAX	204,204	204,204	204,204	204,204	204,204
8591	MEMBERSHIPS & DUES	99,167	53,579	58,015	55,420	60,788
8593	CLAIMS-AFSCME VISION	9,185	9,272	9,492	9,425	9,755
8594	CLAIMS-BPOA VISION	8,018	7,828	8,208	8,493	8,436
8595	CLAIMS-MGMT VISION	8,132	7,752	7,752	7,752	7,752
8596	CLAIMS-UNREP VISION	3,534	3,458	3,648	3,515	3,648
8597	CLAIMS-LIABILITY	(150,263)	1,086,009	175,000	90,000	250,000
8598	CLAIMS-WORKERS' COMP	412,408	73,782	50,000	48,000	50,000
8599	MISCELLANEOUS	42,571	167,686	119,881	71,832	618,650
8610	GENERAL SUPPLIES	215,662	240,093	240,600	214,813	231,800
8611	GENERAL SUPPLIES-NON-DEPART	9,678				
8612	SMALL TOOLS	42,732	61,099	81,274	74,668	61,450
8613	SAFETY EQUIPMENT	72,287	67,132	84,940	90,184	86,300
8614	TURNOUTS/WILDLAND SAFETY		7,217	10,000	10,000	45,000
8615	CLEAN/MAINT TURNOUTS		1,751	5,500	5,500	6,500
8632	NATURAL GAS & ELECTRICITY	419,101	403,210	454,100	430,865	447,100
8638	OIL	2,779	3,159	3,500	2,500	3,500
8639	GASOLINE	143,070	155,295	159,700	149,150	178,035
8641	REPAIR & MAINTENANCE SUPPLIES	175,211	236,471	243,226	236,900	202,450
8642	STREET REPAIR/MAINT SUPPLIES	72,890	85,564	94,000	94,000	94,000
8648	HAZARDOUS MATERIALS-REIMBURSED	15,481	43,612	52,500	52,500	52,500
8651	PLANT MATERIALS	2,186	1,255	3,500	3,500	10,000
8652	IRRIGATION SUPPLIES	5,571	7,605	6,000	6,000	30,000
8653	PLUMBING SUPPLIES	119		350		
8654	ELECTRICAL SUPPLIES	5,593	1,364	6,000	100	
8655	CUSTODIAL SUPPLIES	17,007	15,882	24,800	24,800	29,900
8660	SENIOR MEALS PROGRAM	43,385	41,735	40,000	37,000	40,000
8680	BOOK-MANUALS-SUBSCRIPTIONS	9,015	14,719	20,082	18,596	17,550
8950	HIGH SPEED RAIL	96	5,000			250
9010	LAND	19,704	22,719	28,000		
9030	IMPROVEMENT OTHER THAN BUILDING	3,189,570	1,569,336	13,990,895	10,243,861	5,686,819
9040	MACHINERY AND EQUIPMENT	159,055	151,901	558,045	529,294	438,048
9041	VEHICLES	337,141	91,324	485,955	450,955	753,000
9301	PRINCIPAL-BFPD VEHICLES	137,547	93,699	97,907	97,907	102,306
9306	PRINCIPAL-LIBRARY BOND	210,000	225,000	235,000	235,000	250,000
9317	PRINCIPAL-2001 SEWER BOND			195,000	195,000	205,000
9318	PRINCIPAL-2006 SEWER BOND			175,000	175,000	180,000
9321	PRINCIPAL-2009 SEWER TREATMENT BOND			160,000	160,000	165,000
9327	PRINCIPAL-ORACLE LOAN		119,882			
9351	INTEREST-BFPD VEHICLES	34,673	37,102	32,893	32,893	28,495
9356	INTEREST-LIBRARY BOND	424,413	412,994	400,625	400,625	386,975
9367	INTEREST-2001 SEWER BON	292,733	284,657	279,716	279,716	275,278
9368	INTEREST-2006 SEWER BON	285,106	278,323	274,256	274,256	270,706
9371	INTEREST-2009 SEWER TREATMENT BOND	352,131	347,869	345,081	345,081	340,206
9376	INTEREST-LOAN/ADVANCES	42,307	18,463	13,750	4,126	
9377	INTEREST-ORACLE AGREEMT/LOANS		12,610			
9601	TRNSF TO GENERAL FUND	1,647		8,485	131,198	
9602	TRNSF TO CO-SPONSORED REC	524,247	334,388	521,727	457,379	521,369



**City of Belmont**  
**FY 2015 Budget**  
**Expenditure Summary by Account**

<b>Account Number</b>	<b>Description</b>	<b>FY 2012 Actual</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Amended Budget</b>	<b>FY 2014 Estimated</b>	<b>FY 2015 Proposed</b>
9603	TRNSF TO SUPP LAW ENFORC FUND	70,090	33,353	43,838	15,728	40,160
9604	TRNSF TO GENERAL PLAN MAINTENANCE			550,000	25,000	525,000
9606	TRNSF TO GAS TAX		280,464	540,373	548,169	656,673
9607	TRNSF TO MEASURE A STREET FUND		158,821		170,000	
9609	TRNSF TO UNANTICP INFRASTRUCTURE REP					667,103
9611	TRNSF TO DEVELOPMENT SERVICE		423,127	512,813	338,569	220,427
9613	TRNSF TO ATHLETIC FIELD MAINTENANCE				30,000	
9631	TRNSF TO GENERAL FACILITIES	60,000	150,000	225,500	225,500	
9661	TRNSF TO G.O. DEBT SERVICE		132,492			
9673	TRNSF TO STORM DRAINAGE	1,020,405	704,024	1,144,967	808,125	946,664
9676	TRNSF TO AFFORDABLE HOUSING SA					160,000
9680	TRNSF TO VISION FUND		2,451	2,709	2,712	2,876
9683	TRNSF TO FACILITIES MANAGEMENT	114,724	111,945	276,555	206,393	213,399
9684	TRNSF TO FLEET MANAGEMENT		147,500	182,500	147,500	
9685	TRNSF TO BIKE BRIDGE	512,160			1,825	
<b>TOTAL EXPENDITURES</b>		<b>\$48,243,116</b>	<b>\$48,871,333</b>	<b>\$67,115,075</b>	<b>\$60,773,070</b>	<b>\$62,742,588</b>

# 101-101 City Council

Citizens of  
Belmont

City Council

## Purpose

The City Council serves as the legislative branch of City government and handles the fiscal responsibilities of the City. The Council makes up the policy leadership that directs the City government to meet the wants and needs of its residents.

The Council has the responsibility for setting all municipal policies not designated by state legislation, such as adopting ordinances and resolutions, and approving the City budget.

## Highlights

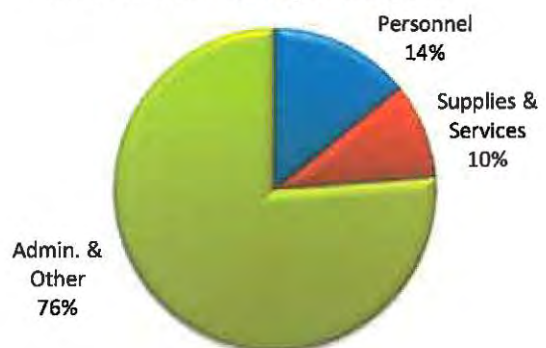
Top 4 Council Priorities for the next Fiscal Year include the following:

1. Economic Development, Downtown Revitalization and Advance Planning
  - 2035 General Plan Update
  - Belmont "Villages" Zoning
  - Targeted Economic Development
  - Housing Program Assessment
2. Complete the Ralston Corridor Study
3. Develop a long term Capital Financing Plan for Infrastructure (Sewer, Storm, Streets, Facilities and Parks)
4. Park and Recreation Improvements
  - Athletic Field Improvements
  - Complete Davey Glen Park
  - Strategy for future of Barrett Community Center Property
  - Open Space Planning

## Total Expenditures & Staffing Trends



## Allocation of Expenditures



<b>Fund</b>	<b>101 General Fund</b>	<b>Department</b>	<b>City Manager</b>
<b>Division</b>	<b>101</b>	<b>Division</b>	<b>City Council</b>

<b>Account</b>	<b>Account Description</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Amended Budget FY 2014</b>	<b>Estimated FY 2014</b>	<b>Proposed FY 2015</b>
<b>Personnel</b>						
8101	REGULAR SALARIES	\$25,800	\$23,400	\$23,400	\$20,475	\$23,400
8211	P.E.R.S. RETIREMENT	4,205	3,721	3,510	2,574	1,457
8221	F.I.C.A. SOCIAL SECURITY					870
8231	HEALTH INSURANCE	128	16			
8232	MEDICARE	1,498	1,569	1,450	1,259	892
8233	LIFE & DISABILITY INSURANCE	465	700	946	665	262
8235	STATE UNEMPLOYMENT INSURANCE		219			
8241	DENTAL PLAN	4,971	3,704	4,186	3,025	2,083
8242	VISION PLAN	1,140	1,140	1,140	893	456
8259	DEFERRED COMPENSATION	26,815				
8271	SEC 125 BENEFITS	66,917	97,680	97,888	75,477	38,147
8281	BENEFIT STABILIZATION	1,904	1,795	1,795	1,450	810
8285	WORKERS' COMPENSATION	627	642	756	671	920
<b>Personnel Total</b>		<b>\$134,470</b>	<b>\$134,586</b>	<b>\$135,071</b>	<b>\$106,488</b>	<b>\$69,299</b>
<b>Supplies &amp; Services</b>						
8341	PLANNING	57,626				
8351	OTHER PROFESSIONAL/TECH	2,086				
8522	LIABILITY INSURANCE CHARGE					4,755
8531	POSTAGE/DELIVERY SERVICE	55	671	700	55	700
8532	TELEPHONE	958	1,123	1,000	928	1,000
8580	TRAVEL AND TRAINING	906	525	7,500	7,500	8,000
8591	MEMBERSHIPS & DUES	42,818	32,899	25,048	26,000	26,003
8599	MISCELLANEOUS	2,902	3,094	6,500	7,500	6,500
8950	HIGH SPEED RAIL		5,000			
<b>Supplies &amp; Services Total</b>		<b>\$107,351</b>	<b>\$43,312</b>	<b>\$40,748</b>	<b>\$41,983</b>	<b>\$46,958</b>
<b>Administrative &amp; Other</b>						
8309	BUILDING MAINTENANCE CH	43,358	41,500	40,486	40,486	58,438
8310	ADMINISTRATIVE SUPPORT	287,210	304,920	304,391	304,391	314,177
<b>Administrative &amp; Other Total</b>		<b>\$330,569</b>	<b>\$346,420</b>	<b>\$344,877</b>	<b>\$344,877</b>	<b>\$372,615</b>
<b>Capital Outlay</b>						
<b>Total Expenditures</b>		<b>\$572,390</b>	<b>\$524,318</b>	<b>\$520,696</b>	<b>\$493,348</b>	<b>\$488,872</b>

<b>Fund</b>	<b>101 General Fund</b>	<b>Department</b>	<b>City Manager</b>
<b>Division</b>	<b>101</b>	<b>Division</b>	<b>City Council</b>

<b>Account</b>	<b>Account Description</b>	<b>Amount</b>	<b>Notes</b>
8591	MEMBERSHIPS & DUES		
		\$ 10,500	League of CA Cities
		\$ 8,981	CCAG
		\$ 5,397	ABAG
		\$ 625	Chamber of Commerce
		\$ 500	Other Miscellaneous
8599	MISCELLANEOUS		
		\$ 4,000	Miscellaneous Council expenses
		\$ 2,500	Commission Dinner



## 101-102 Contingency



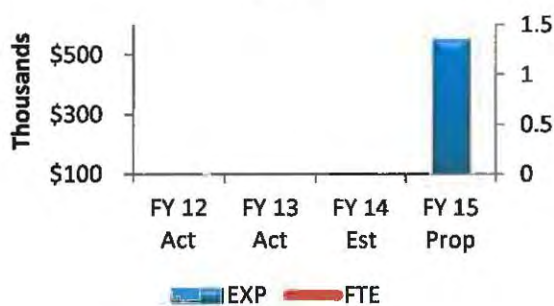
### Purpose

The Contingency Fund is a recurring appropriation for contingencies. The use of these funds is covered by a policy included as part of this budget. This account requires Council authority to spend.

### Highlights

- The basic contingency allocation is \$50,000
- For 2014, a supplemental one-time appropriation of \$250,000 was budgeted to advance the Council's priority items, followed by a \$500,000 appropriation for FY 2015.

### Total Expenditures & Staffing Trends



### Allocation of Expenditures



<b>Fund</b>	<b>101 General Fund</b>	<b>Department</b>	<b>City Manager</b>
<b>Division</b>	<b>102</b>	<b>Division</b>	<b>Contingency</b>

<b>Account</b>	<b>Account Description</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Amended Budget FY 2014</b>	<b>Estimated FY 2014</b>	<b>Proposed FY 2015</b>
<b>Personnel</b>						
<b>Supplies &amp; Services</b>						
8599	MISCELLANEOUS			\$50,000		\$550,000
<b>Supplies &amp; Services Total</b>		-	-	\$50,000	-	\$550,000
<b>Administrative &amp; Other</b>						
<b>Administrative &amp; Other Total</b>		-	-	-	-	-
<b>Capital Outlay</b>						
<b>Total Expenditures</b>						
		-	-	\$50,000	-	\$550,000

<b>Fund</b>	<b>101 General Fund</b>	<b>Department</b>	<b>City Manager</b>
<b>Division</b>	<b>102</b>	<b>Division</b>	<b>Contingency</b>

<b>Account</b>	<b>Account Description</b>	<b>Amount</b>	<b>Notes</b>
8599	MISCELLANEOUS		
		\$ 500,000	Phase 2-Discretionary Special Project Funding of \$500,000 for Council Priority Items in FY 15.
		\$ 50,000	The City Council has established a recurring appropriation for contingencies. The use of these funds is covered by a policy included as part of this budget. This account requires Council authority to spend.



## 101-111 Executive Management



### Purpose

The purpose of this Fund is to ensure effective and efficient delivery of City services and to guide municipal operations in accordance with City Council policies.

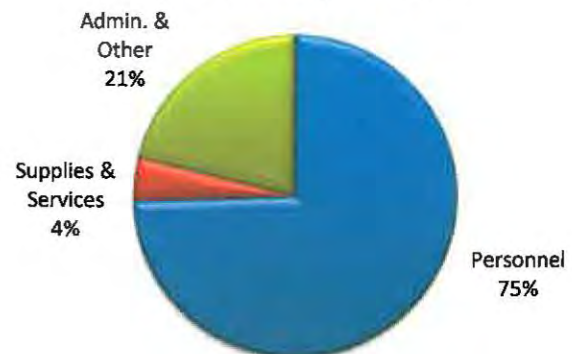
### Highlights

- Provide strategic leadership, visioning and planning;
- Manage and support overall organizational performance;
- Maintain the financial stability of the organization;
- Ensure policy direction is implemented as intended;
- Promote efficient and effective customer service.

### Total Expenditures & Staffing Trends



### Allocation of Expenditures



<b>Fund</b>	<b>101 General Fund</b>	<b>Department</b>	<b>City Manager</b>
<b>Division</b>	<b>111</b>	<b>Division</b>	<b>Executive Management</b>

<b>Account</b>	<b>Account Description</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Amended Budget FY 2014</b>	<b>Estimated FY 2014</b>	<b>Proposed FY 2015</b>
<b>Personnel</b>						
8101	REGULAR SALARIES	\$257,067	\$258,581	\$294,917	\$296,996	\$309,835
8103	TEMPORARY PART-TIME	223				
8211	P.E.R.S. RETIREMENT	35,905	36,814	44,243	44,555	48,226
8221	F.I.C.A. SOCIAL SECURITY	14				
8231	HEALTH INSURANCE	179	91			
8232	MEDICARE	4,329	4,379	4,892	4,421	5,154
8233	LIFE & DISABILITY INSURANCE	1,427	1,254	1,618	1,329	1,041
8241	DENTAL PLAN	2,448	2,572	2,568	2,998	2,998
8242	VISION PLAN	403	369	445	444	445
8253	AUTO ALLOWANCE	5,100	5,700	5,700	5,700	5,700
8259	DEFERRED COMPENSATION	27,710	23,555	16,639	20,816	21,588
8271	SEC 125 BENEFITS	23,386	32,305	40,831	39,794	40,389
8281	BENEFIT STABILIZATION	19,386	19,833	22,620	24,098	26,810
8285	WORKERS' COMPENSATION	1,774	1,902	3,745	3,773	12,186
<b>Personnel Total</b>		<b>\$379,352</b>	<b>\$387,356</b>	<b>\$438,219</b>	<b>\$444,925</b>	<b>\$474,371</b>
<b>Supplies &amp; Services</b>						
8351	OTHER PROFESSIONAL/TECH	2,000	1,250	10,000	10,000	10,000
8522	LIABILITY INSURANCE CHARGE					1,855
8531	POSTAGE/DELIVERY SERVICE	82	41	350	350	350
8532	TELEPHONE	4,843	5,509	7,000	5,000	5,000
8580	TRAVEL AND TRAINING	2,010	975	3,750	2,000	3,750
8591	MEMBERSHIPS & DUES	2,294	2,925	2,500	2,250	2,500
8599	MISCELLANEOUS	813	337	1,000	750	1,000
8610	GENERAL SUPPLIES	1,774	1,633	3,000	2,000	3,000
8680	BOOK-MANUALS-SUBSCRIPTIONS	158	122	450	323	450
<b>Supplies &amp; Services Total</b>		<b>\$13,975</b>	<b>\$12,792</b>	<b>\$28,050</b>	<b>\$22,673</b>	<b>\$27,905</b>
<b>Administrative &amp; Other</b>						
8308	COMPUTER USAGE CHARGE	17,041	16,955	17,765	17,765	22,245
8309	BUILDING MAINTENANCE CH	18,955	17,812	17,397	17,397	32,784
8310	ADMINISTRATIVE SUPPORT	65,672	83,001	82,850	82,850	79,488
<b>Administrative &amp; Other Total</b>		<b>\$101,667</b>	<b>\$117,768</b>	<b>\$118,012</b>	<b>\$118,012</b>	<b>\$134,517</b>
<b>Capital Outlay</b>						
<b>Total Expenditures</b>		<b>\$494,994</b>	<b>\$517,916</b>	<b>\$584,281</b>	<b>\$585,610</b>	<b>\$636,793</b>

<b>Fund</b>	<b>101 General Fund</b>	<b>Department</b>	<b>City Manager</b>
<b>Division</b>	<b>111</b>	<b>Division</b>	<b>Executive Management</b>

<b>Account</b>	<b>Account Description</b>	<b>Amount</b>	<b>Notes</b>
8351	OTHER PROFESSIONAL/TECH	\$ 10,000	Special Project Consulting



## 101-121 City Attorney



### Purpose

The City Attorney serves as chief legal counsel and is responsible for administration of all legal affairs of the City, its boards and commissions, the Belmont Fire Protection District, and the Successor Agency to the Former Redevelopment Agency. The City Attorney's Office is responsible for:

- Providing legal advice and opinions to City Council, City officials, City staff, the Successor Agency, City Boards and Commissions
- Overseeing all work done by outside counsel on behalf of the City
- Drafting and reviewing leases, ordinances, deeds, bonds, resolutions, contracts, and other legal documents
- Representing the City in litigation, administrative hearings, and other legal matters

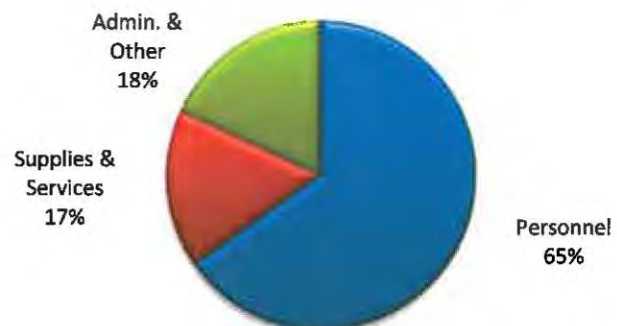
### Highlights

- Completed Bishop Road transaction
- Assisted with Open Space-Public Zoning district, completed related zoning ordinance and general plan land use designation amendments
- Overseeing litigation challenge to state's demand to remit \$1.3M related to former RDA activity
- Completed Ordinances for Public Project Construction and Development Agreement Procedures, and draft amendments to Sidewalk Ordinance
- Assisted with General Plan update
- Shepherded 2013 Building Code
- Resolved claim against County for reimbursement of excess charges
- Assist BFPD in establishing fire cadet program
- Assisted in resolving SBSA Rate Setting process issue and adoption of JPA amendment

### Total Expenditures & Staffing Trends



### Allocation of Expenditures



<b>Fund</b>	<b>101 General Fund</b>	<b>Department</b>	<b>City Attorney</b>
<b>Division</b>	<b>121</b>	<b>Division</b>	<b>City Attorney</b>

<b>Account</b>	<b>Account Description</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Amended Budget FY 2014</b>	<b>Estimated FY 2014</b>	<b>Proposed FY 2015</b>
<b>Personnel</b>						
8101	REGULAR SALARIES	\$130,704	\$180,975	\$195,453	\$180,975	\$188,214
8211	P.E.R.S. RETIREMENT	18,255	25,765	29,322	27,150	29,296
8231	HEALTH INSURANCE	125	91			
8232	MEDICARE	2,000	2,773	3,014	2,794	2,838
8233	LIFE & DISABILITY INSURANCE	423	618	618	538	459
8241	DENTAL PLAN	1,134	1,553	1,543	1,461	1,460
8242	VISION PLAN	148	217	217	216	217
8253	AUTO ALLOWANCE	3,520	4,560	4,560	4,560	4,560
8259	DEFERRED COMPENSATION	5,270	7,239	7,818	7,238	7,529
8271	SEC 125 BENEFITS	13,553	19,008	20,760	20,918	22,840
8281	BENEFIT STABILIZATION	14,048	13,936	14,991	15,297	16,286
8285	WORKERS' COMPENSATION	941	1,245	2,482	2,300	7,402
<b>Personnel Total</b>		<b>\$190,122</b>	<b>\$257,980</b>	<b>\$280,778</b>	<b>\$263,447</b>	<b>\$281,100</b>
<b>Supplies &amp; Services</b>						
8322	LEGAL-ADDITIONAL	117,936	37,999	40,000	40,000	50,000
8522	LIABILITY INSURANCE CHARGE					903
8531	POSTAGE/DELIVERY SERVICE	43	6	50	50	50
8532	TELEPHONE	285	498	860	860	860
8550	PRINTING AND BINDING	70		200	200	200
8580	TRAVEL AND TRAINING	2,000	2,366	3,000	3,000	3,000
8591	MEMBERSHIPS & DUES	445	485	750	750	750
8599	MISCELLANEOUS	48	14	1,000	1,000	1,000
8610	GENERAL SUPPLIES	3,904	74	1,000	1,000	1,000
8612	SMALL TOOLS			500	500	500
8680	BOOK-MANUALS-SUBSCRIPTIONS	6,565	12,785	13,500	13,500	13,500
<b>Supplies &amp; Services Total</b>		<b>\$131,294</b>	<b>\$54,226</b>	<b>\$60,860</b>	<b>\$60,860</b>	<b>\$71,763</b>
<b>Administrative &amp; Other</b>						
8308	COMPUTER USAGE CHARGE		2,372	2,486	2,486	3,354
8309	BUILDING MAINTENANCE CH	2,058	3,701	3,620	3,620	6,347
8310	ADMINISTRATIVE SUPPORT	30,601	68,724	68,383	68,383	68,595
<b>Administrative &amp; Other Total</b>		<b>\$32,659</b>	<b>\$74,797</b>	<b>\$74,489</b>	<b>\$74,489</b>	<b>\$78,296</b>

**Capital Outlay**

<b>Total Expenditures</b>	<b>\$354,075</b>	<b>\$387,003</b>	<b>\$416,127</b>	<b>\$398,796</b>	<b>\$431,160</b>
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<b>Fund</b>	<b>101 General Fund</b>	<b>Department</b>	<b>City Attorney</b>
<b>Division</b>	<b>121</b>	<b>Division</b>	<b>City Attorney</b>

<b>Account</b>	<b>Account Description</b>	<b>Amount</b>	<b>Notes</b>
8322	LEGAL-ADDITIONAL	\$ 50,000	Outside legal counsel for specialized legal services including special projects and additional general legal services capacity
8591	MEMBERSHIPS & DUES	\$ 750	Includes State Bar of California
8680	BOOK-MANUALS-SUBSCRIPTIONS	\$ 13,500	Renewals and updates for Law Library



## 101-201 City Clerk Services



### Purpose

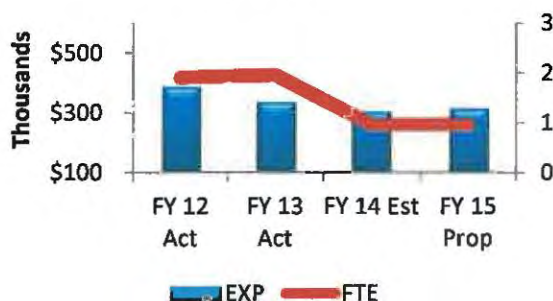
The City Clerk's Office serves to ensure compliance with state and local laws and policies related to official City records. These records are required to be accurate, timely and provided to the public in a prompt courteous manner.

The Clerk's office is also responsible for maintaining a wide variety of vital permanent City records, including City Council minutes, resolutions and ordinances. The Clerk's Office also manages and coordinates the City Council's meeting packet and produces meeting minutes. The Clerk's Office is the gateway for ensuring the public's access to public records.

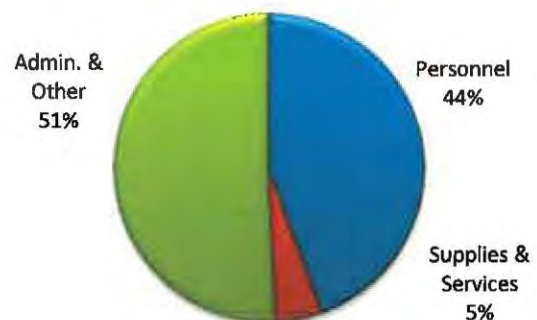
### Highlights

- Maintain official City records & facilitate destruction of citywide records per the records retention policy. In FY 15 complete a major overhaul of the Records Retention Schedule
- In coordination with the IT Department, update the existing automated agenda system, electronic work flow, and electronic documents management program
- Implement an electronic notification and filing program for the annual Form 700 Statement of Economic Interest statements
- Respond to Council, citizen and staff requests Maintain state-required records for Council, Commissions and designated employees

### Total Expenditures & Staffing Trends



### Allocation of Expenditures





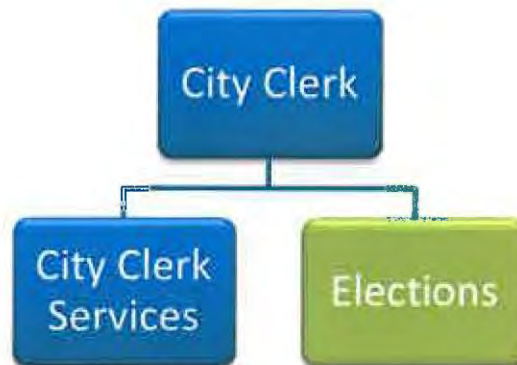
<b>Fund</b>	<b>101 General Fund</b>	<b>Department</b>	<b>City Clerk</b>
<b>Division</b>	<b>201</b>	<b>Division</b>	<b>City Clerk</b>

<b>Account</b>	<b>Account Description</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Amended Budget FY 2014</b>	<b>Estimated FY 2014</b>	<b>Proposed FY 2015</b>
<b>Personnel</b>						
8101	REGULAR SALARIES	\$156,867	\$114,505	\$90,185	\$90,185	\$90,185
8211	P.E.R.S. RETIREMENT	21,909	16,302	13,530	13,529	14,037
8231	HEALTH INSURANCE	176	91			
8232	MEDICARE	2,715	1,916	1,461	1,463	1,476
8233	LIFE & DISABILITY INSURANCE	1,184	649	353	308	262
8241	DENTAL PLAN	2,271	1,097	546	518	519
8242	VISION PLAN	437	293	217	216	217
8259	DEFERRED COMPENSATION	8,627	2,096	1,596	1,596	1,596
8271	SEC 125 BENEFITS	29,550	24,840	19,357	19,228	19,903
8281	BENEFIT STABILIZATION	11,987	8,783	6,917	7,313	7,804
8285	WORKERS' COMPENSATION	808	504	821	820	3,547
<b>Personnel Total</b>		<b>\$236,532</b>	<b>\$171,076</b>	<b>\$134,982</b>	<b>\$135,176</b>	<b>\$139,546</b>
<b>Supplies &amp; Services</b>						
8351	OTHER PROFESSIONAL/TECH	1,000	924	13,850	13,850	7,200
8359	COMPUTER SOFTWARE LICENSE	8,199	8,199	10,749	10,749	
8522	LIABILITY INSURANCE CHARGE					903
8531	POSTAGE/DELIVERY SERVICE	620	422	550	800	500
8540	ADVERTISING	1,290	1,957	1,500	1,500	2,000
8580	TRAVEL AND TRAINING	1,866	597	2,350	2,500	2,000
8591	MEMBERSHIPS & DUES	600	458	500	500	500
8599	MISCELLANEOUS	330	177	250	750	750
8610	GENERAL SUPPLIES	981	636	2,500	2,500	1,500
8680	BOOK-MANUALS-SUBSCRIPTIONS	93	54	-	100	100
<b>Supplies &amp; Services Total</b>		<b>\$14,978</b>	<b>\$13,424</b>	<b>\$32,249</b>	<b>\$33,249</b>	<b>\$15,453</b>
<b>Administrative &amp; Other</b>						
8308	COMPUTER USAGE CHARGE	49,139	59,929	62,793	62,793	69,271
8309	BUILDING MAINTENANCE CH	13,573	12,465	10,561	10,561	20,106
8310	ADMINISTRATIVE SUPPORT	72,513	78,989	62,323	62,323	70,591
<b>Administrative &amp; Other Total</b>		<b>\$135,226</b>	<b>\$151,383</b>	<b>\$135,677</b>	<b>\$135,677</b>	<b>\$159,968</b>
<b>Capital Outlay</b>						
<b>Total Expenditures</b>		<b>\$386,736</b>	<b>\$335,883</b>	<b>\$302,908</b>	<b>\$304,101</b>	<b>\$314,967</b>

<b>Fund</b>	<b>101 General Fund</b>	<b>Department</b>	<b>City Clerk</b>
<b>Division</b>	<b>201</b>	<b>Division</b>	<b>City Clerk</b>

<b>Account</b>	<b>Account Description</b>	<b>Amount</b>	<b>Notes</b>
8351	OTHER PROFESSIONAL/TECH		
		\$ 5,000	Consulting services for records retention and destruction
		\$ 2,200	Muni Code (includes annual hosting fee and codification of the Municipal Code)

## 101-202 City Clerk - Elections



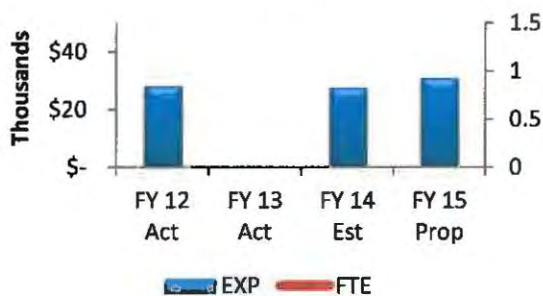
### Purpose

The Elections fund supports Municipal Elections, which are generally held in odd years.

### Highlights

- Prepare for and coordinate a potential revenue measure for the November 2014 ballot (special election) to address infrastructure needs

### Total Expenditures & Staffing Trends



### Allocation of Expenditures



<b>Fund</b>	<b>101 General Fund</b>	<b>Department</b>	<b>City Clerk</b>
<b>Division</b>	<b>202</b>	<b>Division</b>	<b>Elections</b>

<b>Account</b>	<b>Account Description</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Amended Budget FY 2014</b>	<b>Estimated FY 2014</b>	<b>Proposed FY 2015</b>
<b>Personnel</b>						
<b>Supplies &amp; Services</b>						
8351	OTHER PROFESSIONAL/TECH	\$27,390		\$35,000	\$26,897	\$30,000
8540	ADVERTISING	718		800	591	800
<b>Supplies &amp; Services Total</b>		<b>\$28,108</b>	<b>-</b>	<b>\$35,800</b>	<b>\$27,488</b>	<b>\$30,800</b>
<b>Administrative &amp; Other</b>						
<b>Administrative &amp; Other Total</b>						
<b>Capital Outlay</b>						
<b>Total Expenditures</b>		<b>\$28,108</b>	<b>-</b>	<b>\$35,800</b>	<b>\$27,488</b>	<b>\$30,800</b>



## 101-401 Human Resources Center



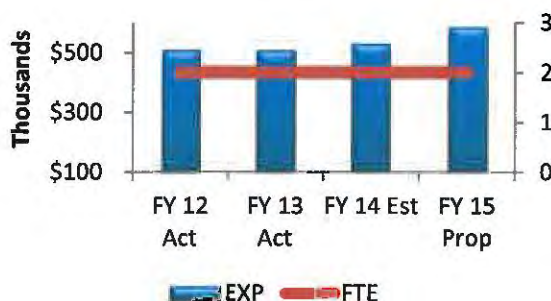
### Purpose

The Human Resources Department is responsible for citywide recruitment and retention, benefits administration, classification and compensation, Workers' Compensation, safety compliance, labor and employee relations (facilitation of corrective action, grievance management, and labor contract negotiations), and employee wellness. The Department provides oversight in collaboration with other Department Heads in performance management, training and development and workforce/succession planning. Additionally, the Department consults with and makes recommendations to management and employees on a variety of organizational issues. The Human Resources Department is committed to providing professional and customer-focused service.

### Highlights

- Facilitated recruitment and selection of 5 positions resulting in full staffing in the Police Department
- Awarded certificate by the SM County Mayor's Committee for Employment of People with Disabilities
- Facilitated becoming a HEAL (Health Eating Active Living) City by resolution approved by the City Council
- Awarded \$5,000 Grant towards the Employee Wellness Program
- Zero (0) grievances filed by labor group representatives
- Trained 109 employees internally and through joint partnerships for cost-effective training
- Selected new Worker's Compensation TPA for improved effectiveness

### Total Expenditures & Staffing Trends



### Allocation of Expenditures



<b>Fund</b>	<b>101 General Fund</b>	<b>Department</b>	<b>Human Resources</b>
<b>Division</b>	<b>401</b>	<b>Division</b>	<b>Human Resources</b>

<b>Account</b>	<b>Account Description</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Amended Budget FY 2014</b>	<b>Estimated FY 2014</b>	<b>Proposed FY 2015</b>
<b>Personnel</b>						
8101	REGULAR SALARIES	\$252,340	\$251,299	\$261,339	\$253,811	\$263,559
8103	TEMPORARY PART-TIME	8,608	2,056	2,215	2,215	3,060
8114	ACTING PAY		306			
8211	P.E.R.S. RETIREMENT	35,244	35,821	39,206	38,076	41,023
8221	F.I.C.A. SOCIAL SECURITY	534	127	137		190
8232	MEDICARE	4,328	4,224	4,390	4,145	4,366
8233	LIFE & DISABILITY INSURANCE	1,528	1,563	1,575	1,298	971
8241	DENTAL PLAN	2,479	2,633	2,618	2,476	2,478
8242	VISION PLAN	456	456	456	456	456
8253	AUTO ALLOWANCE	3,000	3,000	3,000	3,000	3,000
8259	DEFERRED COMPENSATION	11,686	3,180	3,180	3,180	3,180
8271	SEC 125 BENEFITS	28,069	38,674	38,091	39,349	39,869
8281	BENEFIT STABILIZATION	18,909	19,121	20,045	20,905	22,806
8285	WORKERS' COMPENSATION	1,836	1,818	3,347	3,224	10,486
<b>Personnel Total</b>		<b>\$369,018</b>	<b>\$364,279</b>	<b>\$379,598</b>	<b>\$372,137</b>	<b>\$395,445</b>
<b>Supplies &amp; Services</b>						
8351	OTHER PROFESSIONAL/TECH	38,964	36,751	42,900	42,900	37,000
8353	PRE-EMPLOYMENT SERVICES	5,722	4,852	9,500	7,500	9,500
8522	LIABILITY INSURANCE CHARGE					1,902
8531	POSTAGE/DELIVERY SERVICE	321	214	500	65	250
8532	TELEPHONE	1,659	1,748	2,000	2,000	2,000
8540	ADVERTISING	1,077	171	3,000	700	2,500
8550	PRINTING AND BINDING	377	595	500	600	750
8580	TRAVEL AND TRAINING	2,623	3,643	4,700	5,000	5,000
8581	CONTINUING EDUCATION	9,154	9,670	10,000	11,000	15,000
8591	MEMBERSHIPS & DUES	734	454	800	800	800
8599	MISCELLANEOUS	4,961	4,356	5,500	5,500	8,500
8610	GENERAL SUPPLIES	1,136	675	1,100	1,000	1,100
8612	SMALL TOOLS	43	75	100		
8680	BOOK-MANUALS-SUBSCRIPTIONS	75	196	200	200	200
<b>Supplies &amp; Services Total</b>		<b>\$66,846</b>	<b>\$63,400</b>	<b>\$80,800</b>	<b>\$77,265</b>	<b>\$84,502</b>
<b>Administrative &amp; Other</b>						
8308	COMPUTER USAGE CHARGE	17,767	22,227	23,289	23,289	29,288
8309	BUILDING MAINTENANCE CH	8,725	7,709	7,541	7,541	13,202
8310	ADMINISTRATIVE SUPPORT	46,933	50,077	48,788	48,788	62,671
<b>Administrative &amp; Other Total</b>		<b>\$73,425</b>	<b>\$80,013</b>	<b>\$79,618</b>	<b>\$79,618</b>	<b>\$105,161</b>
<b>Capital Outlay</b>						
<b>Total Expenditures</b>		<b>\$509,290</b>	<b>\$507,692</b>	<b>\$540,016</b>	<b>\$529,020</b>	<b>\$585,108</b>

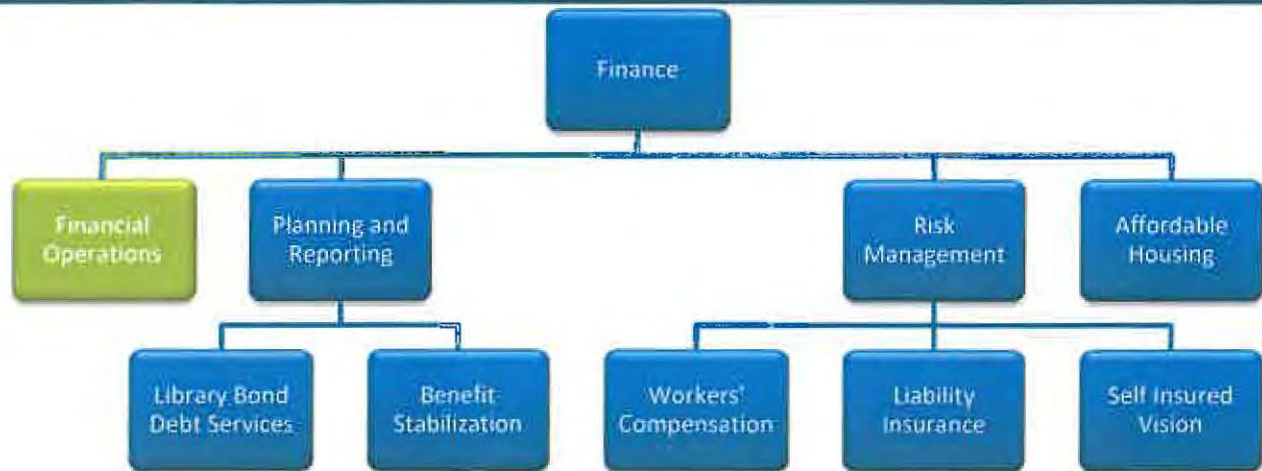


<b>Fund</b>	<b>101 General Fund</b>	<b>Department</b>	<b>Human Resources</b>
<b>Division</b>	<b>401</b>	<b>Division</b>	<b>Human Resources</b>

<b>Account</b>	<b>Account Description</b>	<b>Amount</b>	<b>Notes</b>
8351	OTHER PROFESSIONAL/TECH		
		\$ 12,000	Labor Relations Consulting
		\$ 9,000	Employee Relations Service (BAERS)
		\$ 5,500	PERS Health Monthly Admin Fee
		\$ 3,000	Medical Services
		\$ 2,200	Preferred Alliance DOT Testing
		\$ 2,000	CalOpps Annual Fee
		\$ 1,800	Section 125 Administration Fee
		\$ 1,500	Substance Abuse Prevention
8353	PRE-EMPLOYMENT SERVICES		
		\$ 4,500	Pre-Employment Physicals
		\$ 3,000	Recruitment Expenses
		\$ 1,500	Fingerprinting - Livescan
		\$ 500	Background Investigations
8581	CONTINUING EDUCATION		
		\$ 5,000	LCW Employee Relations Consortium
		\$ 4,000	Education Reimbursements
		\$ 3,000	County Learning Management System
		\$ 3,000	OSHA Mandated Training, Harassment Prevention, Supervisory Training
8591	MEMBERSHIPS & DUES		
		\$ 400	IPMA
		\$ 300	CalPELRA
		\$ 100	Dues
8599	MISCELLANEOUS		
		\$ 8,500	Employee wellness and recognition



# 101-501 Financial Operations



## Purpose

The Finance Department supports the delivery of City services by managing financial resources in a thorough, responsive and accurate way that safeguards assets, promotes a system of internal controls, complies with laws and regulations, and maintains the public trust.

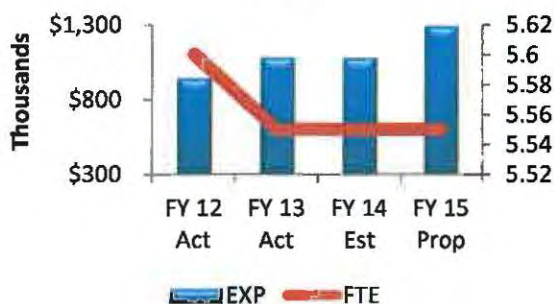
The Financial Operations Division ensures that sufficient working capital is available to support the delivery of City services.

## Highlights

- Formed the Infrastructure Ad-Hoc Committee to address deferred maintenance and future Capital needs alternatives with long-term Capital financing.
- Effectively supported the Successor Agency and Belmont Oversight Board in the winddown of the Belmont Redevelopment Agency.
- Initiated Redevelopment Agency Debt Refinancing and analyzed options for funding Sewer Treatment Plant Capital requirements.
- Completed financial system upgrade & implementation of BI360 budgeting software.

➤ = **Council Priority Active Project**

## Total Expenditures & Staffing Trends



## Allocation of Expenditures



<b>Fund</b>	<b>101 General Fund</b>	<b>Department</b>	<b>Finance</b>
<b>Division</b>	<b>501</b>	<b>Division</b>	<b>Financial Operations</b>

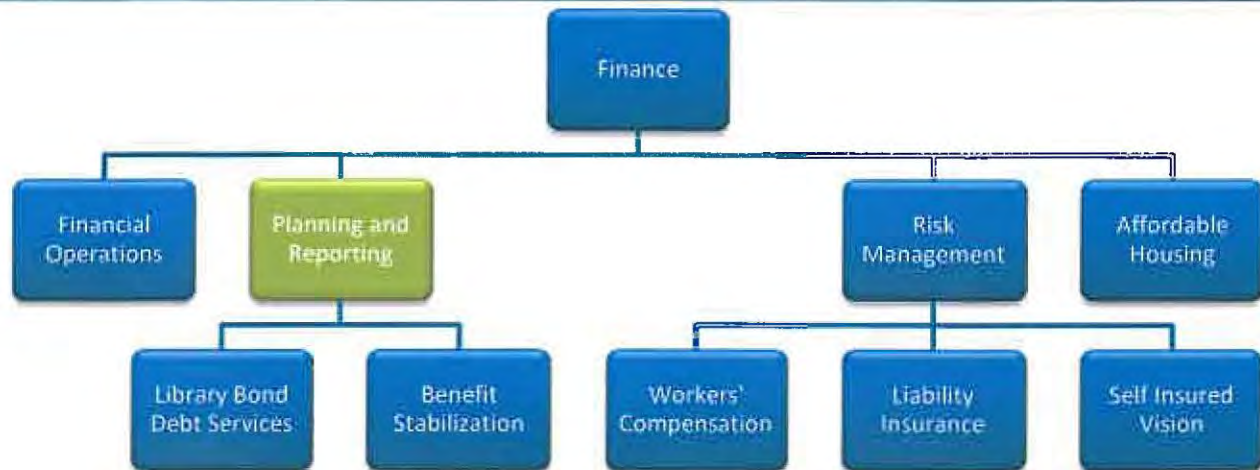
<b>Account</b>	<b>Account Description</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Amended Budget FY 2014</b>	<b>Estimated FY 2014</b>	<b>Proposed FY 2015</b>
<b>Personnel</b>						
8101	REGULAR SALARIES	\$419,618	\$431,464	\$438,385	\$436,902	\$444,210
8103	TEMPORARY PART-TIME	24,980	25,430	25,186	25,580	25,186
8119	TERMINATION PAY	2,317				9,059
8211	P.E.R.S. RETIREMENT	59,489	61,330	65,766	65,259	66,820
8221	F.I.C.A. SOCIAL SECURITY	1,549	1,577	1,562	1,586	1,562
8231	HEALTH INSURANCE	730	363			
8232	MEDICARE	7,579	7,602	7,617	7,555	7,725
8233	LIFE & DISABILITY INSURANCE	4,259	4,467	4,571	4,352	2,736
8241	DENTAL PLAN	5,766	5,484	5,463	5,758	6,141
8242	VISION PLAN	1,323	1,328	1,337	1,415	1,359
8253	AUTO ALLOWANCE	1,200	1,200	1,200	1,271	1,200
8259	DEFERRED COMPENSATION	28,140	5,727	5,738	5,738	5,688
8271	SEC 125 BENEFITS	79,312	108,937	113,703	117,843	121,997
8281	BENEFIT STABILIZATION	32,244	32,999	33,624	35,477	35,281
8285	WORKERS' COMPENSATION	3,517	6,079	8,620	7,663	18,461
<b>Personnel Total</b>		<b>\$672,022</b>	<b>\$693,988</b>	<b>\$712,771</b>	<b>\$716,399</b>	<b>\$747,425</b>
<b>Supplies &amp; Services</b>						
8311	PROPERTY TAX ADMIN FEE	39,718	23,484	24,658	28,830	29,407
8351	OTHER PROFESSIONAL/TECH	38,306	49,394	114,500	118,650	246,750
8430	REPAIR & MAINTENANCE SERVICE	1,526	2,635	3,100	2,500	2,600
8431	REPAIR & MAINT- NON DEPT	1,006				
8522	LIABILITY INSURANCE CHARGE					5,778
8529	POSTAGE/DELIVERY- NON DEPT	520				
8531	POSTAGE/DELIVERY SERVICE	5,254	5,199	5,250	4,950	4,950
8532	TELEPHONE	5,027	13,984	14,100	14,250	14,250
8533	TELEPHONE-NON DEPT	6,672				
8580	TRAVEL AND TRAINING	7,169	7,298	6,500	7,300	7,300
8591	MEMBERSHIPS & DUES	2,838	1,893	2,345	2,468	2,370
8599	MISCELLANEOUS	534	111,671	500	650	650
8610	GENERAL SUPPLIES	6,293	16,878	14,000	14,100	14,100
8611	GENERAL SUPPLIES-NON-DEPART	9,678				
8612	SMALL TOOLS			8,720	8,720	
8680	BOOK-MANUALS-SUBSCRIPTIONS	269	109	275		
<b>Supplies &amp; Services Total</b>		<b>\$124,811</b>	<b>\$232,544</b>	<b>\$193,948</b>	<b>\$202,418</b>	<b>\$328,155</b>
<b>Administrative &amp; Other</b>						
8308	COMPUTER USAGE CHARGE	64,100	53,177	55,718	55,718	83,966
8309	BUILDING MAINTENANCE CH	27,318	24,133	23,599	23,599	41,933
8310	ADMINISTRATIVE SUPPORT	56,833	79,959	80,143	80,143	89,417
<b>Administrative &amp; Other Total</b>		<b>\$148,251</b>	<b>\$157,269</b>	<b>\$159,460</b>	<b>\$159,460</b>	<b>\$215,316</b>
<b>Capital Outlay</b>						
<b>Total Expenditures</b>		<b>\$945,084</b>	<b>\$1,083,801</b>	<b>\$1,066,179</b>	<b>\$1,078,277</b>	<b>\$1,290,896</b>



<b>Fund</b>	<b>101 General Fund</b>	<b>Department</b>	<b>Finance</b>
<b>Division</b>	<b>501</b>	<b>Division</b>	<b>Financial Operations</b>

<b>Account</b>	<b>Account Description</b>	<b>Amount</b>	<b>Notes</b>
8311	PROPERTY TAX ADMIN FEE		
		\$ 29,407	County property tax admin fee
8351	OTHER PROFESSIONAL/TECH		
		\$ 150,000	Revenue Measure Public Information
		\$ 35,000	Audits of sales, TOT, property taxes, business licenses
		\$ 15,000	Economic Development Consulting
		\$ 10,000	Financial System Consulting
		\$ 7,000	Budget Software Maintenance
		\$ 5,750	State Mandated Claims
		\$ 2,500	General Financial Advisor Services
		\$ 1,500	Offsite Storage
8430	REPAIR & MAINTENANCE SERVICE		
		\$ 1,600	Check Folder/Sealer Maintenance
		\$ 500	Miscellaneous Repairs
		\$ 500	Postage Machine Maintenance
8580	TRAVEL AND TRAINING		
		\$ 7,300	Continuing Professional Education-Licensure Requirements
8591	MEMBERSHIPS & DUES		
		\$ 800	CALCPA
		\$ 525	GFOA
		\$ 450	AICPA
		\$ 220	CSMFO
		\$ 155	CMTA
		\$ 120	CPA License
		\$ 100	CMRTA
8610	GENERAL SUPPLIES		
		\$ 14,100	Includes city-wide supplies for copiers and central kitchen supplies

# 101-502 Financial Planning and Reporting



## Purpose

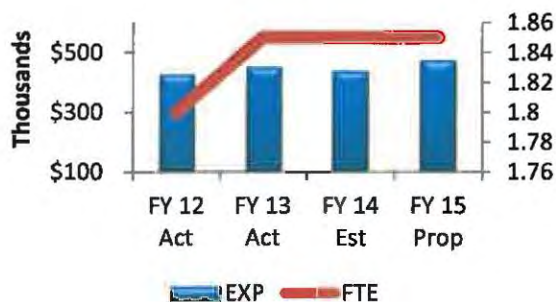
The Financial Planning and Reporting Division enables informed decision-making by applying Generally Accepted Accounting Procedures, analyzing alternatives, reporting results and projecting information in a manner that facilitates fiscal stewardship and the attainment of a strong financial position.

## Highlights

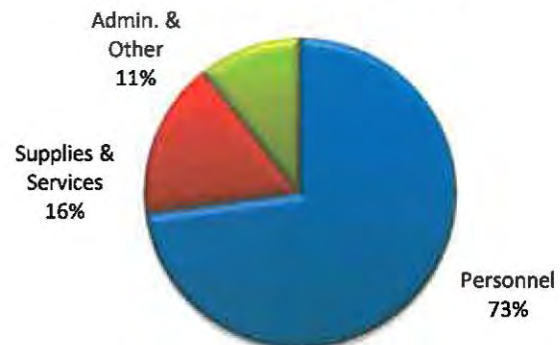
- Economic Development, Downtown Revitalization and Planning objectives were given top priority, advanced, and funding has been authorized.
- A strategy is underway for the use of unspent RDA bond proceeds.
- The Department received the highest recognition from GFOA for outstanding financial reporting.
- Created a new, liftable popular financial report which is part of the Comprehensive Annual Financial Report (CAFR).

➤ = **Council Priority Active Project**

## Total Expenditures & Staffing Trends



## Allocation of Expenditures



<b>Fund</b>	<b>101 General Fund</b>	<b>Department</b>	<b>Finance</b>
<b>Division</b>	<b>502</b>	<b>Division</b>	<b>Financial Planning &amp; Reporting</b>

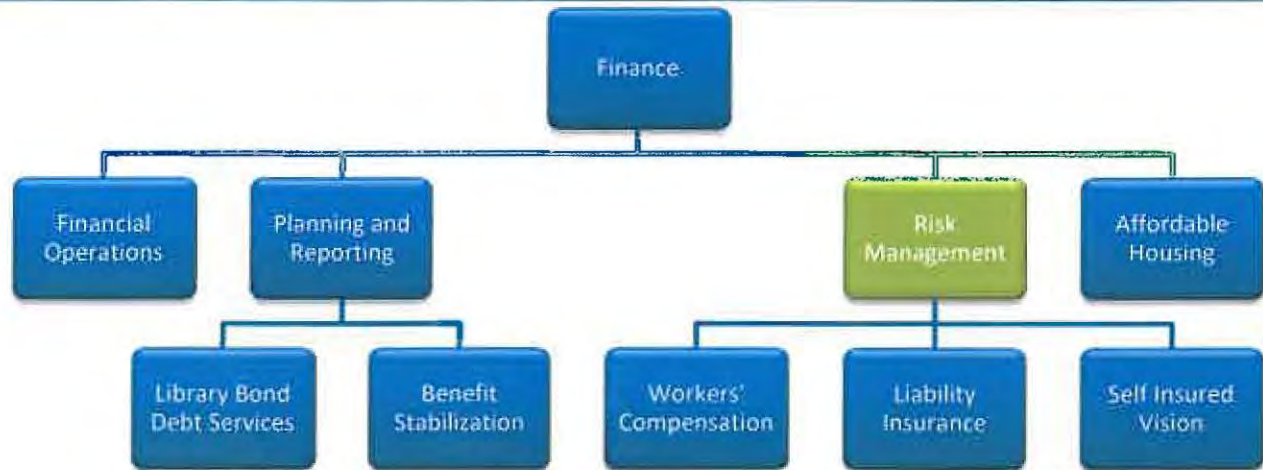
<b>Account</b>	<b>Account Description</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Amended Budget FY 2014</b>	<b>Estimated FY 2014</b>	<b>Proposed FY 2015</b>
<b>Personnel</b>						
8101	REGULAR SALARIES	\$206,934	\$217,960	\$225,044	\$223,290	\$229,911
8119	TERMINATION PAY	5,405				
8211	P.E.R.S. RETIREMENT	30,544	31,128	33,761	33,253	35,786
8231	HEALTH INSURANCE	189	112			
8232	MEDICARE	3,625	3,579	3,647	3,605	3,683
8233	LIFE & DISABILITY INSURANCE	1,818	1,908	1,948	1,834	1,149
8241	DENTAL PLAN	1,978	1,978	1,965	2,064	1,960
8242	VISION PLAN	384	423	422	447	422
8253	AUTO ALLOWANCE	1,200	1,200	1,200	1,271	1,200
8259	DEFERRED COMPENSATION	12,225	2,906	2,895	2,895	2,895
8271	SEC 125 BENEFITS	21,205	36,037	37,303	38,429	38,520
8281	BENEFIT STABILIZATION	16,391	16,745	17,261	18,175	19,894
8285	WORKERS' COMPENSATION	2,360	2,543	3,769	3,420	9,042
<b>Personnel Total</b>		<b>\$304,257</b>	<b>\$316,520</b>	<b>\$329,215</b>	<b>\$328,682</b>	<b>\$344,463</b>
<b>Supplies &amp; Services</b>						
8351	OTHER PROFESSIONAL/TECH	87,576	98,612	119,672	71,468	73,719
8522	LIABILITY INSURANCE CHARGE					1,759
8532	TELEPHONE	1,128	1,304	1,400	1,265	1,265
8550	PRINTING AND BINDING	1,612	1,336	1,400	1,345	1,400
<b>Supplies &amp; Services Total</b>		<b>\$90,316</b>	<b>\$101,252</b>	<b>\$122,472</b>	<b>\$74,078</b>	<b>\$78,143</b>
<b>Administrative &amp; Other</b>						
8308	COMPUTER USAGE CHARGE	16,151	17,726	18,573	18,573	27,989
8309	BUILDING MAINTENANCE CH	8,781	8,044	7,866	7,866	13,978
8310	ADMINISTRATIVE SUPPORT	7,509	9,086	9,147	9,147	9,317
<b>Administrative &amp; Other Total</b>		<b>\$32,440</b>	<b>\$34,856</b>	<b>\$35,586</b>	<b>\$35,586</b>	<b>\$51,284</b>
<b>Capital Outlay</b>						
<b>Total Expenditures</b>		<b>\$427,013</b>	<b>\$452,628</b>	<b>\$487,273</b>	<b>\$438,346</b>	<b>\$473,891</b>

<b>Fund</b>	<b>101 General Fund</b>	<b>Department</b>	<b>Finance</b>
<b>Division</b>	<b>502</b>	<b>Division</b>	<b>Financial Planning &amp; Reporting</b>

<b>Account</b>	<b>Account Description</b>	<b>Amount</b>	<b>Notes</b>
8351	OTHER PROFESSIONAL/TECH		
		\$ 73,719	Audit and reporting requirements for City and Fire District
8550	PRINTING AND BINDING		
		\$ 1,400	CAFR printing costs



# 101-503 Risk Management Services



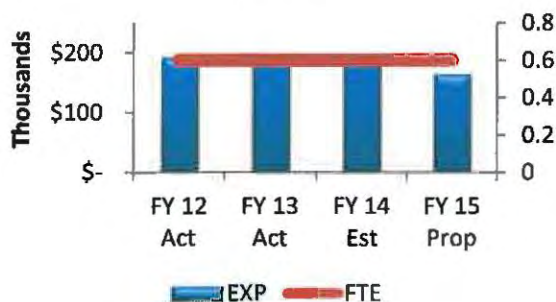
## Purpose

The Risk Management Division serves to minimize the City's financial losses from liability, exposure and property damage.

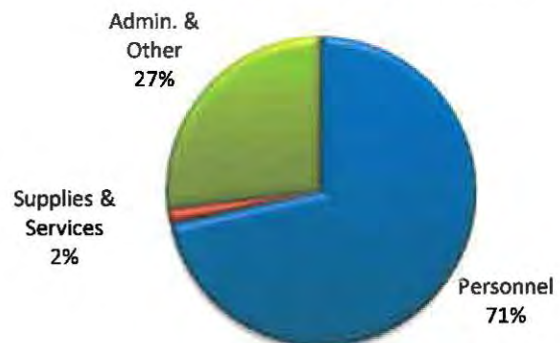
## Highlights

- An annual report of the City's Risk Management Program was issued.
- Working with the City Attorney, the Department continues to identify better ways to transfer risk to others through improved contractual agreements.
- Implemented industry best practices instructing field personnel on how to respond to vehicle accidents and sewer overflows, the most common type of liability loss exposures.
- Selected new benefits broker.

## Total Expenditures & Staffing Trends



## Allocation of Expenditures





<b>Fund</b>	<b>101 General Fund</b>	<b>Department</b>	<b>Finance</b>
<b>Division</b>	<b>503</b>	<b>Division</b>	<b>Risk Management Services</b>

<b>Account</b>	<b>Account Description</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Amended Budget FY 2014</b>	<b>Estimated FY 2014</b>	<b>Proposed FY 2015</b>
<b>Personnel</b>						
8101	REGULAR SALARIES	\$73,116	\$74,901	\$77,772	\$77,985	\$78,954
8211	P.E.R.S. RETIREMENT	10,212	10,664	11,667	11,413	12,289
8231	HEALTH INSURANCE	10	5			
8232	MEDICARE	1,238	1,267	1,301	1,309	1,314
8233	LIFE & DISABILITY INSURANCE	528	560	569	537	341
8241	DENTAL PLAN	1,012	949	943	945	892
8242	VISION PLAN	137	137	137	145	137
8253	AUTO ALLOWANCE	600	600	600	635	600
8259	DEFERRED COMPENSATION	4,880	942	942	942	942
8271	SEC 125 BENEFITS	7,093	11,488	11,577	11,597	11,607
8281	BENEFIT STABILIZATION	5,558	5,725	5,965	6,269	6,832
8285	WORKERS' COMPENSATION	517	544	988	966	3,105
<b>Personnel Total</b>		<b>\$104,900</b>	<b>\$107,780</b>	<b>\$112,461</b>	<b>\$112,744</b>	<b>\$117,014</b>
<b>Supplies &amp; Services</b>						
8522	LIABILITY INSURANCE CHARGE					571
8580	TRAVEL AND TRAINING	1,301	1,867	1,875	734	1,875
8591	MEMBERSHIPS & DUES	100	100	100	100	100
<b>Supplies &amp; Services Total</b>		<b>\$1,401</b>	<b>\$1,967</b>	<b>\$1,975</b>	<b>\$834</b>	<b>\$2,546</b>
<b>Administrative &amp; Other</b>						
8308	COMPUTER USAGE CHARGE	6,339	5,749	6,024	6,024	9,077
8309	BUILDING MAINTENANCE CH	2,927	2,609	2,551	2,551	4,533
8310	ADMINISTRATIVE SUPPORT	76,963	73,996	73,901	73,901	30,575
<b>Administrative &amp; Other Total</b>		<b>\$86,229</b>	<b>\$82,354</b>	<b>\$82,476</b>	<b>\$82,476</b>	<b>\$44,185</b>
<b>Capital Outlay</b>						

<b>Total Expenditures</b>	<b>\$192,530</b>	<b>\$192,101</b>	<b>\$196,912</b>	<b>\$196,054</b>	<b>\$163,745</b>
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<b>Fund</b>	<b>101 General Fund</b>	<b>Department</b>	<b>Finance</b>
<b>Division</b>	<b>503</b>	<b>Division</b>	<b>Risk Management</b>

<b>Account</b>	<b>Account Description</b>	<b>Amount</b>	<b>Notes</b>
8580	TRAVEL AND TRAINING	\$ 1,875	Professional Education related to Risk Management functions including PARMA conference

# 101-600 Law Enforcement Administration



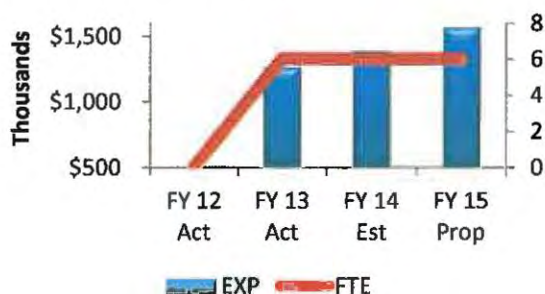
## Purpose

The Law Enforcement Administration Division provides management oversight and support to all divisions within the Police Department.

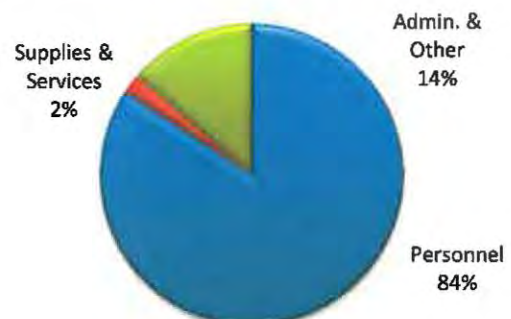
## Highlights

- Provide the leadership and guidance to allow this department to meet and exceed the expectations of the community.
- Coordination of Emergency Preparedness services
- Recruit and prepare high quality staff.
- Promote community partnerships via special events and social media.

## Total Expenditures & Staffing Trends



## Allocation of Expenditures



<b>Fund</b>	<b>101 General Fund</b>	<b>Department</b>	<b>Police</b>
<b>Division</b>	<b>600</b>	<b>Division</b>	<b>Law Enforcement Administration</b>

<b>Account</b>	<b>Account Description</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Amended Budget FY 2014</b>	<b>Estimated FY 2014</b>	<b>Proposed FY 2015</b>
<b>Personnel</b>						
8101	REGULAR SALARIES		\$670,959	\$783,450	\$755,714	\$803,216
8119	TERMINATION PAY			4,689	4,689	
8211	P.E.R.S. RETIREMENT		201,262	233,225	225,246	256,458
8231	HEALTH INSURANCE		384			
8232	MEDICARE		6,281	7,821	7,383	7,927
8233	LIFE & DISABILITY INSURANCE		5,549	9,319	5,197	3,827
8241	DENTAL PLAN		6,283	7,435	7,000	7,434
8242	VISION PLAN		1,178	1,368	1,311	1,368
8251	UNIFORM ALLOWANCE		2,700	2,700	1,800	2,700
8259	DEFERRED COMPENSATION		8,170	9,420	9,048	9,420
8271	SEC 125 BENEFITS		100,344	121,744	101,438	103,559
8281	BENEFIT STABILIZATION		50,204	60,091	58,333	58,459
8285	WORKERS' COMPENSATION		41,266	48,088	46,162	64,525
<b>Personnel Total</b>			<b>\$1,094,580</b>	<b>\$1,289,350</b>	<b>\$1,223,320</b>	<b>\$1,318,893</b>
<b>Supplies &amp; Services</b>						
8522	LIABILITY INSURANCE CHARGE					5,706
8532	TELEPHONE		6,071	6,300	6,000	6,000
8550	PRINTING AND BINDING		1,151	1,116	500	500
8580	TRAVEL AND TRAINING		6,285	17,224	5,500	15,000
8591	MEMBERSHIPS & DUES		1,675	2,000	2,000	2,000
8599	MISCELLANEOUS		1,035	1,000	1,000	1,000
8639	GASOLINE		2,988	2,950	3,200	3,200
<b>Supplies &amp; Services Total</b>			<b>\$19,204</b>	<b>\$30,590</b>	<b>\$18,200</b>	<b>\$33,406</b>
<b>Administrative &amp; Other</b>						
8307	VEHICLE USAGE CHARGE		13,876	15,453	15,453	35,253
8308	COMPUTER USAGE CHARGE		57,975	56,720	56,720	79,024
8309	BUILDING MAINTENANCE CH		26,655	25,338	25,338	44,987
8310	ADMINISTRATIVE SUPPORT		47,364	49,393	49,393	55,269
<b>Administrative &amp; Other Total</b>			<b>\$145,870</b>	<b>\$146,904</b>	<b>\$146,904</b>	<b>\$214,533</b>
<b>Capital Outlay</b>						
<b>Total Expenditures</b>			<b>\$1,259,654</b>	<b>\$1,466,844</b>	<b>\$1,388,424</b>	<b>\$1,566,832</b>



<b>Fund</b>	<b>101 General Fund</b>	<b>Department</b>	<b>Police</b>
<b>Division</b>	<b>600</b>	<b>Division</b>	<b>Law Enforcement Administration</b>

<b>Account</b>	<b>Account Description</b>	<b>Amount</b>	<b>Notes</b>
8580	TRAVEL AND TRAINING		
		\$ 12,474	POST Reimbursable Training
		\$ 1,958	Non-Post Reimbursable Training
		\$ 568	Public Records Act (POST Reimbursable)

# 101-601 Crime Control



## Purpose

Crime Control is the largest division in the Police Department and includes all uniformed officers who respond to emergency and non-emergency calls for service as well as the Investigations Bureau and School Resource Officers.

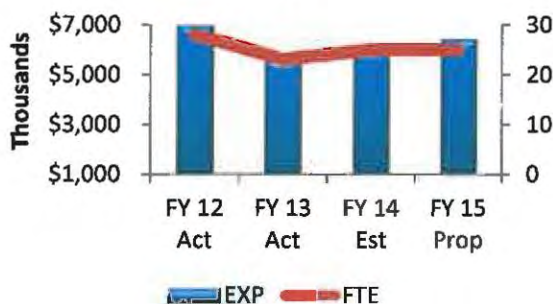
The Investigations Bureau conducts follow-up on reports taken by patrol officers and works with officers and investigators from law enforcement agencies throughout the country.

The School Resource Officers work within the Investigations Bureau and identify youth that are at risk, provide outreach and education to the youth of Belmont and investigate crimes committed by juveniles.

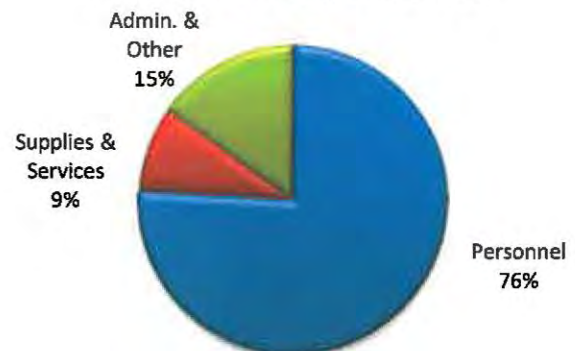
## Highlights

- Impartial enforcement of laws
- Prevention and deterrence of crime, including the new Belmont Watch Program
- Apprehension and prosecution of offenders which included a murder conviction and several gang indictments
- Response to emergency and non-emergency calls in a timely manner
- Collaborative resolution of public safety problems within a community policing philosophy

## Total Expenditures & Staffing Trends



## Allocation of Expenditures



<b>Fund</b>	<b>101 General Fund</b>	<b>Department</b>	<b>Police</b>
<b>Division</b>	<b>601</b>	<b>Division</b>	<b>Crime Control</b>

<b>Account</b>	<b>Account Description</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Amended Budget FY 2014</b>	<b>Estimated FY 2014</b>	<b>Proposed FY 2015</b>
<b>Personnel</b>						
8101	REGULAR SALARIES	\$2,962,221	\$2,317,249	\$2,505,531	\$2,605,756	\$2,638,711
8111	OVERTIME	316,909	303,093	295,756	308,639	255,000
8113	HOLIDAY PAY	31,405	30,982	33,523	33,523	33,523
8114	ACTING PAY	942	5,128			
8119	TERMINATION PAY	299,020	23,028	16,899	16,899	
8211	P.E.R.S. RETIREMENT	1,031,778	830,409	755,293	808,672	877,209
8231	HEALTH INSURANCE	4,688	1,824			
8232	MEDICARE	41,383	36,719	41,125	40,418	40,868
8233	LIFE & DISABILITY INSURANCE	16,860	11,686	12,434	12,201	11,746
8241	DENTAL PLAN	49,329	36,741	42,865	39,489	39,836
8242	VISION PLAN	6,318	5,073	5,472	5,643	5,700
8251	UNIFORM ALLOWANCE	19,800	16,763	19,800	19,800	22,500
8253	AUTO ALLOWANCE	3,600				
8259	DEFERRED COMPENSATION	53,953				
8271	SEC 125 BENEFITS	462,818	418,735	478,139	458,086	493,096
8281	BENEFIT STABILIZATION	234,381	170,560	159,120	178,929	186,170
8285	WORKERS' COMPENSATION	197,336	165,001	191,026	199,284	263,277
<b>Personnel Total</b>		<b>\$5,732,744</b>	<b>\$4,372,991</b>	<b>\$4,556,983</b>	<b>\$4,727,340</b>	<b>\$4,867,635</b>
<b>Supplies &amp; Services</b>						
8312	BOOKING FEES	26,531	27,180	28,488	26,329	28,488
8349	GRAFFITI ABATEMENT		593	1,000	1,000	1,000
8351	OTHER PROFESSIONAL/TECH	273,294	290,999	297,665	294,500	298,372
8353	PRE-EMPLOYMENT SERVICES	7,550	7,800	15,000	8,000	6,000
8430	REPAIR & MAINTENANCE SERVICE	488	747	665	500	500
8441	LAND/BUILDING RENTALS		47,558			
8522	LIABILITY INSURANCE CHARGE	14,472	27,345			37,024
8532	TELEPHONE	44,456	47,834	46,750	44,000	44,000
8550	PRINTING AND BINDING	924	820	500	1,300	1,000
8580	TRAVEL AND TRAINING	45,209	42,426	63,736	61,500	53,929
8591	MEMBERSHIPS & DUES	2,190	325	305	305	305
8599	MISCELLANEOUS	2,198	2,296	1,905	1,500	2,500
8610	GENERAL SUPPLIES	14,982	13,447	10,000	10,000	10,000
8612	SMALL TOOLS	3,861	2,690	2,500	2,500	2,500
8613	SAFETY EQUIPMENT	30,032	22,869	49,884	49,884	45,000
8639	GASOLINE	52,775	46,632	47,075	45,000	45,000
8680	BOOK-MANUALS-SUBSCRIPTIONS	1,253	1,007	1,200	850	850
<b>Supplies &amp; Services Total</b>		<b>\$520,214</b>	<b>\$582,569</b>	<b>\$566,673</b>	<b>\$547,168</b>	<b>\$576,468</b>
<b>Administrative &amp; Other</b>						
8307	VEHICLE USAGE CHARGE	128,889	114,094	121,336	121,336	176,443
8308	COMPUTER USAGE CHARGE	232,706	222,238	236,332	236,332	329,265
8309	BUILDING MAINTENANCE CH	112,914	102,179	105,577	105,577	187,446
8310	ADMINISTRATIVE SUPPORT	263,572	234,464	255,018	255,018	277,359
<b>Administrative &amp; Other Total</b>		<b>\$738,080</b>	<b>\$672,975</b>	<b>\$718,263</b>	<b>\$718,263</b>	<b>\$970,513</b>
<b>Capital Outlay</b>						
<b>Total Expenditures</b>		<b>\$6,991,038</b>	<b>\$5,628,535</b>	<b>\$5,841,920</b>	<b>\$5,992,771</b>	<b>\$6,414,615</b>



<b>Fund</b>	<b>101 General Fund</b>	<b>Department</b>	<b>Police</b>
<b>Division</b>	<b>601</b>	<b>Division</b>	<b>Crime Control</b>

<b>Account</b>	<b>Account Description</b>	<b>Amount</b>	<b>Notes</b>
8312	BOOKING FEES		
		\$ 26,688	Star Vista First Chance
		\$ 1,800	County Jail
8351	OTHER PROFESSIONAL/TECH		
		\$ 167,290	SM County Animal Control
		\$ 51,270	Other contracts including Lexipol, CORA, Range Fees
		\$ 33,337	SM County Narcotics Task Force
		\$ 15,380	SM County Crime Lab
		\$ 13,300	Star Vista Youth Diversion
		\$ 10,000	K-9 training, maintenance, exams, food, meds
		\$ 4,795	Phlebotomy & RCFL
		\$ 3,000	Peninsula Conflict Resolution Center
8532	TELEPHONE		
		\$ 44,000	Includes long distance services, all lines for computers, teleminder, phones, voicemails
8580	TRAVEL AND TRAINING		
		\$ 25,958	Patrol-POST Reimbursable Training
		\$ 4,754	SGTS/CPLS-Supervisory Leadership Institute
		\$ 4,272	SGTS/CPLS-Other POST Reimbursable Training
		\$ 3,832	SGTS/CPLS-Management Course
		\$ 3,241	Patrol-Non-POST Reimbursable Training
		\$ 3,139	Traffic-Other POST Reimbursable Training
		\$ 2,641	Specialty-POST Reimbursable Training
		\$ 2,372	Investigations-Other POST Reimbursable Training
		\$ 1,600	Support Services-Non-POST Reimbursable Training
		\$ 968	Traffic-Advanced Accident Investigation
		\$ 552	Support Services-POST Reimbursable Training
		\$ 500	Investigations-Financial Crimes
		\$ 100	Investigations-Identity Theft
8610	GENERAL SUPPLIES		
		\$ 10,000	Office supplies used by Patrol, Investigations, and Training personnel
8613	SAFETY EQUIPMENT		
		\$ 25,000	Includes service and training ammunition, Taser cartridges, Less Lethal Drag Stabilized Ammo, flares, magazines, rifle mounts, tactical bags, firearms, batons, rain gear, duty leather, vests, OC spray, badges, carry-slugs, firearms parts
		\$ 20,000	Officer worn cameras
8639	GASOLINE		
		\$ 45,000	Fuel used by Patrol, Investigations, Training personnel

# 101-602 Traffic & Community Safety



## Purpose

The Traffic Unit's duty is to educate the motoring public, enforce the street traffic regulations of the City, enforce the State's vehicle laws applicable to traffic, make arrests for traffic violations, and to investigate traffic accidents.

The Traffic Unit works with the Public Works Traffic Engineer and other departments to improve traffic conditions and traffic safety.

This division also includes a non-sworn officer whose duties include parking enforcement, code enforcement, vehicle abatement, traffic control, abandoned vehicles, and various other details, including taking limited types of criminal reports.

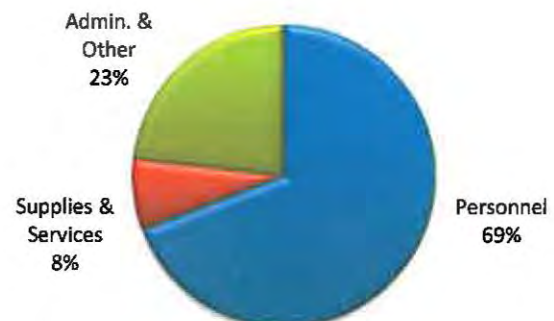
## Highlights

- Enforcing State vehicle code and City parking regulations
- Coordinating with other City departments for traffic calming and accident reduction
- Marking and towing abandoned vehicles
- Soliciting and responding to traffic enforcement concerns via the new "Traffic Enforcement Hot Spot" Program
- Investigating vehicle collisions

## Total Expenditures & Staffing Trends



## Allocation of Expenditures





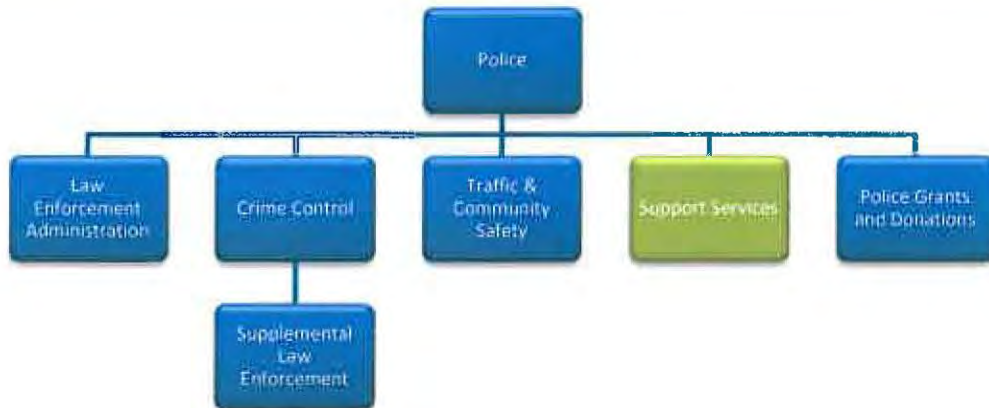
<b>Fund</b>	<b>101 General Fund</b>	<b>Department</b>	<b>Police</b>
<b>Division</b>	<b>602</b>	<b>Division</b>	<b>Traffic &amp; Community Safety</b>

<b>Account</b>	<b>Account Description</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Amended Budget FY 2014</b>	<b>Estimated FY 2014</b>	<b>Proposed FY 2015</b>
<b>Personnel</b>						
8101	REGULAR SALARIES	\$321,806	\$428,421	\$461,892	\$456,291	\$474,436
8111	OVERTIME	51,941	52,575	50,000	42,251	50,000
8113	HOLIDAY PAY	3,294				
8114	ACTING PAY		2,907			
8211	P.E.R.S. RETIREMENT	85,633	105,339	102,820	105,001	116,543
8231	HEALTH INSURANCE	576	384			
8232	MEDICARE	6,249	8,124	8,458	8,418	8,771
8233	LIFE & DISABILITY INSURANCE	1,826	2,781	2,997	2,709	2,559
8241	DENTAL PLAN	3,335	4,503	5,022	4,988	5,414
8242	VISION PLAN	912	1,267	1,404	1,347	1,404
8251	UNIFORM ALLOWANCE	3,400	4,300	4,200	2,500	4,200
8259	DEFERRED COMPENSATION	17,139	1,076	1,076	1,077	2,718
8271	SEC 125 BENEFITS	45,726	95,197	99,750	97,993	101,272
8281	BENEFIT STABILIZATION	24,137	31,432	32,919	34,884	36,211
8285	WORKERS' COMPENSATION	20,989	27,623	32,346	31,908	31,535
<b>Personnel Total</b>		<b>\$586,962</b>	<b>\$765,929</b>	<b>\$802,883</b>	<b>\$789,367</b>	<b>\$835,062</b>
<b>Supplies &amp; Services</b>						
8351	OTHER PROFESSIONAL/TECH	42,913	45,684	51,300	51,300	48,300
8430	REPAIR & MAINTENANCE SERVICE	33	267			
8522	LIABILITY INSURANCE CHARGE	1,433	42,067	27,620	27,620	28,021
8550	PRINTING AND BINDING	1,500	1,330	1,000	1,000	1,000
8610	GENERAL SUPPLIES	354	135	100	100	100
8613	SAFETY EQUIPMENT		699	1,800	1,800	1,800
8639	GASOLINE	9,614	14,218	12,975	13,000	13,000
<b>Supplies &amp; Services Total</b>		<b>\$55,846</b>	<b>\$104,399</b>	<b>\$94,795</b>	<b>\$94,820</b>	<b>\$92,221</b>
<b>Administrative &amp; Other</b>						
8307	VEHICLE USAGE CHARGE	70,495	52,936	58,951	58,951	103,326
8308	COMPUTER USAGE CHARGE	51,669	57,975	56,720	56,720	79,024
8309	BUILDING MAINTENANCE CH	19,549	26,655	25,338	25,338	44,987
8310	ADMINISTRATIVE SUPPORT	41,917	59,055	46,969	46,969	52,658
<b>Administrative &amp; Other Total</b>		<b>\$183,629</b>	<b>\$196,621</b>	<b>\$187,978</b>	<b>\$187,978</b>	<b>\$279,995</b>
<b>Capital Outlay</b>						
<b>Total Expenditures</b>		<b>\$826,438</b>	<b>\$1,066,949</b>	<b>\$1,085,656</b>	<b>\$1,072,165</b>	<b>\$1,207,278</b>

<b>Fund</b>	<b>101 General Fund</b>	<b>Department</b>	<b>Police</b>
<b>Division</b>	<b>602</b>	<b>Division</b>	<b>Traffic &amp; Community Safety</b>

<b>Account</b>	<b>Account Description</b>	<b>Amount</b>	<b>Notes</b>
8351	OTHER PROFESSIONAL/TECH		
		\$ 33,000	Remittance to San Mateo County for parking citation assessments
		\$ 11,500	Fees charged by vendor Turbo Data for processing of parking and admin citations
		\$ 3,800	Annual maintenance contract with Duncan Solutions (Autocite)

## 101-604 Police Support Services



### Purpose

The Support Services Division is comprised of Records and Communications.

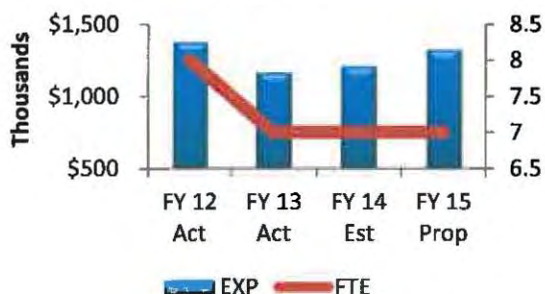
The Records Bureau maintains all criminal records and responds to requests for copies of police reports and other official documents received by the Department. Records is also responsible for handling front counter inquiries, warrant verification, statistical compilation for the U. S. Department of Justice and the FBI, processing of subpoenas and other court documents.

Communications is the link between citizens and the Police Department. They handle all 9-1-1 communications and radio support for officers on the street.

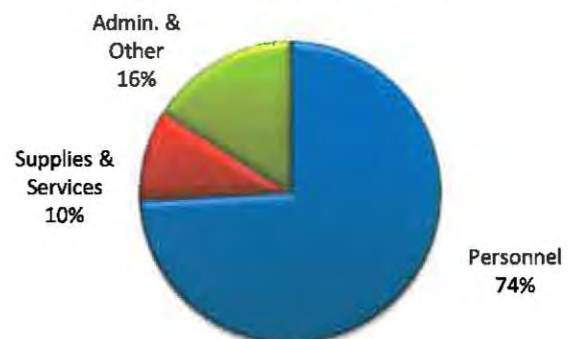
### Highlights

- Timely dispatch of calls for service
- Securely storing and organizing property and evidence
- Enhancing professional standards and controlling liability through the effective delivery of training services
- Safeguarding, maintaining and reporting police records in compliance with the law

### Total Expenditures & Staffing Trends



### Allocation of Expenditures





<b>Fund</b>	<b>101 General Fund</b>	<b>Department</b>	<b>Police</b>
<b>Division</b>	<b>604</b>	<b>Division</b>	<b>Police Support Services</b>

<b>Account</b>	<b>Account Description</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Amended Budget FY 2014</b>	<b>Estimated FY 2014</b>	<b>Proposed FY 2015</b>
<b>Personnel</b>						
8101	REGULAR SALARIES	\$697,698	\$539,902	\$552,898	\$557,944	\$553,786
8103	TEMPORARY PART-TIME	7,832	5,624	20,920	14,402	34,901
8111	OVERTIME	40,416	51,222	54,376	55,611	56,000
8113	HOLIDAY PAY	3,655		1,624	1,624	1,624
8211	P.E.R.S. RETIREMENT	129,151	77,186	72,512	74,836	78,798
8221	F.I.C.A. SOCIAL SECURITY	253	135	1,297	49	867
8231	HEALTH INSURANCE	1,312	576			
8232	MEDICARE	9,281	9,494	9,899	10,136	10,317
8233	LIFE & DISABILITY INSURANCE	4,497	3,133	3,178	3,050	2,949
8241	DENTAL PLAN	13,939	11,874	11,720	11,113	11,113
8242	VISION PLAN	1,748	1,539	1,596	1,596	1,596
8251	UNIFORM ALLOWANCE	6,500	5,700	4,800	4,800	5,600
8259	DEFERRED COMPENSATION	19,471	4,593	4,592	4,591	4,593
8271	SEC 125 BENEFITS	127,155	131,524	141,522	139,402	146,883
8281	BENEFIT STABILIZATION	50,162	39,846	42,167	44,657	47,648
8285	WORKERS' COMPENSATION	14,686	4,055	7,760	7,651	23,030
<b>Personnel Total</b>		<b>\$1,127,757</b>	<b>\$886,403</b>	<b>\$930,861</b>	<b>\$931,461</b>	<b>\$979,705</b>
<b>Supplies &amp; Services</b>						
8351	OTHER PROFESSIONAL/TECH	23,202	40,026	35,985	39,250	34,955
8430	REPAIR & MAINTENANCE SERVICE	28,519	34,269	32,645	35,050	35,223
8522	LIABILITY INSURANCE CHARGE					6,657
8530	COMMUNICATIONS	36,473	39,130	35,616	41,250	42,200
8531	POSTAGE/DELIVERY SERVICE	2,365	2,441	2,500	2,400	2,400
8550	PRINTING AND BINDING	2,057	2,111	2,141	2,500	2,500
8591	MEMBERSHIPS & DUES	130	210	200	200	200
8599	MISCELLANEOUS	1,246	1,360	1,200	1,400	1,400
8612	SMALL TOOLS	2,802	2,409	2,604	2,000	2,500
8613	SAFETY EQUIPMENT			455	500	500
8680	BOOK-MANUALS-SUBSCRIPTIONS	75				
<b>Supplies &amp; Services Total</b>		<b>\$96,868</b>	<b>\$121,955</b>	<b>\$113,346</b>	<b>\$124,550</b>	<b>\$128,535</b>
<b>Administrative &amp; Other</b>						
8308	COMPUTER USAGE CHARGE	60,505	67,638	66,173	66,173	92,194
8309	BUILDING MAINTENANCE CH	31,044	31,098	29,561	29,561	52,485
8310	ADMINISTRATIVE SUPPORT	60,446	57,271	56,846	56,846	69,154
<b>Administrative &amp; Other Total</b>		<b>\$151,995</b>	<b>\$156,007</b>	<b>\$152,580</b>	<b>\$152,580</b>	<b>\$213,833</b>
<b>Capital Outlay</b>						
<b>Total Expenditures</b>		<b>\$1,376,619</b>	<b>\$1,164,366</b>	<b>\$1,196,787</b>	<b>\$1,208,591</b>	<b>\$1,322,073</b>

<b>Fund</b>	<b>101 General Fund</b>	<b>Department</b>	<b>Police</b>
<b>Division</b>	<b>604</b>	<b>Division</b>	<b>Police Support Services</b>

<b>Account</b>	<b>Account Description</b>	<b>Amount</b>	<b>Notes</b>
8351	OTHER PROFESSIONAL/TECH		
		\$ 25,200	SM County Microwave & Message Switch
		\$ 5,250	Coplogic Online Reporting System
		\$ 2,000	DOJ Fingerprint Fees
		\$ 1,500	Other
		\$ 1,005	Citizen RIMS
8430	REPAIR & MAINTENANCE SERVICE		
		\$ 28,323	Sunridge Systems "RIMS" Support Service Agreement
		\$ 5,700	Identix
		\$ 1,200	Miscellaneous
8530	COMMUNICATIONS		
		\$ 17,650	TEA Maintenance for Communication Center & Base Station
		\$ 9,300	Sprint Cell Phones & MDC Aircards
		\$ 6,500	Rapid Notify
		\$ 5,200	Other including text message retrieval
		\$ 1,800	SM County Public Safety Pager Pass-Through
		\$ 1,750	Radio Repairs & 911 Dispatch Center Equipment

# 101-811 Parks and Open Spaces



## Purpose

The Parks and Open Spaces Division exists to enhance the quality of life in Belmont through the maintenance and improvement of the City's parks, public spaces, and open space in the community.

## Highlights

- Maintenance and repair of developed park grounds, City athletic fields, School District athletic fields, and open space and trail system
- Maintenance and repair of landscaping in 14 parks, 335 acres of open space, 11 athletic fields, 3 acres of development right-of-way, 13 acres of undeveloped right-of-way and 5.6 acres of developed medians
- Support the creation of a non-profit Belmont Parks Foundation to fundraise and advocate for Parks improvements.
- Athletic Field Improvements
- Davey Glen Park Design and Development
- = **Council Priority Active Project**

## Total Expenditures & Staffing Trends



## Allocation of Expenditures





<b>Fund</b>	<b>101 General Fund</b>	<b>Department</b>	<b>Parks &amp; Recreation</b>
<b>Division</b>	<b>811</b>	<b>Division</b>	<b>Parks &amp; Open Space</b>

<b>Account</b>	<b>Account Description</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Amended Budget FY 2014</b>	<b>Estimated FY 2014</b>	<b>Proposed FY 2015</b>
<b>Personnel</b>						
8101	REGULAR SALARIES	\$570,390	\$540,699	\$532,761	\$531,232	\$573,698
8119	TERMINATION PAY		669			
8211	P.E.R.S. RETIREMENT	79,795	75,830	76,166	75,868	84,621
8231	HEALTH INSURANCE	781	322			
8232	MEDICARE	9,477	9,132	8,772	8,672	9,213
8233	LIFE & DISABILITY INSURANCE	6,237	6,028	5,893	4,900	3,708
8241	DENTAL PLAN	9,557	8,955	9,084	8,601	8,868
8242	VISION PLAN	1,950	1,895	1,874	1,873	1,942
8253	AUTO ALLOWANCE	1,294	1,200	1,200	1,200	1,200
8259	DEFERRED COMPENSATION	19,105	7,208	7,076	7,050	7,516
8271	SEC 125 BENEFITS	130,868	146,117	148,754	149,881	150,377
8281	BENEFIT STABILIZATION	43,677	41,686	40,863	42,197	46,709
8285	WORKERS' COMPENSATION	33,357	33,004	34,656	34,688	79,338
<b>Personnel Total</b>		<b>\$906,489</b>	<b>\$872,744</b>	<b>\$867,098</b>	<b>\$866,162</b>	<b>\$967,189</b>
<b>Supplies &amp; Services</b>						
8351	OTHER PROFESSIONAL/TECH			15,000	15,000	
8358	TREE TRIMMING COSTS	30,075	67,710	52,000	30,000	52,000
8411	WATER	114,776	147,419	161,000	161,000	180,000
8424	TURF/LAWN CARE SERVICES	38,085	40,862	36,500	36,500	36,500
8430	REPAIR & MAINTENANCE SERVICE	34,562	37,275	33,500	33,500	33,500
8522	LIABILITY INSURANCE CHARGE	6,222	103,361	118,423	118,423	105,820
8532	TELEPHONE	5,605	7,781	6,500	6,500	6,500
8580	TRAVEL AND TRAINING	3,095	6,847	5,000	5,000	7,000
8591	MEMBERSHIPS & DUES	985	620	1,000	1,000	1,000
8599	MISCELLANEOUS	3,647	4,349	5,300	5,300	5,300
8610	GENERAL SUPPLIES	31,191	26,934	31,000	31,000	35,000
8612	SMALL TOOLS	191	757	3,100	3,100	3,100
8613	SAFETY EQUIPMENT	1,842	1,708	2,500	2,500	2,500
8632	NATURAL GAS & ELECTRICITY	18,430	17,771	20,000	24,000	24,000
8639	GASOLINE	16,939	15,900	16,500	16,500	17,000
8641	REPAIR & MAINTENANCE SUPPLIES	3,048	2,348	5,000	5,000	
8651	PLANT MATERIALS	2,186	1,255	3,500	3,500	10,000
8652	IRRIGATION SUPPLIES	5,571	7,605	6,000	6,000	30,000
<b>Supplies &amp; Services Total</b>		<b>\$316,451</b>	<b>\$490,502</b>	<b>\$521,823</b>	<b>\$503,823</b>	<b>\$549,220</b>
<b>Administrative &amp; Other</b>						
8307	VEHICLE USAGE CHARGE	67,651	47,128	52,483	52,483	103,508
8308	COMPUTER USAGE CHARGE	41,379	25,851	23,917	23,917	34,071
8309	BUILDING MAINTENANCE CH	31,791	27,983	25,118	25,118	43,655
8310	ADMINISTRATIVE SUPPORT	100,683	114,509	114,450	114,450	168,846
<b>Administrative &amp; Other Total</b>		<b>\$241,504</b>	<b>\$215,471</b>	<b>\$215,968</b>	<b>\$215,968</b>	<b>\$350,080</b>

**Capital Outlay**

<b>Total Expenditures</b>	<b>\$1,464,444</b>	<b>\$1,578,717</b>	<b>\$1,604,889</b>	<b>\$1,585,953</b>	<b>\$1,866,490</b>
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<b>Fund</b>	<b>101 General Fund</b>	<b>Department</b>	<b>Parks &amp; Recreation</b>
<b>Division</b>	<b>811</b>	<b>Division</b>	<b>Parks &amp; Open Space</b>

<b>Account</b>	<b>Account Description</b>	<b>Amount</b>	<b>Notes</b>
8358	TREE TRIMMING COSTS	\$ 52,000	Tree maintenance of City owned trees in parks, street landscaping, and R-O-W. Includes emergency tree work. Maintain Tree City USA standards-\$2/per capita
8411	WATER	\$ 180,000	Water for City parks, landscaping and athletic field irrigation.
8424	TURF/LAWN CARE SERVICES	\$ 36,500	Turf maintenance contract for city athletic fields. Contract includes mowing and trash collection.
8430	REPAIR & MAINTENANCE SERVICE	\$ 33,500	Various repairs to City parks, athletic fields and medians maintenance. Includes irrigation, fencing, pest control, lighting repairs, plumbing and brush control.
8532	TELEPHONE	\$ 6,500	Parks & Recreation telephones and cellular phones.
8580	TRAVEL AND TRAINING	\$ 7,000	Attend conferences, seminars, pay for instructors to train and educate staff on safety procedures, trends in P&R and various topics. Includes mandated training for Qualified Applicator Certificate holders.
8591	MEMBERSHIPS & DUES	\$ 1,000	Maintaining mandatory State of California pesticide applicator's licensing and education.
8599	MISCELLANEOUS	\$ 5,300	Staff uniforms, maintenance and laundry service.
8610	GENERAL SUPPLIES	\$ 35,000	Parks and Athletic fields general supplies include playground bark, mulch, top soil, etc.
8632	NATURAL GAS & ELECTRICITY	\$ 24,000	Electricity for city irrigation controllers, lighting and filed lights.
8639	GASOLINE	\$ 17,000	Fuel for equipment and vehicles.
8651	PLANT MATERIALS	\$ 10,000	Anticipated change in plant species due to drought conditions
8652	IRRIGATION SUPPLIES	\$ 30,000	Various repairs and modifications to irrigation systems at city parks, athletic fields and medians. Converting under performing systems to meet mandated water conservation efforts.



## 205-820 Recreation Programs



### Purpose

The Recreation Division serves to enhance the quality of life in the community by promoting lifelong learning, health and wellness activity with quality classes and services.

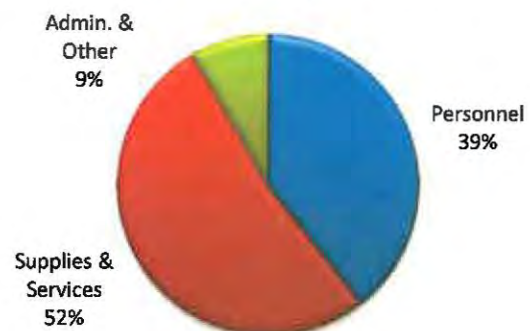
### Highlights

- Provide for recreation programs for youth, adults and seniors in City facilities
  - Partner with community groups, non-profits, and local organizations to provide recreational opportunities
  - Provide developmentally-appropriate, safe and caring childcare services
  - Support the creation of a non-profit Belmont Parks Foundation to fundraise and advocate for Parks improvements.
  - Develop a future strategy for evaluating the long-term future of the Barrett Community Center
- = **Council Priority Active Project**

### Total Expenditures & Staffing Trends



### Allocation of Expenditures



<b>Fund</b>	<b>205 Co-Sponsored Recreation</b>	<b>Department</b>	<b>Parks &amp; Recreation</b>
<b>Division</b>	<b>820</b>	<b>Division</b>	<b>Recreation Programs</b>

<b>Account</b>	<b>Account Description</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Amended Budget FY 2014</b>	<b>Estimated FY 2014</b>	<b>Proposed FY 2015</b>
<b>Personnel</b>						
8101	REGULAR SALARIES	\$202,877	\$199,954	\$203,304	\$203,027	\$204,104
8102	PERMANENT PART-TIME			19,023	18,577	25,610
8103	TEMPORARY PART-TIME	98,744	85,505	104,698	100,164	95,166
8211	P.E.R.S. RETIREMENT	30,361	29,037	34,854	31,844	33,433
8221	F.I.C.A. SOCIAL SECURITY	5,093	4,868	5,871	5,193	5,900
8231	HEALTH INSURANCE	442	221			
8232	MEDICARE	4,382	4,156	4,777	4,569	4,743
8233	LIFE & DISABILITY INSURANCE	2,339	2,402	2,838	2,211	1,626
8235	STATE UNEMPLOYMENT INSURANCE	2,372	360			
8241	DENTAL PLAN	1,805	1,533	3,237	1,939	1,982
8242	VISION PLAN	539	541	782	751	791
8253	AUTO ALLOWANCE			150	150	150
8259	DEFERRED COMPENSATION	13,163	3,158	3,552	3,477	3,502
8271	SEC 125 BENEFITS	32,180	44,591	64,384	55,495	58,791
8281	BENEFIT STABILIZATION	15,093	15,023	17,421	18,397	19,461
8285	WORKERS' COMPENSATION	7,479	6,639	9,409	8,785	12,778
<b>Personnel Total</b>		<b>\$416,870</b>	<b>\$397,987</b>	<b>\$474,299</b>	<b>\$454,579</b>	<b>\$468,037</b>
<b>Supplies &amp; Services</b>						
8351	OTHER PROFESSIONAL/TECH	456,091	453,236	533,540	529,025	520,000
8441	LAND/BUILDING RENTALS	21,800	21,800	21,800	22,300	22,300
8522	LIABILITY INSURANCE CHARGE					2,853
8531	POSTAGE/DELIVERY SERVICE	8,453	8,824	12,000	12,000	12,000
8532	TELEPHONE	4,511	6,073	5,500	7,170	7,620
8540	ADVERTISING	1,297	3,273	4,000	4,000	4,000
8550	PRINTING AND BINDING	17,382	16,300	22,000	20,000	22,000
8580	TRAVEL AND TRAINING	1,338	1,338	2,500	2,500	3,940
8591	MEMBERSHIPS & DUES	1,793	1,577	2,000	2,000	2,000
8599	MISCELLANEOUS	80	31	300	300	300
8610	GENERAL SUPPLIES	18,266	23,828	23,000	23,000	23,000
8639	GASOLINE	497	413	750	490	750
8680	BOOK-MANUALS-SUBSCRIPTIONS		99	100	100	100
<b>Supplies &amp; Services Total</b>		<b>\$531,507</b>	<b>\$536,792</b>	<b>\$627,490</b>	<b>\$622,885</b>	<b>\$620,863</b>
<b>Administrative &amp; Other</b>						
8307	VEHICLE USAGE CHARGE	4,538	3,855	4,293	4,293	6,163
8308	COMPUTER USAGE CHARGE	11,888	7,512	13,019	13,019	21,824
8309	BUILDING MAINTENANCE CH	9,180	8,131	8,108	8,108	17,347
8310	ADMINISTRATIVE SUPPORT	43,267	39,372	41,264	41,264	56,017
<b>Administrative &amp; Other Total</b>		<b>\$68,874</b>	<b>\$58,869</b>	<b>\$66,684</b>	<b>\$66,684</b>	<b>\$101,351</b>

**Capital Outlay**

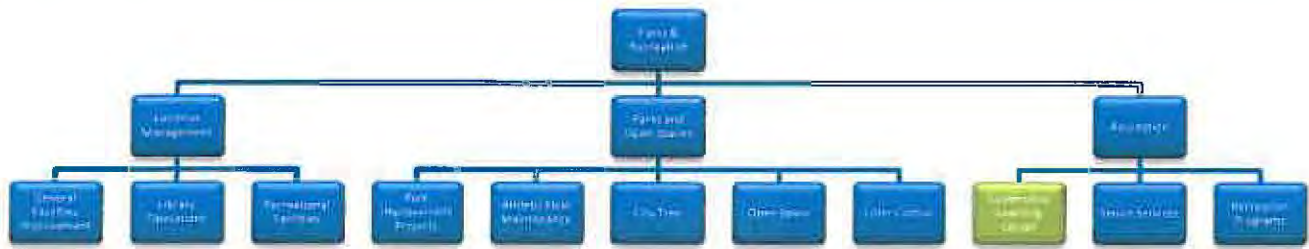
<b>Total Expenditures</b>	<b>\$1,017,250</b>	<b>\$993,648</b>	<b>\$1,168,473</b>	<b>\$1,144,148</b>	<b>\$1,190,251</b>
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<b>Fund</b>	<b>205 Co-Sponsored Recreation</b>	<b>Department</b>	<b>Parks &amp; Recreation</b>
<b>Division</b>	<b>820</b>	<b>Division</b>	<b>Recreation Programs</b>

<b>Account</b>	<b>Account Description</b>	<b>Amount</b>	<b>Notes</b>
8351	OTHER PROFESSIONAL/TECH	\$ 520,000	Community Based Programs - Contract Class Instructors, Adult Sports Officiating, Teen Services, BRS School District, Entertainment, Education Programs
8441	LAND/BUILDING RENTALS	\$ 22,300	Carlmont High School Pool Rental
8531	POSTAGE/DELIVERY SERVICE	\$ 12,000	Three Recreation Activity Guides and departmental mailing of marketing materials.
8532	TELEPHONE	\$ 7,620	Department Telephone Expense
8540	ADVERTISING	\$ 4,000	Marketing of programs and special events.
8550	PRINTING AND BINDING	\$ 22,000	Printing of three Activity Guides and other marketing material.
8580	TRAVEL AND TRAINING	\$ 3,940	CPRS Conference for legislative updates and training and mileage reimbursement.
8610	GENERAL SUPPLIES	\$ 23,000	Supplies for various camps, sports and office.



## 205-822 Community Learning Center



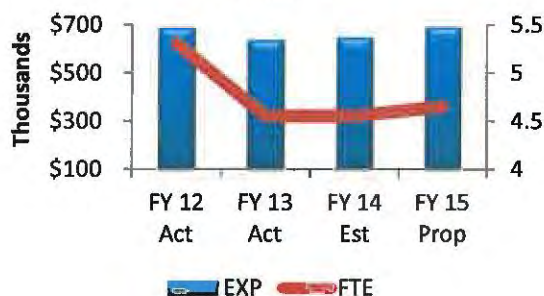
### Purpose

The Community Learning Center serves to provide a developmentally-appropriate pre-school program which encourages growth and creativity in a safe and nurturing environment.

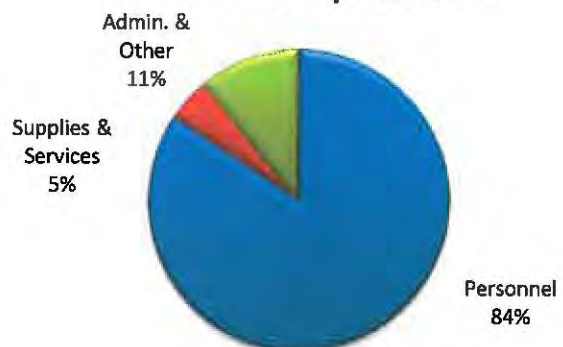
### Highlights

- Fostering cognitive, physical, social and emotional development
  - Hiring and retaining quality staff
  - Providing enrichment opportunities, field trips and special events
  - Providing nutritional snacks
  - Encouraging parent participation and education
  - Supported by a Parent/Teacher non-profit organization
- Support the creation of a non-profit Belmont Parks Foundation to fundraise and advocate for Parks improvements.
- = **Council Priority Active Project**

### Total Expenditures & Staffing Trends



### Allocation of Expenditures





<b>Fund</b>	<b>205 Co-Sponsored Recreation</b>	<b>Department</b>	<b>Parks &amp; Recreation</b>
<b>Division</b>	<b>822</b>	<b>Division</b>	<b>Community Learning Center</b>

<b>Account</b>	<b>Account Description</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Amended Budget FY 2014</b>	<b>Estimated FY 2014</b>	<b>Proposed FY 2015</b>
<b>Personnel</b>						
8101	REGULAR SALARIES	\$215,910	\$202,974	\$200,055	\$200,058	\$221,876
8102	PERMANENT PART-TIME	98,322	73,326	67,437	75,202	69,831
8103	TEMPORARY PART-TIME	79,308	90,746	93,922	92,500	82,937
8119	TERMINATION PAY	4,500				
8211	P.E.R.S. RETIREMENT	43,889	40,361	40,129	41,543	45,404
8221	F.I.C.A. SOCIAL SECURITY	4,917	5,626	5,823	5,264	5,142
8231	HEALTH INSURANCE	618	293			
8232	MEDICARE	6,837	6,183	5,958	6,018	6,158
8233	LIFE & DISABILITY INSURANCE	3,780	3,543	3,555	2,900	2,161
8241	DENTAL PLAN	5,556	4,809	4,789	4,537	4,642
8242	VISION PLAN	1,438	1,281	1,281	1,294	1,317
8253	AUTO ALLOWANCE					150
8259	DEFERRED COMPENSATION	19,974	3,781	3,806	3,808	4,037
8271	SEC 125 BENEFITS	76,214	90,170	92,914	92,641	98,783
8281	BENEFIT STABILIZATION	23,197	20,036	20,379	21,899	25,008
8285	WORKERS' COMPENSATION	11,680	11,163	13,244	13,194	14,629
<b>Personnel Total</b>		<b>\$596,140</b>	<b>\$554,291</b>	<b>\$553,291</b>	<b>\$560,857</b>	<b>\$582,074</b>
<b>Supplies &amp; Services</b>						
8351	OTHER PROFESSIONAL/TECH	13,130	12,304	10,000	15,376	13,000
8522	LIABILITY INSURANCE CHARGE					4,422
8532	TELEPHONE	1,047	1,479	1,800	1,800	1,930
8540	ADVERTISING	893	398	1,200	600	1,000
8580	TRAVEL AND TRAINING	568	836	2,000	1,300	2,000
8591	MEMBERSHIPS & DUES	550	575	600	575	600
8599	MISCELLANEOUS	388	114	400	400	400
8610	GENERAL SUPPLIES	8,515	9,078	8,500	8,500	8,500
8612	SMALL TOOLS	460	490	500	500	500
<b>Supplies &amp; Services Total</b>		<b>\$25,551</b>	<b>\$25,274</b>	<b>\$25,000</b>	<b>\$29,051</b>	<b>\$32,352</b>
<b>Administrative &amp; Other</b>						
8308	COMPUTER USAGE CHARGE	5,427	3,430	5,817	5,817	8,002
8309	BUILDING MAINTENANCE CH	21,154	16,086	15,699	15,699	26,887
8310	ADMINISTRATIVE SUPPORT	38,241	36,338	36,283	36,283	41,268
<b>Administrative &amp; Other Total</b>		<b>\$64,822</b>	<b>\$55,854</b>	<b>\$57,799</b>	<b>\$57,799</b>	<b>\$76,157</b>
<b>Capital Outlay</b>						
<b>Total Expenditures</b>		<b>\$686,513</b>	<b>\$635,419</b>	<b>\$636,090</b>	<b>\$647,707</b>	<b>\$690,583</b>

<b>Fund</b>	<b>205 Co-Sponsored Recreation</b>	<b>Department</b>	<b>Parks &amp; Recreation</b>
<b>Division</b>	<b>822</b>	<b>Division</b>	<b>Community Learning Center</b>

<b>Account</b>	<b>Account Description</b>	<b>Amount</b>	<b>Notes</b>
8351	OTHER PROFESSIONAL/TECH	\$ 13,000	Personnel Agency for substitute teachers (State minimum staffing requirements); Entertainment
8580	TRAVEL AND TRAINING	\$ 2,000	Various training required for State licensing and program development.
8610	GENERAL SUPPLIES	\$ 8,500	Miscellaneous supplies for the program.

## 205-823 Senior Services



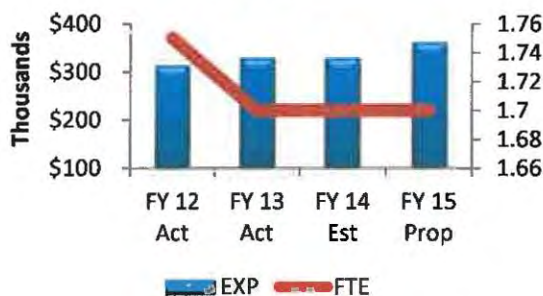
### Purpose

The Senior Services Division serves to enhance the quality of life for the senior citizens of Belmont by providing a place to gather and maintain community connections through clubs, social and volunteer opportunities, lifelong learning, nutritional lunches, health and wellness programs and services, activities and events.

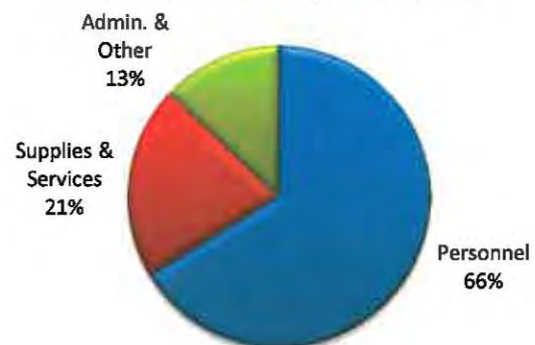
### Highlights

- Provide educational classes, seminars and workshops
  - Provide local transportation to/from the Senior Center
  - Partner and provide social opportunities, special events and day trips
  - Partner and provide information and referral services
- Support the creation of a non-profit Belmont Parks Foundation to fundraise and advocate for Parks improvements.
- = **Council Priority Active Project**

### Total Expenditures & Staffing Trends



### Allocation of Expenditures





<b>Fund</b>	<b>205 Co-Sponsored Recreation</b>	<b>Department</b>	<b>Parks &amp; Recreation</b>
<b>Division</b>	<b>823</b>	<b>Division</b>	<b>Senior Services</b>

<b>Account</b>	<b>Account Description</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Amended Budget FY 2014</b>	<b>Estimated FY 2014</b>	<b>Proposed FY 2015</b>
<b>Personnel</b>						
8101	REGULAR SALARIES	\$9,763	\$6,024	\$6,025	\$6,025	\$6,242
8102	PERMANENT PART-TIME	84,911	116,460	118,750	117,794	125,422
8103	TEMPORARY PART-TIME	46,063	16,820	27,025	19,000	26,392
8211	P.E.R.S. RETIREMENT	16,225	17,438	18,719	18,576	20,493
8221	F.I.C.A. SOCIAL SECURITY	1,661	1,043	1,676	1,178	1,636
8231	HEALTH INSURANCE	93	106			
8232	MEDICARE	1,061	1,131	1,305	1,123	1,357
8233	LIFE & DISABILITY INSURANCE	1,143	1,584	1,635	1,325	960
8235	STATE UNEMPLOYMENT INSURANCE	2,640	6,315		266	
8241	DENTAL PLAN	2,070	2,309	2,298	2,176	2,177
8242	VISION PLAN	341	482	482	482	482
8259	DEFERRED COMPENSATION	8,973	2,479	2,480	2,481	2,481
8271	SEC 125 BENEFITS	15,505	32,963	33,980	33,749	34,280
8281	BENEFIT STABILIZATION	9,115	9,395	9,570	10,082	11,393
8285	WORKERS' COMPENSATION	4,136	4,372	5,499	5,014	6,216
<b>Personnel Total</b>		<b>\$203,701</b>	<b>\$218,922</b>	<b>\$229,445</b>	<b>\$219,269</b>	<b>\$239,531</b>
<b>Supplies &amp; Services</b>						
8351	OTHER PROFESSIONAL/TECH	19,965	20,369	25,000	19,000	20,000
8522	LIABILITY INSURANCE CHARGE					1,617
8532	TELEPHONE	278	303	385	325	385
8540	ADVERTISING		350	500	500	500
8580	TRAVEL AND TRAINING		197	1,000	500	1,000
8591	MEMBERSHIPS & DUES				300	300
8610	GENERAL SUPPLIES	8,988	9,426	9,000	9,000	10,000
8639	GASOLINE	883	1,007	1,100	1,100	1,485
8660	SENIOR MEALS PROGRAM	43,385	41,735	40,000	37,000	40,000
<b>Supplies &amp; Services Total</b>		<b>\$73,500</b>	<b>\$73,388</b>	<b>\$76,985</b>	<b>\$67,725</b>	<b>\$75,287</b>
<b>Administrative &amp; Other</b>						
8307	VEHICLE USAGE CHARGE	4,236	7,709	8,585	8,585	5,021
8308	COMPUTER USAGE CHARGE	9,045	5,553	9,418	9,418	12,367
8309	BUILDING MAINTENANCE CH	6,985	6,010	5,866	5,866	9,830
8310	ADMINISTRATIVE SUPPORT	16,781	18,215	18,188	18,188	19,772
<b>Administrative &amp; Other Total</b>		<b>\$37,047</b>	<b>\$37,487</b>	<b>\$42,057</b>	<b>\$42,057</b>	<b>\$46,990</b>
<b>Capital Outlay</b>						
<b>Total Expenditures</b>		<b>\$314,248</b>	<b>\$329,797</b>	<b>\$348,487</b>	<b>\$329,051</b>	<b>\$361,808</b>



<b>Fund</b>	<b>205 Co-Sponsored Recreation</b>	<b>Department</b>	<b>Parks &amp; Recreation</b>
<b>Division</b>	<b>823</b>	<b>Division</b>	<b>Senior Services</b>

<b>Account</b>	<b>Account Description</b>	<b>Amount</b>	<b>Notes</b>
8351	OTHER PROFESSIONAL/TECH		
		\$ 20,000	Entertainment, Service Providers, Instructors
8532	TELEPHONE		
		\$ 385	Cell phone, Van Driver
8540	ADVERTISING		
		\$ 500	Marketing and promotion of various senior events, classes and activities.
8610	GENERAL SUPPLIES		
		\$ 10,000	Miscellaneous supplies for the program.
8639	GASOLINE		
		\$ 1,485	Senior Van
8660	SENIOR MEALS PROGRAM		
		\$ 40,000	Senior Lunch Program through San Mateo County. \$4.00 donation for over 60 years, \$8.50 donation if under 60 years, Average 35 lunches daily \$8.50 per lunch, \$4.25 if over 60 years paid by San Mateo County. Balance requested in donation.

## 206-801 Library Maintenance & Operations



### Purpose

The Library Maintenance & Operation Fund supports the enhanced learning opportunities for the community by providing and maintaining a safe and well-maintained Library facility.

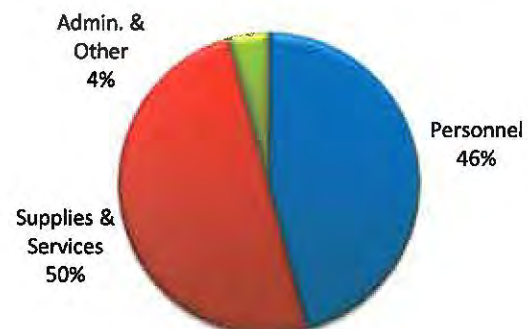
### Highlights

- Maintenance and repair of the various structural and mechanical systems, including roofs, fire safety equipment, lighting, HVAC systems, doors and windows
- Facilitation and supervision of regular and routine custodial service
- Efficient and effective management of natural gas and electricity
- Coordination of a facility maintenance program for the Library

### Total Expenditures & Staffing Trends



### Allocation of Expenditures



<b>Fund</b>	<b>206 Library Maintenance &amp; Ops</b>	<b>Department</b>	<b>Parks &amp; Recreation</b>
<b>Division</b>	<b>801</b>	<b>Division</b>	<b>Facilities Management</b>

<b>Account</b>	<b>Account Description</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Amended Budget FY 2014</b>	<b>Estimated FY 2014</b>	<b>Proposed FY 2015</b>
<b>Personnel</b>						
8101	REGULAR SALARIES	\$122,490	\$121,368	\$116,395	\$115,608	\$91,364
8103	TEMPORARY PART-TIME	2,629				
8119	TERMINATION PAY		40			
8211	P.E.R.S. RETIREMENT	15,006	20,146	17,236	17,115	13,946
8221	F.I.C.A. SOCIAL SECURITY	105				
8231	HEALTH INSURANCE	176	91			
8232	MEDICARE	1,939	1,988	1,813	1,795	1,488
8233	LIFE & DISABILITY INSURANCE	1,234	1,291	1,187	984	555
8241	DENTAL PLAN	1,976	2,193	1,746	1,654	1,294
8242	VISION PLAN	431	447	361	361	276
8253	AUTO ALLOWANCE	431	450	450	450	300
8259	DEFERRED COMPENSATION	6,788	1,675	1,681	1,678	1,252
8271	SEC 125 BENEFITS	23,411	30,946	29,003	29,087	22,165
8281	BENEFIT STABILIZATION	9,063	10,061	8,927	9,351	7,733
8285	WORKERS' COMPENSATION	5,827	6,359	5,428	5,420	9,870
<b>Personnel Total</b>		<b>\$191,506</b>	<b>\$197,053</b>	<b>\$184,228</b>	<b>\$183,505</b>	<b>\$150,243</b>
<b>Supplies &amp; Services</b>						
8411	WATER	6,919	6,676	9,000	9,500	10,200
8417	OTHER WASTE WATER TREATMENT	3,535	3,899	3,900	4,121	4,450
8423	CUSTODIAL SERVICES	25,769	27,230	28,000	28,000	28,000
8430	REPAIR & MAINTENANCE SERVICE	16,920	30,982	25,000	20,000	25,000
8522	LIABILITY INSURANCE CHARGE					1,046
8532	TELEPHONE	3,060	3,435	3,500	3,500	3,500
8610	GENERAL SUPPLIES	67		5,000	1,000	
8632	NATURAL GAS & ELECTRICITY	66,005	71,404	77,000	81,000	81,000
8641	REPAIR & MAINTENANCE SUPPLIES	1,080	254	1,500	1,500	5,000
8653	PLUMBING SUPPLIES			100		
8654	ELECTRICAL SUPPLIES	1,642	583	3,000	100	
8655	CUSTODIAL SUPPLIES	5,801	6,647	6,000	6,000	6,000
<b>Supplies &amp; Services Total</b>		<b>\$130,797</b>	<b>\$151,111</b>	<b>\$162,000</b>	<b>\$154,721</b>	<b>\$164,196</b>
<b>Administrative &amp; Other</b>						
8310	ADMINISTRATIVE SUPPORT	15,584	16,274	14,917	14,917	14,026
<b>Administrative &amp; Other Total</b>		<b>\$15,584</b>	<b>\$16,274</b>	<b>\$14,917</b>	<b>\$14,917</b>	<b>\$14,026</b>
<b>Capital Outlay</b>						
<b>Total Expenditures</b>		<b>\$337,887</b>	<b>\$364,438</b>	<b>\$361,145</b>	<b>\$353,142</b>	<b>\$328,465</b>



<b>Fund</b>	<b>206 Library Maintenance &amp; Ops</b>	<b>Department</b>	<b>Parks &amp; Recreation</b>
<b>Division</b>	<b>801</b>	<b>Division</b>	<b>Facilities Management</b>

<b>Account</b>	<b>Account Description</b>	<b>Amount</b>	<b>Notes</b>
8411	WATER		
		\$ 10,200	Water costs for Library Building
8417	OTHER WASTE WATER TREATMENT		
		\$ 4,450	Usage fees for Library waste water system
8423	CUSTODIAL SERVICES		
		\$ 28,000	Contract Custodial services
8430	REPAIR & MAINTENANCE SERVICE		
		\$ 25,000	Various contract services which include HVAC, plumbing, electrical, pest control, etc.
8632	NATURAL GAS & ELECTRICITY		
		\$ 81,000	Gas and Electrical costs within the library which includes interior and exterior lights, heating and cooling costs
8641	REPAIR & MAINTENANCE SUPPLIES		
		\$ 5,000	Supplies for facility repairs and maintenance
8655	CUSTODIAL SUPPLIES		
		\$ 6,000	Supplies including paper towels, toilet paper, trash liners, soap and cleaning products



## 207-812 Athletic Field Maintenance



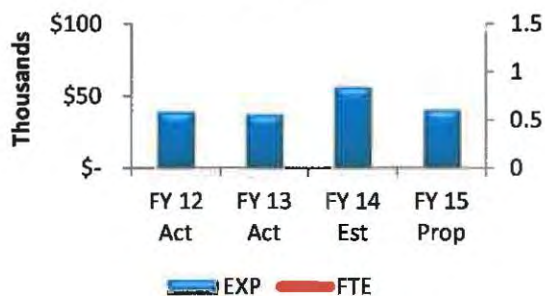
### Purpose

The Athletic Field Maintenance Fund supports the ongoing maintenance of the City's athletic fields. The funds are collected from the City's youth and adult sports partners and used for direct benefit to the athletic fields and facilities in Belmont.

### Highlights

- Improvements to the athletic fields including turf repair, materials, and services to directly benefit the sports leagues in Belmont.
- Athletic Field Improvements
- = *Council Priority Active Project*

### Total Expenditures & Staffing Trends



### Allocation of Expenditures



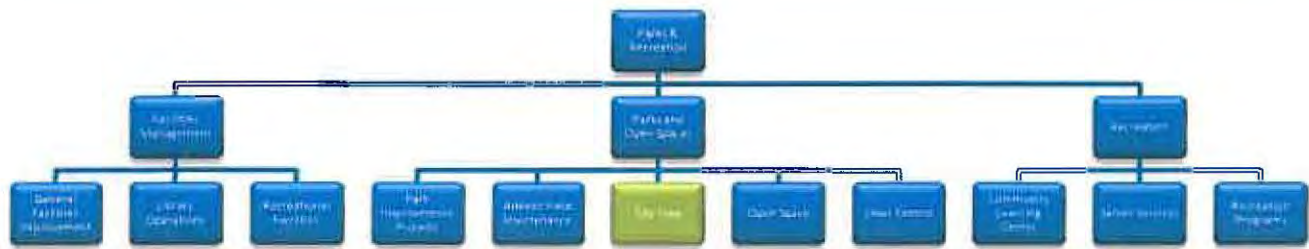
<b>Fund</b>	<b>207 Athletic Field Maintenance</b>	<b>Department</b>	<b>Parks &amp; Recreation</b>
<b>Division</b>	<b>812</b>	<b>Division</b>	<b>Athletic Field Maintenance</b>

<b>Account</b>	<b>Account Description</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Amended Budget FY 2014</b>	<b>Estimated FY 2014</b>	<b>Proposed FY 2015</b>
<b>Personnel</b>						
<b>Supplies &amp; Services</b>						
8351	OTHER PROFESSIONAL/TECH	\$22,033	\$14,789	\$20,000	\$10,000	\$20,000
8610	GENERAL SUPPLIES	16,901	22,361	20,000	20,000	20,000
<b>Supplies &amp; Services Total</b>		<b>\$38,934</b>	<b>\$37,149</b>	<b>\$40,000</b>	<b>\$30,000</b>	<b>\$40,000</b>
<b>Administrative &amp; Other</b>						
<b>Administrative &amp; Other Total</b>		-	-	-	-	-
<b>Capital Outlay</b>						
9030	IMPROVEMENT OTHER THAN BUILDING	-	-	55,000	26,000	-
<b>Capital Outlay Total</b>		-	-	<b>\$55,000</b>	<b>\$26,000</b>	-
<b>Total Expenditures</b>		<b>\$38,934</b>	<b>\$37,149</b>	<b>\$95,000</b>	<b>\$56,000</b>	<b>\$40,000</b>

<b>Fund</b>	<b>207 Athletic Field Maintenance</b>	<b>Department</b>	<b>Parks &amp; Recreation</b>
<b>Division</b>	<b>812</b>	<b>Division</b>	<b>Athletic Field Maintenance</b>

<b>Account</b>	<b>Account Description</b>	<b>Amount</b>	<b>Notes</b>
8351	OTHER PROFESSIONAL/TECH	\$ 20,000	Professional services contracts for athletic field renovations including turf, irrigation, backstops, dugouts and fencing.
8610	GENERAL SUPPLIES	\$ 20,000	Athletic field maintenance supplies and equipment including fertilizers, seed, temporary fencing, etc.

## 208-811 City Tree Fund



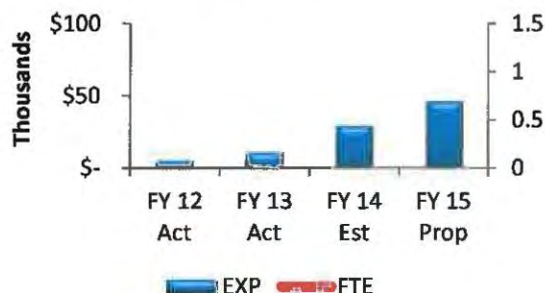
### Purpose

The City Tree Fund is reserved for the maintenance and improvement of the City's urban forest, including the planting, care, and maintenance of trees.

### Highlights

- The City Tree Fund collects funds from the removal of trees required for the development of property, maintenance tree removals, and Tree Ordinance violations.
- Funds have been used to purchase trees for the annual tree giveaway and for the maintenance, expansion, and improvement of the urban forest
- Funds are also used to support permitting activities through a contract arborist.

### Total Expenditures & Staffing Trends



### Allocation of Expenditures

Supplies & Services  
100%





<b>Fund</b>	<b>208 City Trees</b>	<b>Department</b>	<b>Parks &amp; Recreation</b>
<b>Division</b>	<b>811</b>	<b>Division</b>	<b>Parks &amp; Open Space</b>

<b>Account</b>	<b>Account Description</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Amended Budget FY 2014</b>	<b>Estimated FY 2014</b>	<b>Proposed FY 2015</b>
<b>Personnel</b>						
8103	TEMPORARY PART-TIME	\$2,625				
8221	F.I.C.A. SOCIAL SECURITY	163				
8232	MEDICARE	38				
8285	WORKERS' COMPENSATION	83				
<b>Personnel Total</b>		<b>\$2,909</b>	-	-	-	-
<b>Supplies &amp; Services</b>						
8351	OTHER PROFESSIONAL/TECH		3,025	25,000	25,000	40,000
8610	GENERAL SUPPLIES	2,200	7,636	10,000	4,000	6,000
<b>Supplies &amp; Services Total</b>		<b>\$2,200</b>	<b>\$10,661</b>	<b>\$35,000</b>	<b>\$29,000</b>	<b>\$46,000</b>
<b>Administrative &amp; Other</b>						
<b>Administrative &amp; Other Total</b>		-	-	-	-	-
<b>Capital Outlay</b>						
<b>Total Expenditures</b>		<b>\$5,109</b>	<b>\$10,661</b>	<b>\$35,000</b>	<b>\$29,000</b>	<b>\$46,000</b>

<b>Fund</b>	<b>208 City Trees</b>	<b>Department</b>	<b>Parks &amp; Recreation</b>
<b>Division</b>	<b>811</b>	<b>Division</b>	<b>Parks &amp; Open Space</b>

<b>Account</b>	<b>Account Description</b>	<b>Amount</b>	<b>Notes</b>
8351	OTHER PROFESSIONAL/TECH	\$ 40,000	Consulting Arborist Services

## 210-904 Permit Center



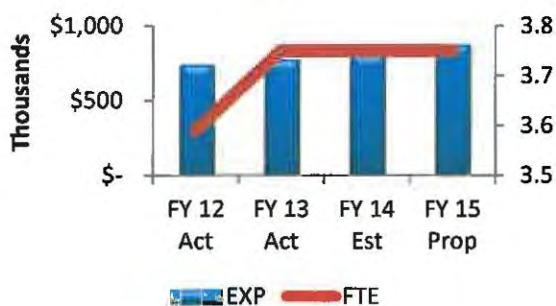
### Purpose

The Permit Center provides assistance in the processing of Building, Planning, and Public Works applications. This division also disseminates information regarding development and land use to those that live, work and do business in Belmont.

### Highlights

- Consistent, accurate and timely responses to inquiries
- Pre-application meetings and consultations
- Building Permits
- Plan Review
- Inspections
- Fire Plan Review
- Fire Inspections

### Total Expenditures & Staffing Trends



### Allocation of Expenditures



<b>Fund</b>	<b>210 Development Services</b>	<b>Department</b>	<b>Community Development</b>
<b>Division</b>	<b>904</b>	<b>Division</b>	<b>Permit Center</b>

<b>Account</b>	<b>Account Description</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Amended Budget FY 2014</b>	<b>Estimated FY 2014</b>	<b>Proposed FY 2015</b>
<b>Personnel</b>						
8101	REGULAR SALARIES	\$331,551	\$351,614	\$350,396	\$349,514	\$362,928
8211	P.E.R.S. RETIREMENT	46,308	50,060	52,566	52,430	56,490
8231	HEALTH INSURANCE	699	360			
8232	MEDICARE	5,256	5,534	5,527	5,493	5,770
8233	LIFE & DISABILITY INSURANCE	3,488	3,765	3,789	3,044	2,230
8241	DENTAL PLAN	3,465	3,617	3,601	3,800	3,799
8242	VISION PLAN	891	913	919	920	919
8253	AUTO ALLOWANCE	138	300	300	300	300
8259	DEFERRED COMPENSATION	11,242	4,888	4,888	4,887	4,933
8271	SEC 125 BENEFITS	59,642	74,444	79,727	78,802	85,264
8281	BENEFIT STABILIZATION	25,189	26,783	26,875	28,383	31,404
8285	WORKERS' COMPENSATION	7,855	8,416	10,258	10,224	14,274
<b>Personnel Total</b>		<b>\$495,724</b>	<b>\$530,693</b>	<b>\$538,846</b>	<b>\$537,797</b>	<b>\$568,310</b>
<b>Supplies &amp; Services</b>						
8351	OTHER PROFESSIONAL/TECH	404	3,394	5,500	10,000	10,000
8359	COMPUTER SOFTWARE LICENSE	24,924	24,675	27,075	27,800	900
8522	LIABILITY INSURANCE CHARGE					3,566
8531	POSTAGE/DELIVERY SERVICE	535	488	1,000	500	500
8532	TELEPHONE	5,424	6,954	6,650	6,000	6,000
8535	FIRE PREVENTION CONSULTING	21,055	35,406	37,800	47,500	50,000
8540	ADVERTISING			500		500
8550	PRINTING AND BINDING	3,719	3,900	4,500	4,500	5,000
8580	TRAVEL AND TRAINING	2,615	1,350	3,640	3,050	3,600
8591	MEMBERSHIPS & DUES	542	602	650	672	1,117
8599	MISCELLANEOUS	49	554	500	100	200
8610	GENERAL SUPPLIES	754	891	1,000	200	300
8612	SMALL TOOLS	97	18	200	100	100
8639	GASOLINE	2,810	2,076	2,500	1,910	2,250
8641	REPAIR & MAINTENANCE SUPPLIES			250	100	250
8680	BOOK-MANUALS-SUBSCRIPTIONS	156	136	2,810	2,600	1,000
<b>Supplies &amp; Services Total</b>		<b>\$63,085</b>	<b>\$80,444</b>	<b>\$94,575</b>	<b>\$105,032</b>	<b>\$85,283</b>
<b>Administrative &amp; Other</b>						
8307	VEHICLE USAGE CHARGE	14,760	8,094	9,014	9,014	13,050
8308	COMPUTER USAGE CHARGE	68,511	66,550	68,398	68,398	81,097
8309	BUILDING MAINTENANCE CH	47,846	47,956	46,628	46,628	81,060
8310	ADMINISTRATIVE SUPPORT	49,289	41,107	41,533	41,533	44,403
<b>Administrative &amp; Other Total</b>		<b>\$180,407</b>	<b>\$163,707</b>	<b>\$165,573</b>	<b>\$165,573</b>	<b>\$219,610</b>
<b>Capital Outlay</b>						
<b>Total Expenditures</b>		<b>\$739,216</b>	<b>\$774,845</b>	<b>\$798,994</b>	<b>\$808,402</b>	<b>\$873,203</b>



<b>Fund</b>	<b>210 Development Services</b>	<b>Department</b>	<b>Community Development</b>
<b>Division</b>	<b>904</b>	<b>Division</b>	<b>Permit Center</b>

<b>Account</b>	<b>Account Description</b>	<b>Amount</b>	<b>Notes</b>
8351	OTHER PROFESSIONAL/TECH		
		\$ 10,000	Outside Plan Check
8359	COMPUTER SOFTWARE LICENSE		
		\$ 500	Contingency
		\$ 400	Garmin
8535	FIRE PREVENTION CONSULTING		
		\$ 50,000	Fire plan check, inspections, business licenses
8591	MEMBERSHIPS & DUES		
		\$ 500	CASp Renewal
		\$ 210	CALBO
		\$ 125	ICC National
		\$ 120	CASI
		\$ 102	IAEI
		\$ 30	CALBIG
		\$ 30	ICC Peninsula

## 210-905 Development Review



### Purpose

Development Review regulates land use in order to meet community values and environmental standards.

### Highlights

- Encourage public participation through outreach and hearings
- Prepare reports & recommendations, including conditions of approval
- Prepare records of decision & related notices to implement policy actions
  - Caltrain Modernization/High Speed Rail Project
  - Study and propose regulations regarding Outdoor Water Conservation & On-Site Retention
  - = **Council Priority Active Project**

### Total Expenditures & Staffing Trends



### Allocation of Expenditures



<b>Fund</b>	<b>210 Development Services</b>	<b>Department</b>	<b>Community Development</b>
<b>Division</b>	<b>905</b>	<b>Division</b>	<b>Development Review</b>

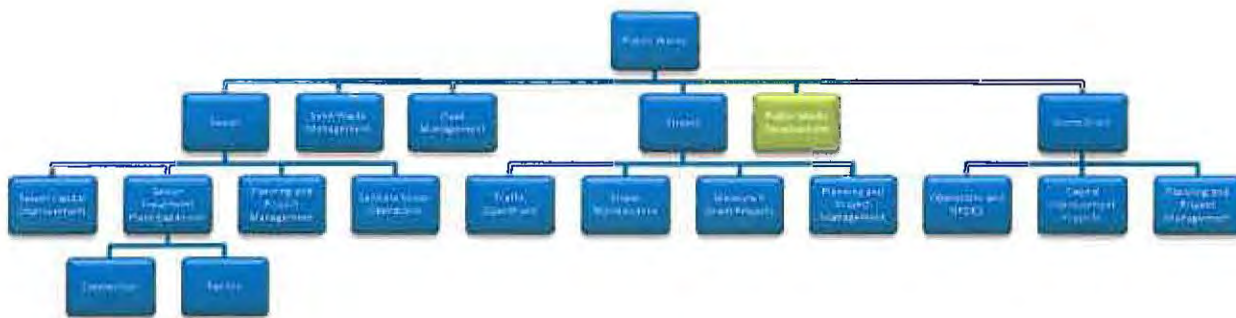
<b>Account</b>	<b>Account Description</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Amended Budget FY 2014</b>	<b>Estimated FY 2014</b>	<b>Proposed FY 2015</b>
<b>Personnel</b>						
8101	REGULAR SALARIES	\$263,964	\$368,368	\$378,325	\$370,149	\$384,184
8211	P.E.R.S. RETIREMENT	36,868	52,444	56,756	55,534	59,798
8231	HEALTH INSURANCE	478	312			
8232	MEDICARE	3,955	5,565	5,813	5,620	5,921
8233	LIFE & DISABILITY INSURANCE	2,186	2,930	2,956	2,479	1,771
8235	STATE UNEMPLOYMENT INSURANCE	450	11,250			
8241	DENTAL PLAN	3,323	4,220	4,196	4,180	4,181
8242	VISION PLAN	573	747	748	747	748
8253	AUTO ALLOWANCE	1,706	2,700	2,700	2,700	2,700
8259	DEFERRED COMPENSATION	5,279	5,093	5,093	5,092	5,098
8271	SEC 125 BENEFITS	43,352	64,115	69,423	69,142	77,168
8281	BENEFIT STABILIZATION	20,166	28,113	29,018	30,370	33,243
8285	WORKERS' COMPENSATION	7,145	10,416	12,705	12,404	15,110
<b>Personnel Total</b>		<b>\$389,443</b>	<b>\$556,273</b>	<b>\$567,734</b>	<b>\$558,417</b>	<b>\$589,921</b>
<b>Supplies &amp; Services</b>						
8341	PLANNING	2,017	2,782			
8351	OTHER PROFESSIONAL/TECH			27,300	15,500	52,500
8352	OTHER PROF/TECHNICAL-AP	57,205	104,124	85,750	105,000	100,000
8357	PLANNING COMM MEETING PAY		3,500	4,200	4,200	4,200
8366	ENVIRONMENTAL IMPACT REVIEW	67,592	69,315	75,000	75,000	100,000
8430	REPAIR & MAINTENANCE SERVICE			100	100	100
8522	LIABILITY INSURANCE CHARGE					3,091
8531	POSTAGE/DELIVERY SERVICE	1,024	1,375	1,500	1,212	1,500
8532	TELEPHONE	1,475	1,651	1,500	610	1,000
8540	ADVERTISING	2,041	2,982	3,000	1,731	3,000
8550	PRINTING AND BINDING	1,682	212	750	150	750
8580	TRAVEL AND TRAINING	179			325	500
8591	MEMBERSHIPS & DUES		600	3,500	4,450	4,443
8599	MISCELLANEOUS	279	115	500	246	500
8610	GENERAL SUPPLIES	1,350	1,325	1,250	1,288	1,300
8612	SMALL TOOLS	16	72		48	100
8680	BOOK-MANUALS-SUBSCRIPTIONS			250		250
8950	HIGH SPEED RAIL	96				250
<b>Supplies &amp; Services Total</b>		<b>\$134,955</b>	<b>\$188,053</b>	<b>\$204,600</b>	<b>\$209,860</b>	<b>\$273,484</b>
<b>Administrative &amp; Other</b>						
8307	VEHICLE USAGE CHARGE	1,513	899	1,002	1,002	1,450
8308	COMPUTER USAGE CHARGE	36,153	38,096	38,763	38,763	49,098
8309	BUILDING MAINTENANCE CH	26,789	41,562	40,411	40,411	70,252
8310	ADMINISTRATIVE SUPPORT	78,457	99,025	100,240	100,240	139,337
<b>Administrative &amp; Other Total</b>		<b>\$142,911</b>	<b>\$179,582</b>	<b>\$180,416</b>	<b>\$180,416</b>	<b>\$260,137</b>
<b>Capital Outlay</b>						
<b>Total Expenditures</b>		<b>\$667,309</b>	<b>\$923,908</b>	<b>\$952,750</b>	<b>\$948,693</b>	<b>\$1,123,542</b>

<b>Fund</b>	<b>210 Development Services</b>	<b>Department</b>	<b>Community Development</b>
<b>Division</b>	<b>905</b>	<b>Division</b>	<b>Development Review</b>

<b>Account</b>	<b>Account Description</b>	<b>Amount</b>	<b>Notes</b>
8351	OTHER PROFESSIONAL/TECH		
		\$ 45,000	Complex Project Management
		\$ 5,000	Climate Action Plan
		\$ 2,500	Water Conservation Ordinance
8352	OTHER PROF/TECHNICAL-AP		
		\$ 100,000	3rd party outside consultant review (Geotech/Arborists)
8366	ENVIRONMENTAL IMPACT REVIEW		
		\$ 100,000	3rd party consultants for environmental review
8591	MEMBERSHIPS & DUES		
		\$ 3,543	LAFCO Annual Payment
		\$ 900	APA Dues (3)



## 210-780 Public Works Development



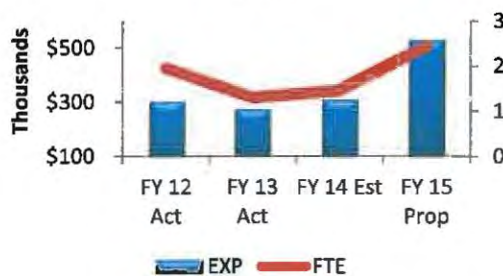
### Purpose

The Public Works Engineering (Development) Division ensures private developments are in compliance with federal, state and local regulations.

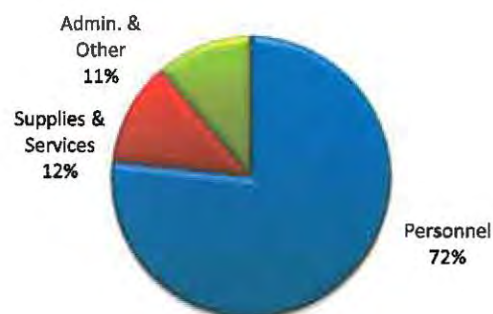
### Highlights

- Review of traffic and other engineering studies for development projects
- Review, issue and inspect permits in compliance with City ordinances
- Review and approve subdivisions in accordance with the Subdivision Map Act
- Process easements and right-of-way vacation and dedications in compliance with State law.

### Total Expenditures & Staffing Trends



### Allocation of Expenditures



<b>Fund</b>	<b>210 Development Services</b>	<b>Department</b>	<b>Public Works</b>
<b>Division</b>	<b>780</b>	<b>Division</b>	<b>Public Works Development</b>

<b>Account</b>	<b>Account Description</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Amended Budget FY 2014</b>	<b>Estimated FY 2014</b>	<b>Proposed FY 2015</b>
<b>Personnel</b>						
8101	REGULAR SALARIES	\$124,638	\$132,388	\$153,550	\$149,548	\$268,027
8111	OVERTIME	136			111	
8114	ACTING PAY	72				
8211	P.E.R.S. RETIREMENT	17,861	18,966	23,036	22,515	41,718
8231	HEALTH INSURANCE	199	110			
8232	MEDICARE	1,997	2,051	2,381	2,328	4,194
8233	LIFE & DISABILITY INSURANCE	1,216	1,358	1,521	1,249	1,536
8241	DENTAL PLAN	1,392	1,542	1,673	1,645	2,824
8242	VISION PLAN	296	316	356	356	603
8253	AUTO ALLOWANCE	355	180	180	180	180
8259	DEFERRED COMPENSATION	1,944	1,773	1,982	1,969	2,196
8271	SEC 125 BENEFITS	22,457	25,927	30,898	30,533	51,403
8281	BENEFIT STABILIZATION	11,158	9,984	11,777	10,465	23,192
8285	WORKERS' COMPENSATION	4,651	4,619	6,538	6,402	10,542
<b>Personnel Total</b>		<b>\$188,371</b>	<b>\$199,212</b>	<b>\$233,891</b>	<b>\$227,302</b>	<b>\$406,416</b>
<b>Supplies &amp; Services</b>						
8351	OTHER PROFESSIONAL/TECH	76,599	45,749	60,000	50,000	60,000
8522	LIABILITY INSURANCE CHARGE					2,330
8599	MISCELLANEOUS		50	100	100	100
8639	GASOLINE	906	970	1,200	1,000	1,200
<b>Supplies &amp; Services Total</b>		<b>\$77,505</b>	<b>\$46,770</b>	<b>\$61,300</b>	<b>\$51,100</b>	<b>\$63,630</b>
<b>Administrative &amp; Other</b>						
8307	VEHICLE USAGE CHARGE	2,057	2,056	2,289	2,289	2,721
8308	COMPUTER USAGE CHARGE	6,443	5,517	6,476	6,476	17,521
8309	BUILDING MAINTENANCE CH	14,541	8,785	9,499	9,499	18,172
8310	ADMINISTRATIVE SUPPORT	14,068	11,508	11,884	11,884	21,615
<b>Administrative &amp; Other Total</b>		<b>\$37,108</b>	<b>\$27,866</b>	<b>\$30,148</b>	<b>\$30,148</b>	<b>\$60,029</b>
<b>Capital Outlay</b>						
<b>Total Expenditures</b>		<b>\$302,984</b>	<b>\$273,847</b>	<b>\$325,339</b>	<b>\$308,550</b>	<b>\$530,075</b>

<b>Fund</b>	<b>210 Development Services</b>	<b>Department</b>	<b>Public Works</b>
<b>Division</b>	<b>780</b>	<b>Division</b>	<b>Public Works Development</b>

<b>Account</b>	<b>Account Description</b>	<b>Amount</b>	<b>Notes</b>
8351	OTHER PROFESSIONAL/TECH		
		\$ 50,000	Includes geotechnical and inspection services
		\$ 10,000	Standard Details (one time occurrence)

## 212-906 General Plan Maintenance



### Purpose

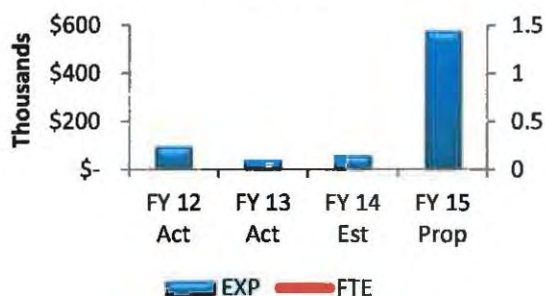
The General Plan Maintenance Division serves to update and maintain the City's General Plan and associated policy documents, including preparation.

### Highlights

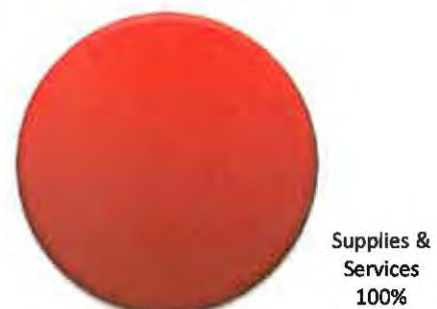
- 2035 General Plan Update
- General Plan Update - Belmont Village Element (BVE) & Zoning (BVZ)
- Develop City's Climate Action Plan (CAP)

➤ = *Council Priority Active Project*

### Total Expenditures & Staffing Trends



### Allocation of Expenditures





<b>Fund</b>	<b>212 General Plan Maintenance</b>	<b>Department</b>	<b>Community Development</b>
<b>Division</b>	<b>906</b>	<b>Division</b>	<b>General Plan Maintenance</b>

<b>Account</b>	<b>Account Description</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Amended Budget FY 2014</b>	<b>Estimated FY 2014</b>	<b>Proposed FY 2015</b>
<b>Personnel</b>						
<b>Supplies &amp; Services</b>						
8351	OTHER PROFESSIONAL/TECH	\$94,046	\$38,505	\$600,000	\$57,925	\$575,000
<b>Supplies &amp; Services Total</b>		<b>\$94,046</b>	<b>\$38,505</b>	<b>\$600,000</b>	<b>\$57,925</b>	<b>\$575,000</b>
<b>Administrative &amp; Other</b>						
<b>Administrative &amp; Other Total</b>		-	-	-	-	-
<b>Capital Outlay</b>						
<b>Total Expenditures</b>		<b>\$94,046</b>	<b>\$38,505</b>	<b>\$600,000</b>	<b>\$57,925</b>	<b>\$575,000</b>

<b>Fund</b>	<b>212 General Plan Maintenance</b>	<b>Department</b>	<b>Community Development</b>
<b>Division</b>	<b>906</b>	<b>Division</b>	<b>General Plan Maintenance</b>

<b>Account</b>	<b>Account Description</b>	<b>Amount</b>	<b>Notes</b>
8351	OTHER PROFESSIONAL/TECH		
		\$ 500,000	General Plan Update Project
		\$ 75,000	Belmont Village Plan/Zoning

## 223-115 Suppression and Rescue



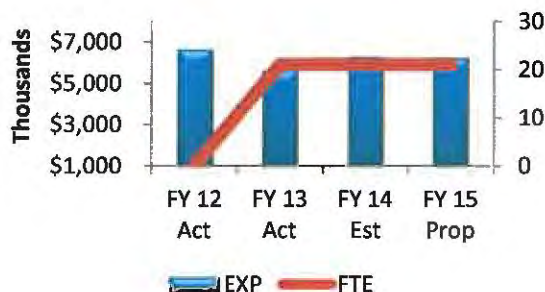
### Purpose

The Belmont Fire Protection District provides all risk emergency services to the City of Belmont and the unincorporated Harbor Industrial District. Suppression and Rescue is the largest division in the Fire Department and includes the Fire Captains and Firefighters who respond to emergency and non-emergency calls for service. The crews operate out of the two Belmont Fire Stations.

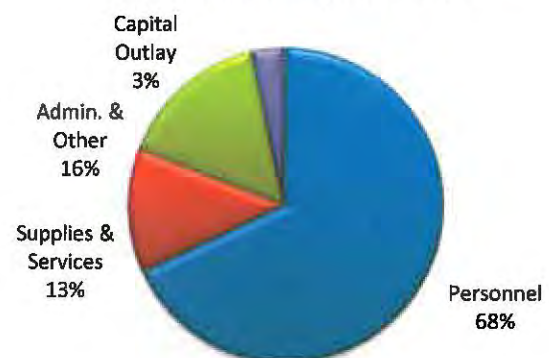
### Highlights

- Respond to emergency and non-emergency calls for service in a timely manner
- Member of a shared services command staff with Foster City and San Mateo providing Emergency Incident Management
- Provide public education opportunities to the community
- Collaborative resolution of public safety concerns
- Participative member in Central County Joint Training Division which affords the Department the opportunity to train with partner agencies.

### Total Expenditures & Staffing Trends



### Allocation of Expenditures





Fund 223 Belmont Fire Protection Distr		Department Fire				
Division 115	Division Suppression & Rescue					
Account	Account Description	Actual FY 2012	Actual FY 2013	Amended Budget FY 2014	Estimated FY 2014	Proposed FY 2015
Personnel						
8101	REGULAR SALARIES	\$1,775,426	\$2,056,389	\$2,198,106	\$2,146,699	\$2,170,163
8103	TEMPORARY PART-TIME SALARIES	19,700				
8111	OVERTIME-SCHEDULED	250,126	263,330	240,831	468,255	377,587
8112	STANDBY/UNSCHEDULED	199,115	276,021	207,057	122,949	200,000
8113	HOLIDAY PAY		148,883	113,138	112,335	113,217
8119	TERMINATION PAY	661				
8211	PERS RETIREMENT	356,439	290,019	493,582	673,227	487,617
8221	F.I.C.A. SOCIAL SECURITY	6,514				
8231	HEALTH INSURANCE	28,442	1,504			
8232	MEDICARE	34,818	41,791	41,920	47,223	42,877
8233	LIFE & DISABILITY INSURANCE	2,159	5,659	8,286	6,936	5,796
8241	DENTAL PREMIUMS	23,872	32,813	38,415	36,248	36,751
8242	VISION PLAN		2,768	5,690	5,535	5,536
8251	UNIFORM ALLOWANCE			15,473		
8253	AUTO ALLOWANCE	3,200				
8259	DEFERRED COMPENSATION	21,801	1,800			
8271	SECTION 125 BENEFITS	273,138	417,321	460,286	433,779	473,082
8281	OTHER POST EMPLOYMENT BENEFITS	143,006	176,077	181,117	181,117	192,938
8285	WORKERS' COMPENSATION	132,787	173,122	201,112	202,236	131,987
Personnel Total		\$3,271,204	\$3,887,498	\$4,205,012	\$4,436,539	\$4,237,552
Supplies & Services						
8311	PROPERTY TAX ADMIN FEE	47,086	54,376	85,108	82,473	84,122
8322	LEGAL-ADDITIONAL	13,509	6,669			
8350	COMMUNITY TRAINING		250	1,500	1,500	1,000
8351	OTHER PROFESSIONAL/TECH	95,912	184,650	173,524	173,524	174,227
8353	PRE-EMPLOYMENT SERVICES	874		2,000	2,000	3,500
8356	EOC-DISASTER PREPAREDNESS		9,610	9,000	9,000	9,000
8360	PHYSICAL FITNESS PROGRAM		3,919	1,500	1,500	4,500
8411	WATER	3,531	6,264	6,800	6,800	7,500
8417	OTHER WASTE WATER TREATMENT					7,800
8430	REPAIR & MAINTENANCE SERVICE	58,194	30,556	24,000	24,000	24,000
8439	VEHICLE MAINTENANCE SERVICE	46,889	109,673	90,000	90,000	90,000
8501	BSCFD SERVICE FEES	2,215,565				
8522	LIABILITY INSURANCE CHARGE	28,751	38,060	35,152	35,152	60,521
8530	COMMUNICATIONS	29,329	27,379	23,932	23,932	24,349
8531	POSTAGE/DELIVERY SERVICE	232			291	
8532	TELEPHONE	29,145	38,520	39,000	39,000	39,000
8535	FIRE PREVENTION CONSULTING	26,436	39,596	89,083	89,083	89,083
8550	PRINTING AND BINDING	4,543	3,650	2,050	2,050	1,500
8580	TRAVEL AND TRAINING	13,238	3,615	4,000	9,200	10,000
8591	MEMBERSHIPS & DUES	2,219	250			
8599	MISCELLANEOUS	12,578	13,583	13,000	18,400	13,000
8610	GENERAL SUPPLIES	56,875	18,090	17,500	19,500	18,500
8612	SMALL TOOLS	5,744	21,927	23,000	23,000	23,000
8613	SAFETY EQUIPMENT	31,614	14,615	11,000	19,000	16,000
8614	TURNOUTS/WILDLAND SAFETY		7,217	10,000	10,000	45,000
8615	CLEAN/MAINT TURNOUTS		1,751	5,000	5,000	6,000
8632	NATURAL GAS & ELECTRICITY	14,174	24,689	24,000	24,000	25,000
8639	GASOLINE	20,396	22,864	23,900	23,900	23,900
Supplies & Services Total		\$2,756,834	\$681,770	\$714,049	\$732,305	\$800,502
Administrative & Other						
8307	VEHICLE USAGE CHARGE		17,988	20,032	20,032	38,576
8308	COMPUTER USAGE CHARGE		101,879	116,029	116,029	132,724
8309	BUILDING MAINTENANCE CH	78,973	157,840	164,648	164,648	71,229
8310	ADMINISTRATIVE SUPPORT	236,686	610,443	567,301	567,301	610,003
9301	PRINCIPAL-BFPD VEHICLES	137,547	93,699	97,907	97,907	102,306
9351	INTEREST-BFPD VEHICLES	34,673	37,102	32,893	32,893	28,495
Administrative & Other Total		\$487,879	\$1,018,951	\$998,811	\$998,811	\$983,333
Capital Outlay						
9030	IMPROVEMENT OTHER THAN BUILDING		43,563	308,452	116,979	195,473
9040	MACHINERY AND EQUIPMENT			38,500		16,000
9041	VEHICLES	125,306				
Capital Outlay Total		\$125,306	\$43,563	\$346,952	\$116,979	\$211,473
Total Expenditures		\$6,641,222	\$5,631,782	\$6,264,824	\$6,280,634	\$6,232,860



<b>Fund</b>	<b>223 Belmont Fire Protection Distr</b>	<b>Department</b>	<b>Fire</b>
<b>Division</b>	<b>115</b>	<b>Division</b>	<b>Suppression &amp; Rescue</b>

<b>Account</b>	<b>Account Description</b>	<b>Amount</b>	<b>Notes</b>
8311	PROPERTY TAX ADMIN FEE		
		\$ 84,122	Property tax admin fee
8351	OTHER PROFESSIONAL/TECH		
		\$ 90,778	CCFD Training
		\$ 40,850	Specialized IT Services
		\$ 24,011	County OES JPA
		\$ 6,750	Records Management System
		\$ 4,200	Telestaff Support
		\$ 4,038	Policy Manual Renewal
		\$ 1,600	PERS Survivor
		\$ 1,500	Network Security
		\$ 500	Driver's License Monitoring
8530	COMMUNICATIONS		
		\$ 10,717	Dispatch Services through FN6
		\$ 5,460	SMRN
		\$ 3,072	Fire Station Alerting
		\$ 2,600	Pagers
		\$ 2,500	Radio Re-programming & Repair
8613	SAFETY EQUIPMENT		
		\$ 11,000	Includes misc. medical supplies, rental of oxygen bottles, exam gloves, structural fire hoods and gloves and maintenance of SCBA's
		\$ 5,000	Gloves
8614	TURNOUTS/WILDLAND SAFETY		
		\$ 23,000	Turnout Gear for new hires
		\$ 22,000	Replacement Turnout Gear
9030	IMPROVEMENT OTHER THAN BUILDING		
		\$ 195,473	Encumber to complete Station 15 kitchen, bathroom project & station alerting
9040	MACHINERY AND EQUIPMENT		
		\$ 16,000	New Engine Outfitting

## 223-116 Hazardous Materials



### Purpose

The Hazardous Materials Division operates under a fee-for-service contract with the County of San Mateo to provide Hazardous Materials Emergency Response to all jurisdictions within the County of San Mateo. Belmont personnel operate in partnership with the County Environmental Health Department and the Office of Emergency Services to form the Response Team.

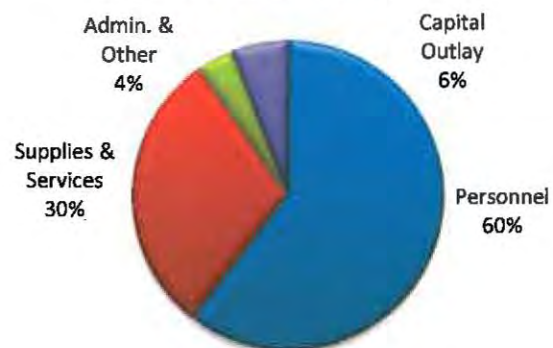
### Highlights

- Respond to emergencies and non-emergencies in a timely manner
- Collaborate with Office of Emergency Services and Environmental Health during response
- Provide hazardous materials training to other fire departments and new recruits
- Provide hazardous materials consultation to other agencies
- Maintain training and skills of Team Members

### Total Expenditures & Staffing Trends



### Allocation of Expenditures



<b>Fund</b>	<b>223 Belmont Fire Protection Distr</b>	<b>Department</b>	<b>Fire</b>
<b>Division</b>	<b>116</b>	<b>Division</b>	<b>Hazardous Materials</b>

<b>Account</b>	<b>Account Description</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Amended Budget FY 2014</b>	<b>Estimated FY 2014</b>	<b>Proposed FY 2015</b>
<b>Personnel</b>						
8101	REGULAR SALARIES	\$31,730	\$68,544	\$69,448	\$66,465	\$61,145
8107	HAZ MAT ASSIGNMENT PAY	94,967	138,154	147,545	141,877	146,669
8111	OVERTIME-SCHEDULED	8,423	34,621	31,296	3,565	
8113	HOLIDAY PAY		1,459	438	219	
8211	PERS RETIREMENT	25,743	26,737	45,238	41,077	44,432
8221	F.I.C.A. SOCIAL SECURITY		51			
8231	HEALTH INSURANCE	1,008	49			
8232	MEDICARE	926	3,175	3,681	2,985	3,082
8233	LIFE & DISABILITY INSURANCE	113	255	278	240	199
8241	DENTAL PREMIUMS	366	900	687	578	525
8242	VISION PLAN		63	119	111	103
8259	DEFERRED COMPENSATION		595	729	677	632
8271	SECTION 125 BENEFITS	3,111	9,851	9,257	8,499	8,162
8281	OTHER POST EMPLOYMENT BENEFITS	1,994	4,250	16,055	16,055	3,886
8285	WORKERS' COMPENSATION	9,926	4,122	17,108	9,399	4,036
<b>Personnel Total</b>		<b>\$178,307</b>	<b>\$292,828</b>	<b>\$341,881</b>	<b>\$291,747</b>	<b>\$272,870</b>
<b>Supplies &amp; Services</b>						
8303	PUBLIC SAFETY ADMIN CHARGE		26,276	36,209	36,209	36,209
8360	PHYSICAL FITNESS PROGRAM	149	36,240	25,000	17,000	25,000
8522	LIABILITY INSURANCE CHARGE		18,746	17,314	17,314	1,124
8580	TRAVEL AND TRAINING	33,116	3,133	2,500	2,500	20,000
8648	HAZARDOUS MATERIALS-REIMBURSED	15,481	43,612	52,500	52,500	52,500
<b>Supplies &amp; Services Total</b>		<b>\$48,747</b>	<b>\$128,007</b>	<b>\$133,523</b>	<b>\$125,523</b>	<b>\$134,833</b>
<b>Administrative &amp; Other</b>						
8308	COMPUTER USAGE CHARGE		3,056	2,486	2,486	2,465
8309	BUILDING MAINTENANCE CH		4,735	3,528	3,528	1,323
8310	ADMINISTRATIVE SUPPORT		9,722	15,634	15,634	13,170
<b>Administrative &amp; Other Total</b>		<b>-</b>	<b>\$17,513</b>	<b>\$21,648</b>	<b>\$21,648</b>	<b>\$16,958</b>
<b>Capital Outlay</b>						
9040	MACHINERY AND EQUIPMENT		3,456	16,500	16,500	27,000
<b>Capital Outlay Total</b>		<b>-</b>	<b>\$3,456</b>	<b>\$16,500</b>	<b>\$16,500</b>	<b>\$27,000</b>
<b>Total Expenditures</b>		<b>\$227,054</b>	<b>\$441,804</b>	<b>\$513,552</b>	<b>\$455,418</b>	<b>\$451,661</b>



<b>Fund</b>	<b>223 Belmont Fire Protection Distr</b>	<b>Department</b>	<b>Fire</b>
<b>Division</b>	<b>116</b>	<b>Division</b>	<b>Hazardous Materials</b>

<b>Account</b>	<b>Account Description</b>	<b>Amount</b>	<b>Notes</b>
8580	TRAVEL AND TRAINING		
		\$ 20,000	New Hire/On-Going Hazmat Technician Training
9040	MACHINERY AND EQUIPMENT		
		\$ 12,000	Replacement of Level A Suits
		\$ 10,000	Wireless Monitoring System
		\$ 5,000	OSHA 1910.120 Certified DVD Training Program



## 223-117 Fire Administration



### Purpose

The Fire Administration Division serves to ensure efficient and effective delivery of fire services in accordance with Fire Board policies and industry standards.

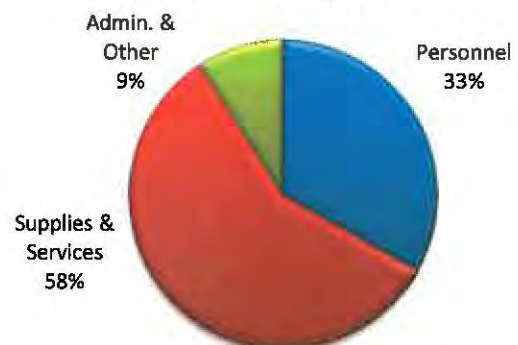
### Highlights

- Provide visionary leadership, operational planning, employee mentoring and succession training
- Maintain and enhance administrative oversight partnership with the City of San Mateo and Foster City
- Collaborate with community members and other departments within the City
- Provide organizational and budgetary oversight to other divisions in the fire department

### Total Expenditures & Staffing Trends



### Allocation of Expenditures



<b>Fund</b>	<b>223 Belmont Fire Protection Distr</b>	<b>Department</b>	<b>Fire</b>
<b>Division</b>	<b>117</b>	<b>Division</b>	<b>Fire Administration</b>

<b>Account</b>	<b>Account Description</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Amended Budget FY 2014</b>	<b>Estimated FY 2014</b>	<b>Proposed FY 2015</b>
<b>Personnel</b>						
8101	REGULAR SALARIES		\$363,602	\$170,623	\$172,313	\$212,971
8103	TEMPORARY PART-TIME SALARIES		22,539			
8111	OVERTIME-SCHEDULED		63,569	22,543	20,107	2,308
8112	STANDBY/UNSCHEDULED		22,479		3,732	
8113	HOLIDAY PAY		24,269	4,578	3,432	
8119	TERMINATION PAY		11,950		48,740	
8211	PERS RETIREMENT		44,770	33,039	38,440	45,622
8221	F.I.C.A. SOCIAL SECURITY		4,344			
8231	HEALTH INSURANCE		239			
8232	MEDICARE		7,449	2,950	3,245	3,229
8233	LIFE & DISABILITY INSURANCE		1,130	598	763	587
8241	DENTAL PREMIUMS		3,241	1,609	1,776	2,924
8242	VISION PLAN		266	255	290	424
8251	UNIFORM ALLOWANCE			560		
8259	DEFERRED COMPENSATION		2,645	1,634	1,844	988
8271	SECTION 125 BENEFITS		44,280	21,548	24,173	36,808
8281	BENEFIT STABILIZATION		20,750	4,931	13,897	16,044
8285	WORKERS' COMPENSATION		25,693	9,638	10,865	12,903
<b>Personnel Total</b>			<b>\$663,214</b>	<b>\$274,506</b>	<b>\$343,618</b>	<b>\$334,808</b>
<b>Supplies &amp; Services</b>						
8303	PUBLIC SAFETY ADMIN CHARGE	98,864	165,717	228,091	228,091	249,803
8351	OTHER PROFESSIONAL/TECH		3,094	3,500	3,500	4,067
8353	PRE-EMPLOYMENT SERVICES		187	2,500		
8502	SAN MATEO FIRE MANAGEMENT FEES		140,000	280,000	280,000	282,279
8522	LIABILITY INSURANCE CHARGE					4,640
8530	COMMUNICATIONS				65	300
8531	POSTAGE/DELIVERY SERVICE		699	350	1,000	1,000
8532	TELEPHONE		7,167	5,000	5,000	6,000
8550	PRINTING AND BINDING		224	200	550	500
8580	TRAVEL AND TRAINING		1,260	2,000	2,000	2,800
8591	MEMBERSHIPS & DUES		2,059	2,300	2,300	5,800
8610	GENERAL SUPPLIES		10,499	12,000	12,000	10,000
8613	SAFETY EQUIPMENT		20	500	500	4,000
8615	CLEAN/MAINT TURNOUTS			500	500	500
8639	GASOLINE		6,044	5,000	5,000	11,000
<b>Supplies &amp; Services Total</b>		<b>\$98,864</b>	<b>\$336,970</b>	<b>\$541,941</b>	<b>\$540,506</b>	<b>\$582,689</b>
<b>Administrative &amp; Other</b>						
8307	VEHICLE USAGE CHARGE		2,570	2,862	2,862	4,705
8308	COMPUTER USAGE CHARGE		16,349	8,564	8,564	10,175
8309	BUILDING MAINTENANCE CH		46,080	32,396	32,396	34,680
8310	ADMINISTRATIVE SUPPORT		27,170	17,992	17,992	42,787
<b>Administrative &amp; Other Total</b>			<b>\$92,169</b>	<b>\$61,814</b>	<b>\$61,814</b>	<b>\$92,347</b>
<b>Capital Outlay</b>						
<b>Total Expenditures</b>						
		<b>\$98,864</b>	<b>\$1,092,352</b>	<b>\$878,261</b>	<b>\$945,938</b>	<b>\$1,009,843</b>

<b>Fund</b>	<b>223 Belmont Fire Protection Distr</b>	<b>Department</b>	<b>Fire</b>
<b>Division</b>	<b>117</b>	<b>Division</b>	<b>Fire Administration</b>

<b>Account</b>	<b>Account Description</b>	<b>Amount</b>	<b>Notes</b>
8351	OTHER PROFESSIONAL/TECH		
		\$ 3,375	Data Back-Up/Axcient
		\$ 692	County Fire Chiefs "Dashboard" Project
8591	MEMBERSHIPS & DUES		
		\$ 4,300	Membership in Ca Fire Chief's Association, SMCO Fire Chiefs Assn., IAFF & SMCO FPO's
		\$ 1,500	CalOpps Website



## 223-118 BSCFD Legacy Costs



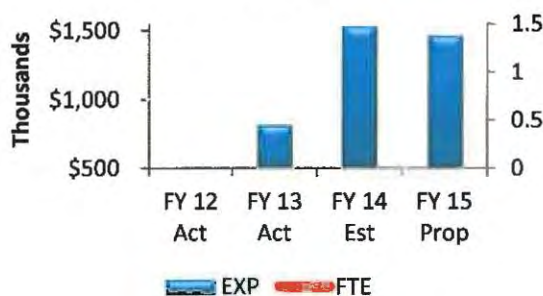
### Purpose

The Belmont-San Carlos Fire Department (BSCFD) Legacy Costs Fund reflect the Department's obligations in a post-operations era since the September 30, 2011 dissolution. The budget funds wind-down activities, such as unfunded liabilities of the safety and miscellaneous retirement plans with CalPERS, Other Post-Employment Benefits (OPEB), outstanding workers compensation claims from past Fire Department employees, transfer of insurance proceeds the Department received from the accident at Fire Station 15, and administrative and professional services required to carry-out the above activities.

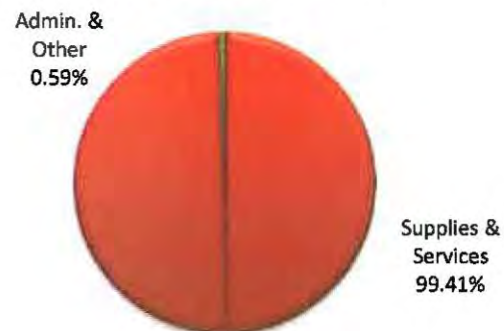
### Highlights

- Ensure effective direction in handling the contributions to be paid by the member agencies.

### Total Expenditures & Staffing Trends



### Allocation of Expenditures





<b>Fund</b>	<b>223 Belmont Fire Protection Distr</b>	<b>Department</b>	<b>Fire</b>
<b>Division</b>	<b>118</b>	<b>Division</b>	<b>BSCFD Legacy Costs</b>

<b>Account</b>	<b>Account Description</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Amended Budget FY 2014</b>	<b>Estimated FY 2014</b>	<b>Proposed FY 2015</b>
<b>Personnel</b>						
<b>Supplies &amp; Services</b>						
8351	OTHER PROFESSIONAL/TECH			\$7,500	\$4,900	
8501	BELMONT-SAN CARLOS FIRE DEPT FEES		805,256	1,518,598	1,518,598	1,456,792
<b>Supplies &amp; Services Total</b>		-	<b>\$805,256</b>	<b>\$1,526,098</b>	<b>\$1,523,498</b>	<b>\$1,456,792</b>
<b>Administrative &amp; Other</b>						
8310	ADMINISTRATIVE SUPPORT		5,186	6,222	6,222	8,622
<b>Administrative &amp; Other Total</b>		-	<b>\$5,186</b>	<b>\$6,222</b>	<b>\$6,222</b>	<b>\$8,622</b>
<b>Capital Outlay</b>						
<b>Total Expenditures</b>		-	<b>\$810,442</b>	<b>\$1,532,320</b>	<b>\$1,529,720</b>	<b>\$1,465,414</b>

## 225-601 Police Grants and Donations



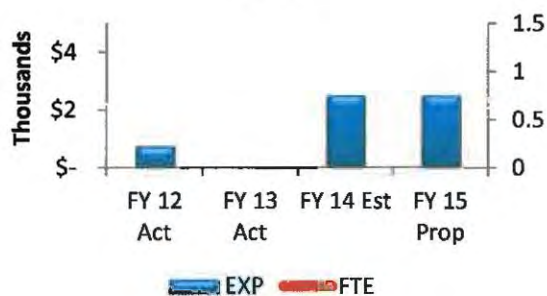
### Purpose

The Police Grants and Donations Fund accounts for grants and donations received by the Police Department to further their activities, including the Canine Program.

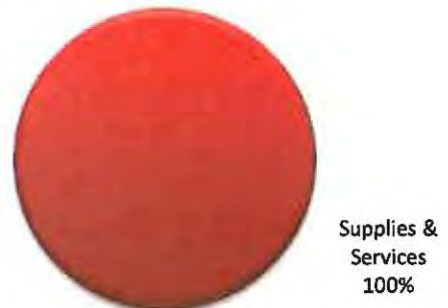
### Highlights

- Canine Kilo was purchased and trained using some of these donated funds.

### Total Expenditures & Staffing Trends



### Allocation of Expenditures



<b>Fund</b>	<b>225 Public Safety Grants</b>	<b>Department</b>	<b>Police</b>
<b>Division</b>	<b>601</b>	<b>Division</b>	<b>Crime Control</b>

<b>Account</b>	<b>Account Description</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Amended Budget FY 2014</b>	<b>Estimated FY 2014</b>	<b>Proposed FY 2015</b>
<b>Personnel</b>						
<b>Supplies &amp; Services</b>						
8580	TRAVEL AND TRAINING			\$3,000	\$1,500	
8610	GENERAL SUPPLIES	743	19	1,000	1,000	2,500
<b>Supplies &amp; Services Total</b>		<b>\$743</b>	<b>\$19</b>	<b>\$4,000</b>	<b>\$2,500</b>	<b>\$2,500</b>
<b>Administrative &amp; Other</b>						
<b>Administrative &amp; Other Total</b>						
<b>Capital Outlay</b>						
<b>Total Expenditures</b>		<b>\$743</b>	<b>\$19</b>	<b>\$4,000</b>	<b>\$2,500</b>	<b>\$2,500</b>

## 227-601 Supplemental Law Enforcement



### Purpose

The Supplemental Law Enforcement Fund serves to account for the Citizens Option for Public Safety (COPS) program.

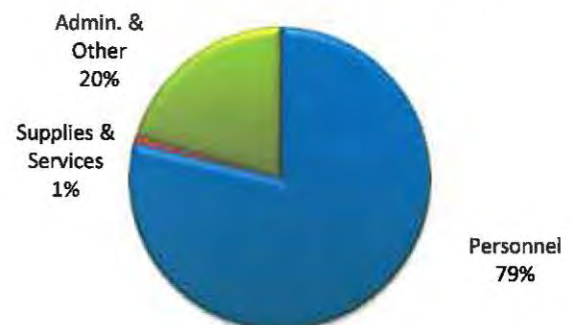
### Highlights

- Support for this fund comes from the State of California and can be used for front line law enforcement

### Total Expenditures & Staffing Trends



### Allocation of Expenditures





<b>Fund</b>	<b>227 Supplemental Law Enforcement</b>	<b>Department</b>	<b>Police</b>
<b>Division</b>	<b>601</b>	<b>Division</b>	<b>Crime Control</b>

<b>Account</b>	<b>Account Description</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Amended Budget FY 2014</b>	<b>Estimated FY 2014</b>	<b>Proposed FY 2015</b>
<b>Personnel</b>						
8101	REGULAR SALARIES	\$79,017	\$72,358	\$80,532	\$68,249	\$80,867
8111	OVERTIME	12,730	2,710			2,500
8211	P.E.R.S. RETIREMENT	27,730	13,456	6,922	5,728	9,403
8231	HEALTH INSURANCE	48	64			
8232	MEDICARE	1,566	1,102	1,181	1,066	1,306
8233	LIFE & DISABILITY INSURANCE	462	417	459	449	390
8241	DENTAL PLAN	222	1,447	2,616	969	845
8242	VISION PLAN	228	209	228	247	228
8251	UNIFORM ALLOWANCE			900	800	900
8259	DEFERRED COMPENSATION	4,950				
8271	SEC 125 BENEFITS	12,754	13,460	21,852	9,849	4,012
8281	BENEFIT STABILIZATION	6,297	975	1,800	1,978	1,800
8285	WORKERS' COMPENSATION	5,721	5,513	6,273	5,317	8,189
<b>Personnel Total</b>		<b>\$151,726</b>	<b>\$111,711</b>	<b>\$122,763</b>	<b>\$94,652</b>	<b>\$110,441</b>
<b>Supplies &amp; Services</b>						
8522	LIABILITY INSURANCE CHARGE					951
<b>Supplies &amp; Services Total</b>		-	-	-	-	<b>\$951</b>
<b>Administrative &amp; Other</b>						
8308	COMPUTER USAGE CHARGE	7,563	9,663	9,453	9,453	13,171
8309	BUILDING MAINTENANCE CH	3,910	4,443	4,223	4,223	7,498
8310	ADMINISTRATIVE SUPPORT	6,890	7,536	7,399	7,399	8,099
<b>Administrative &amp; Other Total</b>		<b>\$18,363</b>	<b>\$21,642</b>	<b>\$21,075</b>	<b>\$21,075</b>	<b>\$28,768</b>
<b>Capital Outlay</b>						
<b>Total Expenditures</b>		<b>\$170,089</b>	<b>\$133,353</b>	<b>\$143,838</b>	<b>\$115,727</b>	<b>\$140,160</b>

**231-701 Street Planning & Project Management**



**Purpose**

The Street Planning and Project Management Division manages the City's transportation infrastructure in a cost effective way to ensure the mobility and safety of all users.

**Purpose**

The Street Planning and Project Management Division manages the City's transportation infrastructure in a cost effective way to ensure the mobility and safety of all users.

### Highlights

- Evaluating existing street infrastructure (i.e., pavement, traffic signals, street lights, sidewalks, retaining walls and signs) conditions
- Developing strategies to determine cost effective approaches to pavement management
- Street Capital Project Planning
- Preparation and Administration of Grant Applications
- Managing Traffic Parking and Safety Committee
- Implementing the City's Complete Streets Policy
- Regulatory Compliance

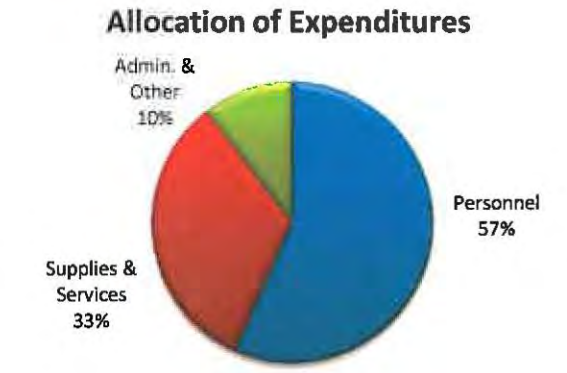
- ### Highlights
- Evaluating existing street infrastructure (i.e., pavement, traffic signals, street lights, sidewalks, retaining walls and signs) conditions
  - Developing strategies to determine cost effective approaches to pavement management
  - Street Capital Project Planning
  - Preparation and Administration of Grant Applications
  - Managing Traffic Parking and Safety Committee
  - Implementing the City's Complete Streets Policy
  - Regulatory Compliance

Fiscal Year	EXP (Thousands)	FTE
FY 12 Act	350	1.8
FY 13 Act	550	3.0
FY 14 Est	550	2.5
FY 15 Prop	520	2.0



**Allocation of Expenditures**

Category	Percentage
Personnel	57%
Supplies & Services	33%
Admin. & Other	10%
Unlabeled	10%



<b>Fund</b>	<b>231 Street Maintenance Gas Tax</b>	<b>Department</b>	<b>Public Works</b>
<b>Division</b>	<b>701</b>	<b>Division</b>	<b>Planning &amp; Project Management</b>

<b>Account</b>	<b>Account Description</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Amended Budget FY 2014</b>	<b>Estimated FY 2014</b>	<b>Proposed FY 2015</b>
<b>Personnel</b>						
8101	REGULAR SALARIES	\$161,770	\$306,986	\$258,211	\$239,535	\$206,195
8111	OVERTIME	279	278		255	
8114	ACTING PAY	144				
8211	P.E.R.S. RETIREMENT	26,400	44,608	38,737	36,447	32,094
8231	HEALTH INSURANCE	199	214			
8232	MEDICARE	2,365	4,689	3,971	3,705	3,229
8233	LIFE & DISABILITY INSURANCE	1,371	3,183	2,538	2,068	1,195
8241	DENTAL PLAN	1,454	3,194	2,266	2,417	2,299
8242	VISION PLAN	568	725	539	539	434
8253	AUTO ALLOWANCE	710	720	720	720	360
8259	DEFERRED COMPENSATION	4,360	4,292	3,419	3,413	2,640
8271	SEC 125 BENEFITS	20,473	56,052	48,749	48,560	30,526
8281	BENEFIT STABILIZATION	13,470	23,096	19,805	20,806	17,842
8285	WORKERS' COMPENSATION	5,754	10,493	9,789	9,219	8,110
<b>Personnel Total</b>		<b>\$239,316</b>	<b>\$458,529</b>	<b>\$388,743</b>	<b>\$367,683</b>	<b>\$304,924</b>
<b>Supplies &amp; Services</b>						
8351	OTHER PROFESSIONAL/TECH	8,678	336	130,000	110,000	150,000
8359	COMPUTER SOFTWARE LICENSE		3,509	3,900	3,000	3,000
8430	REPAIR & MAINTENANCE SERVICE		400	500	500	500
8522	LIABILITY INSURANCE CHARGE					1,759
8531	POSTAGE/DELIVERY SERVICE	1,980	2,216	3,000	3,000	3,000
8532	TELEPHONE	7,098	7,968	7,300	7,300	7,300
8550	PRINTING AND BINDING			224	200	200
8580	TRAVEL AND TRAINING	2,326	1,983	3,100	3,000	3,000
8591	MEMBERSHIPS & DUES	834	1,093	1,850	1,850	1,850
8599	MISCELLANEOUS	2,548	643	1,300	1,300	1,000
8610	GENERAL SUPPLIES	3,630	4,447	4,000	4,000	4,000
8612	SMALL TOOLS	140		300	400	400
8639	GASOLINE	496	342	500	500	500
8641	REPAIR & MAINTENANCE SUPPLIES	250	417	376	300	300
8680	BOOK-MANUALS-SUBSCRIPTIONS		212	500	500	500
<b>Supplies &amp; Services Total</b>		<b>\$27,980</b>	<b>\$23,566</b>	<b>\$156,850</b>	<b>\$135,850</b>	<b>\$177,309</b>
<b>Administrative &amp; Other</b>						
8307	VEHICLE USAGE CHARGE	1,936	2,056	2,289	2,289	2,842
8308	COMPUTER USAGE CHARGE	18,954	12,732	10,273	10,273	13,230
8309	BUILDING MAINTENANCE CH	6,711	11,300	8,475	8,475	4,320
8310	ADMINISTRATIVE SUPPORT	57,970	53,967	39,275	39,275	35,785
<b>Administrative &amp; Other Total</b>		<b>\$85,570</b>	<b>\$80,055</b>	<b>\$60,312</b>	<b>\$60,312</b>	<b>\$56,177</b>
<b>Capital Outlay</b>						
<b>Total Expenditures</b>		<b>\$352,866</b>	<b>\$562,150</b>	<b>\$605,905</b>	<b>\$563,845</b>	<b>\$538,410</b>

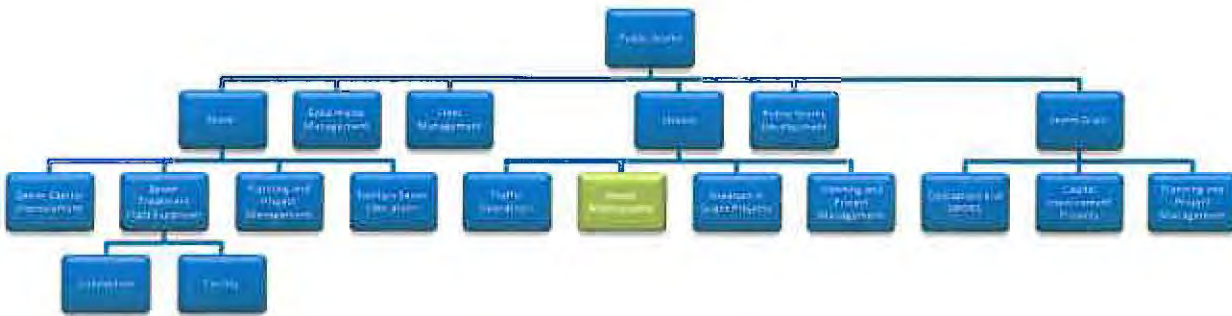


<b>Fund</b>	<b>231 Street Maintenance Gas Tax</b>	<b>Department</b>	<b>Public Works</b>
<b>Division</b>	<b>701</b>	<b>Division</b>	<b>Planning &amp; Project Management</b>

<b>Account</b>	<b>Account Description</b>	<b>Amount</b>	<b>Notes</b>
8351	OTHER PROFESSIONAL/TECH		
		\$ 70,000	C/CAG Congestion Management Program
		\$ 35,000	Parking, Traffic, and Safety
		\$ 25,000	Traffic Engineering Consulting and Engineering Support
		\$ 20,000	Standard Plans & Details (one time occurrence)



## 231-750 Street Maintenance



**Purpose**

The Street Maintenance Division serves to protect and extend the life of the roadway infrastructure and promote safe and efficient transportation.

**Purpose**

The Street Maintenance Division serves to protect and extend the life of the roadway infrastructure and promote safe and efficient transportation.

### Highlights

- Maintain and repair 140 lane miles of streets
- Maintain and repair City-owned curbs, gutters, sidewalks, ADA ramps and retaining walls
- Perform preventive maintenance and repairs on 1,450 street lights
- Identify and mark locations of City-owned underground utilities for construction work done in public right-of-way

- ### Highlights
- Maintain and repair 140 lane miles of streets
  - Maintain and repair City-owned curbs, gutters, sidewalks, ADA ramps and retaining walls
  - Perform preventive maintenance and repairs on 1,450 street lights
  - Identify and mark locations of City-owned underground utilities for construction work done in public right-of-way

Fiscal Year	EXP (Thousands)	FTE
FY 12 Act	720	3.5
FY 13 Act	720	3.5
FY 14 Est	620	3.5
FY 15 Prop	800	2.8



### Allocation of Expenditures

Category	Percentage
Personnel	45%
Supplies & Services	32%
Admin. & Other	23%



<b>Fund</b>	<b>231 Street Maintenance Gas Tax</b>	<b>Department</b>	<b>Public Works</b>
<b>Division</b>	<b>750</b>	<b>Division</b>	<b>Street Maintenance</b>

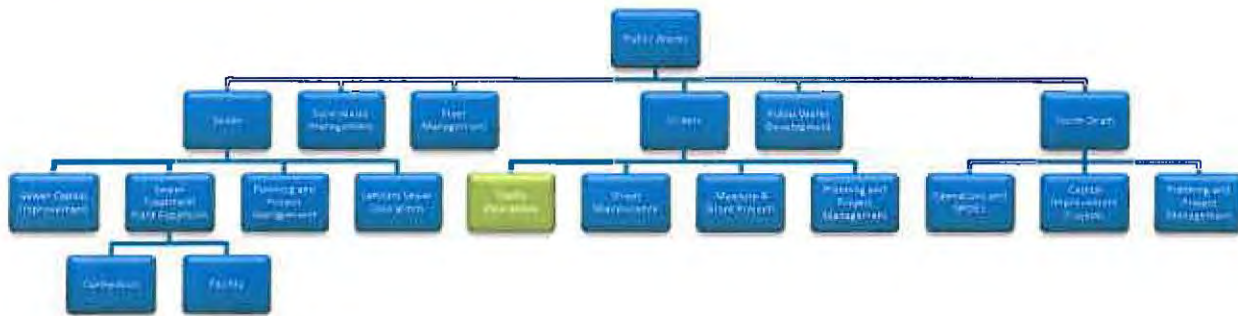
<b>Account</b>	<b>Account Description</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Amended Budget FY 2014</b>	<b>Estimated FY 2014</b>	<b>Proposed FY 2015</b>
<b>Personnel</b>						
8101	REGULAR SALARIES	\$196,582	\$193,329	\$253,834	\$109,627	\$207,548
8103	TEMPORARY PART-TIME	1,663			13,432	
8111	OVERTIME	2,238	1,986	2,232	639	2,232
8114	ACTING PAY	6				
8119	TERMINATION PAY				10,911	
8211	P.E.R.S. RETIREMENT	27,647	26,926	33,678	16,445	27,437
8221	F.I.C.A. SOCIAL SECURITY	103			833	
8231	HEALTH INSURANCE	460	217			
8232	MEDICARE	1,876	1,706	2,675	1,618	3,113
8233	LIFE & DISABILITY INSURANCE	2,223	2,253	3,039	1,421	1,385
8241	DENTAL PLAN	3,216	2,938	4,820	2,460	4,194
8242	VISION PLAN	588	583	866	502	786
8253	AUTO ALLOWANCE	165	180	180	180	180
8259	DEFERRED COMPENSATION	4,535	2,660	3,497	1,862	2,648
8271	SEC 125 BENEFITS	42,355	47,184	76,913	41,140	70,156
8281	BENEFIT STABILIZATION	17,146	14,359	19,469	14,527	13,313
8285	WORKERS' COMPENSATION	14,771	14,590	21,302	9,551	34,348
<b>Personnel Total</b>		<b>\$315,575</b>	<b>\$308,909</b>	<b>\$422,506</b>	<b>\$225,146</b>	<b>\$367,339</b>
<b>Supplies &amp; Services</b>						
8351	OTHER PROFESSIONAL/TECH	24,686	22,270	25,000	25,000	30,000
8411	WATER	2				
8430	REPAIR & MAINTENANCE SERVICE	1,600	850	1,500	1,500	1,500
8442	EQUIPMENT/VEHICLE RENTAL	2,110	3,421	3,500	3,500	3,500
8522	LIABILITY INSURANCE CHARGE	37,432	68,599	36,504	36,504	12,106
8530	COMMUNICATIONS			500	500	500
8532	TELEPHONE	475	536	600	400	400
8580	TRAVEL AND TRAINING	510	658	1,000	1,000	1,000
8591	MEMBERSHIPS & DUES	280	482	600	600	600
8599	MISCELLANEOUS	104	271	300	150	300
8610	GENERAL SUPPLIES	4,218	2,602	5,500	4,500	5,500
8612	SMALL TOOLS	4,952	7,107	7,500	7,500	7,500
8613	SAFETY EQUIPMENT	449	3,395	2,000	2,000	2,000
8632	NATURAL GAS & ELECTRICITY	102,239	91,038	95,000	95,000	95,000
8639	GASOLINE	9,389	11,164	11,000	11,000	12,000
8642	STREET REPAIR/MAINT SUPPLIES	72,890	85,564	94,000	94,000	94,000
<b>Supplies &amp; Services Total</b>		<b>\$261,336</b>	<b>\$297,958</b>	<b>\$284,504</b>	<b>\$283,154</b>	<b>\$265,906</b>
<b>Administrative &amp; Other</b>						
8307	VEHICLE USAGE CHARGE	52,584	45,638	50,824	50,824	108,181
8308	COMPUTER USAGE CHARGE	40,699	15,066	15,856	15,856	21,454
8309	BUILDING MAINTENANCE CH	14,889	13,371	13,081	13,081	7,006
8310	ADMINISTRATIVE SUPPORT	47,818	51,896	49,414	49,414	50,129
<b>Administrative &amp; Other Total</b>		<b>\$155,991</b>	<b>\$125,971</b>	<b>\$129,175</b>	<b>\$129,175</b>	<b>\$186,770</b>
<b>Capital Outlay</b>						
<b>Total Expenditures</b>		<b>\$732,902</b>	<b>\$732,837</b>	<b>\$836,185</b>	<b>\$637,475</b>	<b>\$820,015</b>

<b>Fund</b>	<b>231 Street Maintenance Gas Tax</b>	<b>Department</b>	<b>Public Works</b>
<b>Division</b>	<b>750</b>	<b>Division</b>	<b>Street Maintenance</b>

<b>Account</b>	<b>Account Description</b>	<b>Amount</b>	<b>Notes</b>
8351	OTHER PROFESSIONAL/TECH	\$ 25,000	Annual C/CAG membership fee. Asphalt grinding.
		\$ 5,000	Develop SOPs (one time occurrence)
8632	NATURAL GAS & ELECTRICITY	\$ 95,000	Electricity for street lights, Children's Bridge lights and traffic signals.
8642	STREET REPAIR/MAINT SUPPLIES	\$ 94,000	Asphalt for permanent repairs on streets damaged from potholes and severe alligator cracking. Concrete for curb and gutter repairs. Guardrail supplies and street light supplies.



## 231-751 Traffic Operations



### Purpose

The Traffic Operations Fund provides essential traffic control devices to ensure safe and reliable mobility to meet the community's needs.

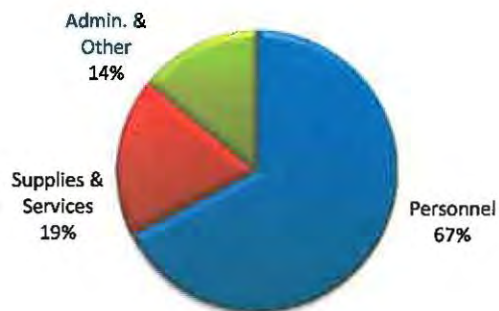
### Highlights

- Maintain and repair the City's 3,000+ regulatory, warning and guide signs
- Maintain and repair traffic signals at six City-owned intersections
- Maintain roadway striping, 43,000+ feet of painted curb and six in-roadway lighted crosswalks
- Install, modify and maintain traffic calming devices
- Maintain the Children's Bike Bridge
- Remove graffiti in public right-of-way
- Install holiday banners

### Total Expenditures & Staffing Trends



### Allocation of Expenditures





<b>Fund</b>	<b>231 Street Maintenance Gas Tax</b>	<b>Department</b>	<b>Public Works</b>
<b>Division</b>	<b>751</b>	<b>Division</b>	<b>Traffic Operations</b>

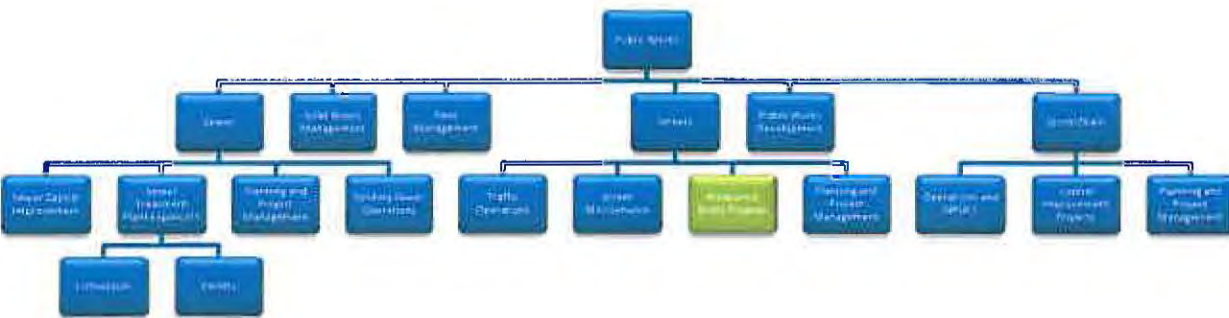
<b>Account</b>	<b>Account Description</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Amended Budget FY 2014</b>	<b>Estimated FY 2014</b>	<b>Proposed FY 2015</b>
<b>Personnel</b>						
8101	REGULAR SALARIES	\$171,183	\$203,876	\$222,903	\$184,241	\$225,879
8103	TEMPORARY PART-TIME				24,659	
8111	OVERTIME	569	132	820	403	820
8114	ACTING PAY	6				
8119	TERMINATION PAY		1,662			
8211	P.E.R.S. RETIREMENT	23,910	28,720	33,440	28,374	32,237
8221	F.I.C.A. SOCIAL SECURITY				829	
8231	HEALTH INSURANCE	389	194			
8232	MEDICARE	2,831	3,475	3,774	3,573	3,830
8233	LIFE & DISABILITY INSURANCE	1,945	2,253	2,435	1,625	1,419
8241	DENTAL PLAN	2,368	2,660	2,747	2,277	3,198
8242	VISION PLAN	538	632	676	517	676
8253	AUTO ALLOWANCE	165	360	360	360	360
8259	DEFERRED COMPENSATION	3,222	2,750	3,051	2,574	2,984
8271	SEC 125 BENEFITS	40,475	49,485	54,187	41,052	56,104
8281	BENEFIT STABILIZATION	14,336	15,909	17,097	16,597	17,567
8285	WORKERS' COMPENSATION	12,905	15,229	18,137	15,723	35,799
<b>Personnel Total</b>		<b>\$274,841</b>	<b>\$327,336</b>	<b>\$359,627</b>	<b>\$322,803</b>	<b>\$380,873</b>
<b>Supplies &amp; Services</b>						
8351	OTHER PROFESSIONAL/TECH					10,000
8430	REPAIR & MAINTENANCE SERVICE	60,656	51,605	80,000	65,000	80,000
8522	LIABILITY INSURANCE CHARGE					2,568
8530	COMMUNICATIONS			500	500	500
8532	TELEPHONE	454	520	600	400	400
8580	TRAVEL AND TRAINING	341	600	500	500	2,000
8591	MEMBERSHIPS & DUES	99	119	250	250	500
8610	GENERAL SUPPLIES	2,796	1,780	2,050	2,400	2,500
8612	SMALL TOOLS	1,147	1,158	1,500	1,500	1,500
8639	GASOLINE	3,674	4,432	4,750	3,800	4,750
8641	REPAIR & MAINTENANCE SUPPLIES	27,811	43,809	30,000	35,000	
<b>Supplies &amp; Services Total</b>		<b>\$96,978</b>	<b>\$104,023</b>	<b>\$120,150</b>	<b>\$109,350</b>	<b>\$104,718</b>
<b>Administrative &amp; Other</b>						
8307	VEHICLE USAGE CHARGE	9,137	8,788	9,787	9,787	26,727
8308	COMPUTER USAGE CHARGE	8,647	11,034	12,059	12,059	19,309
8309	BUILDING MAINTENANCE CH	10,695	9,793	9,949	9,949	6,306
8310	ADMINISTRATIVE SUPPORT	29,605	24,181	30,253	30,253	27,737
<b>Administrative &amp; Other Total</b>		<b>\$58,084</b>	<b>\$53,796</b>	<b>\$62,048</b>	<b>\$62,048</b>	<b>\$80,079</b>
<b>Capital Outlay</b>						

<b>Total Expenditures</b>	<b>\$429,903</b>	<b>\$485,155</b>	<b>\$541,825</b>	<b>\$494,201</b>	<b>\$565,670</b>
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<b>Fund</b>	<b>231 Street Maintenance Gas Tax</b>	<b>Department</b>	<b>Public Works</b>
<b>Division</b>	<b>751</b>	<b>Division</b>	<b>Traffic Operations</b>

<b>Account</b>	<b>Account Description</b>	<b>Amount</b>	<b>Notes</b>
8351	OTHER PROFESSIONAL/TECH		
		\$ 10,000	Develop SOPs (one time occurrence)
8430	REPAIR & MAINTENANCE SERVICE		
		\$ 55,000	Traffic signal maintenance and repairs form San Mateo County, State of California and City of San Mateo
		\$ 25,000	Thermoplastic striping and legends.

**234-730 Street Capital Improvement Projects**



**Purpose**

The Street Capital Improvements Projects Division (Measure A Grant Projects) is responsible for the construction and repair of the City's transportation infrastructure in a cost effective way to ensure the mobility and safety of all users.

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The Street Capital Improvements Projects Division (Measure A Grant Projects) is responsible for the construction and repair of the City's transportation infrastructure in a cost effective way to ensure the mobility and safety of all users.

### Highlights

- Planning, Designing and Construction of Street Capital Improvement Projects
- Ralston Corridor Study to be completed in FY 14/15
- Construction of 2014 Slurry Seal Project in Summer 2014

- ### Highlights
- Planning, Designing and Construction of Street Capital Improvement Projects
  - Ralston Corridor Study to be completed in FY 14/15
  - Construction of 2014 Slurry Seal Project in Summer 2014

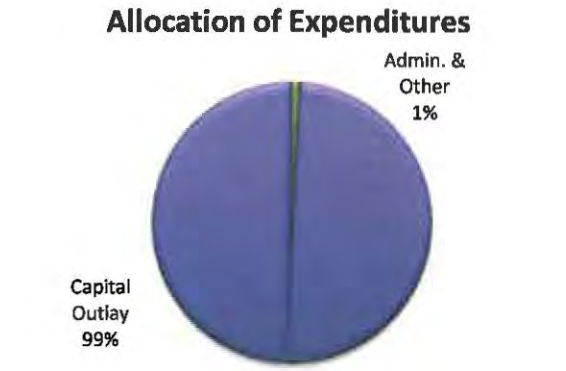
Fiscal Year	Type	EXP (Thousands)	FTE
FY 12	Act	~\$500	~0.1
FY 13	Act	~\$200	~0.1
FY 14	Est	~\$800	~0.2
FY 15	Prop	~\$2,800	~1.2



### Allocation of Expenditures

A pie chart titled "Allocation of Expenditures" showing two categories: "Capital Outlay" at 99% and "Admin. & Other" at 1%.

Category	Percentage
Capital Outlay	99%
Admin. & Other	1%

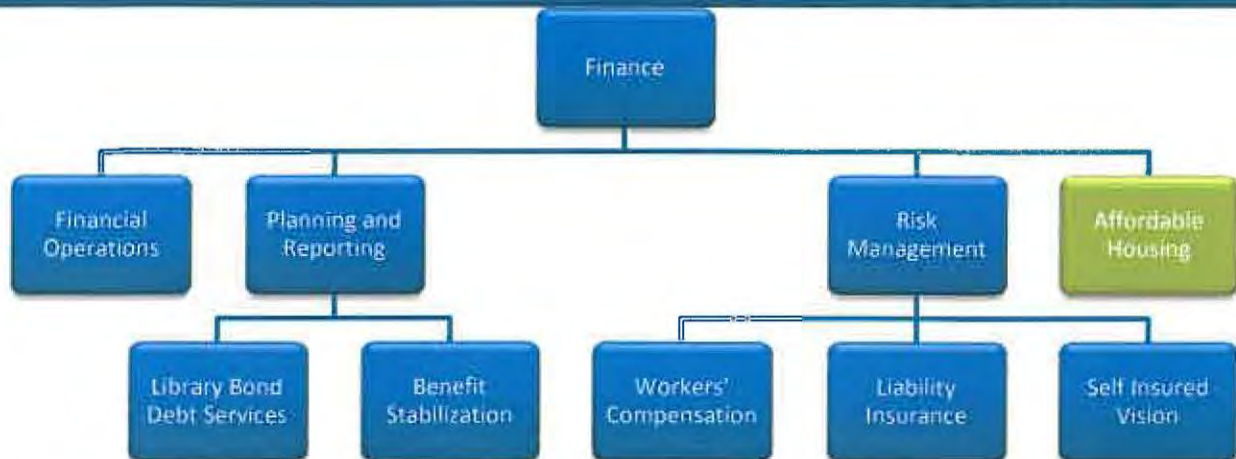


<b>Fund</b>	<b>234 Street Improvement Measure A</b>	<b>Department</b>	<b>Public Works</b>
<b>Division</b>	<b>730</b>	<b>Division</b>	<b>Capital Improvement Projects</b>

<b>Account</b>	<b>Account Description</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Amended Budget FY 2014</b>	<b>Estimated FY 2014</b>	<b>Proposed FY 2015</b>
<b>Personnel</b>						
<b>Supplies &amp; Services</b>						
<b>Administrative &amp; Other</b>						
8310	ADMINISTRATIVE SUPPORT	\$29,494	\$15,095	\$28,064	\$28,064	\$23,465
<b>Administrative &amp; Other Total</b>		<b>\$29,494</b>	<b>\$15,095</b>	<b>\$28,064</b>	<b>\$28,064</b>	<b>\$23,465</b>
<b>Capital Outlay</b>						
9030	IMPROVEMENT OTHER THAN BUILDING	722,528	570,784	2,325,000	960,000	2,810,000
<b>Capital Outlay Total</b>		<b>\$722,528</b>	<b>\$570,784</b>	<b>\$2,325,000</b>	<b>\$960,000</b>	<b>\$2,810,000</b>
<b>Total Expenditures</b>		<b>\$752,022</b>	<b>\$585,879</b>	<b>\$2,353,064</b>	<b>\$988,064</b>	<b>\$2,833,465</b>



## 275-902 Affordable Housing Successor Agency



### Purpose

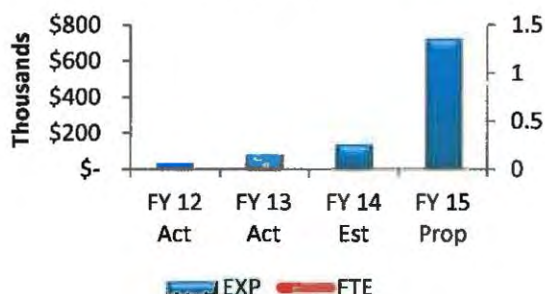
The Affordable Housing Fund was established to account for the activities of the housing properties transferred from the former Redevelopment Agency (RDA) to the City as Housing Successor, consistent with State law.

This fund also supports the establishment of housing program priorities, including interim and long-term uses for the City's Low and Moderate Income Housing real property assets.

### Highlights

- Owned and maintained five affordable housing units within the City.
  - Developed an asset disposition plan that establishes housing program priorities and consolidates resources for development of more affordable housing units.
  - Participating in County-wide affordable housing Nexus Study to determine the impacts that development has on housing supply, and will position the City to explore Affordable Housing Impact Fees.
  - Updates to the General Plan Housing Element 2015-2022 in progress for Adoption in Winter 2014.
- = Council Priority Active Project

### Total Expenditures & Staffing Trends



### Allocation of Expenditures



<b>Fund</b>	<b>275 Housing Successor</b>	<b>Department</b>	<b>Finance</b>
<b>Division</b>	<b>902</b>	<b>Division</b>	<b>Housing</b>

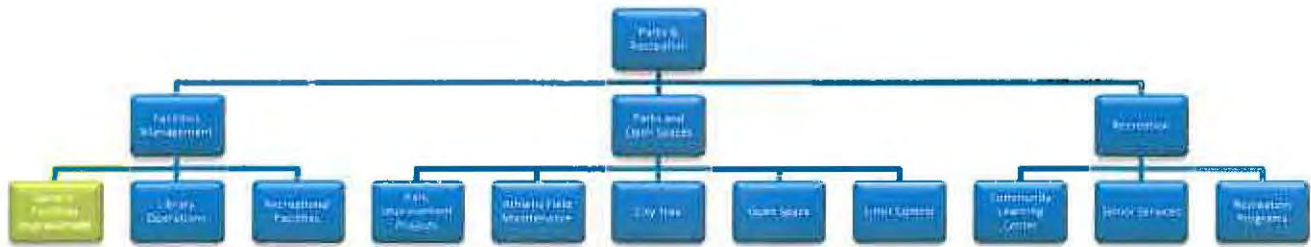
<b>Account</b>	<b>Account Description</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Amended Budget FY 2014</b>	<b>Estimated FY 2014</b>	<b>Proposed FY 2015</b>
<b>Personnel</b>						
<b>Supplies &amp; Services</b>						
8322	LEGAL-ADDITIONAL	\$31	\$1,431	\$7,500	\$5,000	\$5,000
8351	OTHER PROFESSIONAL/TECH	8,059	13,886	45,460	43,284	622,500
8411	WATER	888	4,667	4,700	4,557	4,700
8420	HOA DUES	3,032	9,148	9,720	9,720	9,720
8430	REPAIR & MAINTENANCE SERVICE	15,406	26,933	26,000	25,165	22,500
8532	TELEPHONE	300	725	950	901	1,000
8591	MEMBERSHIPS & DUES			4,424		
8599	MISCELLANEOUS	3,122	15,957	18,000	17,886	16,750
8632	NATURAL GAS & ELECTRICITY	2,957	6,560	6,600	6,541	6,600
<b>Supplies &amp; Services Total</b>		<b>\$33,796</b>	<b>\$79,308</b>	<b>\$123,354</b>	<b>\$113,053</b>	<b>\$688,770</b>
<b>Administrative &amp; Other</b>						
8310	ADMINISTRATIVE SUPPORT		1,415	25,285	25,285	34,090
<b>Administrative &amp; Other Total</b>			<b>\$1,415</b>	<b>\$25,285</b>	<b>\$25,285</b>	<b>\$34,090</b>
<b>Capital Outlay</b>						
<b>Total Expenditures</b>		<b>\$33,796</b>	<b>\$80,723</b>	<b>\$148,639</b>	<b>\$138,338</b>	<b>\$722,860</b>

<b>Fund</b>	<b>275 Housing Successor</b>	<b>Department</b>	<b>Finance</b>
<b>Division</b>	<b>902</b>	<b>Division</b>	<b>Housing</b>

<b>Account</b>	<b>Account Description</b>	<b>Amount</b>	<b>Notes</b>
8322	LEGAL-ADDITIONAL		
		\$ 5,000	Legal Assistance for City Council Housing Program Priority
8351	OTHER PROFESSIONAL/TECH		
		\$ 550,000	Preparation of a Downtown Belmont Precise Plan
		\$ 50,000	Disposition of housing properties
		\$ 15,000	Whitley Property Management
		\$ 5,000	HIP Housing
		\$ 2,500	Other Professional
8430	REPAIR & MAINTENANCE SERVICE		
		\$ 22,500	Repairs and maintenance of housing properties, including elevator maintenance and testing.
8599	MISCELLANEOUS		
		\$ 11,075	Sewer Service
		\$ 5,675	Recology Garbage Collection



## 308-802 General Facilities Improvement



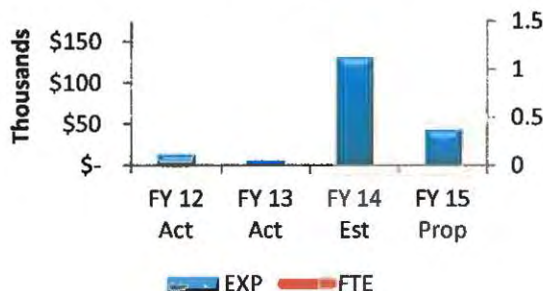
### Purpose

The General Facilities Improvement Division serves to provide a funding source for capital improvements to the City's facilities. The division serves as a repository for one time funds, grants, or donations that are allocated for specific facility improvement projects.

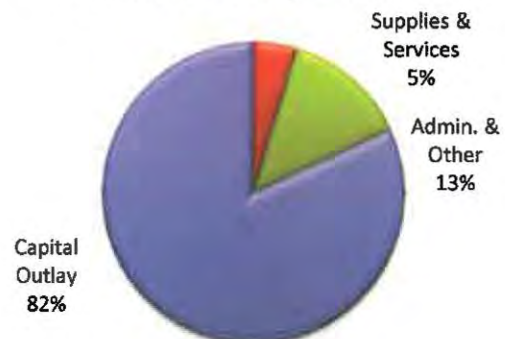
### Highlights

- Funded the capital improvements at the Twin Pines Senior and Community Center.
- Develop a future strategy for evaluating the long-term future of the Barrett Community Center property
- Track assets and analyze Belmont's facilities to prioritize use of resources
- = *Council Priority Active Project*

### Total Expenditures & Staffing Trends



### Allocation of Expenditures

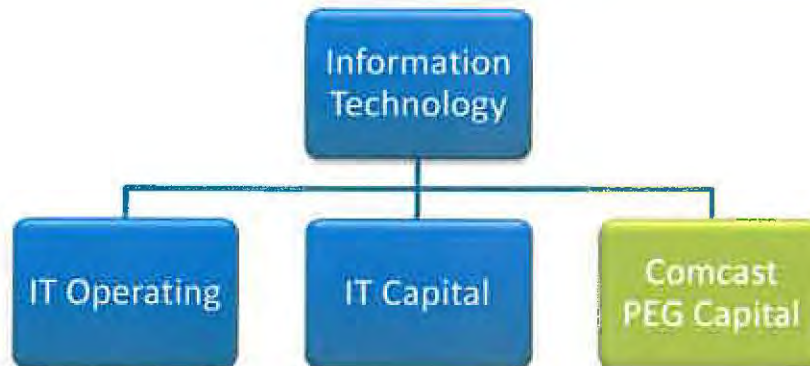




<b>Fund</b>	<b>308 General Facilities</b>	<b>Department</b>	<b>Parks &amp; Recreation</b>
<b>Division</b>	<b>802</b>	<b>Division</b>	<b>General Facilities Improvement</b>

<b>Account</b>	<b>Account Description</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Amended Budget FY 2014</b>	<b>Estimated FY 2014</b>	<b>Proposed FY 2015</b>
<b>Personnel</b>						
<b>Supplies &amp; Services</b>						
8351	OTHER PROFESSIONAL/TECH	\$3,886	\$1,802	\$2,000	\$1,802	\$2,000
<b>Supplies &amp; Services Total</b>		<b>\$3,886</b>	<b>\$1,802</b>	<b>\$2,000</b>	<b>\$1,802</b>	<b>\$2,000</b>
<b>Administrative &amp; Other</b>						
8310	ADMINISTRATIVE SUPPORT	9,253	1,677	969	969	5,716
<b>Administrative &amp; Other Total</b>		<b>\$9,253</b>	<b>\$1,677</b>	<b>\$969</b>	<b>\$969</b>	<b>\$5,716</b>
<b>Capital Outlay</b>						
9030	IMPROVEMENT OTHER THAN BUILDING		2,200	134,900	128,358	35,000
<b>Capital Outlay Total</b>		<b>-</b>	<b>\$2,200</b>	<b>\$134,900</b>	<b>\$128,358</b>	<b>\$35,000</b>
<b>Total Expenditures</b>		<b>\$13,140</b>	<b>\$5,679</b>	<b>\$137,869</b>	<b>\$131,129</b>	<b>\$42,716</b>

## 312-303 Comcast PEG Capital



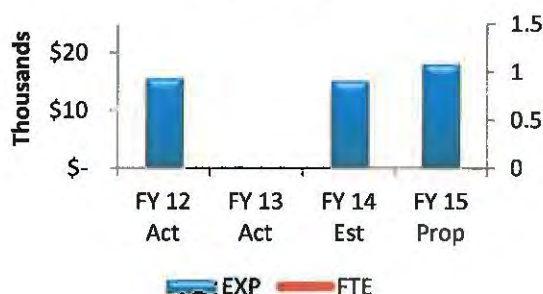
### Purpose

The Comcast PEG Capital fund provides the ability for City Hall to broadcast events to Pen TV, the City's Public Education Government Channel.

### Highlights

- Purchase and installation of new tricast
- Support, maintain and replace the equipment needed for broadcasting
- Develop strategic plan for audio visual environment

### Total Expenditures & Staffing Trends



### Allocation of Expenditures



<b>Fund</b>	<b>312 Comcast</b>	<b>Department</b>	<b>Information Technology</b>
<b>Division</b>	<b>303</b>	<b>Division</b>	<b>Comcast PEG Capital</b>

<b>Account</b>	<b>Account Description</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Amended Budget FY 2014</b>	<b>Estimated FY 2014</b>	<b>Proposed FY 2015</b>
<b>Personnel</b>						
<b>Supplies &amp; Services</b>						
8351	OTHER PROFESSIONAL/TECH	\$13,127	\$58			
8612	SMALL TOOLS		146			
<b>Supplies &amp; Services Total</b>		<b>\$13,127</b>	<b>\$204</b>	-	-	-
<b>Administrative &amp; Other</b>						
<b>Administrative &amp; Other Total</b>		-	-	-	-	-
<b>Capital Outlay</b>						
9040	MACHINERY AND EQUIPMENT	2,403	-	15,000	15,040	18,000
<b>Capital Outlay Total</b>		<b>\$2,403</b>	<b>-</b>	<b>\$15,000</b>	<b>\$15,040</b>	<b>\$18,000</b>
<b>Total Expenditures</b>		<b>\$15,530</b>	<b>\$204</b>	<b>\$15,000</b>	<b>\$15,040</b>	<b>\$18,000</b>

<b>Fund</b>	<b>312 Comcast</b>	<b>Department</b>	<b>Information Technology</b>
<b>Division</b>	<b>303</b>	<b>Division</b>	<b>Comcast PEG Capital</b>

<b>Account</b>	<b>Account Description</b>	<b>Amount</b>	<b>Notes</b>
9040	MACHINERY AND EQUIPMENT		
		\$ 15,000	AV 3-YR Strategic Plan
		\$ 3,000	Equipment Replacement due to failure



## 341-810 Park Improvement Projects



### **Purpose**

The Park Improvement Projects Division includes Capital outlay projects which provide new or enhanced recreational opportunities to the community through the acquisition of land for parks, design and construction of new parks, or major rehabilitation of existing parks.

### **Purpose**

The Park Improvement Projects Division includes Capital outlay projects which provide new or enhanced recreational opportunities to the community through the acquisition of land for parks, design and construction of new parks, or major rehabilitation of existing parks.

### Highlights

- New construction, improvements or rehabilitation of City parks and playgrounds
- Acquisition of lands to further provide recreational opportunities
- Improvements or rehabilitation to recreational areas
- Improvements to the City's Open Space and trails

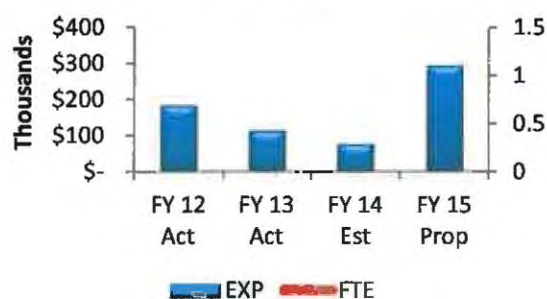
- Athletic Field Improvements
- Davey Glen Park Design and Development

- = ***Council Priority Active Project***

- ### Highlights
- New construction, improvements or rehabilitation of City parks and playgrounds
  - Acquisition of lands to further provide recreational opportunities
  - Improvements or rehabilitation to recreational areas
  - Improvements to the City's Open Space and trails
- 
- Athletic Field Improvements
  - Davey Glen Park Design and Development
- 
- = ***Council Priority Active Project***

## Total Expenditures & Staffing Trends



### Allocation of Expenditures



<b>Fund</b>	<b>341 Planned Park</b>	<b>Department</b>	<b>Parks &amp; Recreation</b>
<b>Division</b>	<b>810</b>	<b>Division</b>	<b>Park Improvement Projects</b>

<b>Account</b>	<b>Account Description</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Amended Budget FY 2014</b>	<b>Estimated FY 2014</b>	<b>Proposed FY 2015</b>
<b>Personnel</b>						
<b>Supplies &amp; Services</b>						
8351	OTHER PROFESSIONAL/TECH			\$14,100	\$21,600	
<b>Supplies &amp; Services Total</b>		-	-	<b>\$14,100</b>	<b>\$21,600</b>	-
<b>Administrative &amp; Other</b>						
8310	ADMINISTRATIVE SUPPORT	21,869	2,492	2,059	2,059	12,054
<b>Administrative &amp; Other Total</b>		<b>\$21,869</b>	<b>\$2,492</b>	<b>\$2,059</b>	<b>\$2,059</b>	<b>\$12,054</b>
<b>Capital Outlay</b>						
9030	IMPROVEMENT OTHER THAN BUILDING	162,365	111,549	299,000	53,000	281,346
<b>Capital Outlay Total</b>		<b>\$162,365</b>	<b>\$111,549</b>	<b>\$299,000</b>	<b>\$53,000</b>	<b>\$281,346</b>
<b>Total Expenditures</b>		<b>\$184,234</b>	<b>\$114,041</b>	<b>\$315,159</b>	<b>\$76,659</b>	<b>\$293,400</b>

<b>Fund</b>	<b>343 Open Space</b>	<b>Department</b>	<b>Parks &amp; Recreation</b>
<b>Division</b>	<b>810</b>	<b>Division</b>	<b>Park Improvement Projects</b>

<b>Account</b>	<b>Account Description</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Amended Budget FY 2014</b>	<b>Estimated FY 2014</b>	<b>Proposed FY 2015</b>
<b>Personnel</b>						
<b>Supplies &amp; Services</b>						
8430	REPAIR & MAINTENANCE SERVICE			\$20,000	\$4,000	\$10,000
8610	GENERAL SUPPLIES			20,000	6,500	15,000
<b>Supplies &amp; Services Total</b>		-	-	<b>\$40,000</b>	<b>\$10,500</b>	<b>\$25,000</b>
<b>Administrative &amp; Other</b>						
8310	ADMINISTRATIVE SUPPORT					656
9376	INTEREST LOANS/ADVANCES	42,307	18,463	13,750	4,126	
<b>Administrative &amp; Other Total</b>		<b>\$42,307</b>	<b>\$18,463</b>	<b>\$13,750</b>	<b>\$4,126</b>	<b>\$656</b>
<b>Capital Outlay</b>						
9010	LAND	19,704	22,719	28,000		
9030	IMPROVEMENT OTHER THAN BUILDING					40,000
<b>Capital Outlay Total</b>		<b>\$19,704</b>	<b>\$22,719</b>	<b>\$28,000</b>	-	<b>\$40,000</b>
<b>Total Expenditures</b>		<b>\$62,011</b>	<b>\$41,182</b>	<b>\$81,750</b>	<b>\$14,626</b>	<b>\$65,656</b>

<b>Fund</b>	<b>343 Open Space</b>	<b>Department</b>	<b>Parks &amp; Recreation</b>
<b>Division</b>	<b>810</b>	<b>Division</b>	<b>Park Improvement Projects</b>

<b>Account</b>	<b>Account Description</b>	<b>Amount</b>	<b>Notes</b>
8430	REPAIR & MAINTENANCE SERVICE		
		\$ 10,000	Various vendors for gates, fencing, repairs
8610	GENERAL SUPPLIES		
		\$ 15,000	Miscellaneous purchases of waste enclosures, signs, kiosks, etc...



## 343-810 Open Space



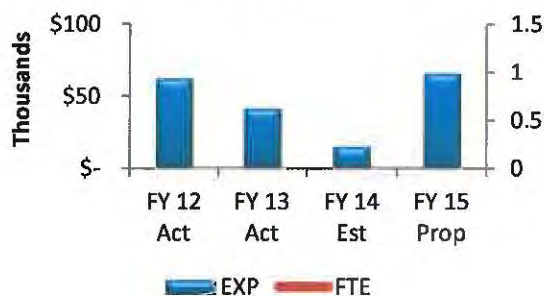
### Purpose

The purpose of the Open Space Division is to provide a funding vehicle for the acquisition and maintenance of open space in Belmont.

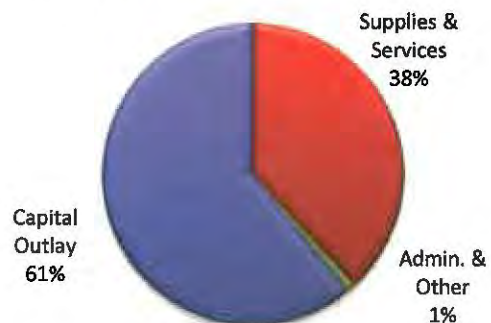
### Highlights

- Funding vehicle for the acquisition of the San Juan Canyon open space lands
- Re-Subdivision / Master Plan / Sale of City-Owned San Juan Hills Property
- = **Council Priority Active Project**

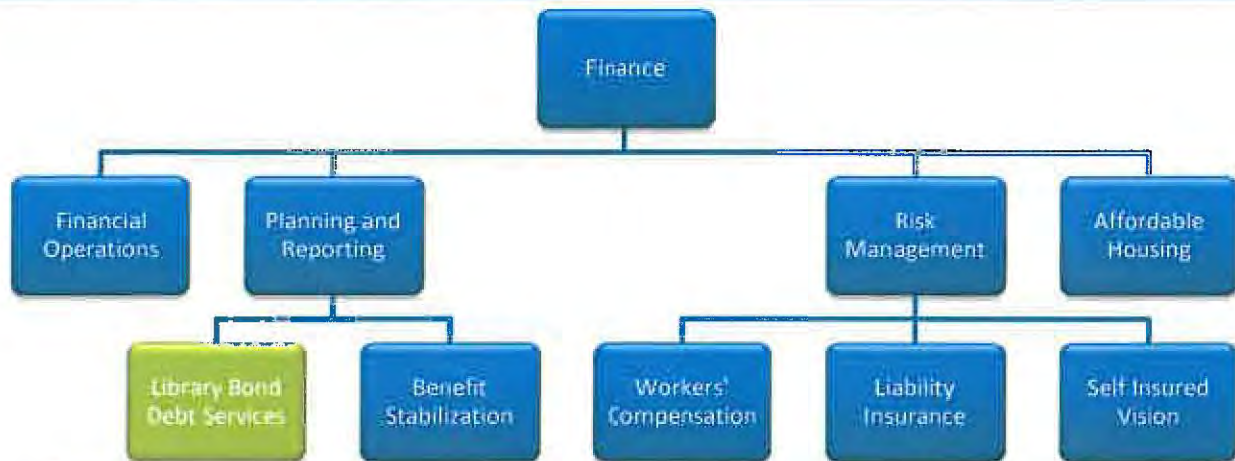
### Total Expenditures & Staffing Trends



### Allocation of Expenditures



# 406-502 Library Bond Debt Service



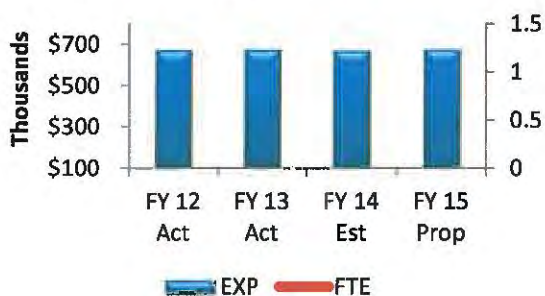
## Purpose

Library Bond Debt Services Fund serves to account for the Library special taxes legally restricted for the payment of principal and interest on long-term indebtedness generated by the Library Mello-Roos bonds sold in 2004.

## Highlights

- The City is in full compliance with its debt covenants.
- The Belmont Library Community Facilities District has been recognized by the California Debt and Investment Advisory Commission - California State Treasurer's Office as a model for funding library facilities and services.

## Total Expenditures & Staffing Trends



## Allocation of Expenditures



<b>Fund</b>	<b>406 Library Bond Debt Service</b>	<b>Department</b>	<b>Finance</b>
<b>Division</b>	<b>502</b>	<b>Division</b>	<b>Financial Planning &amp; Reporting</b>

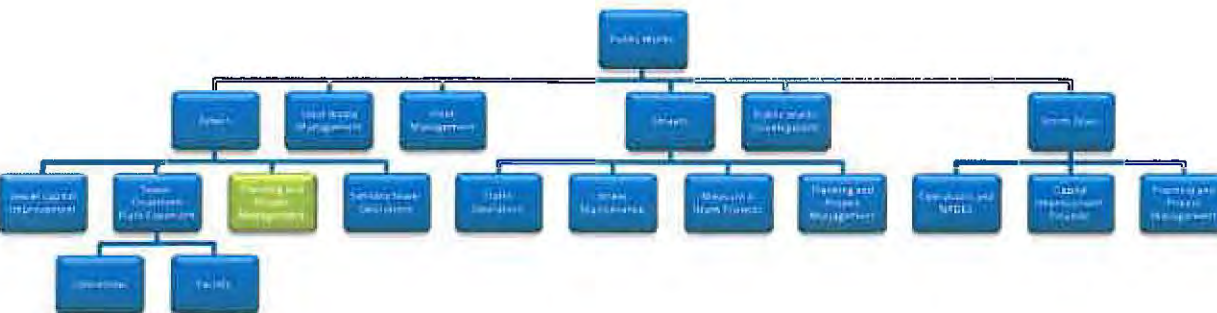
<b>Account</b>	<b>Account Description</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Amended Budget FY 2014</b>	<b>Estimated FY 2014</b>	<b>Proposed FY 2015</b>
<b>Personnel</b>						
<b>Supplies &amp; Services</b>						
8311	PROPERTY TAX ADMIN FEE	\$10,018	\$10,110	\$10,312	\$10,112	\$10,112
8351	OTHER PROFESSIONAL/TECH	25,975	22,384	28,750	22,500	24,600
<b>Supplies &amp; Services Total</b>		<b>\$35,993</b>	<b>\$32,494</b>	<b>\$39,062</b>	<b>\$32,612</b>	<b>\$34,712</b>
<b>Administrative &amp; Other</b>						
8310	ADMINISTRATIVE SUPPORT	2,952	3,948	3,631	3,631	4,255
9306	PRINCIPAL-LIBRARY BOND	210,000	225,000	235,000	235,000	250,000
9356	INTEREST-LIBRARY BOND	424,413	412,994	400,625	400,625	386,975
<b>Administrative &amp; Other Total</b>		<b>\$637,365</b>	<b>\$641,942</b>	<b>\$639,256</b>	<b>\$639,256</b>	<b>\$641,230</b>
<b>Capital Outlay</b>						
<b>Total Expenditures</b>		<b>\$673,358</b>	<b>\$674,436</b>	<b>\$678,318</b>	<b>\$671,868</b>	<b>\$675,942</b>

<b>Fund</b>	<b>406 Library Bond Debt Service</b>	<b>Department</b>	<b>Finance</b>
<b>Division</b>	<b>502</b>	<b>Division</b>	<b>Financial Planning &amp; Reporting</b>

<b>Account</b>	<b>Account Description</b>	<b>Amount</b>	<b>Notes</b>
8311	PROPERTY TAX ADMIN FEE	\$ 10,112	County fee for collecting library special taxes on property tax roll
8351	OTHER PROFESSIONAL/TECH	\$ 23,600	Includes Library debt service trustee fees, continuing disclosure reporting, and delinquency management
		\$ 1,000	Preparation of Arbitrage Rebate Calculations



**501-701 Sewer Planning & Project Management**



**Purpose**

The Sewer Planning & Project Management Division manages the City's sewer infrastructure in a cost effective way to ensure the health and safety of the community.

**Purpose**

The Sewer Planning & Project Management Division manages the City's sewer infrastructure in a cost effective way to ensure the health and safety of the community.

### Highlights

- Evaluating existing sewer infrastructure
- Developing strategies to determine cost effective approaches to asset management
- Sewer Capital Project Planning
- Public Education related to inflow and infiltration
- Smoke testing follow-up and enforcement
- Regulatory compliance

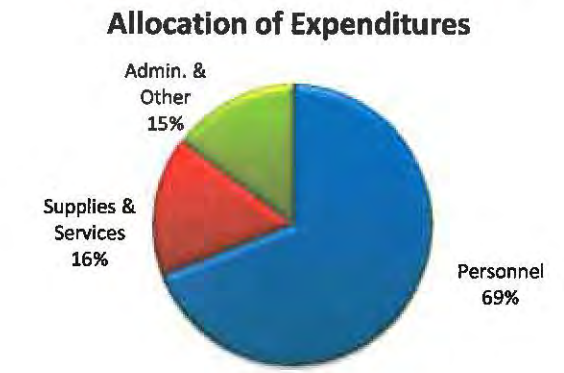
- ### Highlights
- Evaluating existing sewer infrastructure
  - Developing strategies to determine cost effective approaches to asset management
  - Sewer Capital Project Planning
  - Public Education related to inflow and infiltration
  - Smoke testing follow-up and enforcement
  - Regulatory compliance

Fiscal Year	EXP (Thousands)	FTE
FY 12 Act	~440	~2.2
FY 13 Act	~280	~1.2
FY 14 Est	~320	~1.4
FY 15 Prop	~390	~1.3



### Allocation of Expenditures

Category	Percentage
Personnel	69%
Supplies & Services	16%
Admin. & Other	15%



<b>Fund</b>	<b>501 Sewer Enterprise-Operations</b>	<b>Department</b>	<b>Public Works</b>
<b>Division</b>	<b>701</b>	<b>Division</b>	<b>Planning &amp; Project Management</b>

<b>Account</b>	<b>Account Description</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Amended Budget FY 2014</b>	<b>Estimated FY 2014</b>	<b>Proposed FY 2015</b>
<b>Personnel</b>						
8101	REGULAR SALARIES	\$216,679	\$127,107	\$164,795	\$161,244	\$181,146
8111	OVERTIME	492	277		239	
8114	ACTING PAY	133				
8211	P.E.R.S. RETIREMENT	27,430	16,843	24,723	24,243	28,195
8231	HEALTH INSURANCE	371	121			
8232	MEDICARE	3,646	2,103	2,637	2,591	2,880
8233	LIFE & DISABILITY INSURANCE	2,070	1,393	1,729	1,412	965
8241	DENTAL PLAN	2,078	1,072	1,444	1,409	1,490
8242	VISION PLAN	338	296	384	384	364
8253	AUTO ALLOWANCE	380	180	180	180	720
8259	DEFERRED COMPENSATION	4,273	1,854	2,241	2,237	2,242
8271	SEC 125 BENEFITS	42,017	30,204	32,972	32,837	31,478
8281	BENEFIT STABILIZATION	17,328	9,850	12,640	13,309	15,675
8285	WORKERS' COMPENSATION	7,151	4,633	7,093	6,972	7,124
<b>Personnel Total</b>		<b>\$324,386</b>	<b>\$195,931</b>	<b>\$250,839</b>	<b>\$247,058</b>	<b>\$272,281</b>
<b>Supplies &amp; Services</b>						
8351	OTHER PROFESSIONAL/TECH					44,000
8359	COMPUTER SOFTWARE LICENSE	1,914	1,905	3,400	3,400	3,400
8522	LIABILITY INSURANCE CHARGE					1,474
8531	POSTAGE/DELIVERY SERVICE	50	61	100	100	100
8532	TELEPHONE	5,201	5,806	6,500	6,000	6,500
8550	PRINTING AND BINDING	127	54	500	200	200
8580	TRAVEL AND TRAINING	1,141	1,920	2,500	1,500	2,000
8591	MEMBERSHIPS & DUES	2,085	2,608	3,650	3,600	3,600
8599	MISCELLANEOUS	829	235	800	800	800
8610	GENERAL SUPPLIES	273	576	900	900	900
8612	SMALL TOOLS		44	100	100	100
8680	BOOK-MANUALS-SUBSCRIPTIONS			255	200	200
<b>Supplies &amp; Services Total</b>		<b>\$11,621</b>	<b>\$13,208</b>	<b>\$18,705</b>	<b>\$16,800</b>	<b>\$63,274</b>
<b>Administrative &amp; Other</b>						
8307	VEHICLE USAGE CHARGE	3,086	3,341	3,720	3,720	4,678
8308	COMPUTER USAGE CHARGE	26,006	5,517	7,146	7,146	11,085
8309	BUILDING MAINTENANCE CH	9,856	4,897	5,896	5,896	3,620
8310	ADMINISTRATIVE SUPPORT	59,944	50,907	50,166	50,166	39,363
<b>Administrative &amp; Other Total</b>		<b>\$98,893</b>	<b>\$64,662</b>	<b>\$66,928</b>	<b>\$66,928</b>	<b>\$58,746</b>

**Capital Outlay**

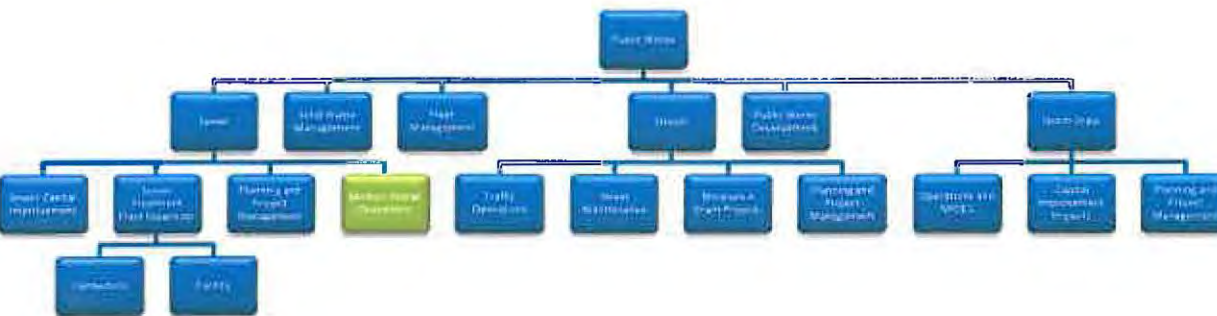
<b>Total Expenditures</b>	<b>\$434,899</b>	<b>\$273,801</b>	<b>\$336,472</b>	<b>\$330,786</b>	<b>\$394,301</b>
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<b>Fund</b>	<b>501 Sewer Enterprise-Operations</b>	<b>Department</b>	<b>Public Works</b>
<b>Division</b>	<b>701</b>	<b>Division</b>	<b>Planning &amp; Project Management</b>

<b>Account</b>	<b>Account Description</b>	<b>Amount</b>	<b>Notes</b>
8351	OTHER PROFESSIONAL/TECH		
		\$ 34,000	Sewer System Master Plan (occurs every 7 years)
		\$ 10,000	Standard Details (one time occurrence)



## 501-710 Sanitary Sewer Operations



**Purpose**

The Sanitary Sewer Operations Division serves to provide a safe and reliable sewage collection system to ensure the health and safety of the community.

**Purpose**

The Sanitary Sewer Operations Division serves to provide a safe and reliable sewage collection system to ensure the health and safety of the community.

### Highlights

- Maintained and repaired the City's 90 miles of sewer main lines and 11 pump stations
- Performed CCTV inspections on 187,000 feet of sewer main lines and 6,700 feet of force main
- Cleaned 325,000 ft of sewer main lines
- Smoke tested to locate sources of inflow and infiltration
- Root foamed approximately 48,000 – 55,000 feet of sewer main lines annually to address ongoing problems with root intrusion
- Respond to calls for lateral line blockages and clear blockages located within the public right-of-way sections of private laterals
- Cleaned and inspected approx. 2,000 manholes

- ### Highlights
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  - Cleaned and inspected approx. 2,000 manholes

Fiscal Year	EXP (Thousands)	FTE
FY 12 Act	~\$4,500	~6.85
FY 13 Act	~\$4,500	~6.85
FY 14 Est	~\$4,500	~6.85
FY 15 Prop	~\$5,200	~6.6



### Allocation of Expenditures

A 3D pie chart titled "Allocation of Expenditures" showing the distribution of funds. The largest portion is "Supplies & Services" at 74%, represented by a red slice. The second largest is "Personnel" at 18%, represented by a blue slice. The smallest is "Admin. & Other" at 8%, represented by a green slice.

Category	Percentage
Personnel	18%
Supplies & Services	74%
Admin. & Other	8%





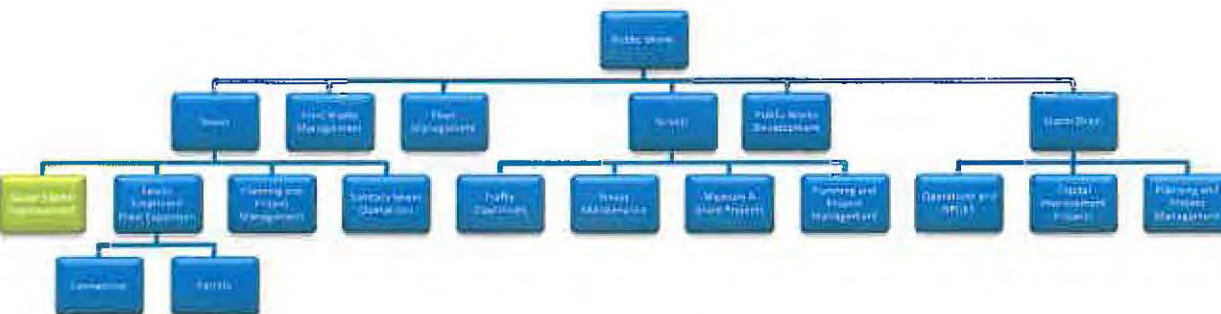
<b>Fund</b>	<b>501 Sewer Enterprise-Operations</b>	<b>Department</b>	<b>Public Works</b>
<b>Division</b>	<b>710</b>	<b>Division</b>	<b>Sanitary Sewer Operations</b>

<b>Account</b>	<b>Account Description</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Amended Budget FY 2014</b>	<b>Estimated FY 2014</b>	<b>Proposed FY 2015</b>
<b>Personnel</b>						
8101	REGULAR SALARIES	\$489,807	\$510,901	\$508,896	\$464,940	\$509,431
8103	TEMPORARY PART-TIME				20,915	
8111	OVERTIME	4,636	4,418	4,613	4,956	5,074
8112	STANDBY/UNSCHEDULED	62,412	66,967	67,958	75,582	74,753
8114	ACTING PAY	11				
8119	TERMINATION PAY		1,108		1,364	
8211	P.E.R.S. RETIREMENT	68,390	73,661	76,345	70,241	77,346
8221	F.I.C.A. SOCIAL SECURITY				830	
8231	HEALTH INSURANCE	1,186	606			
8232	MEDICARE	8,789	9,448	9,390	9,249	9,553
8233	LIFE & DISABILITY INSURANCE	5,667	5,908	5,832	4,528	3,291
8241	DENTAL PLAN	7,773	7,178	6,744	6,233	6,623
8242	VISION PLAN	1,757	1,828	1,771	1,649	1,682
8253	AUTO ALLOWANCE	330	360	360	360	360
8259	DEFERRED COMPENSATION	14,834	7,162	6,911	6,465	6,728
8271	SEC 125 BENEFITS	122,095	139,443	141,842	131,216	124,025
8281	BENEFIT STABILIZATION	40,588	39,369	39,032	39,390	42,704
8282	COMPENSATED ABSENCES	18,841	869			
8285	WORKERS' COMPENSATION	36,793	40,048	42,217	38,806	81,473
<b>Personnel Total</b>		<b>\$883,911</b>	<b>\$909,275</b>	<b>\$911,911</b>	<b>\$876,723</b>	<b>\$943,043</b>
<b>Supplies &amp; Services</b>						
8305	AFTER HOURS DISPATCH SERVICE	10,000	10,000	10,000	10,000	10,000
8311	PROPERTY TAX ADMIN FEE	21,802	21,591	22,023	21,526	21,526
8351	OTHER PROFESSIONAL/TECH	192,797	78,646	326,500	185,000	322,000
8359	COMPUTER SOFTWARE LICENSE		4,500	4,500		
8411	WATER	5,263	6,192	6,150	6,150	6,150
8417	OTHER WASTE WATER TREATMENT	54,382	62,030	71,000	71,000	75,000
8418	S.V.C.W. SEWER TREATMENT	2,183,152	2,407,052	2,551,475	2,470,622	2,729,108
8419	DEPRECIATION	247,995	247,995	260,000	260,000	260,000
8430	REPAIR & MAINTENANCE SERVICE	19,493	18,409	25,500	18,500	25,500
8441	LAND/BUILDING RENTALS	56,000	56,000	56,000	56,000	56,000
8522	LIABILITY INSURANCE CHARGE	103,713		66,830	66,830	93,507
8530	COMMUNICATIONS	16,385	2,281	30,000	19,000	3,000
8532	TELEPHONE	4,744	5,141	5,000	4,500	5,000
8580	TRAVEL AND TRAINING	635	852	2,500	2,000	2,500
8590	PAYMENTS IN LIEU OF TAX	204,204	204,204	204,204	204,204	204,204
8591	MEMBERSHIPS & DUES	2,279	1,223	1,800	1,800	2,500
8599	MISCELLANEOUS	1,249	1,076	1,600	800	800
8610	GENERAL SUPPLIES	5,586	6,845	7,500	8,700	8,000
8612	SMALL TOOLS	12,016	13,716	12,000	12,000	12,000
8613	SAFETY EQUIPMENT	6,993	9,593	10,000	10,000	10,000
8632	NATURAL GAS & ELECTRICITY	39,139	42,424	50,000	36,000	40,000
8639	GASOLINE	18,057	20,673	22,500	19,000	22,000
8641	REPAIR & MAINTENANCE SUPPLIES	16,029	36,074	50,000	50,000	50,000
<b>Supplies &amp; Services Total</b>		<b>\$3,221,913</b>	<b>\$3,256,517</b>	<b>\$3,797,082</b>	<b>\$3,533,632</b>	<b>\$3,958,795</b>
<b>Administrative &amp; Other</b>						
8307	VEHICLE USAGE CHARGE	69,921	81,434	90,687	90,687	218,141
8308	COMPUTER USAGE CHARGE	35,031	29,495	30,818	30,818	46,842
8309	BUILDING MAINTENANCE CH	29,150	26,178	25,425	25,425	15,297
8310	ADMINISTRATIVE SUPPORT	84,034	103,567	88,206	88,206	141,441
<b>Administrative &amp; Other Total</b>		<b>\$218,135</b>	<b>\$240,674</b>	<b>\$235,136</b>	<b>\$235,136</b>	<b>\$421,721</b>
<b>Capital Outlay</b>						
<b>Total Expenditures</b>		<b>\$4,323,959</b>	<b>\$4,406,465</b>	<b>\$4,944,129</b>	<b>\$4,645,491</b>	<b>\$5,323,560</b>

<b>Fund</b>	<b>501 Sewer Enterprise-Operations</b>	<b>Department</b>	<b>Public Works</b>
<b>Division</b>	<b>710</b>	<b>Division</b>	<b>Sanitary Sewer Operations</b>

<b>Account</b>	<b>Account Description</b>	<b>Amount</b>	<b>Notes</b>
8311	PROPERTY TAX ADMIN FEE	\$ 21,526	County fee for collecting sewer charges on property tax roll
8351	OTHER PROFESSIONAL/TECH	\$ 277,000	Professional services for pump station telemetry, emergency sewer repairs, repairs to sewer pump stations. Estimated sewer rate fee. Root foaming.
		\$ 45,000	Develop SOPs and Cal OSHA Required Policies/Procedures
8417	OTHER WASTE WATER TREATMENT	\$ 75,000	City of San Mateo waste water treatment fees.
8418	S.V.C.W. SEWER TREATMENT	\$ 2,729,108	Per estimate from SBSA
8430	REPAIR & MAINTENANCE SERVICE	\$ 25,500	Professional services for pump repairs and by-pass pumping.
8613	SAFETY EQUIPMENT	\$ 10,000	Miscellaneous safety equipment and confined space equipment.
8632	NATURAL GAS & ELECTRICITY	\$ 40,000	Electricity for sewer pump stations.
8641	REPAIR & MAINTENANCE SUPPLIES	\$ 50,000	Piping, banding, asphalt and backfill materials for emergency and non-emergency sanitary sewer repairs and maintenance work.

## 503-730 Sewer Capital Improvement Projects



### **Purpose**

The **Sewer Capital Improvement Projects Division** is responsible for cost effective construction and repair of the City's sewer infrastructure in order to ensure the health and safety of the community.

### **Purpose**

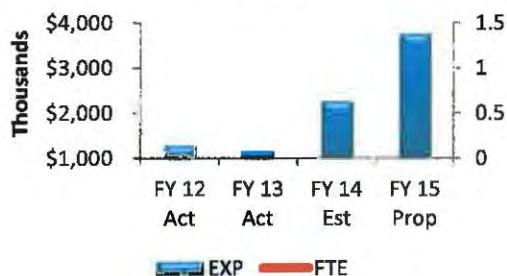
The **Sewer Capital Improvement Projects Division** is responsible for cost effective construction and repair of the City's sewer infrastructure in order to ensure the health and safety of the community.

## Highlights

- Planning, Designing and Construction of Sewer Capital Improvement Projects
- Force Main Evaluation to be completed in Fall 2014
- Construction of Ralston Avenue Sewer Main Improvements in Summer 2014

- ## Highlights
- Planning, Designing and Construction of Sewer Capital Improvement Projects
  - Force Main Evaluation to be completed in Fall 2014
  - Construction of Ralston Avenue Sewer Main Improvements in Summer 2014

## Total Expenditures & Staffing Trends



### Allocation of Expenditures





<b>Fund</b>	<b>503 Sewer Operations-Capital</b>	<b>Department</b>	<b>Public Works</b>
<b>Division</b>	<b>730</b>	<b>Division</b>	<b>Capital Improvement Projects</b>

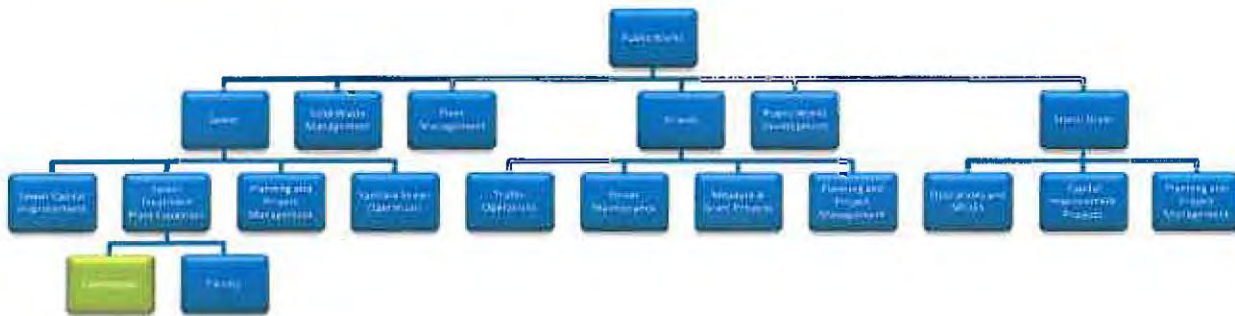
<b>Account</b>	<b>Account Description</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Amended Budget FY 2014</b>	<b>Estimated FY 2014</b>	<b>Proposed FY 2015</b>
<b>Personnel</b>						
<b>Supplies &amp; Services</b>						
8351	OTHER PROFESSIONAL/TECH	\$4,049	\$9,964	\$4,200	\$4,127	\$4,487
8354	BOND ISSUANCE COSTS	9,168		9,168		522,000
8419	DEPRECIATION	455,319	459,615	455,319	455,319	455,319
<b>Supplies &amp; Services Total</b>		<b>\$ 468,536</b>	<b>\$ 469,579</b>	<b>\$ 468,687</b>	<b>\$ 459,446</b>	<b>\$ 981,806</b>
<b>Administrative &amp; Other</b>						
8310	ADMINISTRATIVE SUPPORT	28,749	9,219	19,242	19,242	34,941
9317	PRINCIPAL-2001 SEWER BOND			195,000	195,000	205,000
9318	PRINCIPAL-2006 SEWER BOND			175,000	175,000	180,000
9367	INTEREST-2001 SEWER BON	292,733	284,657	279,716	279,716	275,278
9368	INTEREST-2006 SEWER BON	285,106	278,323	274,256	274,256	270,706
<b>Administrative &amp; Other Total</b>		<b>\$606,587</b>	<b>\$572,199</b>	<b>\$943,214</b>	<b>\$943,214</b>	<b>\$965,925</b>
<b>Capital Outlay</b>						
9030	IMPROVEMENT OTHER THAN BUILDING	203,005	113,206	1,485,543	860,000	1,805,000
<b>Capital Outlay Total</b>		<b>\$203,005</b>	<b>\$113,206</b>	<b>\$1,485,543</b>	<b>\$860,000</b>	<b>\$1,805,000</b>
<b>Total Expenditures</b>		<b>\$1,278,129</b>	<b>\$1,154,984</b>	<b>\$2,897,444</b>	<b>\$2,262,660</b>	<b>\$3,752,731</b>



<b>Fund</b>	<b>503 Sewer Operations-Capital</b>	<b>Department</b>	<b>Public Works</b>
<b>Division</b>	<b>730</b>	<b>Division</b>	<b>Capital Improvement Projects</b>

<b>Account</b>	<b>Account Description</b>	<b>Amount</b>	<b>Notes</b>
8354	BOND ISSUANCE COSTS	\$ 522,000	Issuance of \$9,000,000 bonds for sewer collection system

## 505-730 Sewer Treatment Plant Expansion (Connection)



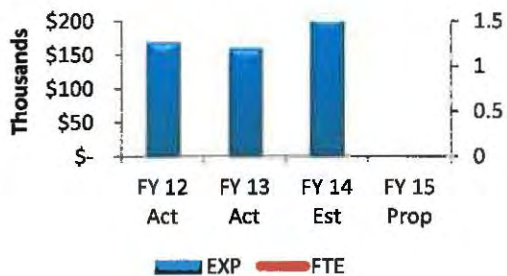
### Purpose

The Sewer Treatment Plant Expansion (Connection) funding provides for the costs associated with expansion of capacity in the Silicon Valley Clean Water (SVCW) Conveyance System and Treatment Plant based on City's capacity needs.

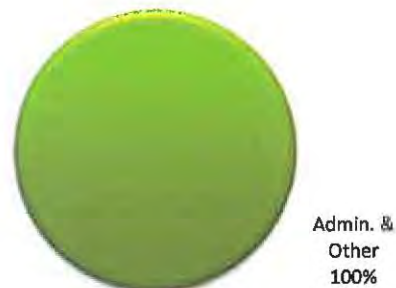
### Highlights

- Budget fully funds SVCW membership contribution requirements for expansion of capacity

### Total Expenditures & Staffing Trends



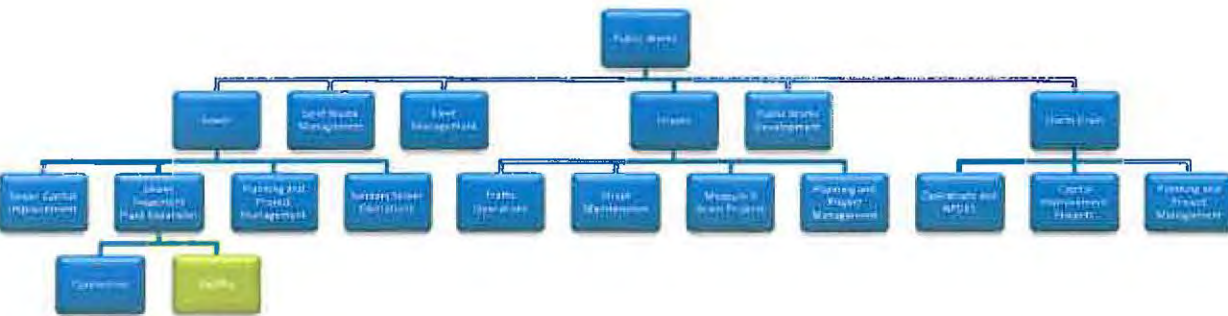
### Allocation of Expenditures



<b>Fund</b>	<b>505 Sewer Enterprise-Treatment Pln</b>	<b>Department</b>	<b>Public Works</b>
<b>Division</b>	<b>730</b>	<b>Division</b>	<b>Capital Improvement Projects</b>

<b>Account</b>	<b>Account Description</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Amended Budget FY 2014</b>	<b>Estimated FY 2014</b>	<b>Proposed FY 2015</b>
<b>Personnel</b>						
<b>Supplies &amp; Services</b>						
8418	S.B.S.A. SEWER TREATMENT	\$168,137	\$158,820	\$204,349	\$204,549	-
<b>Supplies &amp; Services Total</b>		<b>\$168,137</b>	<b>\$158,820</b>	<b>\$204,349</b>	<b>\$204,549</b>	<b>-</b>
<b>Administrative &amp; Other</b>						
8310	ADMINISTRATIVE SUPPORT	744	932	914	-	92
<b>Administrative &amp; Other Total</b>		<b>\$744</b>	<b>\$932</b>	<b>\$914</b>	<b>-</b>	<b>\$92</b>
<b>Capital Outlay</b>						
<b>Total Expenditures</b>		<b>\$168,880</b>	<b>\$159,752</b>	<b>\$205,263</b>	<b>\$204,549</b>	<b>\$92</b>

## 507-730 Sewer Treatment Plant Upgrade (Facility)



### **Purpose**

The Sewer Treatment Facility Charge provides funding for the City's portion of the Silicon Valley Clean Water (SVCW) Capital Improvement Program related to the facility repairs and upgrades, and regulatory compliance.

### **Purpose**

The Sewer Treatment Facility Charge provides funding for the City's portion of the Silicon Valley Clean Water (SVCW) Capital Improvement Program related to the facility repairs and upgrades, and regulatory compliance.

### Highlights

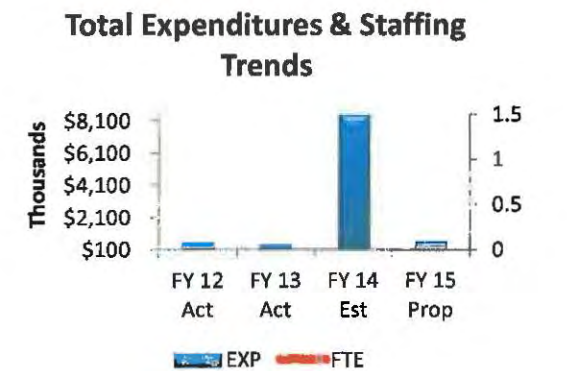
- As a result of changes in SVCW's CIP rollout, the Debt Management program has been modified. For FY 2014, the use of cash reserves versus bond issuance is now contemplated and will likely be followed into FY 2015. Should SVCW begin drawing 30-year State Revolving Loan Funds (SRF), as is the plan, then the City will likely reduce the likelihood of issuing its own debt.

- ### Highlights
- As a result of changes in SVCW's CIP rollout, the Debt Management program has been modified. For FY 2014, the use of cash reserves versus bond issuance is now contemplated and will likely be followed into FY 2015. Should SVCW begin drawing 30-year State Revolving Loan Funds (SRF), as is the plan, then the City will likely reduce the likelihood of issuing its own debt.

**Total Expenditures & Staffing Trends**

Fiscal Year	Type	Expenditures (Thousands)
FY 12	Act	~\$100
FY 13	Act	~\$100
FY 14	Est	~\$8,100
FY 15	Prop	~\$100

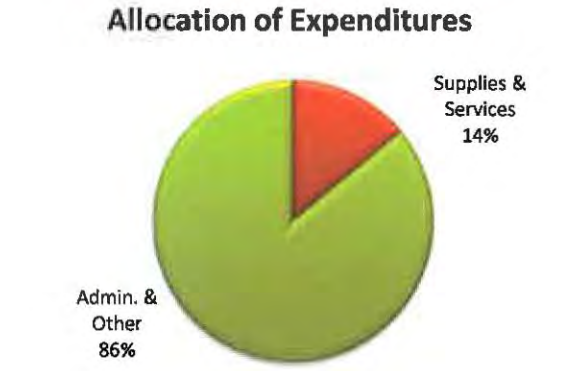
Legend: EXP (blue), FTE (orange)



### Allocation of Expenditures

A 3D pie chart titled "Allocation of Expenditures" showing two categories. The "Admin. & Other" category is represented by a large green slice, accounting for 86% of the total. The "Supplies & Services" category is represented by a smaller red slice, accounting for 14% of the total.

Category	Percentage
Admin. & Other	86%
Supplies & Services	14%





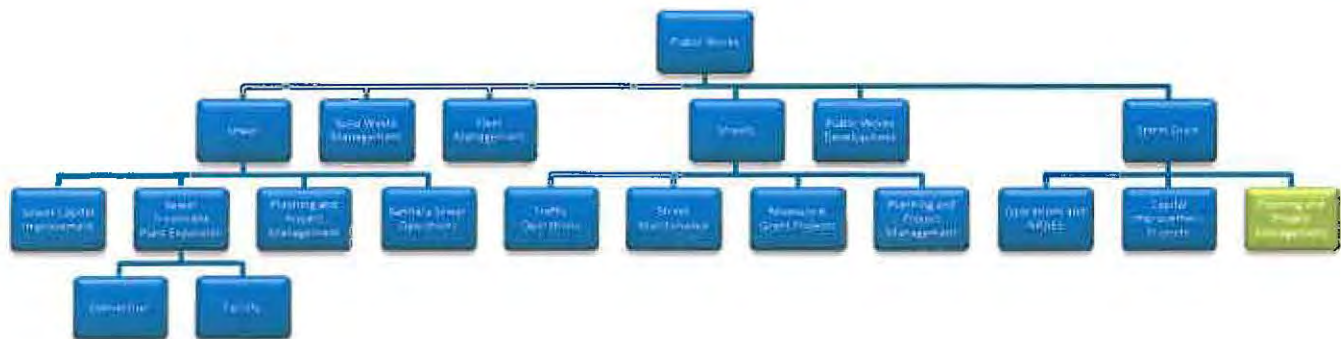
<b>Fund</b>	<b>507 Sewer Treatment Facility</b>	<b>Department</b>	<b>Public Works</b>
<b>Division</b>	<b>730</b>	<b>Division</b>	<b>Capital Improvement Projects</b>

<b>Account</b>	<b>Account Description</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Amended Budget FY 2014</b>	<b>Estimated FY 2014</b>	<b>Proposed FY 2015</b>
<b>Personnel</b>						
<b>Supplies &amp; Services</b>						
8311	PROPERTY TAX ADMIN FEE	\$10,425	\$10,352	\$10,559	\$10,355	\$10,355
8351	OTHER PROFESSIONAL/TECH	190,581	68,612	329,440	59,050	72,285
8354	BOND ISSUANCE COSTS	11,720		242,616		
<b>Supplies &amp; Services Total</b>		<b>\$212,726</b>	<b>\$78,964</b>	<b>\$582,615</b>	<b>\$69,405</b>	<b>\$82,640</b>
<b>Administrative &amp; Other</b>						
9321	PRINCIPAL-2009 SEWER TREATMENT BOND			160,000	160,000	165,000
9371	INTEREST-2009 SEWER TREATMENT BOND	352,131	347,869	345,081	345,081	340,206
<b>Administrative &amp; Other Total</b>		<b>\$352,131</b>	<b>\$347,869</b>	<b>\$505,081</b>	<b>\$505,081</b>	<b>\$505,206</b>
<b>Capital Outlay</b>						
9030	IMPROVEMENT OTHER THAN BUILDING			9,003,000	7,947,486	
<b>Capital Outlay Total</b>		-	-	<b>\$ 9,003,000</b>	<b>\$ 7,947,486</b>	-
<b>Total Expenditures</b>		<b>\$564,857</b>	<b>\$426,833</b>	<b>\$10,090,696</b>	<b>\$8,521,972</b>	<b>\$587,846</b>

<b>Fund</b>	<b>507 Sewer Treatment Facility</b>	<b>Department</b>	<b>Public Works</b>
<b>Division</b>	<b>730</b>	<b>Division</b>	<b>Capital Improvement Projects</b>

<b>Account</b>	<b>Account Description</b>	<b>Amount</b>	<b>Notes</b>
8311	PROPERTY TAX ADMIN FEE	\$ 10,355	County fee for collecting the Sewer Treatment Facility Charge on the property tax roll
8351	OTHER PROFESSIONAL/TECH	\$ 58,485	City Administration Expense per 2009 Bonds
		\$ 9,200	Property Tax Roll Administration
		\$ 3,000	Preparation of Arbitrage Rebate Calculations
		\$ 1,600	Bond Trustee Costs

# 525-701 Storm Drain Planning & Project Management



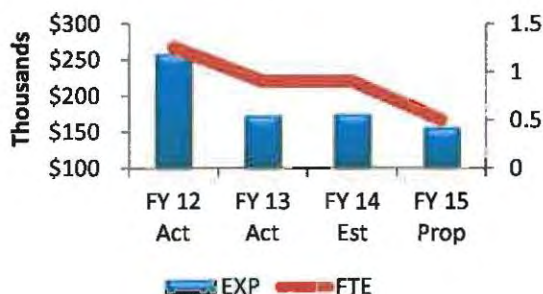
## Purpose

The Storm Drain Planning & Project Management Division manages the City's storm infrastructure in a cost effective way to ensure the health and safety of the community.

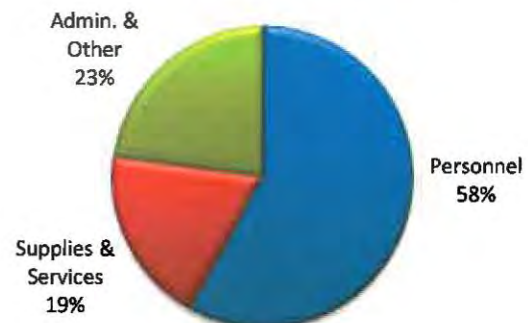
## Highlights

- Evaluating existing storm drain infrastructure
- Developing strategies to determine cost effective approaches to asset management
- Storm Drain Capital Project Planning
- Securing Environmental Permits
- Preparation and Administration of Grant Applications
- Commercial and Industrial Inspections for MRP compliance
- Construction Storm water Inspections
- Creek Restoration Program
- Regulatory Compliance

## Total Expenditures & Staffing Trends



## Allocation of Expenditures



<b>Fund</b>	<b>525 Storm Drainage</b>	<b>Department</b>	<b>Public Works</b>
<b>Division</b>	<b>701</b>	<b>Division</b>	<b>Planning &amp; Project Management</b>

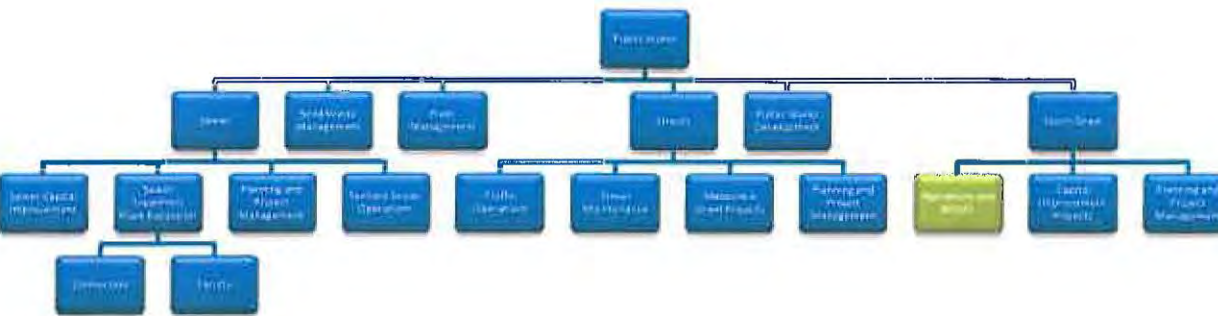
<b>Account</b>	<b>Account Description</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Amended Budget FY 2014</b>	<b>Estimated FY 2014</b>	<b>Proposed FY 2015</b>
<b>Personnel</b>						
8101	REGULAR SALARIES	\$154,002	\$100,145	\$101,503	\$97,959	\$60,551
8111	OVERTIME	94			91	
8114	ACTING PAY	72				
8211	P.E.R.S. RETIREMENT	22,358	15,082	15,228	14,748	9,425
8231	HEALTH INSURANCE	242	93			
8232	MEDICARE	2,472	1,528	1,540	1,481	933
8233	LIFE & DISABILITY INSURANCE	1,464	1,041	926	762	321
8241	DENTAL PLAN	1,788	1,153	1,200	1,177	669
8242	VISION PLAN	266	215	221	220	119
8253	AUTO ALLOWANCE	355	180	180	180	180
8259	DEFERRED COMPENSATION	653	1,276	1,245	1,236	554
8271	SEC 125 BENEFITS	26,420	16,532	19,571	19,355	10,010
8281	BENEFIT STABILIZATION	10,396	7,601	7,785	8,179	5,239
8285	WORKERS' COMPENSATION	5,765	3,833	4,091	3,972	2,381
<b>Personnel Total</b>		<b>\$226,347</b>	<b>\$148,678</b>	<b>\$153,490</b>	<b>\$149,361</b>	<b>\$90,384</b>
<b>Supplies &amp; Services</b>						
8351	OTHER PROFESSIONAL/TECH	535		10,000	4,000	24,000
8522	LIABILITY INSURANCE CHARGE					476
8532	TELEPHONE		39	100	100	100
8550	PRINTING AND BINDING					200
8580	TRAVEL AND TRAINING	1,002	925	1,324	500	1,300
8591	MEMBERSHIPS & DUES	605	115	300	350	350
8599	MISCELLANEOUS	133	3,017	2,876	2,000	2,800
8610	GENERAL SUPPLIES	131		400	400	400
8680	BOOK-MANUALS-SUBSCRIPTIONS			150	150	150
<b>Supplies &amp; Services Total</b>		<b>\$2,405</b>	<b>\$4,096</b>	<b>\$15,150</b>	<b>\$7,500</b>	<b>\$29,776</b>
<b>Administrative &amp; Other</b>						
8307	VEHICLE USAGE CHARGE	2,602	2,827	3,148	3,148	3,968
8308	COMPUTER USAGE CHARGE	5,086	3,820	4,020	4,020	3,576
8309	BUILDING MAINTENANCE CH	6,291	3,390	3,316	3,316	1,168
8310	ADMINISTRATIVE SUPPORT	15,709	10,046	7,540	7,540	26,909
<b>Administrative &amp; Other Total</b>		<b>\$29,689</b>	<b>\$20,083</b>	<b>\$18,024</b>	<b>\$18,024</b>	<b>\$35,621</b>
<b>Capital Outlay</b>						
<b>Total Expenditures</b>		<b>\$258,441</b>	<b>\$172,857</b>	<b>\$186,664</b>	<b>\$174,885</b>	<b>\$155,780</b>



<b>Fund</b>	<b>525 Storm Drainage</b>	<b>Department</b>	<b>Public Works</b>
<b>Division</b>	<b>701</b>	<b>Division</b>	<b>Planning &amp; Project Management</b>

<b>Account</b>	<b>Account Description</b>	<b>Amount</b>	<b>Notes</b>
8351	OTHER PROFESSIONAL/TECH		
		\$ 10,000	Additional County Health Inspections based on MRP requirements
		\$ 10,000	Standard Details (one time occurrence)
		\$ 4,000	Sewer System Management Plan (occurs every 7 years)

**525-720 Storm Drain Operations and NPDES**



**Purpose**

The Storm Drain Operations and NPDES Division serves to protect the environment from flooding and erosion with a safe and reliable storm drain collection system, and reduce pollution and run-off in compliance with state and federal regulations.

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### Highlights

- Clean, maintain, inspect, repair 1,400+ storm drain inlets, 2 pump stations and 26 miles of storm drain lines
- Maintain creeks & flood control facilities
- Implement strategies to obtain a 40% reduction of trash in the storm system
- Comply with the California Regional Water Quality Control Board San Francisco Bay Region Municipal Regional Stormwater Permit requirements
- Respond to emergency calls in to storm events.
- Install 22 new full capture trash devices city-wide.
- Perform CCTV inspections on 7,700 feet of storm drain lines

- ### Highlights
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**Total Expenditures & Staffing Trends**

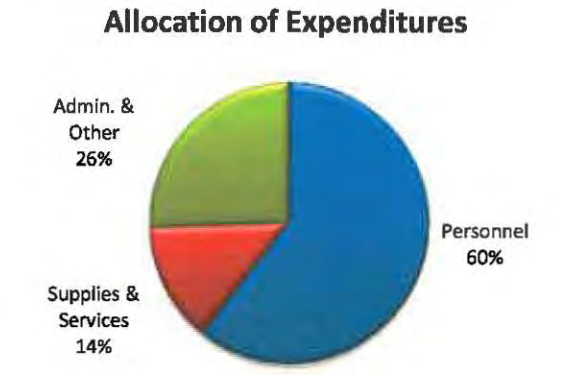
This chart displays two data series over four fiscal years (FY 12 to FY 15). The left Y-axis represents Expenditures in thousands of dollars, ranging from \$500 to \$1,100. The right Y-axis represents Staffing, ranging from 0 to 6. Expenditures are shown as blue bars, and Staffing is shown as a red line with circular markers. The X-axis labels are FY 12 Act, FY 13 Act, FY 14 Est, and FY 15 Prop.

Fiscal Year <th <th>Expenditure (Thousands)</th> <th>Staffing (FTE)</th>	Expenditure (Thousands)	Staffing (FTE)
FY 12 Act	~\$850	~4.2
FY 13 Act	~\$800	~4.1
FY 14 Est	~\$850	~4.0
FY 15 Prop	~\$1,100	~4.5



### Allocation of Expenditures

Category	Percentage
Personnel	60%
Admin. & Other	26%
Supplies & Services	14%



<b>Fund</b>	<b>525 Storm Drainage</b>	<b>Department</b>	<b>Public Works</b>
<b>Division</b>	<b>720</b>	<b>Division</b>	<b>Storm Drain Operations &amp; NPDES</b>

<b>Account</b>	<b>Account Description</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Amended Budget FY 2014</b>	<b>Estimated FY 2014</b>	<b>Proposed FY 2015</b>
<b>Personnel</b>						
8101	REGULAR SALARIES	\$346,432	\$335,525	\$329,993	\$311,517	\$410,075
8103	TEMPORARY PART-TIME				4,477	
8111	OVERTIME	3,774	3,311	3,075	3,368	3,983
8114	ACTING PAY	133				
8119	TERMINATION PAY				1,364	
8211	P.E.R.S. RETIREMENT	48,466	47,956	49,506	46,733	63,828
8221	F.I.C.A. SOCIAL SECURITY				278	
8231	HEALTH INSURANCE	703	340			
8232	MEDICARE	5,475	5,371	5,213	5,120	6,511
8233	LIFE & DISABILITY INSURANCE	3,772	3,718	3,640	2,944	2,514
8241	DENTAL PLAN	4,781	4,230	4,301	4,036	5,618
8242	VISION PLAN	1,012	1,006	1,008	991	1,239
8253	AUTO ALLOWANCE	380	360	360	360	360
8259	DEFERRED COMPENSATION	7,732	4,506	4,456	4,326	5,195
8271	SEC 125 BENEFITS	71,735	79,975	83,260	81,179	103,285
8281	BENEFIT STABILIZATION	27,241	25,577	25,310	25,957	35,401
8282	COMPENSATED ABSENCES	7,346	3,449			
8285	WORKERS' COMPENSATION	22,447	23,287	23,103	21,654	54,413
<b>Personnel Total</b>		<b>\$551,430</b>	<b>\$538,611</b>	<b>\$533,226</b>	<b>\$514,305</b>	<b>\$692,422</b>
<b>Supplies &amp; Services</b>						
8311	PROPERTY TAX ADMIN FEE	11,173	11,123	11,345	11,121	11,121
8351	OTHER PROFESSIONAL/TECH	58,932	45,208	52,200	55,000	60,000
8411	WATER	218	277	300	300	300
8430	REPAIR & MAINTENANCE SERVICE	193	80	44,250	44,250	2,500
8442	EQUIPMENT/VEHICLE RENTAL		1,563	4,500	2,500	4,500
8522	LIABILITY INSURANCE CHARGE	2,339	1,504	658	658	14,951
8530	COMMUNICATIONS	1,771		5,300	2,000	1,000
8531	POSTAGE/DELIVERY SERVICE	1	41	50		
8532	TELEPHONE	1,421	1,427	1,500	1,500	1,500
8580	TRAVEL AND TRAINING	530	230	1,000	200	500
8591	MEMBERSHIPS & DUES	99	202	400	300	400
8599	MISCELLANEOUS	301	496	800	250	400
8610	GENERAL SUPPLIES	5,487	6,499	9,000	8,500	9,000
8612	SMALL TOOLS	2,693	5,554	3,500	3,500	3,500
8613	SAFETY EQUIPMENT	1,358	4,774	4,800	4,000	4,500
8632	NATURAL GAS & ELECTRICITY	1,730	1,398	3,500	300	500
8639	GASOLINE	5,172	3,582	4,500	1,500	17,500
8641	REPAIR & MAINTENANCE SUPPLIES	15,956	11,743	27,000	25,000	27,000
<b>Supplies &amp; Services Total</b>		<b>\$109,372</b>	<b>\$95,700</b>	<b>\$174,603</b>	<b>\$160,879</b>	<b>\$159,172</b>
<b>Administrative &amp; Other</b>						
8307	VEHICLE USAGE CHARGE	50,799	57,124	63,615	63,615	188,937
8308	COMPUTER USAGE CHARGE	42,440	17,400	17,866	17,866	34,684
8309	BUILDING MAINTENANCE CH	18,035	15,443	14,739	14,739	11,327
8310	ADMINISTRATIVE SUPPORT	63,167	70,697	67,420	67,420	57,245
<b>Administrative &amp; Other Total</b>		<b>\$174,440</b>	<b>\$160,664</b>	<b>\$163,640</b>	<b>\$163,640</b>	<b>\$292,193</b>
<b>Capital Outlay</b>						
<b>Total Expenditures</b>		<b>\$835,242</b>	<b>\$794,975</b>	<b>\$871,469</b>	<b>\$838,824</b>	<b>\$1,143,787</b>

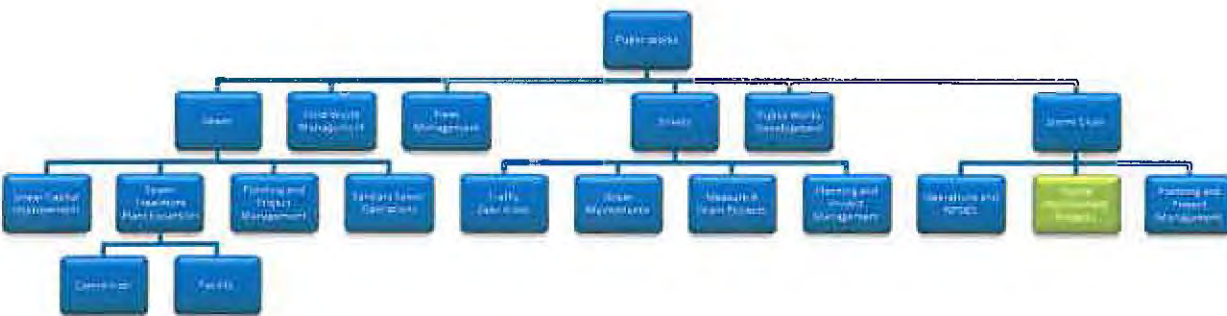


<b>Fund</b>	<b>525 Storm Drainage</b>	<b>Department</b>	<b>Public Works</b>
<b>Division</b>	<b>720</b>	<b>Division</b>	<b>Storm Drain Operations &amp; NPDES</b>

<b>Account</b>	<b>Account Description</b>	<b>Amount</b>	<b>Notes</b>
8311	PROPERTY TAX ADMIN FEE		
		\$ 11,121	County fee for collecting NPDES charges on the property tax roll
8351	OTHER PROFESSIONAL/TECH		
		\$ 55,000	Annual MRP assessment preparation for tax roll. Emergency storm drain system repair services. State MRP and Water Dog Lake Permits. Annual Belmont Creek dredging.
		\$ 5,000	Develop SOPs (one time occurrence)
8639	GASOLINE		
		\$ 13,000	Sweeper moved from Solid Waste
		\$ 4,500	Gasoline
8641	REPAIR & MAINTENANCE SUPPLIES		
		\$ 27,000	Storm drain pipes, asphalt, base rock, and backfill materials for storm drain repairs.



**525-730 Storm Drain Capital Improvement Projects**



**Purpose**

The Storm Drain Capital Improvement Projects Division is responsible for cost effective construction and repair of the City's storm infrastructure in order to ensure the health and safety of the community.

**Purpose**

The Storm Drain Capital Improvement Projects Division is responsible for cost effective construction and repair of the City's storm infrastructure in order to ensure the health and safety of the community.

### Highlights

- Planning, Designing and Construction of Storm Drain Capital Improvement Projects

- ### Highlights
- Planning, Designing and Construction of Storm Drain Capital Improvement Projects

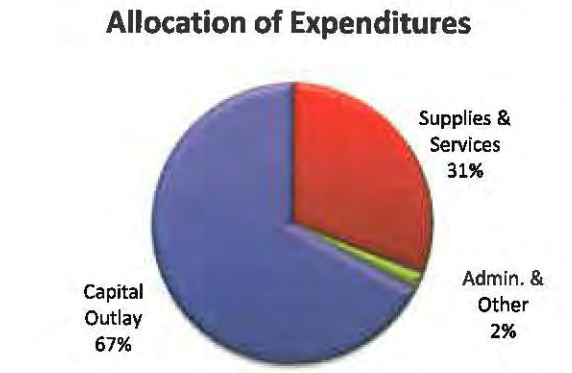
**Total Expenditures & Staffing Trends**

Fiscal Year	Category	Value (Thousands)
FY 12	EXP	~800
FY 13	EXP	~500
FY 14	EXP	~350
FY 15	EXP	~700



### Allocation of Expenditures

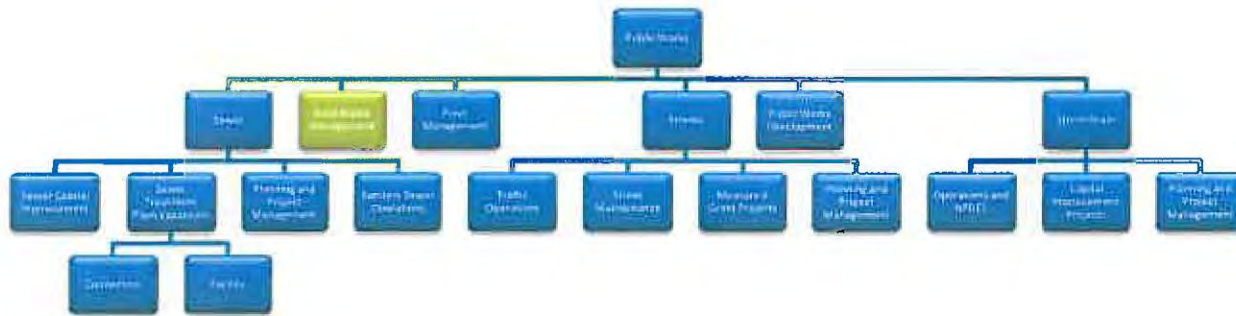
Category	Percentage
Capital Outlay	67%
Supplies & Services	31%
Admin. & Other	2%



<b>Fund</b>	<b>525 Storm Drainage</b>	<b>Department</b>	<b>Public Works</b>
<b>Division</b>	<b>730</b>	<b>Division</b>	<b>Capital Improvement Projects</b>

<b>Account</b>	<b>Account Description</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Amended Budget FY 2014</b>	<b>Estimated FY 2014</b>	<b>Proposed FY 2015</b>
<b>Personnel</b>						
<b>Supplies &amp; Services</b>						
8419	DEPRECIATION	\$185,341	\$215,159	\$185,341	\$215,159	\$215,159
<b>Supplies &amp; Services Total</b>		<b>\$185,341</b>	<b>\$215,159</b>	<b>\$185,341</b>	<b>\$215,159</b>	<b>\$215,159</b>
<b>Administrative &amp; Other</b>						
8310	ADMINISTRATIVE SUPPORT	28,513	31,543	20,235	20,235	14,096
<b>Administrative &amp; Other Total</b>		<b>\$28,513</b>	<b>\$31,543</b>	<b>\$20,235</b>	<b>\$20,235</b>	<b>\$14,096</b>
<b>Capital Outlay</b>						
9030	IMPROVEMENT OTHER THAN BUILDING	610,701	255,728	330,000	101,000	470,000
<b>Capital Outlay Total</b>		<b>\$610,701</b>	<b>\$255,728</b>	<b>\$330,000</b>	<b>\$101,000</b>	<b>\$470,000</b>
<b>Total Expenditures</b>		<b>\$824,555</b>	<b>\$502,430</b>	<b>\$535,576</b>	<b>\$336,394</b>	<b>\$699,255</b>

## 530-770 Solid Waste Management



### Purpose

The Solid Waste Management ensures that all residents of Belmont are provided with a clean, safe, and ecologically-sound environment. The Department manages City's Franchise Agreement that emphasize waste reduction and recycling, composting, and environmentally-sound landfill management to meet the City and region's long-term disposal needs. The program oversees the delivery of quality environmental programs through franchise and fiscal management, community outreach and education, and customer service.

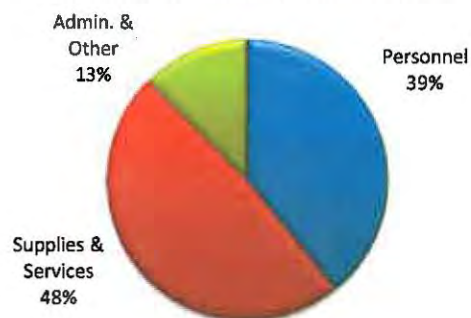
### Highlights

- Single stream recycling
- Household hazardous waste
- E-waste, compost and shredding events
- NPDES stormwater compliance
- Swept 4,820 curb miles and collected 545.27 tons of debris material

### Total Expenditures & Staffing Trends



### Allocation of Expenditures





<b>Fund</b>	<b>530 Solid Waste</b>	<b>Department</b>	<b>Public Works</b>
<b>Division</b>	<b>770</b>	<b>Division</b>	<b>Solid Waste Management</b>

<b>Account</b>	<b>Account Description</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Amended Budget FY 2014</b>	<b>Estimated FY 2014</b>	<b>Proposed FY 2015</b>
<b>Personnel</b>						
8101	REGULAR SALARIES	\$125,795	\$142,436	\$163,077	\$160,912	\$91,585
8111	OVERTIME	932	347	600	158	
8114	ACTING PAY	133				
8211	P.E.R.S. RETIREMENT	17,583	20,279	24,465	24,139	14,255
8231	HEALTH INSURANCE	298	159			
8232	MEDICARE	1,932	2,187	2,495	2,450	1,436
8233	LIFE & DISABILITY INSURANCE	1,363	1,380	1,563	1,298	456
8241	DENTAL PLAN	2,289	2,364	2,532	2,398	783
8242	VISION PLAN	386	421	465	465	190
8253	AUTO ALLOWANCE	380	720	720	720	540
8259	DEFERRED COMPENSATION	2,326	1,741	2,053	2,002	1,113
8271	SEC 125 BENEFITS	28,074	33,405	39,740	39,806	17,329
8281	BENEFIT STABILIZATION	10,369	10,878	12,508	13,194	7,894
8282	COMPENSATED ABSENCES	3,280	(656)			
8285	WORKERS' COMPENSATION	6,987	7,885	10,220	10,128	5,685
<b>Personnel Total</b>		<b>\$202,127</b>	<b>\$223,546</b>	<b>\$260,437</b>	<b>\$257,670</b>	<b>\$141,266</b>
<b>Supplies &amp; Services</b>						
8351	OTHER PROFESSIONAL/TECH	54,515	35,924	64,250		25,000
8411	WATER	947	1,165	1,250		
8522	LIABILITY INSURANCE CHARGE					761
8597	ALLIED WASTE PAYMENTS		1,018,000	75,000	75,000	150,000
8599	MISCELLANEOUS			500		
8610	GENERAL SUPPLIES	4,443	264	1,250	475	
8632	NATURAL GAS & ELECTRICITY	13,661	10,462	13,000	10,000	
<b>Supplies &amp; Services Total</b>		<b>\$73,566</b>	<b>\$1,065,815</b>	<b>\$155,250</b>	<b>\$85,475</b>	<b>\$175,761</b>
<b>Administrative &amp; Other</b>						
8307	VEHICLE USAGE CHARGE	90,767	77,091	57,234	57,234	
8308	COMPUTER USAGE CHARGE	5,764	7,215	8,263	8,263	5,721
8309	BUILDING MAINTENANCE CH	7,130	6,403	6,817	6,817	1,868
8310	ADMINISTRATIVE SUPPORT	37,640	40,425	53,027	53,027	37,781
<b>Administrative &amp; Other Total</b>		<b>\$141,301</b>	<b>\$131,134</b>	<b>\$125,341</b>	<b>\$125,341</b>	<b>\$45,370</b>

**Capital Outlay**

<b>Total Expenditures</b>	<b>\$416,994</b>	<b>\$1,420,495</b>	<b>\$541,028</b>	<b>\$468,486</b>	<b>\$362,397</b>
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<b>Fund</b>	<b>530 Solid Waste</b>	<b>Department</b>	<b>Public Works</b>
<b>Division</b>	<b>770</b>	<b>Division</b>	<b>Solid Waste Management</b>

<b>Account</b>	<b>Account Description</b>	<b>Amount</b>	<b>Notes</b>
8351	OTHER PROFESSIONAL/TECH		
		\$ 25,000	Solid Waste Rate Review Services
8597	ALLIED WASTE PAYMENTS		
		\$ 150,000	Allied Waste Balancing Account

## 530-813 Litter Control



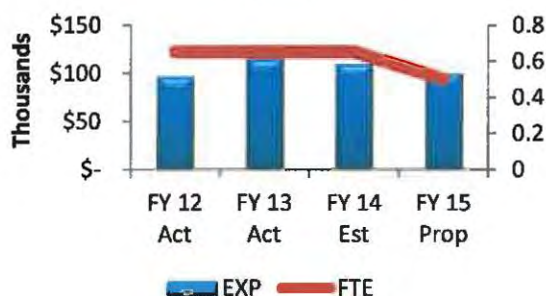
### Purpose

The Litter Control Fund serves to improve waste management in City facilities, parks, medians, rights-of-way, athletic fields, and open space.

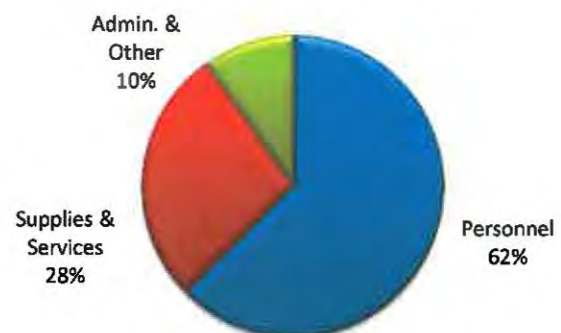
### Highlights

- Purchased new waste management containers that include composting, recycling, and trash.

### Total Expenditures & Staffing Trends



### Allocation of Expenditures



<b>Fund</b>	<b>530 Solid Waste</b>	<b>Department</b>	<b>Parks &amp; Recreation</b>
<b>Division</b>	<b>813</b>	<b>Division</b>	<b>Litter Control</b>

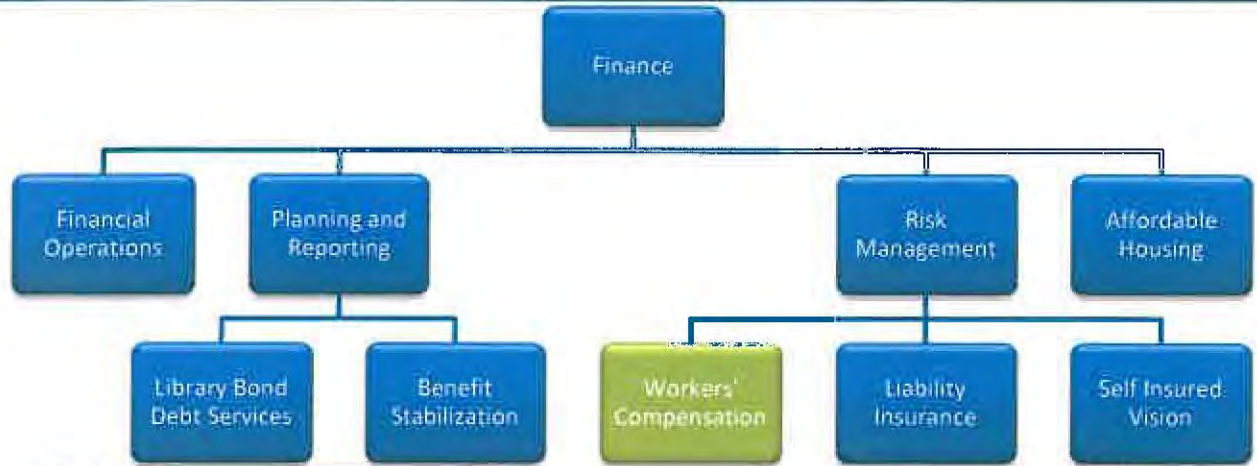
<b>Account</b>	<b>Account Description</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Amended Budget FY 2014</b>	<b>Estimated FY 2014</b>	<b>Proposed FY 2015</b>
<b>Personnel</b>						
8101	REGULAR SALARIES	\$44,828	\$43,121	\$45,209	\$45,273	\$36,341
8119	TERMINATION PAY		52			
8211	P.E.R.S. RETIREMENT	6,272	6,099	6,490	6,492	5,381
8231	HEALTH INSURANCE	50	20			
8232	MEDICARE	781	769	787	784	620
8233	LIFE & DISABILITY INSURANCE	528	514	541	450	251
8241	DENTAL PLAN	819	784	837	792	610
8242	VISION PLAN	161	158	169	169	130
8259	DEFERRED COMPENSATION	1,543	574	601	597	474
8271	SEC 125 BENEFITS	10,711	11,983	13,025	13,108	9,663
8281	BENEFIT STABILIZATION	3,429	3,348	3,468	3,592	2,972
8285	WORKERS' COMPENSATION	2,968	3,002	3,365	3,368	5,712
<b>Personnel Total</b>		<b>\$72,090</b>	<b>\$70,422</b>	<b>\$74,492</b>	<b>\$74,625</b>	<b>\$62,154</b>
<b>Supplies &amp; Services</b>						
8430	REPAIR & MAINTENANCE SERVICE	15,173	10,327	15,000	15,000	15,000
8522	LIABILITY INSURANCE CHARGE					476
8610	GENERAL SUPPLIES	108	24,183	10,000	10,000	12,000
<b>Supplies &amp; Services Total</b>		<b>\$15,281</b>	<b>\$34,510</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$27,476</b>
<b>Administrative &amp; Other</b>						
8308	COMPUTER USAGE CHARGE	1,818	2,123	2,135	2,135	2,256
8309	BUILDING MAINTENANCE CH	2,594	2,298	2,243	2,243	2,891
8310	ADMINISTRATIVE SUPPORT	4,701	5,568	5,337	5,337	4,677
<b>Administrative &amp; Other Total</b>		<b>\$9,113</b>	<b>\$9,989</b>	<b>\$9,715</b>	<b>\$9,715</b>	<b>\$9,824</b>
<b>Capital Outlay</b>						
<b>Total Expenditures</b>		<b>\$96,484</b>	<b>\$114,921</b>	<b>\$109,207</b>	<b>\$109,340</b>	<b>\$99,454</b>

<b>Fund</b>	<b>530 Solid Waste</b>	<b>Department</b>	<b>Parks &amp; Recreation</b>
<b>Division</b>	<b>813</b>	<b>Division</b>	<b>Litter Control</b>

<b>Account</b>	<b>Account Description</b>	<b>Amount</b>	<b>Notes</b>
8430	REPAIR & MAINTENANCE SERVICE	\$ 15,000	Costs for vendors to remove waste and litter from city facilities
8610	GENERAL SUPPLIES	\$ 12,000	Supplies for waste management including waste enclosures, trash liners, recycling, etc.



# 570-503 Workers' Compensation



## Purpose

This division serves to provide Worker's Compensation coverage to the City's employees.

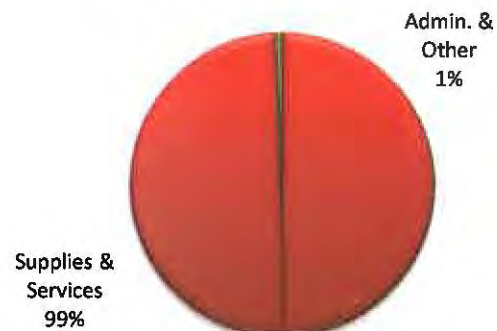
## Highlights

- Facilitated transition to new Workers' Compensation Third Party Administrator (TPA).
- Prior to 1997, the City was self-insured for Workers' Compensation. Claims from this period are referred to as a "tail". A continued effort to settle tail claims is being pursued.

## Total Expenditures & Staffing Trends



## Allocation of Expenditures



<b>Fund</b>	<b>570 Worker's Compensation</b>	<b>Department</b>	<b>Finance</b>
<b>Division</b>	<b>503</b>	<b>Division</b>	<b>Risk Management Services</b>

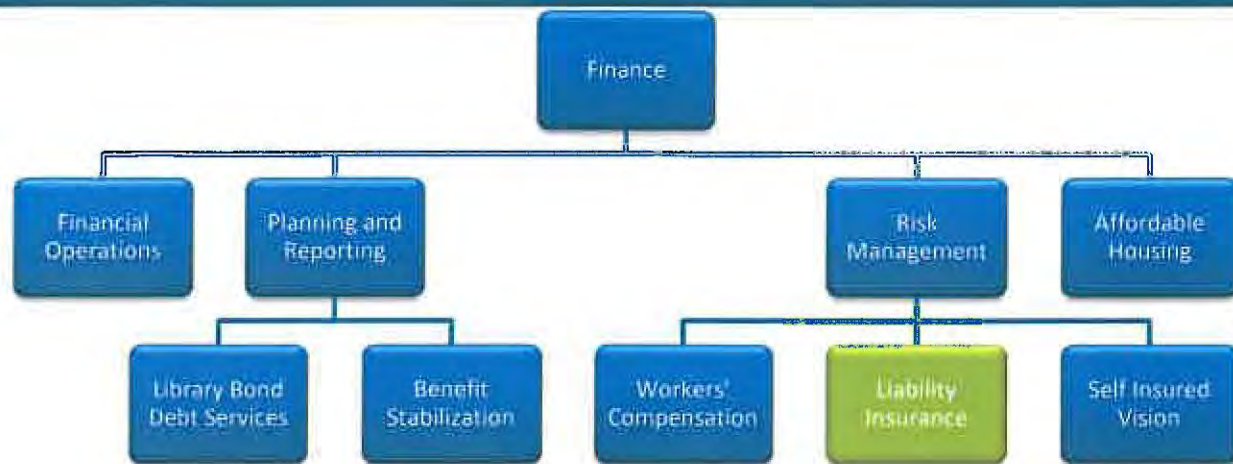
<b>Account</b>	<b>Account Description</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Amended Budget FY 2014</b>	<b>Estimated FY 2014</b>	<b>Proposed FY 2015</b>
<b>Personnel</b>						
<b>Supplies &amp; Services</b>						
8351	OTHER PROFESSIONAL/TECH		\$15,000	\$5,000		
8520	INSURANCE	680,188	711,251	758,234	715,572	778,338
8598	CLAIMS-WORKERS' COMP	412,408	73,782	50,000	48,000	50,000
<b>Supplies &amp; Services Total</b>		<b>\$1,092,596</b>	<b>\$800,033</b>	<b>\$813,234</b>	<b>\$763,572</b>	<b>\$828,338</b>
<b>Administrative &amp; Other</b>						
8310	ADMINISTRATIVE SUPPORT	2,358	4,752	4,188	4,188	4,989
<b>Administrative &amp; Other Total</b>		<b>\$2,358</b>	<b>\$4,752</b>	<b>\$4,188</b>	<b>\$4,188</b>	<b>\$4,989</b>
<b>Capital Outlay</b>						
<b>Total Expenditures</b>		<b>\$1,094,954</b>	<b>\$804,785</b>	<b>\$817,422</b>	<b>\$767,760</b>	<b>\$833,327</b>

<b>Fund</b>	<b>570 Worker's Compensation</b>	<b>Department</b>	<b>Finance</b>
<b>Division</b>	<b>503</b>	<b>Division</b>	<b>Risk Management</b>

<b>Account</b>	<b>Account Description</b>	<b>Amount</b>	<b>Notes</b>
8520	INSURANCE	\$ 778,338	Estimate provided by Alliant Insurance for primary and excess workers' compensation insurance for City and Fire Department



# 571-503 Liability Insurance



## Purpose

The Liability Insurance Fund provides protection from casualty losses through the placement of liability insurance coverage from third parties.

To achieve the lowest overall program cost, the City is responsible for the first \$150,000 of liability from any claim filed as part of self-insured retention terms agreed to with the third party insurers.

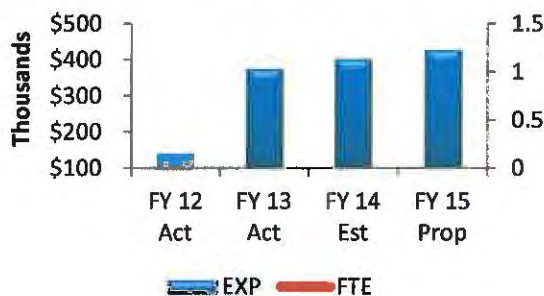
Liability program costs are allocated to all operating divisions based on claim losses in prior years.

Departments are charged an amount sufficient to fund the program expressed as a percentage of base payrolls.

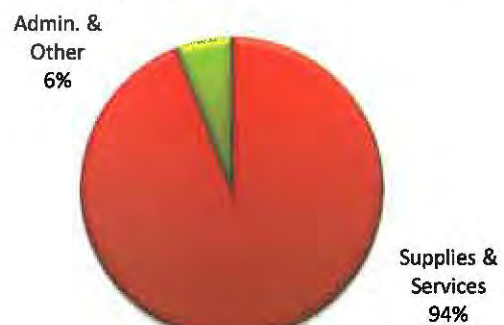
## Highlights

- Completed successful policy renewal with market comparison.
- Converted short-term brokerage engagement to a long-term, performance-based contract.
- Aggressively defended City from recent claims exposures from embolded claimants. The combined efforts of the Finance Department and City Attorney's Office, coupled with outside professionals, continue to seek to prevent payment on any unwarranted claims.

## Total Expenditures & Staffing Trends



## Allocation of Expenditures





<b>Fund</b>	<b>571 Liability Insurance</b>	<b>Department</b>	<b>Finance</b>
<b>Division</b>	<b>503</b>	<b>Division</b>	<b>Risk Management Services</b>

<b>Account</b>	<b>Account Description</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Amended Budget FY 2014</b>	<b>Estimated FY 2014</b>	<b>Proposed FY 2015</b>
<b>Personnel</b>						
<b>Supplies &amp; Services</b>						
8322	LEGAL-ADDITIONAL	\$1,508	\$35,609	\$50,000	\$125,000	\$100,000
8351	OTHER PROFESSIONAL/TECH	12,909	11,976	15,000	17,000	17,000
8520	CLAIMS-INSURANCE	270,988	254,780	257,694	241,538	182,448
8597	CLAIMS-LIABILITY	(150,263)	68,009	100,000	15,000	100,000
<b>Supplies &amp; Services Total</b>		<b>\$135,142</b>	<b>\$370,374</b>	<b>\$422,694</b>	<b>\$398,538</b>	<b>\$399,448</b>
<b>Administrative &amp; Other</b>						
8310	ADMINISTRATIVE SUPPORT	4,722	4,571	3,448	3,448	26,021
<b>Administrative &amp; Other Total</b>		<b>\$4,722</b>	<b>\$4,571</b>	<b>\$3,448</b>	<b>\$3,448</b>	<b>\$26,021</b>

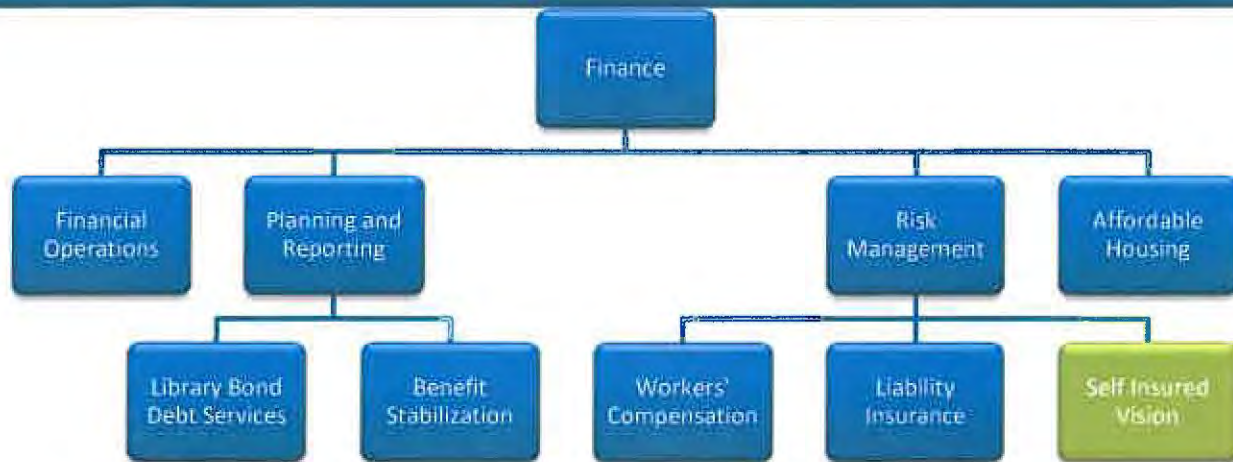
**Capital Outlay**

<b>Total Expenditures</b>	<b>\$139,864</b>	<b>\$374,945</b>	<b>\$426,142</b>	<b>\$401,986</b>	<b>\$425,469</b>
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<b>Fund</b>	<b>571 Liability Insurance</b>	<b>Department</b>	<b>Finance</b>
<b>Division</b>	<b>503</b>	<b>Division</b>	<b>Risk Management</b>

<b>Account</b>	<b>Account Description</b>	<b>Amount</b>	<b>Notes</b>
8322	LEGAL-ADDITIONAL		
		\$ 100,000	Estimated outside legal expenses for liability claims
8520	CLAIMS-INSURANCE		
		\$ 136,957	General Liability Program
		\$ 42,130	Fire Department-Commercial Package
		\$ 3,361	Commercial Crime
8597	CLAIMS-LIABILITY		
		\$ 100,000	Estimate based on current activity and future claims

## 572-503 Self Insured Vision



### Purpose

The Self Insured Vision Fund accounts for the funding and reimbursement of claims pursuant to the City's vision reimbursement plan for its employees.

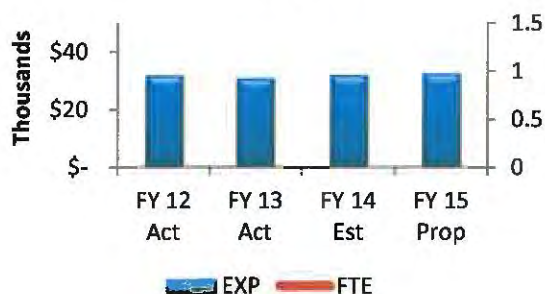
The fund operates at a self sustaining level.

Departments are charged an amount sufficient to fund the program expressed as a dollar amount per employee.

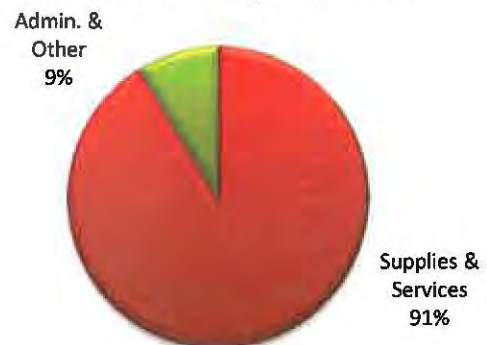
### Highlights

- Completed timely distribution of planned benefits to employees and their dependents.

### Total Expenditures & Staffing Trends



### Allocation of Expenditures



<b>Fund</b>	<b>572 Self-Funded Vision</b>	<b>Department</b>	<b>Finance</b>
<b>Division</b>	<b>503</b>	<b>Division</b>	<b>Risk Management Services</b>

<b>Account</b>	<b>Account Description</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Amended Budget FY 2014</b>	<b>Estimated FY 2014</b>	<b>Proposed FY 2015</b>
<b>Personnel</b>						
<b>Supplies &amp; Services</b>						
8593	CLAIMS-AFSCME VISION	\$9,185	\$9,272	\$9,492	\$9,425	\$9,755
8594	CLAIMS-BPOA VISION	8,018	7,828	8,208	8,493	8,436
8595	CLAIMS-MGMT VISION	8,132	7,752	7,752	7,752	7,752
8596	CLAIMS-UNREP VISION	3,534	3,458	3,648	3,515	3,648
<b>Supplies &amp; Services Total</b>		<b>\$28,869</b>	<b>\$28,310</b>	<b>\$29,100</b>	<b>\$29,185</b>	<b>\$29,591</b>
<b>Administrative &amp; Other</b>						
8310	ADMINISTRATIVE SUPPORT	2,936	2,459	2,717	2,717	2,876
<b>Administrative &amp; Other Total</b>		<b>\$2,936</b>	<b>\$2,459</b>	<b>\$2,717</b>	<b>\$2,717</b>	<b>\$2,876</b>
<b>Capital Outlay</b>						
<b>Total Expenditures</b>		<b>\$31,805</b>	<b>\$30,770</b>	<b>\$31,817</b>	<b>\$31,902</b>	<b>\$32,467</b>



## 573-301 IT Operating



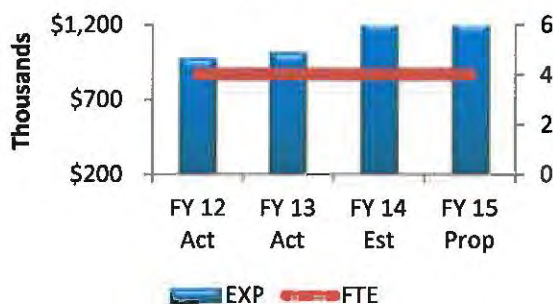
### Purpose

Information Services aims to increase the efficiency of the organization with cost effective information technology services in order to support services to the community.

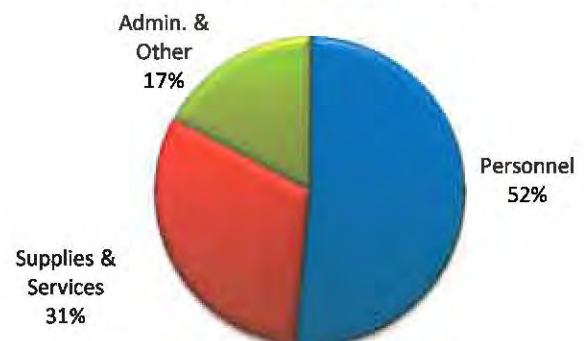
### Highlights

- Redesign/Build of computer network infrastructure
- Implemented virtualized environment for production servers
- Design/build computer training area within IT office space
- Implement network monitoring and performance tuning

### Total Expenditures & Staffing Trends



### Allocation of Expenditures



<b>Fund</b>	<b>573 Fleet &amp; Equipment Management</b>	<b>Department</b>	<b>Information Technology</b>
<b>Division</b>	<b>301</b>	<b>Division</b>	<b>Information Technology</b>

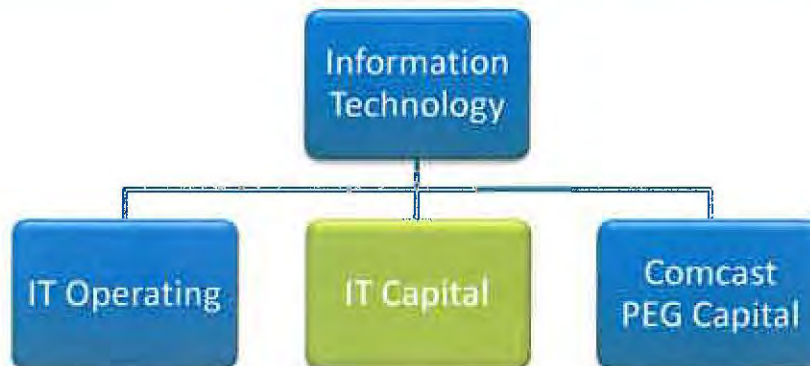
<b>Account</b>	<b>Account Description</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Amended Budget FY 2014</b>	<b>Estimated FY 2014</b>	<b>Proposed FY 2015</b>
<b>Personnel</b>						
8101	REGULAR SALARIES	\$404,466	\$292,586	\$436,646	\$418,895	\$434,023
8103	TEMPORARY PART-TIME		22,461		3,148	
8114	ACTING PAY		5,243			
8119	TERMINATION PAY	19,791				
8211	P.E.R.S. RETIREMENT	56,653	42,239	53,247	52,131	55,677
8221	F.I.C.A. SOCIAL SECURITY		1,393		195	
8231	HEALTH INSURANCE	560	192			
8232	MEDICARE	6,662	4,998	6,705	6,603	6,751
8233	LIFE & DISABILITY INSURANCE	3,769	3,532	3,939	3,214	2,339
8241	DENTAL PLAN	4,414	3,468	5,236	5,553	5,552
8242	VISION PLAN	893	684	912	912	912
8253	AUTO ALLOWANCE	2,750		3,000	3,100	3,000
8259	DEFERRED COMPENSATION	14,842	4,570	6,180	6,180	6,180
8271	SEC 125 BENEFITS	62,773	58,561	82,202	84,614	63,447
8281	BENEFIT STABILIZATION	30,908	22,117	33,491	30,782	28,017
8282	COMPENSATED ABSENCES	(3,977)	320			
8285	WORKERS' COMPENSATION	2,871	2,845	5,545	5,432	17,070
<b>Personnel Total</b>		<b>\$607,373</b>	<b>\$465,210</b>	<b>\$637,104</b>	<b>\$620,759</b>	<b>\$622,968</b>
<b>Supplies &amp; Services</b>						
8351	OTHER PROFESSIONAL/TECH	12,128	44,469	47,400	42,700	62,500
8359	COMPUTER SOFTWARE LICENSE	108,773	175,606	77,323	95,682	198,417
8419	DEPRECIATION	40,058	44,619		44,619	44,619
8430	REPAIR & MAINTENANCE SERVICE	3,947	5,576	9,000	4,000	25,000
8442	EQUIPMENT/VEHICLE RENTAL	15,534	15,059	16,000	21,000	
8522	LIABILITY INSURANCE CHARGE					4,132
8531	POSTAGE/DELIVERY SERVICE	17	35	75		100
8532	TELEPHONE	21,511	34,536	35,000	32,000	15,241
8550	PRINTING AND BINDING		28	71		100
8580	TRAVEL AND TRAINING	1,398	1,925	8,000	8,000	12,500
8591	MEMBERSHIPS & DUES		30	143		200
8599	MISCELLANEOUS	2,088	1,292	2,250	2,250	1,000
8610	GENERAL SUPPLIES	977	793	1,250	1,250	3,000
8612	SMALL TOOLS		2,969	7,000	7,000	1,650
8641	REPAIR & MAINTENANCE SUPPLIES	3,659	(1,432)	2,100		11,200
8680	BOOK-MANUALS-SUBSCRIPTIONS	371		392	73	250
<b>Supplies &amp; Services Total</b>		<b>\$210,460</b>	<b>\$325,504</b>	<b>\$206,004</b>	<b>\$258,574</b>	<b>\$379,909</b>
<b>Administrative &amp; Other</b>						
8309	BUILDING MAINTENANCE CH	24,164	21,845	21,352	21,352	38,833
8310	ADMINISTRATIVE SUPPORT	101,212	111,681	147,413	147,413	170,748
<b>Administrative &amp; Other Total</b>		<b>\$125,376</b>	<b>\$133,526</b>	<b>\$168,765</b>	<b>\$168,765</b>	<b>\$209,581</b>
<b>Capital Outlay</b>						
9040	MACHINERY AND EQUIPMENT	32,683	90,632	170,000	168,000	
<b>Capital Outlay Total</b>		<b>\$32,683</b>	<b>\$90,632</b>	<b>\$170,000</b>	<b>\$168,000</b>	<b>-</b>
<b>Total Expenditures</b>		<b>\$975,893</b>	<b>\$1,014,872</b>	<b>\$1,181,873</b>	<b>\$1,216,098</b>	<b>\$1,212,458</b>

<b>Fund</b>	<b>573 Fleet &amp; Equipment Management</b>	<b>Department</b>	<b>Information Technology</b>
<b>Division</b>	<b>301</b>	<b>Division</b>	<b>IT Operations</b>

Account	Account Description	Amount	Notes
8351	OTHER PROFESSIONAL/TECH		
		\$ 35,000	Broadcast Video
		\$ 8,500	Network/Server/Storage Performance Tuning
		\$ 5,000	Network/Server/Telephone Professional Support
		\$ 5,000	Technical Software Implementation
		\$ 4,200	Website Hosting
		\$ 2,700	Offsite Tapes
		\$ 2,100	Helpdesk
8359	COMPUTER SOFTWARE LICENSE		
		\$ 53,000	Microsoft EA
		\$ 40,000	Hansen
		\$ 22,000	GP Maintenance
		\$ 15,500	CRW
		\$ 11,925	Teleworks
		\$ 11,500	Questys
		\$ 10,000	ESRI
		\$ 5,500	Monitoring Tools
		\$ 5,000	Map Point
		\$ 3,400	Voiceprint
		\$ 2,700	Firewall
		\$ 2,400	Spam Filter
		\$ 2,250	McAfee AV
		\$ 2,000	Sharefile (FTP)
		\$ 1,700	ArcMail - Maintenance
		\$ 1,500	Misc
		\$ 1,500	Symantec
		\$ 1,250	Scribe
		\$ 1,150	Greenshades
		\$ 1,030	Mekorma
		\$ 750	Micr
		\$ 742	DisclosureDocs/eDisclosure (Form 700)
		\$ 600	Adobe Suite
		\$ 480	Photoshop
		\$ 270	Fineprint
		\$ 270	Integrity Data
8430	REPAIR & MAINTENANCE SERVICE		
		\$ 20,000	Konica Printers
		\$ 5,000	Cabling
8532	TELEPHONE		
		\$ 15,241	Shortel Solution
8580	TRAVEL AND TRAINING		
		\$ 6,000	Application
		\$ 3,000	Network
		\$ 3,000	Server
		\$ 500	MISAC
8610	GENERAL SUPPLIES		
		\$ 1,500	Rack Components
		\$ 1,000	Office & Training Supplies
		\$ 500	Furniture
8612	SMALL TOOLS		
		\$ 1,000	Cat 6e Tester
		\$ 400	Network Tools
		\$ 250	Cable Labeler
8641	REPAIR & MAINTENANCE SUPPLIES		
		\$ 5,000	UPS
		\$ 3,500	Monitor/Keyboards/Mouse
		\$ 1,500	Network Components
		\$ 1,200	Printer Replacement



## 573-302 IT Capital



### Purpose

The Information Services Department continues implementation of the most current Technology Plan adopted by City Council. This plan includes a new Financial and Human Resources system, as well as the development of enhanced e-commerce capabilities.

### Highlights

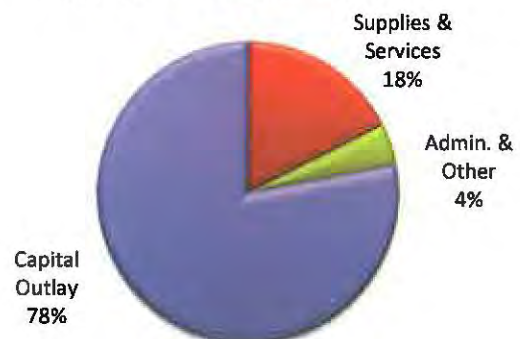
- Website ([www.belmont.gov](http://www.belmont.gov)) redesign
- Great Plains ERP Upgrade
- Voice over IP implementation
- Questys DMS Upgrade
- Granicus Government Transparency implementation
- Hansen ERP upgrade
- Develop 3-Year Strategic Plan
- Enhance civic engagement and e-commerce on City's website
- Security audit of computer network
- Paperless Council Agenda packet

➤ = Council Priority Active Project

### Total Expenditures & Staffing Trends



### Allocation of Expenditures





<b>Fund</b>	<b>573 Fleet &amp; Equipment Management</b>	<b>Department</b>	<b>Information Technology</b>
<b>Division</b>	<b>302</b>	<b>Division</b>	<b>IT Capital</b>

<b>Account</b>	<b>Account Description</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Amended Budget FY 2014</b>	<b>Estimated FY 2014</b>	<b>Proposed FY 2015</b>
<b>Personnel</b>						
<b>Supplies &amp; Services</b>						
8419	DEPRECIATION	\$105,678	\$72,397		\$72,000	\$72,000
<b>Supplies &amp; Services Total</b>		<b>\$105,678</b>	<b>\$72,397</b>	<b>-</b>	<b>\$72,000</b>	<b>\$72,000</b>
<b>Administrative &amp; Other</b>						
8310	ADMINISTRATIVE SUPPORT	3,244	2,998	12,381	12,381	17,827
<b>Administrative &amp; Other Total</b>		<b>\$3,244</b>	<b>\$2,998</b>	<b>\$12,381</b>	<b>\$12,381</b>	<b>\$17,827</b>
<b>Capital Outlay</b>						
9040	MACHINERY AND EQUIPMENT	123,970	48,554	282,936	297,145	319,048
<b>Capital Outlay Total</b>		<b>\$123,970</b>	<b>\$48,554</b>	<b>\$282,936</b>	<b>\$297,145</b>	<b>\$319,048</b>
<b>Total Expenditures</b>		<b>\$232,892</b>	<b>\$123,949</b>	<b>\$295,317</b>	<b>\$381,526</b>	<b>\$408,875</b>

<b>Fund</b>	<b>573 Fleet &amp; Equipment Management</b>	<b>Department</b>	<b>Information Technology</b>
<b>Division</b>	<b>302</b>	<b>Division</b>	<b>IT Capital</b>

<b>Account</b>	<b>Account Description</b>	<b>Amount</b>	<b>Notes</b>
9040	MACHINERY AND EQUIPMENT		
		\$ 80,000	3 Year Strategic Plan
		\$ 75,000	Website - Civic Engagement & e-Commerce
		\$ 41,600	Tech Refresh - Desktop/Laptop
		\$ 30,000	Application & Data Backup and Retrieval
		\$ 25,000	Security & Data Compliance Audit
		\$ 15,000	Network Attached Storage (NAS) Officer-worn cameras
		\$ 13,000	ArcGIS - Public Facing (DMZ)
		\$ 10,000	Mobile Devices
		\$ 7,500	GPS
		\$ 5,948	DisclosureDocs/eDisclosure (Form 700)
		\$ 5,000	Cisco Router (Lawnet)
		\$ 5,000	Paperless Agenda
		\$ 3,500	Video Monitoring - Corp Yard
		\$ 2,500	Video Conferencing

# 573-740 Fleet Management



## Purpose

The Fleet Management Division serves to provide safe, reliable, functional and cost effective vehicles and equipment that enable City staff to serve the community.

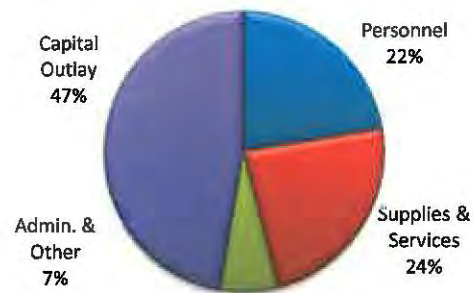
## Highlights

- Provide preventive maintenance and repairs on 103 City/BFPD vehicles, equipment and emergency back-up generators
- Develop vehicle specification, manage the procurement and disposal of vehicles and equipment
- Ensure emission compliance for both on-road and off-road vehicles and equipment
- Comply with all local, state and federal regulations
- Oversee the City's fuel management/dispensing systems

## Total Expenditures & Staffing Trends



## Allocation of Expenditures





<b>Fund</b>	<b>573 Fleet &amp; Equipment Management</b>	<b>Department</b>	<b>Public Works</b>
<b>Division</b>	<b>740</b>	<b>Division</b>	<b>Fleet Management</b>

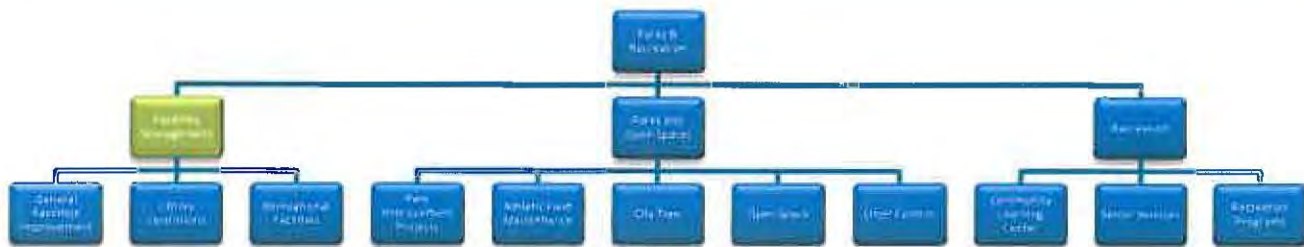
<b>Account</b>	<b>Account Description</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Amended Budget FY 2014</b>	<b>Estimated FY 2014</b>	<b>Proposed FY 2015</b>
<b>Personnel</b>						
8101	REGULAR SALARIES	\$200,623	\$201,578	\$221,962	\$221,252	\$229,299
8111	OVERTIME	427	461	1,059	350	847
8114	ACTING PAY	11				
8211	P.E.R.S. RETIREMENT	28,022	28,699	33,299	33,191	35,690
8231	HEALTH INSURANCE	306	154			
8232	MEDICARE	3,310	3,344	3,682	3,680	3,789
8233	LIFE & DISABILITY INSURANCE	2,048	2,067	2,293	1,909	1,381
8241	DENTAL PLAN	3,984	3,762	3,889	3,682	3,682
8242	VISION PLAN	653	662	704	705	704
8253	AUTO ALLOWANCE	330	360	360	360	360
8259	DEFERRED COMPENSATION	11,855	2,727	2,976	2,973	3,016
8271	SEC 125 BENEFITS	39,205	50,376	56,472	55,989	55,609
8281	BENEFIT STABILIZATION	15,306	15,871	17,025	17,974	19,841
8282	COMPENSATED ABSENCES	(3,325)	312			
8285	WORKERS' COMPENSATION	13,267	13,332	16,467	16,441	30,241
<b>Personnel Total</b>		<b>\$316,024</b>	<b>\$323,704</b>	<b>\$360,188</b>	<b>\$358,507</b>	<b>\$384,459</b>
<b>Supplies &amp; Services</b>						
8351	OTHER PROFESSIONAL/TECH	5,719	6,569	6,500	6,000	11,500
8419	DEPRECIATION	207,010	190,533		190,533	190,533
8430	REPAIR & MAINTENANCE SERVICE	33,343	68,135	83,000	50,000	50,000
8522	LIABILITY INSURANCE CHARGE					29,735
8531	POSTAGE/DELIVERY SERVICE	80	34	50	50	50
8532	TELEPHONE	3,074	3,442	3,500	2,850	29,735
8580	TRAVEL AND TRAINING	1,189	807	1,000	700	800
8599	MISCELLANEOUS	1,540	1,528	1,500	1,000	1,200
8610	GENERAL SUPPLIES	4,375	5,351	5,600	6,000	5,600
8612	SMALL TOOLS	2,342	1,603	2,500	2,200	2,500
8638	OIL	2,779	3,159	3,500	2,500	3,500
8639	GASOLINE	1,460	1,990	2,500	2,250	2,500
8641	REPAIR & MAINTENANCE SUPPLIES	95,116	130,741	110,000	90,000	75,000
<b>Supplies &amp; Services Total</b>		<b>\$358,027</b>	<b>\$413,892</b>	<b>\$219,650</b>	<b>\$354,083</b>	<b>\$402,653</b>
<b>Administrative &amp; Other</b>						
8308	COMPUTER USAGE CHARGE	8,816	11,034	12,283	12,283	19,666
8309	BUILDING MAINTENANCE CH	10,905	9,793	10,133	10,133	6,422
8310	ADMINISTRATIVE SUPPORT	92,730	85,899	73,161	73,161	89,732
<b>Administrative &amp; Other Total</b>		<b>\$112,451</b>	<b>\$106,726</b>	<b>\$95,577</b>	<b>\$95,577</b>	<b>\$115,820</b>
<b>Capital Outlay</b>						
9040	MACHINERY AND EQUIPMENT		9,260	5,000	2,500	58,000
9041	VEHICLES	211,835	91,324	485,955	450,955	753,000
<b>Capital Outlay Total</b>		<b>\$211,835</b>	<b>\$100,584</b>	<b>\$490,955</b>	<b>\$453,455</b>	<b>\$811,000</b>
<b>Total Expenditures</b>		<b>\$998,337</b>	<b>\$944,906</b>	<b>\$1,166,370</b>	<b>\$1,261,622</b>	<b>\$1,713,932</b>



<b>Fund</b>	<b>573 Fleet &amp; Equipment Management</b>	<b>Department</b>	<b>Public Works</b>
<b>Division</b>	<b>740</b>	<b>Division</b>	<b>Fleet Management</b>

<b>Account</b>	<b>Account Description</b>	<b>Amount</b>	<b>Notes</b>
8351	OTHER PROFESSIONAL/TECH		
		\$ 6,500	Develop SOPs (one time occurrence)
		\$ 5,000	Develop Cal OSHA required policies and procedures (one time occurrence)
8532	TELEPHONE		
		\$ 25,922	Insurance premium auto physical damage program
		\$ 2,615	Liability insurance allocation
		\$ 948	Insurance premium underground storage tank
		\$ 250	Insurance premium waste tire hauler bond
9040	MACHINERY AND EQUIPMENT		
		\$ 55,000	New Fuel Management System
		\$ 3,000	Machinery and Equipment
9041	VEHICLES		
		\$ 450,000	Vehicle #206-PW Sewer Combination Truck
		\$ 50,000	Vehicle #221-PW Truck
		\$ 45,000	Vehicle #102-Police Car
		\$ 45,000	Vehicle #103-Police Car
		\$ 45,000	Vehicle #104-Police Car
		\$ 45,000	Vehicle #107-Police Car
		\$ 45,000	Vehicle #117-Police Car
		\$ 28,000	Vehicle #120-Police CSO Truck

# 574-801 Facilities Management



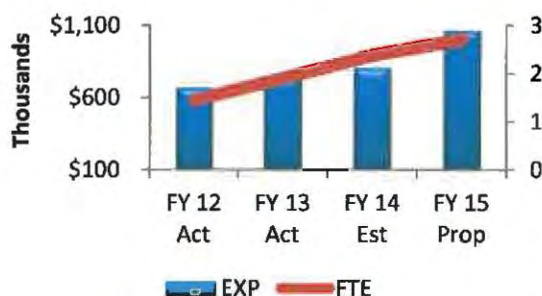
## Purpose

Facilities Management supports the effective conduct of City business and programs and provides public gathering spaces in safe and well-maintained buildings.

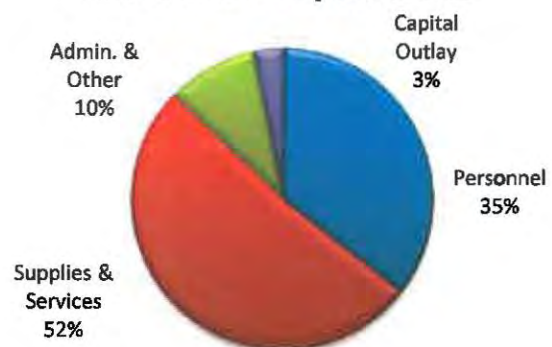
## Highlights

- Maintenance and repair of various structural and mechanical systems that make up our buildings, including elevators, generators, roofs, paint, fire safety equipment and HVAC systems.
- Facilitation and supervision of regular and routine custodial services.
- Management of leases of City-owned buildings.
- Track assets and analyze Belmont's facilities to prioritize use of resources
- Develop a future strategy for evaluating the long-term future of the Barrett Community Center property
- = **Council Priority Active Project**

## Total Expenditures & Staffing Trends



## Allocation of Expenditures



<b>Fund</b>	<b>574 Facilities Management</b>	<b>Department</b>	<b>Parks &amp; Recreation</b>
<b>Division</b>	<b>801</b>	<b>Division</b>	<b>Facilities Management</b>

<b>Account</b>	<b>Account Description</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Amended Budget FY 2014</b>	<b>Estimated FY 2014</b>	<b>Proposed FY 2015</b>
<b>Personnel</b>						
8101	REGULAR SALARIES	\$131,947	\$168,774	\$199,528	\$197,641	\$228,634
8103	TEMPORARY PART-TIME	3,968				
8119	TERMINATION PAY		40			
8211	P.E.R.S. RETIREMENT	20,556	20,800	29,708	29,421	35,312
8221	F.I.C.A. SOCIAL SECURITY	304				
8231	HEALTH INSURANCE	109	63			
8232	MEDICARE	2,160	2,545	3,256	3,212	3,674
8233	LIFE & DISABILITY INSURANCE	1,203	1,393	1,868	1,558	1,301
8241	DENTAL PLAN	2,224	2,243	3,124	2,956	3,277
8242	VISION PLAN	323	383	598	599	680
8253	AUTO ALLOWANCE	725	1,200	1,050	1,050	1,050
8259	DEFERRED COMPENSATION	2,823	2,227	2,638	2,636	3,061
8271	SEC 125 BENEFITS	26,759	34,649	46,925	47,034	54,843
8281	BENEFIT STABILIZATION	10,298	12,180	15,304	16,053	19,611
8282	COMPENSATED ABSENCES	2,607	4,131			
8285	WORKERS' COMPENSATION	4,894	5,088	10,088	10,066	25,310
<b>Personnel Total</b>		<b>\$210,900</b>	<b>\$255,715</b>	<b>\$314,086</b>	<b>\$312,225</b>	<b>\$376,753</b>
<b>Supplies &amp; Services</b>						
8351	OTHER PROFESSIONAL/TECH					50,000
8411	WATER	5,673	6,738	6,900	7,300	8,500
8417	OTHER WASTE WATER TREATMENT	54,503	51,555	87,730	87,729	94,750
8423	CUSTODIAL SERVICES	56,279	63,547	52,000	56,000	56,000
8430	REPAIR & MAINTENANCE SERVICE	116,695	121,072	115,000	100,000	115,000
8522	LIABILITY INSURANCE CHARGE					54,058
8532	TELEPHONE	4,389	4,281	3,700	3,700	3,700
8599	MISCELLANEOUS			500	500	500
8610	GENERAL SUPPLIES	3		700		
8612	SMALL TOOLS			400		
8613	SAFETY EQUIPMENT		410	2,000		
8632	NATURAL GAS & ELECTRICITY	129,612	111,259	130,000	130,000	140,000
8641	REPAIR & MAINTENANCE SUPPLIES	5,614	5,905	5,500	10,000	15,000
8653	PLUMBING SUPPLIES	119		250		
8654	ELECTRICAL SUPPLIES	3,952	781	3,000		
8655	CUSTODIAL SUPPLIES	10,646	8,776	10,700	10,700	10,700
<b>Supplies &amp; Services Total</b>		<b>\$387,484</b>	<b>\$374,324</b>	<b>\$418,380</b>	<b>\$405,929</b>	<b>\$548,208</b>
<b>Administrative &amp; Other</b>						
8307	VEHICLE USAGE CHARGE	10,408	7,735	8,614	8,614	21,130
8308	COMPUTER USAGE CHARGE	13,566	6,157	7,786	7,786	12,184
8310	ADMINISTRATIVE SUPPORT	45,717	93,364	69,887	69,887	68,481
<b>Administrative &amp; Other Total</b>		<b>\$69,691</b>	<b>\$107,256</b>	<b>\$86,287</b>	<b>\$86,287</b>	<b>\$101,795</b>
<b>Capital Outlay</b>						
9030	IMPROVEMENT OTHER THAN BUILDING		25			
<b>Capital Outlay Total</b>			<b>\$25</b>			
<b>Total Expenditures</b>		<b>\$668,076</b>	<b>\$737,320</b>	<b>\$818,753</b>	<b>\$804,441</b>	<b>\$1,026,756</b>



<b>Fund</b>	<b>574 Facilities Management</b>	<b>Department</b>	<b>Parks &amp; Recreation</b>
<b>Division</b>	<b>801</b>	<b>Division</b>	<b>Facilities Management</b>

<b>Account</b>	<b>Account Description</b>	<b>Amount</b>	<b>Notes</b>
8351	OTHER PROFESSIONAL/TECH		
		\$ 50,000	Facilities Condition Management Assessment
8411	WATER		
		\$ 8,500	Water cost for City Administration Office Buildings
8417	OTHER WASTE WATER TREATMENT		
		\$ 94,750	Usage fees for various city buildings for waste water systems
8423	CUSTODIAL SERVICES		
		\$ 56,000	Custodial maintenance of city buildings, city administrative offices, leased spaces.
8430	REPAIR & MAINTENANCE SERVICE		
		\$ 115,000	Various contract services for city facilities, including HVAC maintenance and repairs, plumbing, electrical, painting, roofs and elevators, emergency generators. Includes repair and maintenance of Fire Station 14 & 15.
8522	LIABILITY INSURANCE CHARGE		
		\$ 51,490	Insurance premium-property and boiler and machinery
		\$ 2,568	Allocation of liability insurance
8632	NATURAL GAS & ELECTRICITY		
		\$ 140,000	Gas and Electricity to various city facilities including City Hall/PD, P&R, Corporation Yard, Manor Building, etc.
8641	REPAIR & MAINTENANCE SUPPLIES		
		\$ 15,000	Materials needed for routine repairs and maintenance on various components of city owned facilities.
8655	CUSTODIAL SUPPLIES		
		\$ 10,700	Supplies including paper towels, toilet paper, soap, trash liners and cleaning products.



## 574-803 Recreational Facilities



### Purpose

The Recreational Facilities Division serves to provide quality, affordable, accessible and well-maintained facilities for a variety of recreational and rental opportunities for both public and private uses. The primary use is for the community and secondary is revenue generation.

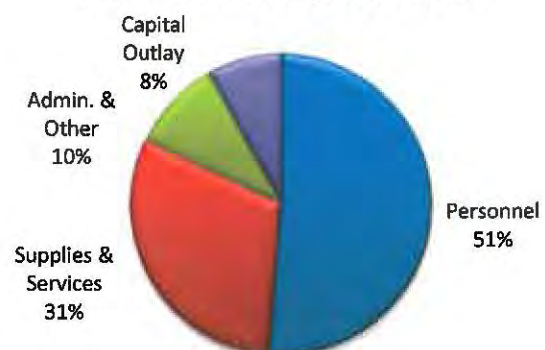
### Highlights

- Scheduling facilities for City meetings, programs and events
- Marketing, scheduling, and renting facilities for private and non-profit uses
- Providing safe, clean and properly prepared facilities
- Facility Use Policy governs use of City facilities for rentals and events
- Develop a future strategy for evaluating the long-term future of the Barrett Community Center property
- Track assets and analyze Belmont's facilities to prioritize use of resources
- = **Council Priority Active Project**

### Total Expenditures & Staffing Trends



### Allocation of Expenditures



<b>Fund</b>	<b>574 Facilities Management</b>	<b>Department</b>	<b>Parks &amp; Recreation</b>
<b>Division</b>	<b>803</b>	<b>Division</b>	<b>Recreational Facilities</b>

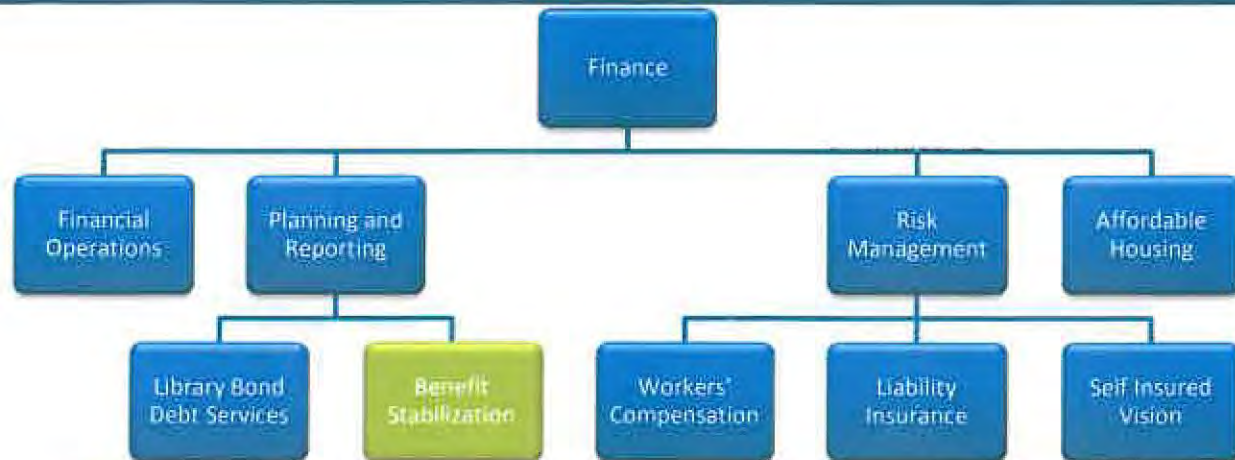
<b>Account</b>	<b>Account Description</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Amended Budget FY 2014</b>	<b>Estimated FY 2014</b>	<b>Proposed FY 2015</b>
<b>Personnel</b>						
8101	REGULAR SALARIES	\$122,710	\$121,166	\$132,744	\$132,479	\$128,070
8103	TEMPORARY PART-TIME	89,886	83,181	95,290	90,000	94,173
8211	P.E.R.S. RETIREMENT	22,586	21,120	22,204	23,377	24,186
8221	F.I.C.A. SOCIAL SECURITY	3,405	3,463	4,962	4,317	4,145
8231	HEALTH INSURANCE	297	149			
8232	MEDICARE	3,030	2,931	3,331	3,304	3,223
8233	LIFE & DISABILITY INSURANCE	1,365	1,413	1,584	1,294	869
8235	STATE UNEMPLOYMENT INSURANCE	549				
8241	DENTAL PLAN	1,139	1,007	1,268	1,202	1,148
8242	VISION PLAN	357	358	411	411	389
8253	AUTO ALLOWANCE	144	150	150	150	150
8259	DEFERRED COMPENSATION	9,104	2,258	2,438	2,437	2,288
8271	SEC 125 BENEFITS	21,504	30,084	35,422	35,490	34,836
8281	BENEFIT STABILIZATION	9,186	9,097	10,182	10,756	11,082
8285	WORKERS' COMPENSATION	6,459	6,618	8,011	8,222	10,735
<b>Personnel Total</b>		<b>\$291,722</b>	<b>\$282,997</b>	<b>\$317,996</b>	<b>\$313,439</b>	<b>\$315,295</b>
<b>Supplies &amp; Services</b>						
8351	OTHER PROFESSIONAL/TECH	5,625	6,675	5,300	5,300	5,300
8411	WATER	7,105	10,424	10,720	10,500	11,792
8423	CUSTODIAL SERVICES	63,268	66,304	62,400	62,400	59,000
8430	REPAIR & MAINTENANCE SERVICE	34,248	34,450	36,600	36,600	36,600
8522	LIABILITY INSURANCE CHARGE					1,569
8532	TELEPHONE	2,724	4,628	3,900	5,472	5,500
8540	ADVERTISING	512	414	1,500	1,500	1,500
8580	TRAVEL AND TRAINING	376	165	850	500	850
8599	MISCELLANEOUS	245	33	500		
8610	GENERAL SUPPLIES	2,731	23,187	1,500		
8612	SMALL TOOLS	5,727	365	5,250		
8632	NATURAL GAS & ELECTRICITY	31,153	26,205	35,000	24,024	35,000
8641	REPAIR & MAINTENANCE SUPPLIES	6,648	6,611	11,500	20,000	18,700
8655	CUSTODIAL SUPPLIES	561	458	8,100	8,100	13,200
<b>Supplies &amp; Services Total</b>		<b>\$160,924</b>	<b>\$179,919</b>	<b>\$183,120</b>	<b>\$174,396</b>	<b>\$189,011</b>
<b>Administrative &amp; Other</b>						
8307	VEHICLE USAGE CHARGE	1,513	1,413	1,574	1,574	2,337
8308	COMPUTER USAGE CHARGE	4,334	5,063	5,749	5,749	7,446
8309	BUILDING MAINTENANCE CH	6,187	5,480	6,038	6,038	9,541
8310	ADMINISTRATIVE SUPPORT	31,631	38,868	50,574	50,574	41,604
<b>Administrative &amp; Other Total</b>		<b>\$43,664</b>	<b>\$50,824</b>	<b>\$63,935</b>	<b>\$63,935</b>	<b>\$60,928</b>
<b>Capital Outlay</b>						
9030	IMPROVEMENT OTHER THAN BUILDING	12,810	52,710	50,000	50,000	50,000
<b>Capital Outlay Total</b>		<b>\$12,810</b>	<b>\$52,710</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>
<b>Total Expenditures</b>		<b>\$509,120</b>	<b>\$566,450</b>	<b>\$615,051</b>	<b>\$601,770</b>	<b>\$615,234</b>

<b>Fund</b>	<b>574 Facilities Management</b>	<b>Department</b>	<b>Parks &amp; Recreation</b>
<b>Division</b>	<b>803</b>	<b>Division</b>	<b>Recreational Facilities</b>

<b>Account</b>	<b>Account Description</b>	<b>Amount</b>	<b>Notes</b>
8351	OTHER PROFESSIONAL/TECH		
		\$ 5,300	Contractual vendors and consultant services.
8411	WATER		
		\$ 11,792	Water for Recreation facilities.
8423	CUSTODIAL SERVICES		
		\$ 59,000	Custodial services for recreation facilities.
8430	REPAIR & MAINTENANCE SERVICE		
		\$ 36,600	Various maintenance services for the recreation facilities.
8632	NATURAL GAS & ELECTRICITY		
		\$ 35,000	Gas and electricity for the recreation facilities.
8641	REPAIR & MAINTENANCE SUPPLIES		
		\$ 18,700	Various repair and maintenance supplies for recreation facilities.



# 575-503 Benefit Stabilization



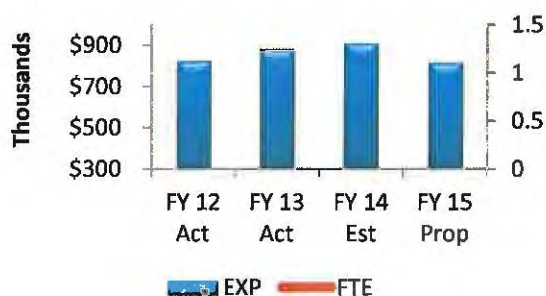
## Purpose

The Benefit Stabilization Fund is used to account for certain employee benefits which have been accrued, (i.e., earned) by the employee and are payable to the employee at a future date.

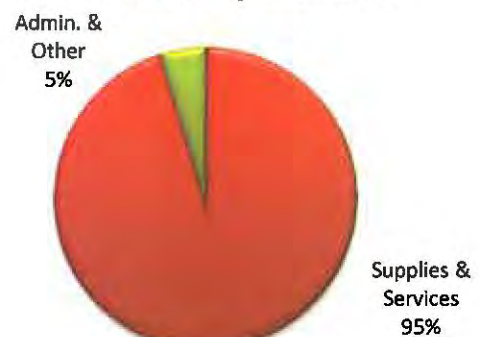
## Highlights

- The fund operates at a self sustaining level.
- Other post-employment benefits, e.g. medical coverage, have been funded in accordance with current best practice and generally accepted accounting standards.
- Completed bi-annual Other Post-Employments Benefits (OPEB) actuarial analysis as required by GASB 45.

## Total Expenditures & Staffing Trends



## Allocation of Expenditures





<b>Fund</b>	<b>575 Benefit Stabilization</b>	<b>Department</b>	<b>Finance</b>
<b>Division</b>	<b>503</b>	<b>Division</b>	<b>Risk Management Services</b>

<b>Account</b>	<b>Account Description</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Amended Budget FY 2014</b>	<b>Estimated FY 2014</b>	<b>Proposed FY 2015</b>
<b>Personnel</b>						
8281	BENEFIT STABILIZATION	(\$46,361)				
<b>Personnel Total</b>		<b>(\$46,361)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Supplies &amp; Services</b>						
8351	OTHER PROFESSIONAL/TECH	1,945	11,675	5,000	6,800	
8519	OPEB ARC CONTRIBUTION	838,289	840,289	867,000	867,000	775,000
<b>Supplies &amp; Services Total</b>		<b>\$840,234</b>	<b>\$851,964</b>	<b>\$872,000</b>	<b>\$873,800</b>	<b>\$775,000</b>
<b>Administrative &amp; Other</b>						
8310	ADMINISTRATIVE SUPPORT	29,905	28,599	35,288	35,288	38,883
<b>Administrative &amp; Other Total</b>		<b>\$29,905</b>	<b>\$28,599</b>	<b>\$35,288</b>	<b>\$35,288</b>	<b>\$38,883</b>

**Capital Outlay**

<b>Total Expenditures</b>	<b>\$823,778</b>	<b>\$880,563</b>	<b>\$907,288</b>	<b>\$909,088</b>	<b>\$813,883</b>
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<b>Fund</b>	<b>575 Benefit Stabilization</b>	<b>Department</b>	<b>Finance</b>
<b>Division</b>	<b>503</b>	<b>Division</b>	<b>Risk Management</b>

<b>Account</b>	<b>Account Description</b>	<b>Amount</b>	<b>Notes</b>
8519	OPEB ARC CONTRIBUTION	\$ 775,000	Estimated Annual Required Contribution (ARC)

## 576-119 BFPD Benefit Stabilization



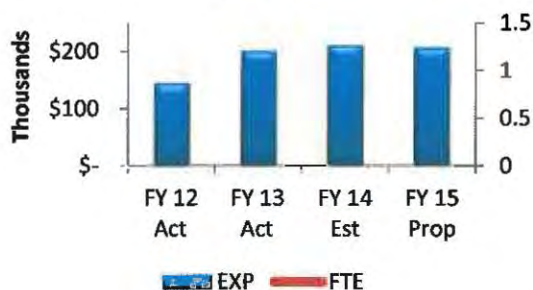
### Purpose

The BFPD Benefit Stabilization Fund is used to account for certain employee benefits which have been accrued, (i.e., earned) by the employee and are payable to the employee at a future date.

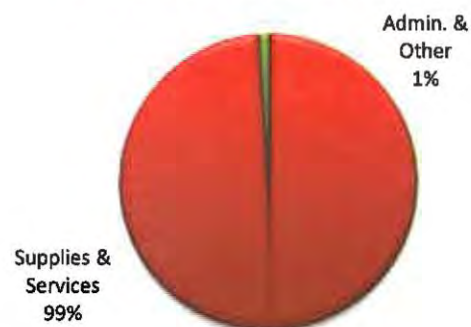
### Highlights

- The fund operates at a self sustaining level.
- Other post-employment benefits, e.g. medical coverage, have been funded in accordance with current best practice and generally accepted accounting standards.

### Total Expenditures & Staffing Trends



### Allocation of Expenditures

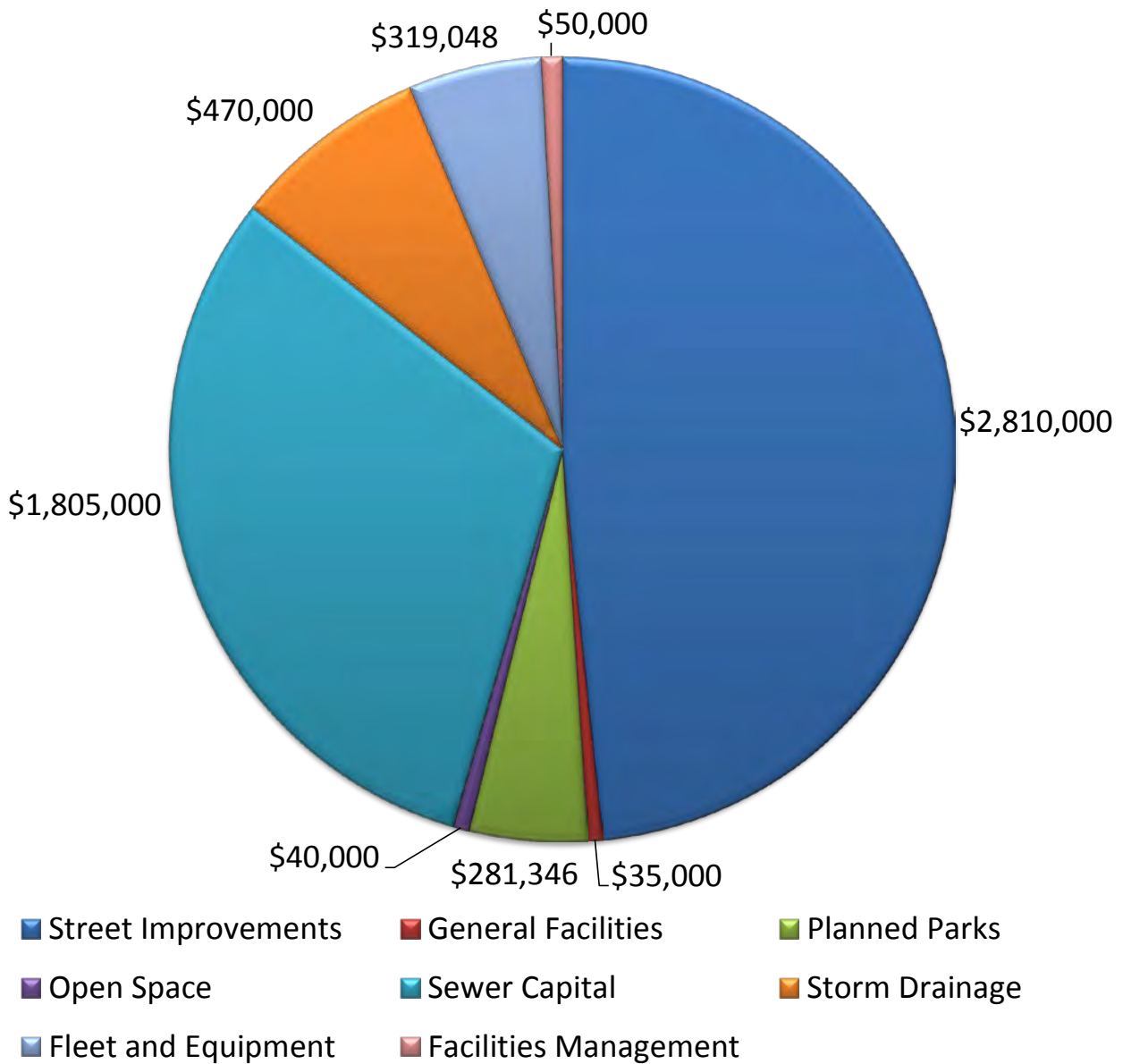


<b>Fund</b>	<b>576 BFPD Benefit Stabilization</b>	<b>Department</b>	<b>Fire</b>
<b>Division</b>	<b>119</b>	<b>Division</b>	<b>BFPD Benefit Stabilization</b>

<b>Account</b>	<b>Account Description</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Amended Budget FY 2014</b>	<b>Estimated FY 2014</b>	<b>Proposed FY 2015</b>
<b>Personnel</b>						
<b>Supplies &amp; Services</b>						
8351	OTHER PROFESSIONAL/TECH			\$6,000	\$4,900	
8519	OPEB ARC CONTRIBUTION	145,000	200,000	204,000	204,000	204,000
<b>Supplies &amp; Services Total</b>		<b>\$145,000</b>	<b>\$200,000</b>	<b>\$210,000</b>	<b>\$208,900</b>	<b>\$204,000</b>
<b>Administrative &amp; Other</b>						
8310	ADMINISTRATIVE SUPPORT		1,079	1,089	1,089	2,294
<b>Administrative &amp; Other Total</b>		<b>-</b>	<b>\$1,079</b>	<b>\$1,089</b>	<b>\$1,089</b>	<b>\$2,294</b>
<b>Capital Outlay</b>						
<b>Total Expenditures</b>		<b>\$145,000</b>	<b>\$201,079</b>	<b>\$211,089</b>	<b>\$209,989</b>	<b>\$206,294</b>



City of Belmont  
FY 2015 Budget  
Capital Improvement Program



**City of Belmont**  
**FY 2015 Budget**  
**Capital Improvement Program**  
**Project Listing**

Fund	Fund Description	Division	Project	Project Description	FY 2015 Proposed	FY 2016 Proposed	FY 2017 Proposed	FY 2018 Proposed	FY 2019 Proposed
207	Athletic Field Maintenance	812	8056	Installation of Synthetic Turf	-	\$ 50,000	-	-	-
					-	50,000	-	-	-
234	Street Improvement Measure A	730	3026	Handicap Ramp/Pathway Improvements	\$ 35,000	35,000	\$ 35,000	\$ 35,000	\$ 35,000
			3084	Hillside Stabilization & RWR	10,000	80,000			
			3100	Street Improvements	480,000	370,000	370,000	370,000	370,000
			3112	Overlay	1,140,000	85,000	285,000	85,000	285,000
			3207	Traffic Intersection Improvements	10,000	45,000	45,000	45,000	45,000
			3208	Ralston Corridor Study & Improvements	270,000	-	-	-	-
			3209	Old County Road Streetlights	10,000	40,000	-	-	-
			3210	OCR Bike and Pedestrian Improvements	400,000	-	-	-	-
			3211	Ralston Avenue Sidewalk Improvement Project	355,000	-	-	-	-
			3212	Comprehensive Pedestrian/Bicycle Plan	80,000	-	-	-	-
			3213	Lantern Style Street Light Replacement Project	20,000	-	-	-	-
					2,810,000	655,000	735,000	535,000	735,000
308	General Facilities	802	2055	City Hall/Police Facility	-	-	100,000	-	-
			8057	Twin Pines Senior & Community Center Roof Replacement	-	80,000	-	-	-
			8065	City Hall Roof Repair	-	-	135,000	-	-
			8067	Twin Pines Senior/Community Center Generator	-	-	98,100	-	-
			8068	City Hall Carpeting	35,000	-	-	-	-
					35,000	80,000	333,100	-	-
341	Planned Park	810	8048	Davey Glen Park	281,346	508,654			
			8052	Park and Open Space Master Plan Update	-	-	-	400,000	-
			8066	Alexander Park Restroom Replacement	-	30,000	-	-	-
					281,346	538,654	-	400,000	-
343	Open Space	810	8033	Open Space Trail Improvements	40,000	-	-	-	-
					40,000	-	-	-	-
503	Sewer Operations Capital	730	7003	Sewer Rehabilitation - Annual	260,000	260,000	260,000	260,000	260,000
			7036	Pump Sta. Rehabilitation	190,000	400,000	190,000	400,000	190,000
			7073	Basin Rehabilitation Projects	80,000	330,000	330,000	330,000	330,000
			7078	Force Main Evaluation & Rehabilitation	290,000	-	-	-	-
			7082	Sewer System Flow Monitoring	85,000	-	-	-	-
			7084	Ralston Avenue Sewer Main Improvements	900,000	50,000	-	-	-
					1,805,000	1,040,000	780,000	990,000	780,000
525	Storm Drainage	730	6001	Storm Drainage Rehabilitation	200,000	200,000	200,000	200,000	200,000
			6010	Water Dog Lake Siltation Removal	-	-	60,000	60,000	60,000
			6015	Storm Pump Station Lid Replace	10,000	-	-	-	-
			6045	Storm Drain CIP Project	260,000	25,000	260,000	25,000	260,000
					470,000	225,000	520,000	285,000	520,000
573	Fleet & Equipment Management	302	2142	IT Capital	319,048	-	-	-	-
					319,048	-	-	-	-
574	Facilities Management	803	8080	Barrett & Rec Facility Improvement Project	50,000	50,000	50,000	50,000	50,000
					50,000	50,000	50,000	50,000	50,000
<b>Total Expenditures</b>					<b>\$ 5,810,394</b>	<b>\$ 2,638,654</b>	<b>\$ 2,418,100</b>	<b>\$ 2,260,000</b>	<b>\$ 2,085,000</b>

Project:	Installation of Synthetic Turf	Fund:	207 Athletic Field Maintenance
Neighborhood:	Unassigned	Division:	812 ATHLETIC FIELD MAINTENANCE
Asset Category:	Park	Project #:	8056

This project consists of the installation of synthetic turf at the Belmont Sports Complex. The Department received Council approval to begin planning and design in FY 2011. In FY2014-15 planning and design will continue with construction in subsequent years. There is no identified funding source for the estimated \$4,500,000 construction cost of this project.



There is no identified funding source for the estimated \$4,500,000 construction cost of this project.

Acct	SubAcct	Description	Estimated FY 2014	Proposed FY 2015	Proposed FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019
<b>Project Design</b>								
9030	8351	Other Professional/Technical	26,000		50,000			
<b>Project Construction</b>								
9030	9030	Improvements						4,500,000

<b>Total Expenditures</b>			\$ 26,000	\$ -	\$ 50,000	\$ -	\$ -	\$ 4,500,000
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Acct	SubAcct	Description	Detail	Estimated FY 2014	Proposed FY 2015	Proposed FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019
	5120	Fund Balance		26,000		50,000			

<b>Total Fund Sources</b>				\$ 26,000	\$ -	\$ 50,000	\$ -	\$ -	\$ -
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Project:	Handicap Ramp/Pathway Improve	Fund:	234 Street Improvement Measure A
Neighborhood:	Citywide	Division:	730 IMPROVEMENT PROJECTS
Asset Category:	ADA Ramps	Project #:	3026

This project provides for the construction of accessible ramps and pathways, if grant funds become available.



Acct	SubAcct	Description		Estimated FY 2014	Proposed FY 2015	Proposed FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019
9030	8368	Project Construction City Project Management			35,000	35,000	35,000	35,000	35,000
Total Expenditures				\$ -	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000
Acct	SubAcct	Description	Detail	Estimated FY 2014	Proposed FY 2015	Proposed FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019
	5120	Fund Balance			35,000	35,000	35,000	35,000	35,000
Total Fund Sources				\$ -	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000



Project:	Hillside Stabilization & RWR	Fund:	234 Street Improvement Measure A
Neighborhood:	Citywide	Division:	730 IMPROVEMENT PROJECTS
Asset Category:	Retaining Walls	Project #:	3084

This project will provide for the evaluation of hillside slippage areas and corresponding hillside stabilization improvements. Existing City-owned retaining walls will also be evaluated and repaired as necessary.



Funding available for planning phase only. Future phases require identification of funding source.

Acct	SubAcct	Description	Estimated FY 2014	Proposed FY 2015	Proposed FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019
Project Planning								
9030	8331	Engineering/Architectural	5,000	10,000	70,000			
9030	8368	City Project Management			10,000			

Total Expenditures			\$ 5,000	\$ 10,000	\$ 80,000	\$ -	\$ -	\$ -
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Acct	SubAcct	Description	Detail	Estimated FY 2014	Proposed FY 2015	Proposed FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019
	5120	Fund Balance		5,000	10,000	80,000			

Total Fund Sources				\$ 5,000	\$ 10,000	\$ 80,000	\$ -	\$ -	\$ -
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Project:	Street Improvements	Fund:	234 Street Improvement Measure A
Neighborhood:	Citywide	Division:	730 IMPROVEMENT PROJECTS
Asset Category:	Streets	Project #:	3100

The City's Pavement Management program is intended to improve the overall condition of the City's street network by maximizing the cost effectiveness of available funds. A primary component of the program is preventative maintenance as these treatments (crack and surface seals, slurry seal, and thin overlays) extend the life of good pavement at a much lower cost than rehabilitation or reconstruction treatments.



Acct	SubAcct	Description	Estimated FY 2014	Proposed FY 2015	Proposed FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019
<b>Project Planning</b>								
9030	8368	City Project Management	50,000	10,000	20,000	20,000	20,000	20,000
<b>Project Design</b>								
9030	8351	Other Professional/Technical	5,000	20,000	20,000	20,000	20,000	20,000
9030	8368	City Project Management	75,000		45,000	45,000	45,000	45,000
<b>Project Construction</b>								
9030	8368	City Project Management	75,000	50,000	35,000	35,000	35,000	35,000
9030	9030	Improvements	500,000	400,000	250,000	250,000	250,000	250,000
<b>Total Expenditures</b>			<b>\$ 705,000</b>	<b>\$ 480,000</b>	<b>\$ 370,000</b>	<b>\$ 370,000</b>	<b>\$ 370,000</b>	<b>\$ 370,000</b>

Acct	SubAcct	Description	Detail	Estimated FY 2014	Proposed FY 2015	Proposed FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019
	5120	Fund Balance		647,000	480,000	370,000	370,000	370,000	370,000
	6359	Misc. State Grants	CalRecycle	58,000					
<b>Total Fund Sources</b>				<b>\$ 705,000</b>	<b>\$ 480,000</b>	<b>\$ 370,000</b>	<b>\$ 370,000</b>	<b>\$ 370,000</b>	<b>\$ 370,000</b>

Project:	Overlay	Fund:	234 Street Improvement Measure A
Neighborhood:	Citywide	Division:	730 IMPROVEMENT PROJECTS
Asset Category:	Streets	Project #:	3112

The City's Pavement Management Program is intended to improve the overall condition of the City's street network by maximizing the cost effectiveness of available funds. This project will fund the rehabilitation and reconstruction portion of the Pavement Management Program.



Acct	SubAcct	Description	Estimated FY 2014	Proposed FY 2015	Proposed FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019
<b>Project Planning</b>								
9030	8331	Engineering/Architectural	40,000	155,000				
9030	8368	City Project Management	30,000		10,000		10,000	
<b>Project Design</b>								
9030	8368	City Project Management	10,000	65,000		55,000	35,000	55,000
<b>Project Construction</b>								
9030	8351	Other Professional/Technical		50,000	10,000	10,000	10,000	10,000
9030	8368	City Project Management		20,000	65,000	20,000	30,000	20,000
9030	9030	Improvements		850,000		200,000		200,000
<b>Total Expenditures</b>			<b>\$ 80,000</b>	<b>\$ 1,140,000</b>	<b>\$ 85,000</b>	<b>\$ 285,000</b>	<b>\$ 85,000</b>	<b>\$ 285,000</b>

Acct	SubAcct	Description	Detail	Estimated FY 2014	Proposed FY 2015	Proposed FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019
	5120	Fund Balance		80,000	456,000	85,000	285,000	85,000	285,000
	6319	Micellaneous Federal Grants			534,000				
	6359	Misc. State Grants			150,000				
<b>Total Fund Sources</b>				<b>\$ 80,000</b>	<b>\$ 1,140,000</b>	<b>\$ 85,000</b>	<b>\$ 285,000</b>	<b>\$ 85,000</b>	<b>\$ 285,000</b>



Project:	Traffic Intersection Improvements	Fund:	234 Street Improvement Measure A
Neighborhood:	Citywide	Division:	730 IMPROVEMENT PROJECTS
Asset Category:	Traffic Signals	Project #:	3207

This project provides for the upgrade, repair and optimization of the City's signalized intersections. A number of the City's traffic signal infrastructure has reached it useful life and is in need of repair. This project will look at each traffic intersection as a whole to ensure compatibility of the entire system.



Funding available for planning phase only. Future phases require identification of funding source.

Acct	SubAcct	Description	Estimated FY 2014	Proposed FY 2015	Proposed FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019
<b>Project Planning</b>								
9030	8368	City Project Management		10,000	10,000	10,000	10,000	10,000
<b>Project Design</b>								
9030	8331	Engineering/Architectural			35,000	35,000	35,000	35,000
Total Expenditures			\$ -	\$ 10,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000

Acct	SubAcct	Description	Detail	Estimated FY 2014	Proposed FY 2015	Proposed FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019
	5120	Fund Balance			10,000	45,000	45,000	45,000	45,000
Total Fund Sources				\$ -	\$ 10,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000



Project: Ralston Corridor Study & Imprv  
 Neighborhood: Citywide  
 Asset Category: None

Fund: 234 Street Improvement Measure A  
 Division: 730 IMPROVEMENT PROJECTS  
 Project #: 3208

This project will provide for a comprehensive study and corresponding improvements on Ralston Avenue to optimize its use for pedestrian, bicycle and vehicle use.



Funding available for planning phase only. Future phases require identification of funding source.

Acct	SubAcct	Description	Estimated FY 2014	Proposed FY 2015	Proposed FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019
<b>Project Planning</b>								
9030	8331	Engineering/Architectural	90,000	60,000				
9030	8368	City Project Management	30,000	40,000				
<b>Project Construction</b>								
9030	9030	Improvements		170,000				

<b>Total Expenditures</b>			\$ 120,000	\$ 270,000	\$ -	\$ -	\$ -	\$ -
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Acct	SubAcct	Description	Detail	Estimated FY 2014	Proposed FY 2015	Proposed FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019
	5120	Fund Balance		120,000	270,000				

<b>Total Fund Sources</b>				\$ 120,000	\$ 270,000	\$ -	\$ -	\$ -	\$ -
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Project: Old County Road Streetlights  
 Neighborhood: Sterling Downs Homeview  
 Asset Category: Streetlights

Fund: 234 Street Improvement Measure A  
 Division: 730 IMPROVEMENT PROJECTS  
 Project #: 3209

The project will install new street lights on Old County Road in conjunction with the PG&E project to place overhead utility services underground. The estimated cost of the streetlights is approximately \$800,000. Funding for the construction of the streetlights has not yet been identified.



Funding available for planning phase only. Future phases require identification of funding source.

Acct	SubAcct	Description	Estimated FY 2014	Proposed FY 2015	Proposed FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019
<b>Project Planning</b>								
9030	8368	City Project Management	10,000	10,000	10,000			
<b>Project Design</b>								
9030	8368	City Project Management			30,000			

<b>Total Expenditures</b>			\$ 10,000	\$ 10,000	\$ 40,000	\$ -	\$ -	\$ -
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Acct	SubAcct	Description	Detail	Estimated FY 2014	Proposed FY 2015	Proposed FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019
	5120	Fund Balance		10,000	10,000	40,000			

<b>Total Fund Sources</b>				\$ 10,000	\$ 10,000	\$ 40,000	\$ -	\$ -	\$ -
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Project: OCR Bike and Pedestrian Improvements  
 Neighborhood: Homeview  
 Asset Category: Sidewalks, Bike Lane

Fund: 234 Street Improvement Measure A  
 Division: 730 IMPROVEMENT PROJECTS  
 Project #: 3210

This project includes new bike lane striping, replacement of existing ADA non-conforming driveways, installation of new sidewalk, and repair and replacement of existing sidewalk on Old County Road between Ralston Avenue and the southern City limits.



Acct	SubAcct	Description	Estimated FY 2014	Proposed FY 2015	Proposed FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019
<b>Project Planning</b>								
9030	8331	Engineering/Architectural		40,000				
9030	8368	City Project Management	10,000					
<b>Project Design</b>								
9030	8368	City Project Management	10,000	15,000				
<b>Project Construction</b>								
9030	8368	City Project Management		35,000				
9030	9030	Improvements		310,000				

<b>Total Expenditures</b>			\$ 20,000	\$ 400,000	\$ -	\$ -	\$ -	\$ -
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Acct	SubAcct	Description	Detail	Estimated FY 2014	Proposed FY 2015	Proposed FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019
	5120	Fund Balance		20,000	130,000				
	6359	Misc. State Grants			270,000				

<b>Total Fund Sources</b>				\$ 20,000	\$ 400,000	\$ -	\$ -	\$ -	\$ -
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Project: Ralston Avenue Sidewalk Improvement Project  
 Neighborhood: Central  
 Asset Category: Sidewalks, ADA Ramps

Fund: 234 Street Improvement Measure A  
 Division: 730 IMPROVEMENT PROJECTS  
 Project #: 3211

Install new concrete sidewalk, concrete curb and gutter to create a continuous pedestrian route on Ralston Avenue between South Road and the Notre Dame de Namur University entrance. This work will require relocation of existing retaining walls to accommodate 4' wide sidewalk for pedestrian access. The project length is approximately length of this part of project is about 800' long.



Acct	SubAcct	Description	Estimated FY 2014	Proposed FY 2015	Proposed FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019
<b>Project Planning</b>								
9030	8331	Engineering/Architectural		40,000				
9030	8368	City Project Management	10,000					
<b>Project Design</b>								
9030	8368	City Project Management	10,000	25,000				
<b>Project Construction</b>								
9030	8368	City Project Management		30,000				
9030	9030	Improvements		260,000				
<b>Total Expenditures</b>			<b>\$ 20,000</b>	<b>\$ 355,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Acct	SubAcct	Description	Detail	Estimated FY 2014	Proposed FY 2015	Proposed FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019
	5120	Fund Balance		20,000	105,000				
	6359	Misc. State Grants			250,000				
<b>Total Fund Sources</b>				<b>\$ 20,000</b>	<b>\$ 355,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



Project:	Comprehensive Pedestrian/Bicycle Plan	Fund:	234 Street Improvement Measure A
Neighborhood:	Citywide	Division:	730 IMPROVEMENT PROJECTS
Asset Category:	Sidewalks, Bicycle Facilities	Project #:	3212

This project is to develop a city-wide comprehensive Pedestrian/Bicycle plan to create a safe, comfortable, pedestrian and bicycle friendly environment. The project is funded with \$37,500 in grant funds from The San Mateo County TDA Article 3



Acct	SubAcct	Description	Estimated FY 2014	Proposed FY 2015	Proposed FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019
<b>Project Planning</b>								
9030	8331	Engineering/Architectural		70,000				
9030	8368	City Project Management		10,000				
Total Expenditures			\$ -	\$ 80,000	\$ -	\$ -	\$ -	\$ -

Acct	SubAcct	Description	Detail	Estimated FY 2014	Proposed FY 2015	Proposed FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019
	5120	Fund Balance			45,000				
	6359	Misc. State Grants			35,000				
Total Fund Sources				\$ -	\$ 80,000	\$ -	\$ -	\$ -	\$ -

Project:	Lantern Style Street Light Replacement Project	Fund:	234 Street Improvement Measure A
Neighborhood:	Ralston Ave.	Division:	730 IMPROVEMENT PROJECTS
Asset Category:	Street Lights	Project #:	3213

The project will replace the 111 town and country style wood pole lights located along Ralston Avenue and around the downtown area. Currently these streetlights have varying pole shapes and lantern fixtures. The pole are deteriorating, require a high degree of maintenance and are no longer commercially available.



Acct	SubAcct	Description	Estimated FY 2014	Proposed FY 2015	Proposed FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019
<b>Project Planning</b>								
9030	8331	Engineering/Architectural		10,000				
9030	8368	City Project Management		10,000				

<b>Total Expenditures</b>			\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -
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Acct	SubAcct	Description	Detail	Estimated FY 2014	Proposed FY 2015	Proposed FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019
	5120	Fund Balance			20,000				

<b>Total Fund Sources</b>			\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -
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Project:	City Hall/Police Facility	Fund:	308 General Facilities
Neighborhood:	Downtown	Division:	802 GENERAL FACILITIES IMPROVEMENT
Asset Category:	Facility	Project #:	2055

This project involves the painting of the exterior surfaces of City Hall to protect the structure from water and sun damage. The work will include the preparation, repair and painting of the wood siding and stucco on exterior surfaces of the original portion of the building and painting on the recently constructed portion including the lobby and Council Chambers.



Acct	SubAcct	Description		Estimated FY 2014	Proposed FY 2015	Proposed FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019
9030	9030	Project Construction Improvements					100,000		
Total Expenditures				\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -
Acct	SubAcct	Description	Detail	Estimated FY 2014	Proposed FY 2015	Proposed FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019
	5120	Fund Balance					100,000		
Total Fund Sources				\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -

Project: Twin Pines Senior & Community Center Roof Replacement  
 Neighborhood: Downtown  
 Asset Category: Facility

Fund: 308 General Facilities  
 Division: 802 GENERAL FACILITIES IMPROVEMENT  
 Project #: 8057

The project includes replacing the tar and gravel roof on the Twin Pines Senior and Community Center. The roof is over 25 years old and has reached its expected life expectancy. The tar and gravel roof is deteriorating and needs replacement. The Parks and Recreation Department has made numerous patches for leaks in the winter of 2011 and previous years.



Acct	SubAcct	Description	Estimated FY 2014	Proposed FY 2015	Proposed FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019
Project Construction								
9030	9030	Improvements			80,000			
Total Expenditures			\$ -	\$ -	\$ 80,000	\$ -	\$ -	\$ -

Acct	SubAcct	Description	Detail	Estimated FY 2014	Proposed FY 2015	Proposed FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019
	5120	Fund Balance				80,000			
Total Fund Sources				\$ -	\$ -	\$ 80,000	\$ -	\$ -	\$ -



Project:	City Hall Roof Repair	Fund:	308 General Facilities
Neighborhood:	Downtown	Division:	802 GENERAL FACILITIES IMPROVEMENT
Asset Category:	Facility	Project #:	8065

The project includes repairing the roof on City Hall. The roof is over 27 years old and past its life expectancy. The current roof is in need of repair and has begun to fail and bubble. The Parks and Recreation Department patch repaired leaks in the winter of 2011.



Acct	SubAcct	Description		Estimated FY 2014	Proposed FY 2015	Proposed FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019
9030	9030	Project Construction Improvements					135,000		
Total Expenditures				\$ -	\$ -	\$ -	\$ 135,000	\$ -	\$ -
Acct	SubAcct	Description	Detail	Estimated FY 2014	Proposed FY 2015	Proposed FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019
	5120	Fund Balance					135,000		
Total Fund Sources				\$ -	\$ -	\$ -	\$ 135,000	\$ -	\$ -

Project:	Twin Pines Senior/Community Center Generator	Fund:	308 General Facilities
Neighborhood:	Downtown	Division:	802 GENERAL FACILITIES IMPROVEMENT
Asset Category:	Facility	Project #:	8067

The Twin Pines Senior and Community Center serves the community by housing Senior Services activities and community events but also acts as an emergency shelter and official cooling station. In 2011, an apartment fire led to the evacuation of about 25 residents in the middle of the night. These folks were transferred to the Twin Pines Senior and Community Center for short term stay while their relatives were notified. As an emergency shelter and cooling station the building is not prepared because it lacks backup power generation. This project includes the installation of a backup generator to power the facility in case of a power outage. Staff will seek grants and other funding sources to fund this project.

There is no identified funding source for this project. Staff will seek grants and other funding sources to fund this project.



Acct	SubAcct	Description	Estimated FY 2014	Proposed FY 2015	Proposed FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019
<b>Project Construction</b>								
9030	9030	Improvements				98,100		
Total Expenditures			\$	-	\$	-	\$	98,100
							\$	-

Acct	SubAcct	Description	Detail	Estimated FY 2014	Proposed FY 2015	Proposed FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019
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Project:	City Hall Carpeting	Fund:	308 General Facilities
Neighborhood:	Downtown	Division:	802 GENERAL FACILITIES IMPROVEMENT
Asset Category:	Facility	Project #:	8068

The project includes replacement of worn or damaged carpet in City Hall. Certain areas of the facility receive extensive wear and tear on the carpets. In particular, the Police Dispatch and Rentals offices. The Police Department is a 24 hour a day, 7 day a week operating facility which receives heavy foot traffic. The carpeting in Dispatch, records, report writing and Sergeant's offices are in poor condition and need replacing. Also includes selected replacement of carpeting in other areas of City Hall.



Acct	SubAcct	Description	Estimated FY 2014	Proposed FY 2015	Proposed FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019
		<b>Project Construction</b>						
9030	9030	Improvements		35,000				
Total Expenditures			\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -

Acct	SubAcct	Description	Detail	Estimated FY 2014	Proposed FY 2015	Proposed FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019
	5120	Fund Balance			35,000				
Total Fund Sources				\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -

Project:	Davey Glen Park	Fund:	341 Planned Park
Neighborhood:	Central	Division:	810 PARK IMPROVEMENT PROJECTS
Asset Category:	Park	Project #:	8048

The project includes the design and construction of a new neighborhood park on Davey Glen Road. The one acre site was dedicated for a park as part of the Ross Woods Development. In FY14-15, the Department plans to complete the design and environmental compliance and prepare the project for construction. Because of the duration of construction, the project will be built in a phased approach over two fiscal years.



Acct	SubAcct	Description	Estimated FY 2014	Proposed FY 2015	Proposed FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	
9030	8331	Project Design Engineering/Architectural	53,000	40,000					
9030	9030	Project Construction Improvements		241,346	508,654				
Total Expenditures			\$ 53,000	\$ 281,346	\$ 508,654	\$ -	\$ -	\$ -	
Acct	SubAcct	Description	Detail	Estimated FY 2014	Proposed FY 2015	Proposed FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019
	5120	Fund Balance		53,000	281,346	508,654			
Total Fund Sources				\$ 53,000	\$ 281,346	\$ 508,654	\$ -	\$ -	\$ -



Acct	SubAcct	Description	Estimated FY 2014	Proposed FY 2015	Proposed FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019
9030	8351	Project Design Other Professional/Technical					400,000	
Total Expenditures			\$ -	\$ -	\$ -	\$ -	\$ 400,000	\$ -

Acct	SubAcct	Description	Detail	Estimated FY 2014	Proposed FY 2015	Proposed FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019
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Project:	Alexander Park Restroom Replacement	Fund:	341 Planned Park
Neighborhood:	Sterling Downs	Division:	810 PARK IMPROVEMENT PROJECTS
Asset Category:	Facility	Project #:	8066

The bathroom at Alexander Park is in poor condition. The single stall bathroom suffers from extensive use and is past its life expectancy. The Department plans to replace the old bathroom with a new pre-fabricated restroom that includes nicer amenities and results in a better park experience.



Acct	SubAcct	Description	Estimated FY 2014	Proposed FY 2015	Proposed FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019
Project Construction								
9030	9030	Improvements			30,000			
Total Expenditures			\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -

Acct	SubAcct	Description	Detail	Estimated FY 2014	Proposed FY 2015	Proposed FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019
	5120	Fund Balance				30,000			
Total Fund Sources				\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -

Project: Open Space Trail Improvements  
 Neighborhood: Western Hills  
 Asset Category: Trail

Fund: 343 Open Space  
 Division: 810 PARK IMPROVEMENT PROJECTS  
 Project #: 8033

The maintenance and improvement of trails in the Water Dog Lake Open Space Area including materials and labor for bridges, retaining walls, erosion control, and new trail segments. In FY14-15, the Department plans to construct a new trail bridge over the spillway at Waterdog Lake, eliminating a steep and unstable section of trail.



Acct	SubAcct	Description	Estimated FY 2014	Proposed FY 2015	Proposed FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019
<b>Project Construction</b>								
9030	9030	Improvements		40,000				
Total Expenditures			\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -

Acct	SubAcct	Description	Detail	Estimated FY 2014	Proposed FY 2015	Proposed FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019
	5120	Fund Balance			40,000				
Total Fund Sources				\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -

Project:	Sewer Rehabilitation - Annual	Fund:	503 Sewer Operations-Capital
Neighborhood:	Citywide	Division:	730 IMPROVEMENT PROJECTS
Asset Category:	Sewer	Project #:	7003

This project funds 501-3-701 City staff for planning and project management involved with the sewer program. The program may be used to replace and/or repair sudden sewer failures resulting in collapse or offset through earth movement.



Acct	SubAcct	Description	Estimated FY 2014	Proposed FY 2015	Proposed FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019
<b>Project Design</b>								
9030	8331	Engineering/Architectural	10,000	10,000	10,000	10,000	10,000	10,000
9030	8351	Other Professional/Technical		25,000	25,000	25,000	25,000	25,000
9030	8368	City Project Management		10,000	10,000	10,000	10,000	10,000
<b>Project Construction</b>								
9030	8368	City Project Management	60,000	15,000	15,000	15,000	15,000	15,000
9030	9030	Improvements	600,000	200,000	200,000	200,000	200,000	200,000
<b>Total Expenditures</b>			<b>\$ 670,000</b>	<b>\$ 260,000</b>	<b>\$ 260,000</b>	<b>\$ 260,000</b>	<b>\$ 260,000</b>	<b>\$ 260,000</b>

Acct	SubAcct	Description	Detail	Estimated FY 2014	Proposed FY 2015	Proposed FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019
	5120	Fund Balance		670,000	260,000	260,000	260,000	260,000	260,000
<b>Total Fund Sources</b>				<b>\$ 670,000</b>	<b>\$ 260,000</b>	<b>\$ 260,000</b>	<b>\$ 260,000</b>	<b>\$ 260,000</b>	<b>\$ 260,000</b>



Project:	Pump Sta. Rehabilitation	Fund:	503 Sewer Operations-Capital
Neighborhood:	Citywide	Division:	730 IMPROVEMENT PROJECTS
Asset Category:	Sewer Pump Station	Project #:	7036

The City has eleven sanitary sewer pump station throughout the City. This project will rehabilitate and/or reconstruct the existing sewer pump stations. Current budget allows for minor repairs at the pump stations until funding is available for the evaluation and upgrades.



Acct	SubAcct	Description		Estimated FY 2014	Proposed FY 2015	Proposed FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019
Project Design									
9030	8331	Engineering/Architectural			150,000	20,000	150,000	20,000	150,000
9030	8351	Other Professional/Technical			20,000	20,000	20,000	20,000	20,000
9030	8368	City Project Management			20,000	20,000	20,000	20,000	20,000
Project Construction									
9030	8368	City Project Management				40,000		40,000	
9030	9030	Improvements				300,000		300,000	
Total Expenditures				\$ -	\$ 190,000	\$ 400,000	\$ 190,000	\$ 400,000	\$ 190,000
Acct	SubAcct	Description	Detail	Estimated FY 2014	Proposed FY 2015	Proposed FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019
	5120	Fund Balance			190,000	400,000	190,000	400,000	190,000
Total Fund Sources				\$ -	\$ 190,000	\$ 400,000	\$ 190,000	\$ 400,000	\$ 190,000

Project:	Basin Rehabilitation Projects	Fund:	503 Sewer Operations-Capital
Neighborhood:	Citywide	Division:	730 IMPROVEMENT PROJECTS
Asset Category:	Sewer Pipe	Project #:	7073

Sanitary sewer rehabilitation is an ongoing program that requires continuous inspection and upgrading of the sewer system. Cost-effective sewer rehabilitation typically includes combination of the following types of construction projects: 1. Sewer lining with either thin PVC plastic or polymer impregnated fiber is effective where the existing pipe is still holding its shape but has numerous cracks, open joints and considerable root intrusion; 2. Sewer pipebursting, which consists of drawing a ram through an insertion pit into the existing sewer to break and radically push out the clay pipe while simultaneously pulling a new HDPE pipe into place. It is less expensive and less disruptive to the road surface than continuous open trench installation; 3. Sewer spot repair to patch localized breaks or offsets in pipe sections that are otherwise in good condition. These repairs can either be made by excavating the pipe and replacing a short segment or by inserting a short section of fibrous liner impregnated with resin; 4. Manhole lining or coating with a cement or polymer material.



Acct	SubAcct	Description	Estimated FY 2014	Proposed FY 2015	Proposed FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	
Project Design									
9030	8351	Other Professional/Technical	10,000	10,000	10,000	10,000	10,000	10,000	
9030	8368	City Project Management	10,000	40,000	40,000	40,000	40,000	40,000	
Project Construction									
9030	8368	City Project Management		30,000	30,000	30,000	30,000	30,000	
9030	9030	Improvements			250,000	250,000	250,000	250,000	
Total Expenditures			\$ 20,000	\$ 80,000	\$ 330,000	\$ 330,000	\$ 330,000	\$ 330,000	
Acct	SubAcct	Description	Detail	Estimated FY 2014	Proposed FY 2015	Proposed FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019
	5120	Fund Balance		20,000	80,000	330,000	330,000	330,000	330,000
Total Fund Sources			\$	20,000	\$ 80,000	\$ 330,000	\$ 330,000	\$ 330,000	\$ 330,000

Project:	Force Main Evaluation & Rehab	Fund:	503 Sewer Operations-Capital
Neighborhood:	Citywide	Division:	730 IMPROVEMENT PROJECTS
Asset Category:	Force Main	Project #:	7078

The force main pipes are used to transmit sewer flows from the pump station to the gravity line. The City has 11 sewer pump stations and each pump station has a force main line. An evaluation of 11 of the sewer main pipes will be completed in 2014. The results of the evaluation will be used to plan for future force main rehabilitation.



Funding available for planning phase only. Future phases require identification of funding source.

Acct	SubAcct	Description	Estimated FY 2014	Proposed FY 2015	Proposed FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019
Project Planning								
Project Design								
9030	8331	Engineering/Architectural	130,000					
9030	8368	City Project Management	40,000	40,000				
Project Construction								
9030	9030	Improvements		250,000				

<b>Total Expenditures</b>	<b>\$ 170,000</b>	<b>\$ 290,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
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Acct	SubAcct	Description	Detail	Estimated FY 2014	Proposed FY 2015	Proposed FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019
	5120	Fund Balance		170,000	290,000				

<b>Total Fund Sources</b>	<b>\$ 170,000</b>	<b>\$ 290,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
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Project:	Sewer System Flow Monitoring	Fund:	503 Sewer Operations-Capital
Neighborhood:	Citywide	Division:	730 IMPROVEMENT PROJECTS
Asset Category:	Flow Monitors	Project #:	7082

In 2006, as part of the Master Plan, City staff conducted a flow monitoring program to do a capacity study analysis. The results of the flow monitoring showed significant inflow and infiltration during peak wet weather conditions. After the first round of smoke testing projects are done, City staff will conduct another flow monitoring to obtain the data to determine how effectively smoke testing reduces inflow and impacted peak wet weather flows. Flow monitoring will produce data necessary to update the wet weather peaking factors used in the sewer hydraulic model. An analysis would determine the changes in wet weather peaking factors.



Acct	SubAcct	Description		Estimated FY 2014	Proposed FY 2015	Proposed FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019
		Project Design							
9030	8331	Engineering/Architectural			85,000				
Total Expenditures				\$ -	\$ 85,000	\$ -	\$ -	\$ -	\$ -
Acct	SubAcct	Description	Detail	Estimated FY 2014	Proposed FY 2015	Proposed FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019
	5120	Fund Balance			85,000				
Total Fund Sources				\$ -	\$ 85,000	\$ -	\$ -	\$ -	\$ -



Project:	Ralston Avenue Sewer Main Improvements	Fund:	503 Sewer Operations-Capital
Neighborhood:	Downtown	Division:	730 IMPROVEMENT PROJECTS
Asset Category:	Sewer Pipe	Project #:	7084

This project will increase of the capacity of the Ralston Avenue Sewer Main. The 2010 Sewer Capacity Study identified future capacity needs for this sewer main. This project will provide for the evaluation, design and construction of these improvements. Due to funding limitation, this work will be broken up into multiple phases.



Acct	SubAcct	Description	Estimated FY 2014	Proposed FY 2015	Proposed FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	
Project Design									
9030	8368	City Project Management		20,000	50,000				
Project Construction									
9030	8368	City Project Management		80,000					
9030	9030	Improvements		800,000					
Total Expenditures			\$ -	\$ 900,000	\$ 50,000	\$ -	\$ -	\$ -	
Acct	SubAcct	Description	Detail	Estimated FY 2014	Proposed FY 2015	Proposed FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019
	5120	Fund Balance			900,000	50,000			
Total Fund Sources				\$ -	\$ 900,000	\$ 50,000	\$ -	\$ -	\$ -

Project: Storm Drainage Rehabilitation  
 Neighborhood: Citywide  
 Asset Category: Storm Line

Fund: 525 Storm Drainage  
 Division: 730 IMPROVEMENT PROJECTS  
 Project #: 6001

This program is intended to fund improvements to the City's storm drainage infrastructure that are not identified during the fiscal year and to reduce intrusion and infiltration to the storm drainage infrastructure. During the winter season, it often becomes apparent that the drainage systems are in adequate condition has failed and require repair or replacement. Drainage improvement projects typically include: 1. Repair or replacement of corroded corrugated metal pipes (CMP); 2. Realignment or replacement of reinforced concrete pipes (RCP); 3. Repair of existing catch basins; 4. Repair of existing gutter or to control surface runoff; 5. Repair of existing sub-drains to remove surface and shallow flows.



Acct	SubAcct	Description		Estimated FY 2014	Proposed FY 2015	Proposed FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019
Project Design									
9030	8331	Engineering/Architectural			10,000	10,000	10,000	10,000	10,000
9030	8368	City Project Management		10,000	30,000	30,000	30,000	30,000	30,000
Project Construction									
9030	8368	City Project Management			10,000	10,000	10,000	10,000	10,000
9030	9030	Improvements			150,000	150,000	150,000	150,000	150,000
Total Expenditures				\$ 10,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
Acct	SubAcct	Description	Detail	Estimated FY 2014	Proposed FY 2015	Proposed FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019
	5120	Fund Balance		10,000	200,000	200,000	200,000	200,000	200,000
Total Fund Sources				\$ 10,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000

Project:	Water Dog Lake Siltation Remov	Fund:	525 Storm Drainage
Neighborhood:	Western Hills	Division:	730 IMPROVEMENT PROJECTS
Asset Category:	Lake	Project #:	6010

The dam and reservoir at Water Dog Lake is our central storm water detention facility necessary for flood control. This project includes testing sediments; updating hydrological study to verify urgency; required environmental studies; permits for Dam Safety; Fish and Game; Regional Water Quality Control Board, etc.; dredging; disposing of material; inspection construction; perform analysis to comply with Water Resources Department's requirements for safety of dam.



Acct	SubAcct	Description	Estimated FY 2014	Proposed FY 2015	Proposed FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019
<b>Project Planning</b>								
9030	8331	Engineering/Architectural				60,000	60,000	60,000
<b>Total Expenditures</b>			\$ -	\$ -	\$ -	\$ 60,000	\$ 60,000	\$ 60,000

Acct	SubAcct	Description	Detail	Estimated FY 2014	Proposed FY 2015	Proposed FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019
	5120	Fund Balance					60,000	60,000	60,000
<b>Total Fund Sources</b>				\$ -	\$ -	\$ -	\$ 60,000	\$ 60,000	\$ 60,000

Project:	Storm Pump Station Lid Replace	Fund:	525 Storm Drainage
Neighborhood:	Homeview Sunnyslope	Division:	730 IMPROVEMENT PROJECTS
Asset Category:	Storm Pump Station	Project #:	6015

The concrete lids on the Harbor and Ralston storm pump stations are made of heavy thick concrete that can only be opened/lifted with heavy equipment. This project will replace those lids with light weight opening lids that will allow easier access to the wet wells.



Acct	SubAcct	Description	Estimated FY 2014	Proposed FY 2015	Proposed FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019
<b>Project Design</b>								
9030	8368	City Project Management	10,000					
<b>Project Construction</b>								
9030	8368	City Project Management	10,000	5,000				
9030	9030	Improvements	45,000	5,000				

Total Expenditures			\$ 65,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -
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Acct	SubAcct	Description	Detail	Estimated FY 2014	Proposed FY 2015	Proposed FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019
	5120	Fund Balance		65,000	10,000				

Total Fund Sources			\$ 65,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -
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Project: Storm Drain CIP Project  
 Neighborhood: Citywide  
 Asset Category: Storm Line

Fund: 525 Storm Drainage  
 Division: 730 IMPROVEMENT PROJECTS  
 Project #: 6045

In 2008, the City finished a Storm Drain Master Plan that addresses areas of deficiencies in the City's stormwater system. Project priorities were established as follows: Priority 1 – Private property flooding improvements, Undersized CMP improvements, and Aging CMP improvements; Priority 2 – Improvements correct existing under-sized lines where the excess flow is not readily conveyed within the street; Priority 3 – Improvements correcting existing undersized lines where there is adequate flow capacity within the street to convey the excess runoff. Addressing these deficiencies will fix I&I problems for the sewer lines. The Master plan has identified \$5.8M for Priority 1 projects. The location for replacement and relining will be prioritized depending on the existing condition and the risk of failure.



Acct	SubAcct	Description	Estimated FY 2014	Proposed FY 2015	Proposed FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019	
Project Design									
9030	8331	Engineering/Architectural	1,000	20,000		20,000		20,000	
9030	8368	City Project Management	25,000		25,000		25,000		
Project Construction									
9030	8368	City Project Management		40,000		40,000		40,000	
9030	9030	Improvements		200,000		200,000		200,000	
Total Expenditures			\$ 26,000	\$ 260,000	\$ 25,000	\$ 260,000	\$ 25,000	\$ 260,000	
Acct	SubAcct	Description	Detail	Estimated FY 2014	Proposed FY 2015	Proposed FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019
	5120	Fund Balance		26,000	260,000	25,000	260,000	25,000	260,000
Total Fund Sources				\$ 26,000	\$ 260,000	\$ 25,000	\$ 260,000	\$ 25,000	\$ 260,000

Project: Technology Master Plan  
 Neighborhood:  
 Asset Category:

Fund: 573 Fleet & Equipment Management  
 Division: 302 IT CAPITAL  
 Project #: 2142

With a vision of transforming Belmont into a digital "eCity," and in support of the Council Priority to improve civic engagement opportunities, e-commerce, and provide for a 24/7 virtual City Hall, the City will continue discovering, implementing, and using technology solutions which will help grow the City into an organization where:

- Systems are better connected — reducing redundancy and creating smart integrations.
- Employees are better connected — reducing re-work and creating improved communication and cooperation.
- Citizens are better connected — improving outreach, collaboration, and providing a better platform for doing business with the city.



Acct	SubAcct	Description	Estimated FY 2014	Proposed FY 2015	Proposed FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019
Project Construction								
9040	9040	Machinery & Equipment	297,145	319,048				
Total Expenditures			\$ 297,145	\$ 319,048	\$ -	\$ -	\$ -	\$ -

Acct	SubAcct	Description	Detail	Estimated FY 2014	Proposed FY 2015	Proposed FY 2016	Proposed FY 2017	Proposed FY 2018	Proposed FY 2019
	5120	Fund Balance		297,145	319,048				
Total Fund Sources				\$ 297,145	\$ 319,048	\$ -	\$ -	\$ -	\$ -



# City of Belmont

## FY 2015 Budget

### Permanent Staffing Plan by Department

DEPARTMENT	FY2011	FY2012	FY2013	FY2014	FY2015
<b>City Attorney</b>					
City Attorney	1	1	1	1	1
<b>City Attorney Total</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>City Clerk</b>					
City Clerk	1	1	1	1	1
Deputy City Clerk	1	1	1	0	0
<b>City Clerk Total</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>1</b>	<b>1</b>
<b>City Council</b>					
City Council	5	5	5	5	5
<b>City Council Total</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>
<b>City Manager</b>					
City Manager	1	1	1	1	1
Assistant City Manager	0	0	0	0	0
Executive Assistant to City Manager	1	1	1	1	1
<b>City Manager Total</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>
<b>City Treasurer</b>					
City Treasurer	1	1	1	1	1
<b>City Treasurer Total</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Community Development</b>					
Planning & Comm. Dev. Director	1	1	1	1	1
Principal Planner	1	1	1	1	1
Associate Planner	1	1	1	1	1
Assistant Planner/Permit Technician <sup>(1)</sup>	1	1	0	0	0
Housing Specialist	1	1	0	0	0
Building Official	1	1	1	1	1
Building Inspector I <sup>(1)</sup>	1	1	1	1	0
Building Inspector II <sup>(1)</sup>	0	0	0	0	1
Administrative Assistant	1	1	1	1	1
Office Assistant II	1	1	1	1	1
Code Enforcement Officer <sup>(1)</sup>	1	1	0	0	0
Economic & Redevelopment Manager	1	1	1	0	0
<b>Community Development Total</b>	<b>11</b>	<b>11</b>	<b>8</b>	<b>7</b>	<b>7</b>
<b>Human Resources</b>					
Human Resources Director	1	1	1	1	1
Management Analyst I/II	1	1	1	1	1
<b>Human Resources Total</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>



# City of Belmont

## FY 2015 Budget

### Permanent Staffing Plan by Department

DEPARTMENT	FY2011	FY2012	FY2013	FY2014	FY2015
<b>Finance</b>					
Finance Director	1	1	1	1	1
Deputy Finance Director <sup>(1)</sup>	2	2	1	1	1
Senior Accountant/Accountant/Junior Accountant	1	1	1	1	1
Accounting Technician I/II/II	2	2	2	2	2
Accounting Technician I	0	0	0	0	0
Management Analyst I/II <sup>(1)</sup>	1	1	2	2	2
<b>Finance Total</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>
<b>Information Services</b>					
Information Services Director	1	1	1	1	1
Technology Specialist II	1	1	1	1	1
Technology Specialist I	1	1	1	1	1
GIS Technician/GIS Coordinator	1	1	1	1	1
<b>Information Services Total</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>
<b>Parks and Recreation</b>					
Parks and Recreation Director	1	1	1	1	1
Recreation Manager	1	1	1	1	1
Recreation Supervisor	2.65	2.8	2.8	2.8	2.8
Recreation Program Coordinator	1	1	1.8	1.8	1.8
Recreation Specialist	0	0	0	0.75	0.75
Administrative Assistant	1	1	1	1	1
Parks Manager	1	1	1	1	1
Senior Parks Maintenance Worker	2	2	2	2	2
Parks Maintenance Worker I/II	7	7	7	7	7
Office Assistant II	1	1	1	1	1
Head Teacher	2	2	2	2	2
Teacher/Part-Time Recreation Personnel <sup>(2)</sup>	3	3.05	1.5	1.5	1.5
<b>Parks and Recreation Total</b>	<b>22.65</b>	<b>22.85</b>	<b>22.1</b>	<b>22.85</b>	<b>22.85</b>
<b>Police</b>					
Police Chief	1	1	1	1	1
Police Captain	1	1	1	2	2
Police Lieutenant	2	2	2	0	0
Police Sergeant	5	5	5	5	5
Police Officer	23	22	21	23	23
Administrative Assistant	1	1	1	1	1
Management Analyst I/II	1	1	1	2	2
Dispatcher	5	5	5	5	5
Police Office Specialist I/II	2	2	2	2	2
Code Compliance Officer <sup>(1)</sup>	0	0	1	1	1
Community Service Officer	3	3	3	3	3
<b>Police Total</b>	<b>44</b>	<b>43</b>	<b>43</b>	<b>45</b>	<b>45</b>

# City of Belmont

## FY 2015 Budget

### Permanent Staffing Plan by Department

DEPARTMENT	FY2011	FY2012	FY2013	FY2014	FY2015
<b>Public Works</b>					
Public Works Director	1	1	1	1	1
Assistant Public Works Director/City Engineer	1	1	1	1	1
Senior Civil Engineer	1	1	1	1	1
Assistant Civil Engineer	1	1	1	1	1
Associate Civil Engineer	1	1	1	1	1
Engineering Technician	1	1	1	1	1
Public Works Services Manager	1	1	1	1	1
Construction Inspector	1	1	1	1	1
Equipment Operator <sup>(1)</sup>	3	3	3	3	1
Electrician/Lead Maintenance Worker <sup>(1)</sup>	1	1	1	1	1
Field Supervisor	3	3	3	3	2
Street Sweeper	1	1	1	1	1
Lead Maintenance Worker <sup>(1)</sup>	0	0	0	0	3
Maintenance Worker I/II <sup>(1)</sup>	8	8	8	8	7
Administrative Assistant	1	1	1	1	1
Office Assistant I/II	2	2	1	1	1
Senior Mechanic	1	1	1	1	1
Mechanic	1	1	1	1	1
<b>Public Works Total</b>	<b>29</b>	<b>29</b>	<b>28</b>	<b>28</b>	<b>27</b>
<b>Staff Total-City</b>	<b>130.65</b>	<b>129.85</b>	<b>125.10</b>	<b>125.85</b>	<b>124.85</b>

<sup>(1)</sup> Position reclassification

<sup>(2)</sup> Reflects actual head count.

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# Belmont Fire Protection District

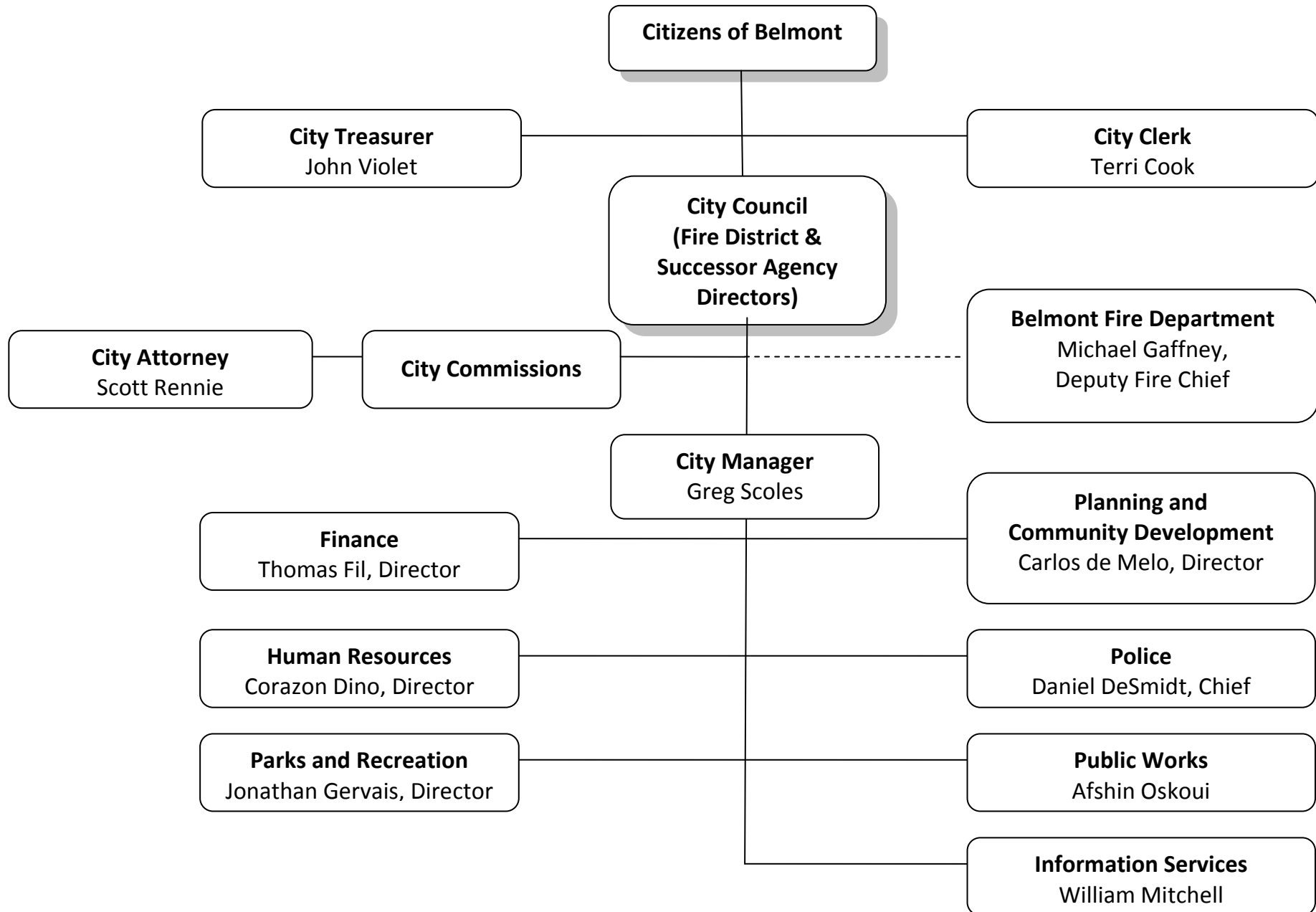
## FY 2015 Budget

### Permanent Staffing Plan by Department

DEPARTMENT	FY2011	FY2012	FY2013	FY2014	FY2015
<b>Fire Department</b>					
Fire Chief	0	0	1	0	0
Deputy Fire Chief	0	0	0	1	1
Battalion Chief	0	0	3	1	0
Fire Captain	0	0	6	6	6
Fire Captain (40 hours/week)	0	0	0	0	1
Firefighter	0	0	15	15	15
<b>Fire Total</b>	0	0	25	23	23
<b>Staff Total-Fire</b>	0.00	0.00	25.00	23.00	23.00

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# City of Belmont





# City of Belmont

## FY 2015 Budget Organizational Values

We believe local government exists because of our Citizen-customer and seek to understand and meet their needs within the resources available to us.

We are dedicated to the highest standards of honesty, integrity and ethics in all that we do.

We believe that employees are our most important resource and the cornerstone of the City's success.

We are dedicated to providing our employees with the tools, training and incentives necessary to accomplish our mission.

We are dedicated to an open government process which encourages citizen involvement in all aspects of municipal activities.

We are dedicated to the fair and respectful treatment of all people, and we recognize and value the strengths derived from our diversity.

We are dedicated to responsible fiscal management, the development of a sound local economy and long-term fiscal stability.

We are dedicated to providing quality services and continuously improving our service delivery through relevant, reliable, and consistent processes.

We believe that teamwork, partnership and interagency cooperation synergizes work and improves the quality and consistency of outcomes by strengthening and refining ideas, objectives and work products.

# City of Belmont

## FY 2015 Budget Vision Statement

### **DISTINCTIVE COMMUNITY CHARACTER**

- Belmont prides itself on being unique
- Its small-town ambience sets it apart as a tranquil, safe, and desirable place to live.
- We get involved in town matters because we care about living here.
- We connect with each other in all kinds of gathering places.
- Our strong sense of community and enjoyment of the town's assets and activities deepen as we become better informed and connected.

### **EASY MOBILITY**

- We put a priority on getting out of, into, and through town efficiently.
- Bicyclists, walkers, and other nondrivers get where they're going easily and safely.
- We require safe residential streets and smooth-flowing thoroughfares.

### **NATURAL BEAUTY**

- We choose to make our home among these beautiful hills, trees, parks, views, and open spaces.
- Our natural surroundings inspire us to play, create, and contemplate.
- Our actions today preserve and enhance Belmont's beauty to make it even lovelier for our grandchildren.
- Our wooded residential areas are diverse, peaceful and well maintained.

### **THRIVING CULTURE**

- Belmont is a wonderfully safe and supportive place to raise a family.
- We facilitate lifelong learning in our academic, artistic, athletic, and social dimensions
- Our schools and library are the pride of the community.
- Our university is intrinsic to Belmont's social, artistic and economic life.
- Our playgrounds and athletic fields are of high quality and in high gear.
- The arts thrive in this creative, appreciative town – the arts hub of the Peninsula.
- Our history makes Belmont what it is, and we preserve that heritage for our children.

### **THRIVING ECONOMY**

- A charming, vibrant town center is the heart of our civic and economic life.
- Our economy prospers with a mix of attractive, successful businesses that fit with our community character.
- We look first into our town shops and restaurants for what we need.
- Education, arts and the economy flourish in concert.

# City of Belmont

## FY 2015 Budget Profile

- Date of Incorporation: Belmont was incorporated as a General Law City in 1926.
- Form of Government: Council/Manager
- Authorized Employees as of July 1, 2014: 124.85 permanent, full-time equivalents
- Area in square miles: 4.61 square miles
- Miles of streets and alleys: 71 miles
- Number of street lights: approximately 1,430
- Miles of storm drains: 29.5 miles
- Police protection:
  - Sworn personnel: 31
  - Non-Sworn personnel (full-time): 14
- Parks and Recreation:
  - Number of developed parks: 14 (approx. 60.4 acres)
  - Open Space: 295.58 acres
  - Community buildings: 19
- Fire Protection: Provided by the Belmont Fire Protection District.
  - Number of fire personnel: 23
  - Number of fire stations (Belmont): 2
- Sanitary Sewer Services: Provided by Silicon Valley Clean Water which serves Belmont, San Carlos, Redwood City, and Menlo Park.
  - Miles of sewers (Belmont): 85 miles
  - Number of service users (Belmont): 8,243
- Water services - Provided by the Mid-Peninsula Water District

# Belmont Fire Protection District

## Gann Appropriation Limit

Years/Factors	Amount	% Change	Years/Factors	Amount	% Change
<b>FY 1997/98</b>			<b>FY 2006/07</b>		
POPULATION CHANGE		1.05%	POPULATION CHANGE		1.12%
CPI/PERSONAL INCOME		4.67%	CPI/PERSONAL INCOME		3.96%
COMBINED PERCENTAGE	\$255,426	5.77%	COMBINED PERCENTAGE	\$347,380	5.12%
GANN LIMIT-97/98	\$4,681,929		GANN LIMIT-06/07	\$7,132,155	
<b>FY 1998/99</b>			<b>FY 2007/08</b>		
POPULATION CHANGE		2.23%	POPULATION CHANGE		0.67%
CPI/PERSONAL INCOME		4.15%	CPI/PERSONAL INCOME		4.42%
COMBINED PERCENTAGE	\$302,921	6.47%	COMBINED PERCENTAGE	\$365,166	5.12%
GANN LIMIT-98/99	\$4,984,850		GANN LIMIT-07/08	\$7,497,322	
<b>FY 1999/00</b>			<b>FY 2008/09</b>		
POPULATION CHANGE		0.45%	POPULATION CHANGE		1.27%
CPI/PERSONAL INCOME		4.53%	CPI/PERSONAL INCOME		4.29%
COMBINED PERCENTAGE	\$249,242	5.00%	COMBINED PERCENTAGE	\$420,600	5.61%
GANN LIMIT-99/00	\$5,234,092		GANN LIMIT-08/09	\$7,917,921	
<b>FY 2000/01</b>			<b>FY 2009/10</b>		
POPULATION CHANGE		0.78%	POPULATION CHANGE		1.21%
CPI/PERSONAL INCOME		4.91%	CPI/PERSONAL INCOME		0.62%
COMBINED PERCENTAGE	\$299,913	5.73%	COMBINED PERCENTAGE	\$145,690	1.84%
GANN LIMIT-00/01	\$5,534,006		GANN LIMIT-09/10	\$8,063,611	
<b>FY 2001/02</b>			<b>FY 2010/11</b>		
POPULATION CHANGE		0.88%	POPULATION CHANGE		1.17%
CPI/PERSONAL INCOME		7.82%	CPI/PERSONAL INCOME		-2.54%
COMBINED PERCENTAGE	\$485,332	8.77%	COMBINED PERCENTAGE	(\$112,891)	-1.40%
GANN LIMIT-01/02	\$6,019,338		GANN LIMIT-10/11	\$7,950,720	
<b>FY 2002/03</b>			<b>FY 2011/12</b>		
POPULATION CHANGE		0.65%	POPULATION CHANGE		0.84%
CPI/PERSONAL INCOME		-1.27%	CPI/PERSONAL INCOME		2.51%
COMBINED PERCENTAGE	(\$37,922)	-0.63%	COMBINED PERCENTAGE	\$267,939	3.37%
GANN LIMIT-02/03	\$5,981,416		GANN LIMIT-11/12	\$8,218,660	
<b>FY 2003/04</b>			<b>FY 2012/13</b>		
POPULATION CHANGE		0.92%	POPULATION CHANGE		0.98%
CPI/PERSONAL INCOME		2.31%	CPI/PERSONAL INCOME		3.77%
COMBINED PERCENTAGE	\$194,396	3.25%	COMBINED PERCENTAGE	\$393,674	4.79%
GANN LIMIT-03/04	\$6,175,812		GANN LIMIT-12/13	\$8,612,334	
<b>FY 2004/05</b>			<b>FY 2013/14</b>		
POPULATION CHANGE		0.44%	POPULATION CHANGE		1.09%
CPI/PERSONAL INCOME		3.28%	CPI/PERSONAL INCOME		5.12%
COMBINED PERCENTAGE	\$230,358	3.73%	COMBINED PERCENTAGE	\$539,993	6.27%
GANN LIMIT-04/05	\$6,406,170		GANN LIMIT-13/14	\$9,152,327	
<b>FY 2005/06</b>			<b>FY 2014/15</b>		
POPULATION CHANGE		0.62%	POPULATION CHANGE		1.17%
CPI/PERSONAL INCOME		5.26%	CPI/PERSONAL INCOME		-0.23%
COMBINED PERCENTAGE	\$378,605	5.91%	COMBINED PERCENTAGE	\$86,032	0.94%
GANN LIMIT-05/06	\$6,784,775		GANN LIMIT-14/15	\$9,238,359	



# City of Belmont

## Gann Appropriation Limit

Years/Factors	Amount	% Change	Years/Factors	Amount	% Change
<b>FY 1997/98</b>			<b>FY 2006/07</b>		
POPULATION CHANGE		1.05%	POPULATION CHANGE		1.12%
CPI/PERSONAL INCOME		4.67%	CPI/PERSONAL INCOME		3.96%
COMBINED PERCENTAGE	\$400,625	5.77%	COMBINED PERCENTAGE	\$544,886	5.12%
GANN LIMIT-97/98	\$7,343,869		GANN LIMIT-06/07	\$11,187,187	
<b>FY 1998/99</b>			<b>FY 2007/08</b>		
POPULATION CHANGE		2.23%	POPULATION CHANGE		0.67%
CPI/PERSONAL INCOME		4.15%	CPI/PERSONAL INCOME		4.42%
COMBINED PERCENTAGE	\$475,148	6.47%	COMBINED PERCENTAGE	\$572,784	5.12%
GANN LIMIT-98/99	\$7,819,017		GANN LIMIT-07/08	\$11,759,971	
<b>FY 1999/00</b>			<b>FY 2008/09</b>		
POPULATION CHANGE		0.45%	POPULATION CHANGE		1.27%
CPI/PERSONAL INCOME		4.53%	CPI/PERSONAL INCOME		4.29%
COMBINED PERCENTAGE	\$390,951	5.00%	COMBINED PERCENTAGE	\$659,734	5.61%
GANN LIMIT-99/00	\$8,209,968		GANN LIMIT-08/09	\$12,419,705	
<b>FY 2000/01</b>			<b>FY 2009/10</b>		
POPULATION CHANGE		0.78%	POPULATION CHANGE		1.21%
CPI/PERSONAL INCOME		4.91%	CPI/PERSONAL INCOME		0.62%
COMBINED PERCENTAGE	\$470,431	5.73%	COMBINED PERCENTAGE	\$228,523	1.84%
GANN LIMIT-00/01	\$8,680,399		GANN LIMIT-09/10	\$12,648,228	
<b>FY 2001/02</b>			<b>FY 2010/11</b>		
POPULATION CHANGE		0.88%	POPULATION CHANGE		1.17%
CPI/PERSONAL INCOME		7.82%	CPI/PERSONAL INCOME		-2.54%
COMBINED PERCENTAGE	\$761,271	8.77%	COMBINED PERCENTAGE	(\$177,075)	-1.40%
GANN LIMIT-01/02	\$9,441,670		GANN LIMIT-10/11	\$12,471,152	
<b>FY 2002/03</b>			<b>FY 2011/12</b>		
POPULATION CHANGE		0.65%	POPULATION CHANGE		0.84%
CPI/PERSONAL INCOME		-1.27%	CPI/PERSONAL INCOME		2.51%
COMBINED PERCENTAGE	(\$59,483)	-0.63%	COMBINED PERCENTAGE	\$420,278	3.37%
GANN LIMIT-02/03	\$9,382,188		GANN LIMIT-11/12	\$12,891,430	
<b>FY 2003/04</b>			<b>FY 2012/13</b>		
POPULATION CHANGE		0.92%	POPULATION CHANGE		0.98%
CPI/PERSONAL INCOME		2.31%	CPI/PERSONAL INCOME		3.77%
COMBINED PERCENTAGE	\$304,921	3.25%	COMBINED PERCENTAGE	\$617,500	4.79%
GANN LIMIT-03/04	\$9,687,109		GANN LIMIT-12/13	\$13,508,930	
<b>FY 2004/05</b>			<b>FY 2013/14</b>		
POPULATION CHANGE		0.44%	POPULATION CHANGE		1.09%
CPI/PERSONAL INCOME		3.28%	CPI/PERSONAL INCOME		5.12%
COMBINED PERCENTAGE	\$361,329	3.73%	COMBINED PERCENTAGE	\$847,010	6.27%
GANN LIMIT-04/05	\$10,048,438		GANN LIMIT-13/14	\$14,355,940	
<b>FY 2005/06</b>			<b>FY 2014/15</b>		
POPULATION CHANGE		0.62%	POPULATION CHANGE		1.17%
CPI/PERSONAL INCOME		5.26%	CPI/PERSONAL INCOME		-0.23%
COMBINED PERCENTAGE	\$593,863	5.91%	COMBINED PERCENTAGE	\$134,946	0.94%
GANN LIMIT-05/06	\$10,642,301		GANN LIMIT-14/15	\$14,490,886	

# City of Belmont

## FY 2015 Budget

### Computation of Legal Debt Margin

#### 06/30/2015 Estimated

Assessed Valuation	\$	5,316,165,700
Bonded Debt Limit - (15% of Assessed Valuation)	\$	797,424,855
Amount of Debt Subject to Limit:		
Bonded Debt- General Obligation	\$	-
Less: Net Assets Available in Debt Service Fund	-	<hr/> -
Legal Debt Margin	\$	797,424,855

Source: San Mateo County Assessment Roll Tracker - 4/28/14 Secured Roll Estimate

## RESOLUTION NO. 2014-091

### **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BELMONT ADOPTING THE PROPOSED FY 2014-2015 BASE BUDGET REVENUE, APPROPRIATIONS, CAPITAL IMPROVEMENT PROGRAM BUDGETS AND PERMANENT STAFFING PLAN FOR THE CITY OF BELMONT**

WHEREAS, the City Council desires to have a fiscal and staffing plan for the City of Belmont in order to plan for anticipated revenues and control expenditures; and,

WHEREAS, the fiscal year revenue, appropriation, capital improvement program and permanent staffing plan for the City of Belmont is expressed in the budget documents entitled "City of Belmont FY 2015 Budget"; and,

WHEREAS, the City Council and the Finance Commission reviewed the proposed budgets for compliance with the goals and objectives of the community; and,

WHEREAS, the City Council has held Public Hearings on the programs and fiscal policies to obtain public comments regarding the Proposed Budget document.

NOW, THEREFORE, the City Council of the City of Belmont resolves as follows:

**SECTION 1.** The Revenue, Appropriations and Capital Improvement Program (CIP) budgets for Fiscal Year 2014-2015 are adopted as shown in the follow table:

<b>Fund</b>	<b>Fund Title</b>	<b>Revenue</b>	<b>Appropriation</b>	<b>Capital Improvement Program</b>	<b>Net Other Sources (Uses)</b>
<b>101</b>	General Fund	\$18,802,405	\$17,343,520		(\$2,350,334)
<b>205</b>	Recreation Services	1,721,274	2,242,643		521,369
<b>206</b>	Library Maintenance & Operation	297,480	328,465		
<b>207</b>	Athletic Field Maintenance	70,064	40,000		
<b>208</b>	City Tree Fund	25,121	46,000		
<b>210</b>	Development Services	2,306,393	2,526,820		220,427
<b>212</b>	General Plan Maintenance Fee	65,031	575,000		525,000
<b>225</b>	Police Grants and Donations	653	2,500		
<b>227</b>	Supplemental Law Enforcement Services	100,000	140,160		40,160
<b>231</b>	Street Maintenance (Gas Tax)	1,267,422	1,924,095		656,673

<b>Fund</b>	<b>Fund Title</b>	<b>Revenue</b>	<b>Appropriation</b>	<b>Capital Improvement Program</b>	<b>Net Other Sources (Uses)</b>
234	Street Improvements (Measure A/Grants)	2,296,143	23,465	\$2,810,000	(656,673)
275	Affordable Housing Successor Agency	543,000	722,860		160,000
308	General Facilities		7,716	35,000	
310	Unanticipated Infrastructure Repair	157			667,103
312	Comcast PEG Fund	171	18,000		
341	Planned Park	157	12,054	281,346	
343	Open Space	87	25,656	40,000	
406	Library CFD Bond	661,180	38,967		(636,975)
501	Sewer Enterprise-Operations	8,023,310	5,717,861		(946,664)
503	Sewer Enterprise-Capital	9,042,759	1,016,747	1,805,000	(930,984)
505	Sewer Enterprise-Treatment Plant Connection	30,000	92		
507	Sewer Enterprise-Treatment Plan Facility	3,115,702	82,640		(505,206)
525	Storm Drainage Enterprise	1,052,158	1,528,822	470,000	946,664
530	Solid Waste Fund	501,562	461,851		
570	Workers' Compensation	1,086,870	833,327		
571	Liability Insurance	426,283	425,469		
572	Self-Insured Vision	29,591	32,467		2,876
573	Fleet & Equipment Management	2,526,398	3,016,216	319,048	
574	Facilities Management	1,428,591	1,591,990	50,000	213,399
575	Benefit Stabilization	904,430	813,883		
704	Special Assessment Districts	188			
	<b>Totals</b>	<b>\$56,324,580</b>	<b>\$41,539,286</b>	<b>\$5,810,394</b>	<b>(\$2,073,165)</b>

SECTION 2. The permanent staffing plan for the City is established at 124.85 full time equivalent positions.



SECTION 3. The City Council further directs the following augmentation to the proposed FY 2015 Budget above to accelerate the Alexander Park Restroom Replacement project funding planned for FY 2016 to FY 2015.

Fund	Fund Title	Revenue	Appropriation	Capital Improvement Program	Net Other Sources (Uses)
341	Planned Park			\$30,000	

\* \* \*

ADOPTED June 10, 2014, by the City of Belmont City Council by the following vote:

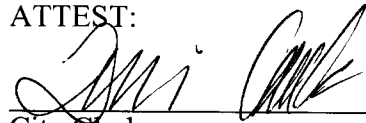
Ayes:


Noes:

Absent:


Abstain:

ATTEST:

  
\_\_\_\_\_  
City Clerk

  
\_\_\_\_\_  
Mayor

APPROVED AS TO FORM:

  
\_\_\_\_\_  
City Attorney

## **RESOLUTION NO. 2014-011**

### **A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BELMONT FIRE PROTECTION DISTRICT ADOPTING THE PROPOSED FY 2014-2015 BASE BUDGET REVENUE, APPROPRIATIONS, AND PERMANENT STAFFING PLAN FOR THE DISTRICT**

---

WHEREAS, the Board desires to have a fiscal and staffing plan for the Belmont Fire Protection District in order to plan for anticipated revenues and control expenditures; and,

WHEREAS, the fiscal year revenue, appropriation, and permanent staffing plan for the District is expressed in the budget documents entitled "City of Belmont FY 2015 Budget"; and,

WHEREAS, the Board and the Finance Commission reviewed the proposed budgets for compliance with the goals and objectives of the community; and,

WHEREAS, the Board has held Public Hearings on the programs and fiscal policies to obtain public comments regarding the Proposed Budget document.

NOW, THEREFORE, the Board of Directors of the Belmont Fire Protection District resolves as follows:

SECTION 1. The Revenue and Appropriations budgets for Fiscal Year 2014-2015 are adopted as shown in the follow table:

<b>Fund</b>	<b>Fund Title</b>	<b>Revenue</b>	<b>Appropriation</b>	<b>Net Other (Uses)</b>
223	Belmont Fire Protection District	\$9,096,323	\$9,028,978	(\$130,801)
576	BFPD Benefit Stabilization	212,875	206,294	
	TOTALS	\$9,309,198	\$9,235,272	(\$130,801)

SECTION 2. The permanent staffing plan for the District is established at 23 full time equivalent positions.

\* \* \*

ADOPTED June 10, 2014, by the Board of Directors of the Belmont Fire Protection District by the following vote:

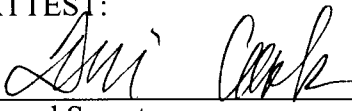
Ayes: Wright, Braunstein, Reed, Stone, Lieberman


Noes:

Absent:

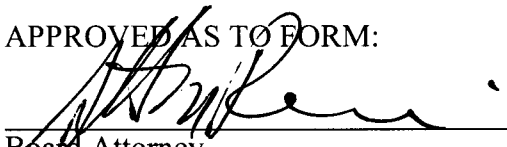
Abstain:

ATTEST:

  
\_\_\_\_\_  
Board Secretary

  
\_\_\_\_\_  
Board President

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Board Attorney

## **APPENDIX**

### **What is the Basis for the City of Belmont Budget?**

The City of Belmont prepares its budget using the modified accrual basis of accounting whereby revenues are recognized when they become measurable and available. Likewise, expenditures are recognized when an event or transaction is expected to draw upon current spendable resources.

The budget document itself is based upon the principle of cost centers (i.e., funds, departments, and service areas). The City of Belmont prepares its budget based upon discrete service centers or divisions, which represent the many cost centers through which services are delivered. This allows the City Council to determine with accuracy what the true cost of delivering a service is and what impacts either increasing or decreasing appropriations will have on a particular service. This method is consistent with generally accepted accounting principles.

Departmental management responsibility is identified for each service center and division. Each service center and division has within it elements of the major policy initiatives determined by the City Council, where appropriate. In addition, performance standards and measures are stated. This allows management and the City Council to evaluate how expenditures are achieving stated objectives and performance expectations.

### **What are the Budgetary Policies of the City of Belmont?**

The City of Belmont operates under a set of budget policies, which guide the development of the budget. These policies are presented below.

Where possible, General Fund revenues, operating expenditures and transfers should balance on a "current" basis.

The City Council has established a policy on the balance of unreserved fund balance of the General Fund. This policy establishes reserves at a target 25% of operating expenditures with a \$3,000,000 minimum. Beginning in FY 2015, it is recommended the policy be revised to target 33% of operating expenditures with a \$5,000,000 minimum. In addition, the City Council has established a \$50,000 Contingency appropriation that may be used to pay for an emergency or an uncertain occurrence. The use of contingency funds requires City Council approval.

Supplemental appropriations during the fiscal year require an appropriations adjustment resolution passed by the City Council.



There are several different types of appropriations:

In the case where there is a transfer of approved appropriations from one service center or division to another, the appropriation transfer is an expenditure transfer only and the overall size of the budget is not increased and no additional transfer is required from a fund balance.

In the case where there is an increase in the size of the budget because of the appropriation increase, the resolution requires an offsetting change in fund balance unless the added cost is accompanied by an unanticipated increase in revenue to either the General Fund or a restricted fund. If such an offset occurs, then there is no change to the fund balance but the increase in revenue and the source of that revenue is to be shown in the appropriations adjustment resolution.

Where the increased appropriation is to be funded from fund balance and no offsetting revenue is identified, the resolution must show a decrease in fund balance from that expected when the budget was adopted.

Where the increased appropriation is to be funded from the General Fund, an appropriation from the \$50,000 contingency shall occur first, as this has already been accounted for in the City's overall expenditure plan for the year. In the event that the total contingency is expended, the City Council will have to decide, on a case by case basis, to authorize a further expenditure from the City's General Fund unreserved fund balance.

The Department Heads approve interior appropriations adjustments within the division. Interior appropriations adjustments between divisions and departments requires the approval of the City Manager. Exterior appropriations adjustments between funds require approval of the City Council.

Within legal limits, the City shall allow transfers consistent with implementing the programs and activities outlined in the budget. However, the City shall discourage the use of transfers when:

- Amounts are excessive and seriously alter priorities in the budget
- Made to obscure chronic deficits resulting in a delay of corrective action
- Shift the burden of taxation from one group to another
- Made from the General Fund to business type funds, whereby the transfer constitutes a subsidy from the general taxpayers to customers of the enterprise

Wherever possible, fees, charges and other revenues should cover the full cost of those services and activities for which they were intended. The City Council determines the application of this policy on a case by case basis. Staff assumes the policy is to be used in establishing the budget, except where the City Council has previously determined otherwise.

To shelter itself from exposure from a decrease in any one revenue source, the City shall seek diversification and stability in its revenue mix. This policy shall be considered annually as part of the budget preparation process and development of the Master Fee Schedule.

The City shall aggressively seek State and Federal financial support unless conditions attached to that assistance are contrary to the City's interest. Prior to applying for and accepting intergovernmental aid, the City will examine the matching requirements so that a source and availability of these funds may be determined before a grant application is made. Local tax dollars will not be used to make up for losses of intergovernmental aid without first reviewing the program and its merits.

The City shall develop a five year Capital Improvement Program (CIP). The CIP shall provide for the systematic repair and/or replacement of existing capital assets. The CIP shall directly relate to the long range plans and policies of the City. Operating funds to maintain capital improvements and additional staff needs will be estimated and identified prior to making the decision to undertake a specific capital improvement.

The CIP shall be updated annually. This plan will include "unfunded" projects that carry out the strategic and general plans of the City, but it will also include a capital spending plan that identifies the projects that can be completed with the known funding sources.

The City will maintain reserves sufficient to ensure that resources are available annually for the replacement of vehicles and equipment, including technology. Replacement of these assets will be funded through fees charged to users in sufficient amount to correspond to the City's future needs.

## **What are Funds?**

Perhaps the biggest surprise encountered by someone examining the financial statements or the budget of a government agency for the first time is the presence of numerous "funds". Whereas even the largest commercial enterprise generally will report only a single amount for each item in its financial statements (e.g., "cash," "sales"), governments, both large and small, will typically report a number of separate amounts in "funds."

Each of these funds is considered to function as a separate fiscal and accounting entity. Funds normally are used by governments to segregate resources related to specific activities (e.g., general operations, capital projects). For most governments, the principal operating fund is known as the "General Fund."

## **What Different Kinds of Funds do Governments Use?**

Governments may use any number of individual funds in their financial reporting and budgeting (although they are encouraged to use the least number of funds practical in their specific circumstances). Regardless of the number of individual funds used, generally accepted accounting principles (GAAP) require all of these individual funds to be

aggregated into no more than seven specified "fund types" on the combined balance sheet.

Four of these fund types are known as the "Governmental Funds." They are the General Fund, the Special Revenue Funds, the Debt Service Funds, and the Capital Project Funds. These funds are typically used to account for most of a government's operations and capital expenditures. Two other funds types are known as the "Proprietary Funds" because they function in a manner similar to private enterprise. These funds are the Enterprise (Service) Funds and the Internal Service Funds. The last of the seven fund types that may be found on a combined balance sheet or in a budget document is the Trust and Agency Fund.

### **General Fund**

The **General Fund** is used to account for the financial resources and expenditures associated with most City operations where revenue is not required to be recorded in a separate fund. As the name implies, revenues collected in this fund are not restricted as to which division or purpose they may be expended. The sources of revenue for the General Fund are primarily from taxes intergovernmental (other governmental sources), service charges and the use of money and property held by the City of Belmont.

### **Special Revenue Funds**

Special revenue funds are used for a number of activities. They include:

The **Recreation Services Fund** is used for Parks and Recreation. Currently the direct cost of providing these programs is paid for by the fees collected for the activities. The City has historically supported these programs, with \$560,000 as a guideline, from the General Fund.

The **Library Maintenance and Operation Fund** is used for on-going maintenance of the Belmont Library Community Facilities District, including the Library and adjacent Belameda Park. The cost of providing these services is funded by special taxes.

**Athletic Field Maintenance Fund** is used to account for the ongoing maintenance of the City's athletic fields.

**City Tree Fund** is used to account for the removal of trees required for the development of property.

The **Development Services Fund** is used to account for the Permit Center and Development Regulation Programs. This fund makes it possible for staff to track and determine if development fees are covering the direct and indirect cost of providing these services. State law allows for full recovery of these costs.

The **General Plan Maintenance Fee Fund** is used to account for activities related to the General Plan Update.

The **Belmont Fire Protection District** operates under the umbrella of the City of Belmont. The purpose of this fund is to provide fire protection services to the City of Belmont and the unincorporated Harbor Industrial Area.

**Police Grants and Donations Fund** is used to account for grants and donations for the Police Department's activities.

**Supplemental Law Enforcement Services** is a fund used to account for the Citizens Option for Public Safety (COPS) program. Money for this fund comes from the State of California and can be used for front line law enforcement programs. The amount of money received is based on population.

**Gas Tax Fund** is required by the State of California to restrict the use of these tax dollars to street improvements and maintenance. The money from this fund is used to pay for street maintenance activities. These funds are expended on a first-in, first-out basis, consistent with recommendations by the State Controller's Office.

**Street Improvements (Measure A/Grants) Fund** is restricted for street improvements. The primary source of funds comes from sales taxes and is spent on transportation related capital projects and programs.

**Affordable Housing Successor Agency Fund** was created as a result of the dissolution of the Redevelopment Agency. It is used to account for the City's housing-related activities that were formerly administered under the Low and Moderate Income Housing Fund.

### **Capital Project Funds**

The **General Facilities Fund** is used to account for minor improvements to the City's facilities. Fees collected in this fund are used to offset both the direct and indirect cost of implementing these projects.

**Unanticipated Infrastructure Repair Fund** was established to fund unanticipated repairs to the City's infrastructure including streets, retaining walls, bridges, culverts, waterways, buildings, etc. This money will be used to pay for future significant and unexpected infrastructure repairs.

**Comcast PEG Fund** has been established to account for the purchase and installation of hardware within City Hall to broadcast events to Pen TV, our Public Education Government Channel.

**Planned Park Fund** is for the acquisition and improvement of parks, playgrounds, and recreation facilities.



**Open Space Fund** has been established to develop plans and purchase open space properties, such as those in the San Juan Canyon.

**Special Assessment District** is for maintenance and improvement costs within City's Special Assessment District boundaries. Resources represent funds remaining after the retirement of Special Assessment Debt.

### **Debt Service Funds**

The debt services funds are used to account for financial resources to be used for the payment of principal and interest on long-term debt.

The **Library CFD Bond Fund** accounts for the Library special taxes legally restricted for the payment of principal and interest on long-term indebtedness generated by the Library Mello-Roos bonds sold in 2004.

### **Enterprise Funds**

The **Sewer Enterprise Fund** is used for financing the City's operating costs associated with the operation of the South Bayside System Authority (SBSA). SBSA is a joint powers authority that manages wastewater treatment.

The **Sewer Capital Fund** is used for the physical improvements to the City's sewer system.

The **SBSA Treatment Plant Connection Fund** is used to account for maintenance and operating activities at the SBSA plant. Revenue for the improvements comes from fees paid by users connected to the sanitary system.

The **SBSA Treatment Facility Charge Fund** is used to account for capital improvements made to the SBSA plant. Revenue for the improvements comes from the Sewer Treatment Facility Charge paid by users connected to the sanitary system.

The **Storm Drainage Enterprise Fund** is used to account for operations to the City's storm drainage system. Funding comes from customers connected to the City's sewer system, due to extensive infiltration to the City's sewer system, and NPDES charges.

The **Solid Waste Fund** is used to account for operating costs associated with the City's Solid Waste Franchise Agreement.

## **Internal Service and Other Funds**

Internal service funds include the City's **Worker's Compensation Fund** and **Liability Insurance Fund**. The City has purchased insurance with coverage of \$125,000 with no deductible. The City also has excess workers compensation coverage of \$5,000,000 with a deductible of \$125,000. The cost associated with workers' compensation is based on rates established by the carrier and allocated to the operating divisions and service centers.

The City has purchased insurance coverage of \$25,000,000 per occurrence above the City's self-insured retention of \$250,000. The cost of the liability program is allocated to all operating divisions and service centers based on claim losses in prior years.

**Self Insured Vision Fund** is for the City's dental and vision reimbursement plan for its employees.

The **Fleet and Equipment Maintenance Fund** is used to collectively manage the purchase of vehicles and computer hardware. Departments "lease" vehicles and computer equipment from the fund. Over time, this fund will accumulate monies to replace worn out equipment.

The **Facilities Management Fund** accounts for maintenance to the City's main facilities, including City Hall, Police, Parks and Recreation, etc. Departments pay for maintenance on a square footage basis. Over time, this fund will accumulate monies to replace furniture, equipment and furnishings.

The **Benefit Stabilization Fund** and the **BFPD Benefit Stabilization Fund** were established to account for certain employee benefits which have been accrued, i.e., earned, by the employee and are payable to the employee at a future date. The fund activity includes, but is not limited to, amortizing compensated absences (vacation, sick leave, general leave, etc.), post employment benefits (PERS rate smoothing) and other benefits due to employees upon separation from City service. The Fund also accounts for benefits related to retirees. The cost of these programs are paid by charging departments an amount sufficient to fund the program expressed as a percentage of base payrolls.

## **What is the Difference Between "Committed or Assigned Fund Balance" and "Restricted Fund Balance"?**

Sometimes governments segregate or " earmark " financial resources for specified purposes. Such " earmarking " is reflected in financial statements by means of " commitments " or " assignments . " For example, a government may " assign " resources to be used for a specific purpose. The intent to assign funds is expressed by the City Council and may be changed at the discretion of the City Council. It is very important to distinguish between " reserves " (i.e., " reserved fund balance ") and " designations . " The former are an indication that financial resources are not available for appropriation,

whereas the latter only indicate that management would prefer to use available financial resources for a specified purpose. Accordingly, although earmarked, designations remain an integral part of a government's spendable or appropriable resources (i.e., "unreserved fund balance"). Committed funds also have constraints that are imposed and may be altered only by formal action of the City Council. The restricted fund balance section refers to amounts that can be used for specific purposes imposed by constitution, external resource providers, or through enabling legislation.

### **Is "Unassigned Fund Balance" a Good Measure of Economic Health?**

"Unassigned" or "available" fund balance provides a measure of the financial resources available for future spending or appropriation. While an absence of spendable resources may well be an indication of actual or potential economic problems, the presence of such resources is no guarantee of sound economic health. For example, just as an individual can increase his or her checkbook balance by taking out a loan, so too can a governmental fund increase its spendable resources (i.e., "available fund balance") by issuing long-term debt. In neither case would the economic position of the individual or government be improved because the debt must be repaid. Accordingly, a significant level of "unassigned fund balance" should not be taken alone as evidence of sound economic health.

### **How High a Level of "Unassigned" or "Available" Fund Balance Should be Maintained in the General Fund?**

There is little argument that a deficit "unreserved" or "available" fund balance is normally to be avoided. Indeed, such deficits are illegal in a number of jurisdictions. The "right amount" of unreserved fund balance, however, is a question open to debate, particularly in the General Fund. Bond raters and others often use "rules of thumb" to measure the adequacy of unreserved fund balance in the General Fund. For example, 5 percent of annual operating expenditures is a commonly used amount. Others argue that unreserved fund balance should equal no less than one month's operating expenditures (i.e., 8.3%). Care must be taken, however, to avoid applying such rules of thumb mechanically. A variety of factors must be taken into account when evaluating the adequacy of fund balance in the General Fund. One important consideration is the reliability of a governmental agency's revenue sources. Whereas some governmental revenues are traditionally quite stable, others often can vary significantly depending on conditions in the economy (e.g. sales tax and interest income). Governments depending upon less reliable revenue sources may need to maintain significantly higher levels of unreserved fund balance than those relying upon more stable sources of revenue.

Another important factor is the timing of cash inflows and outflows. Governments whose cash flows are less predictable or uneven because of the timing of revenue collections may need relatively higher levels of unreserved fund balance to maintain liquidity than those with highly predictable continuous cash inflows and outflows.

A third important consideration involves resources available in other funds. Some governments, for example, establish separate "budget stabilization funds" to meet unexpected contingencies. When such additional resources are available in other funds, a lesser amount of unreserved fund balance may be appropriate in the General Fund.

A final important consideration involves the resources which may be required of the government to pay for new programs or large capital projects.

In short, the specific financial history, prospects and circumstances of each individual government must be carefully weighed when evaluating the adequacy of "unreserved fund balance." In the City of Belmont's case, the City Council has established a policy on the balance of unreserved fund balance of the General Fund. The General Fund unreserved fund balance should be maintained at a target of 20% of operating expenditures with \$3,000,000 minimum. In addition, the City Council has established a \$50,000 Contingency appropriation which may be used to pay for an emergency or an uncertain occurrence. The use of contingency funds requires City Council approval.

### **Why Does the City Prepare a Budget?**

Any government entity prepares a budget for more than one reason. The first is that it has a legal obligation to do so. But of equal importance for the City of Belmont, is that the budget sets forth the basic spending policy of the City Council. The budget indicates what services and service levels the City Council has determined are to be delivered, what capital improvements to public facilities are to be made, what objectives the organization is expected to accomplish, and what performance standards and measures are to be used to judge both the quality and the quantity of services delivered.

Each year the City Council adopts a budget for the upcoming fiscal year. The City of Belmont's fiscal year begins on July 1<sup>st</sup>. This budget, therefore, will remain in effect through June 30<sup>th</sup>.

There are two major sections of the budget. The revenue side describes the sources and amounts of revenue from other governments, use of money, property, and service charges the City of Belmont expects to receive over the period.

The expenditure or appropriations side describes how much money will be spent from either current revenues or from existing fund balances from the City of Belmont's various funds, both general and restricted, to accomplish the delivery of services and the investment in infrastructure.

While in many ways the City of Belmont's budget may be similar to a household budget, there are some major differences. On the revenue side of the budget, the City of Belmont's income can fluctuate from year to year as money comes in from various sources. Some sources of revenue are forwarded to the City of Belmont from either the State or the County (e.g., grants).



The City of Belmont does have more control over the expenditure side of the budget, but even here, the City of Belmont is faced with a series of statutory requirements (mandates), which dictate that certain services must be offered and funded.

In addition, the City of Belmont does not, in most cases, have the ability to stop providing services simply because it does not have the income. Police protection and fire suppression are the most clear cut examples. Even if revenue decreases substantially, the City of Belmont must still provide an acceptable minimum level of police protection and fire suppression.

A final important thing to remember about the budget document is that it is a plan for service. The projected revenues and the expenditures are estimates. Many things can happen in a year to change either revenue expectations or expenditure needs. The City of Belmont tries to budget as accurately as possible. Should things change there is a process to amend the budget document. Supplemental appropriation resolutions are presented to the City Council during the budget cycle to add appropriations or transfer appropriations from one fund to another. Sometimes these changes will be accompanied by an offsetting additional source of revenue, neutralizing the possible impact on the expected ending fund balance of the relevant fund. Other times these changes will require that fund balances be used, reducing the amount of the fund balance from what was projected at the beginning of the year.

### **How Does the City Prepare its Budget?**

The City of Belmont prepares a budget through a traditional budget process. The City Manager, working in conjunction with the Finance Director, prepares a rough draft of the budget for review by the City Council and Finance Commission. The Finance Commission reviews the draft and provides input to the City Council. Once this has been done, the draft budget is reviewed, considered and adopted by the City Council at a public hearing usually held in June.

### **Major Revenue Sources**

**General Property Taxes** This revenue source is derived from the 1% Property Tax paid by homeowners and businesses to the Country Tax Collector and is based on assessments made on land and structures in the City. Growth in property taxes is realized from the 2% annual increase allowed by Proposition 13, as well as increased valuation which occurs when property is sold and reassessed.

**Sales Tax** This revenue source is the familiar tax that retailers add on to the price of most goods sold in Belmont. The City receives one **percent** of the 9.0 cent/dollar sales tax.

**Business License Tax** This revenue source is a type of excise tax imposed on businesses for the privilege of conducting business within the City. Cities may levy this tax for both revenue-raising purposes and regulatory purposes that are levied to cover

the costs of regulation. This tax is indexed to the San Francisco Bay Area Consumer Price Index and is adjusted annually.

**Transient Occupancy Tax** This revenue source is a general tax (10%) imposed on occupants for privilege of occupying rooms in hotel, motel, inn and other lodging facilities when the stay is 30 days or less.

**Documentary Transfer Tax** This revenue source is derived from the \$1.10 per \$1,000 of value on the legal transfer of property under State Law. Half of the Documentary Transfer Tax is levied by the County of San Mateo and half is levied by the City of Belmont. The amount of revenue received each year is dependent on the volume of real estate transactions for newly constructed and previously owned property.

**Franchise Fees** This revenue source is derived from taxes paid by utilities which have a franchise to operate on City streets and rights-of-ways. These businesses and their tax rates are: **Recology (10%), AT&T Cable (5%), PG&E (1%)**. Revenue estimates are based on historical trends with consideration given to announced rate increases and increases in construction over the prior year.

**Development Permits** These revenue sources are derived from building permit fees, plan check fees, planning permit fees, grading plan fees, encroachment fees and engineering fees. As such these revenues are dependent upon the level of building activity occurring in the community and are subject to periodic rate adjustments by the City Council.

**Interest Earnings Investments** This revenue source is derived from investment earnings on the City's cash accounts, investments and loans receivable.

**Refunds and Reimbursements** This revenue source is derived from cost reimbursements and miscellaneous other income. Estimates include negotiated insurance settlements, negotiated cost sharing agreements and miscellaneous other revenues.

**Gasoline Taxes** This revenue source is derived from Sections 2105, 2106, 2107, and 2107.5 of the Street and Highways Code. Generally, the revenues are allocated on a per capita basis. Allocation estimates have been provided by the State of California. The City expends Gas Tax proceeds on a first-in, first-out basis in the Street Maintenance Fund, consistent with recommendations from the State Controller's Office.

**Recreation Service Fees** This revenue source is derived from classes taken from recreation classes from the Park and Recreation Department.

**Facility Rentals** This revenue source is rental of various City buildings including; City Hall suites, Lodge, Cottage, Senior Center, Barrett Community Center, Sports complex and other City facilities.

**In-Lieu Taxes** This revenue source is a payment in lieu of taxes for enterprises. The City of Belmont receives an in-lieu franchise tax from the sewer enterprise.

**Grants** This revenue source is a contribution of cash or other assets from another governmental agency to be used or expended for a specified purpose, activity or facility.

**Administrative Reimbursement Fees** Internal charges to divisions in support of providing administrative services, including City Manager, City Attorney, City Clerk, Finance, Treasurer, Risk Management, and Human Resources.

**National Pollution Discharge Elimination Systems (NPDES) Charges** This revenue source is collected from customers to pay for the cost of the storm drainage system.

**Sewer Service Fees** This revenue source is collected from customers to pay for the cost of sewer system operations and capital improvements.

## **Major Departmental Responsibilities**

**City Manager's Office** provides comprehensive direction to all City departments, as well as, coordination and administration of city activities, finances and personnel to attain effective and efficient municipal services.

**City Clerk's Office** provides information to the City Council, staff and citizens, assists with elections, and keeps official records of City Council actions and City business.

**City Attorney's Office** provides legal counsel and services to the City Council, its Commissions and the City departments.

**City Treasurer's Office** provides oversight of the receipt, investment, and disbursement of City Funds consistent with state law and the City of Belmont's investment policy.

**Finance Department** provides fiscal services to other city departments, boards, commissions, and Belmont-San Carlos Fire Department. Its roles is to enhance the City's decision making process by giving sound fiscal information and direction, to administer the City's risk management program, to maintain licensing, payroll, and accounts payable systems, and to provide programs and assistance which help define city services and fiscal requirements.

**Human Resources Department** provides personnel support services to the City of Belmont and Belmont Fire Department. Its functions include recruitment, professional development, labor law compliance, compensation management, and employee development.

**Public Works Department** provides inspection and engineering services to public rights-of-way and private development projects; maintains the present system of City streets, sidewalks, storm drains and traffic control devices; and ensures the safe and dependable performance of the sanitary sewer system and pump stations.

**Community Development Department** develops, administers and enforces ordinances, building codes and standards relating to the community's present and future development and construction; and provides resources to accomplish the Redevelopment Agency's goals as outlined in the Agency Plan, the downtown Specific Plan and the Housing element of the General Plan.

**Police Department** provides a sense of security for the community through its patrol services; furnishes information and support to citizens with respect to police service and crime prevention; recovers and returns property to its rightful owner; conducts both criminal and non-criminal investigations; and protects the public in the event of disaster or unusual incident.

**Parks and Recreation Department** improves and maintains the quality of life in Belmont through the provision of educational, athletic and cultural activities in the City's parks and open spaces.

**Belmont Fire Department** provides fire suppression and rescue to the City's residents and businesses, as well as serving as the county-wide Hazardous Materials response team.

## **Glossary of Terms**

**Administrative And Other** - A budget category which accounts for all administrative support, vehicle usage, equipment usage, debt service, and other uses required to support the division.

**Allocation** - The division of tax proceeds among local agencies.

**Appropriation** - Money budgeted for a given program. Appropriations are the means by which legal authority is given to expend public money. The appropriation is the maximum level of expenditure authorized.

**Budget** - A plan of financial and program operation which lists appropriations and the means of financing them for a given time period. Belmont adopts a one-year plan.

**California Government Code** - State Legislation providing the legal framework for Municipal operations.

**Capital Asset** - Assets of significant value and having a useful life of several years. Capital assets are also called fixed assets.



**Capital Improvements** - Physical improvements which typically cost over \$5,000 and have a useful life of a year or more and involve the construction or reconstruction of a physical asset. Examples are street improvement projects, park improvement projects, infrastructure improvements and facility construction.

**Capital Outlay** - A budget category that accounts for land, land improvements, buildings, furniture, equipment and rolling stock. Also known as Capital Assets, expenditures exceed \$5,000 and have a useful life of one year or more.

**City Municipal Code** - City Legislation providing the legal framework for the operations of the City.

**Department** - An organizational unit comprised of divisions and managed by a single director.

**Division** - The detailed activity designed to provide a service to the public which is the budgeted level for expenditures.

**Encumbrance** - Financial commitments related to unperformed services or contracts for goods for which part of an appropriation has been reserved.

**Enterprise Fund** - A fund type that can be used to account for operations that are financed and operated in a manner similar to private enterprise where costs of providing a service is recovered through user charges.

**Expenditure** - Appropriated funds which have been spent.

**Fiscal Year** - A twelve-month period of time used for budgeting, accounting or tax collection purposes. California municipalities operate on a July 1 to June 30 fiscal basis.

**Fund** - An independent fiscal and accounting term used to record all financial transactions related to the specific purpose for which the fund was created.

**General Accepted Accounting Principles (GAAP)** - Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

**Grant** - Contributions or gifts of cash or other assets from another governmental entity to be used or expended for a specific purpose, activity or facility.

**In-Lieu Tax** - Tax levied in place of another tax or taxes. The State of California provides in-lieu motor vehicle fees to local governments to compensate for local personal property, not subject to property tax.

**Internal Service Charges** - The charges to user departments for internal services provided by another government agency, such as data processing, or insurance funded from a central pool.

**Personnel** - A budget category which accounts for all salary and personnel related benefits required to support the planned level of program or activity.

**Proposition 4** - Article XIII B of the California Constitution which limits appropriations to the level of proceeds of taxes.

**Proposition 13** - Article XIII A of the California Constitution which imposes a 1% limit on property taxes, restricts assessments and places limitations on the levy of new taxes.

**Revenue** - Amounts received for taxes, licenses, permits and fees, intergovernmental sources, service charges, interest and use of property and other income.

**Supplies and Services** - A budget category, which accounts for all supplies, goods and services required to support the division.